

**Springfield Township
Parks & Recreation Commission Regular Meeting
Tuesday, June 12, 2007**

I. CALL TO ORDER

The June 12, 2007, Regular Meeting of the Springfield Township Parks and Recreation Commission was called to order at 7:13 p.m. by Chairperson Parke at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, Michigan 48350.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Commissioners Present

Diane Baker
Ron Hudson
Kelly Hyer
Dot LaLone
Rich Parke
Annette Zemon-Parker
Jean Vallad

Staff Present

Sarah Richmond
Jennifer Tucker

Others Present

IV. AGENDA REVISIONS AND APPROVAL

Move Approval of Regular Meeting Minutes-May 8, 2007 from Consent Agenda to Old Business item "A".

Commissioner Vallad moved to accept the agenda as revised. Commissioner Vallad was supported by Commissioner LaLone. The motion carried by a 7-0 vote.

V. PUBLIC COMMENT

None

VI. CONSENT AGENDA

- A. Approval of Additional Disbursements of \$9,456.45 for Parks & Recreation Fund and \$350.00 for Trust & Agency
- B. Receipt of Parks & Recreation Activities Report for May
- C. Receipt of Financial Summaries
- D. Receipt of April Budget Printouts
- E. Receipt of Township Board Meeting Minutes for April 12, 2007
- F. Receipt of Tentative June Calendar of Events
- G. Receipt of Observer and Eccentric News Article dated May 3, 2007

- H. Receipt of Memo re: Retroactive Mileage Rate
- I. Receipt of Young At Heart Active Adult Newsletter for May & June
- J. Receipt of Township Board Agenda for June 14, 2007
- K. Receipt of "Revenue Estimating Conference Paints Bleak Picture" from Township Supervisor

Receipt of Communications

- 1. Memo from Township Supervisor re: P.O. Box 1038
- 2. Memo from Township Supervisor re: Coffee Fund
- 3. Memo from Township Supervisor re: Coffee
- 4. Memo from Township Supervisor to Township Board re: Budget Amendments
- 5. Memo from Township Supervisor to Township Board re: Cable Report

Commissioner Vallad moved to accept the consent agenda as presented. Commissioner Vallad was supported by Commissioner Baker. The motion carried by a 7-0 vote.

VII. OLD BUSINESS

A. Approval of Regular Meeting Minutes-May 8, 2007

The Commission discussed the May 8, 2007 meeting minutes and made a few corrections to them.

Commissioner Vallad moved to accept the May 8, 2007 meeting minutes as revised. Commissioner Vallad was supported by Commissioner Zemon-Parker. The motion carried by a 7-0 vote.

VIII. NEW BUSINESS

A. 2008 Budget

Commissioner Vallad stated that she had e-mailed the Township Board members regarding the budget process for 2008 on June 7, 2007 and she had not received any response from any of the members. Commissioner Vallad stated that she was disappointed in the lack of response.

The Commission members looked over the 2008 draft budget notes and made some comparisons to the 2007 budget. Several suggestions were made for the next draft of the budget, which would be presented at the July 10, 2007 Park Commission meeting.

B. Approval of Hiring Jessica Parke

Chairperson Parke requested permission to abstain from voting on this matter since Jessica Parke is his daughter.

Commissioner Vallad moved to grant Chairperson Parke permission to abstain on the voting for the Approval of Hiring Jessica Parke. Commissioner Vallad was supported by Commissioner Baker. Vote on the motion: Yes: Baker, Hudson,

Hyer, LaLone, Zemon-Parker, and Vallad. No: None. Abstaining: Parke. The motion carried by 6-0 vote.

Commissioner Hyer moved to approve the hiring of Jessica Parke. Commissioner Hyer was supported by Commissioner Zemon-Parker. Vote on the motion: Yes: Baker, Hudson, Hyer, LaLone, Zemon-Parker, and Vallad. No: None. Abstaining: Parke. The motion carried by 6-0 vote.

IX. TREASURER'S REPORT

A. Bills List

Commissioner Vallad moved to approve payment of the bills as follows: Parks and Recreation at \$ 112,009.35 and Trust and Agency \$ 1,100.00. Commissioner Vallad was supported by Commissioner LaLone. The motion carried by a 7-0 vote.

B. Budget Amendment

Chairperson Parke stated that he had contacted the Township Board members to notify them that the Mill Pond Park Parking Lot Reconstruction Project would be over the \$60,000.00 that was originally budgeted for this project but should not exceed \$65,000.00. However, due to the additional cost for having to comply with the Oakland County Road Commission requirement of nine inches of deep strength asphalt at the driveway entry, the project final cost is \$69,413.50.

Commissioner Vallad moved to accept the budget amendment as presented. Commissioner Vallad was supported by Commissioner Baker. The motion carried by a 7-0 vote.

X. COMMITTEE REPORTS

A. Millage Investigation Committee

The committee members indicated that they were moving along with the information that Clerk Strole had presented them with.

Director Tucker is focusing on obtaining information on a Needs Assessment for the department.

B. Policies and Procedure Committee

None

C. Shiawassee Basin Preserve Rental Properties Committee

None

D. Non-Profit Community Group Committee

Director Tucker stated that she has worked with the Quilting Group to arrange more in-kind service opportunities.

E. Clarkston Leadership Steering Committee

The Commission discussed the Leadership Clarkston Joint Board meeting on June 7, 2007. Director Tucker and Commissioner Hyer discussed how the presentation on the joint brochure research went. In addition, Director Tucker, Commissioner Hyer and Commissioner Zemon-Parker discussed the overall meeting and the other items that were discussed that evening.

XI. PUBLIC COMMENT

None

XII. COMMISSIONER COMMENT

Commissioner LaLone informed the Commission that on August 28, 2007 the Ride Rose event would take place. At this event horseback riders ride from Rose Oaks in Rose Township to Springfield Oaks in Springfield Township.

Commissioner LaLone stated that she was very discouraged that her husband Mike LaLone of Mike LaLone Well Service, Inc. has not heard anything about the drinking fountain that he recently donated and installed at the Shiawassee Basin Preserve athletic fields.

Director Tucker stated that a thank you and an in-kind form had already been sent to Mr. LaLone but in addition she had another letter from the Park Commission that she would be sending him after it is signed after the meeting. Also it is her understanding from staff that is present at the games at those athletic fields that patrons seem very appreciative of having the newly installed drinking fountain.

Commissioner Hudson inquired how the fencing along the railroad was coming.

Director Tucker stated that the fencing has been purchased and now it just needed to be delivered out there and the installation process would begin soon.

Commissioner Hudson also informed Director Tucker that he has come to a dead end in trying to find a solution to the muck problem at Mill Pond Park. Commissioner Hudson was informed by the DNR that there is an enzyme that could be used that would not be harmful to environment but they stated that he would have to contact the Department of Environmental Quality. Commissioner Hudson stated that he is now passing all the information onto Director Tucker for her to continue following up on.

Commissioner Baker congratulated Commissioner Hyer who was awarded the "New Professional" award through the Michigan Recreation Park Association.

XIII. ADJOURNMENT

Commissioner Vallad moved to adjourn the Regular Meeting of the Springfield Township Parks and Recreation at 9:51 pm. Commissioner Vallad was supported by

**Commissioner Zemon-Parker. Vote on the motion: Yes: 7; No: None; Absent: None.
The motion carried by a 7-0 vote.**

Jennifer Tucker, Director of Parks & Recreation

Rich Parke, Chairperson of Park Commission