

**Springfield Township
Parks & Recreation Commission Regular Meeting
Tuesday, September 11, 2007**

I. CALL TO ORDER

The September 11, 2007, Regular Meeting of the Springfield Township Parks and Recreation Commission was called to order at 7:04 p.m. by Commissioner Hyer at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, Michigan 48350.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Commissioners Present

Ron Hudson
Kelly Hyer
Dot LaLone
Annette Zemon-Parker
Jean Vallad

Staff Present

Sarah Richmond
Jennifer Tucker

Others Present

Commissioners Absent

Diane Baker with notification
Rich Parke with notification

IV. AGENDA REVISIONS AND APPROVAL

Add "August Budget Printouts" as Consent item "J".

Add "Township Agenda for September 13, 2007" as Consent item "K".

Add "Memo to Township Board re: Budget Amendment for Needs Assessment" as Consent item "L".

Commissioner Vallad moved to accept the agenda as revised. Commissioner Vallad was supported by Commissioner LaLone. Vote on the motion: Yes: Hudson, Hyer, LaLone, Zemon-Parker and Vallad; No: None; Absent: Baker and Parke. The motion carried by a 5-0 vote.

V. PUBLIC COMMENT

None

VI. CONSENT AGENDA

- A. Approval of Regular Meeting Minutes-August 14, 2007 with Additional Disbursements of \$ 11,961.46 for Parks & Recreation Fund and \$ 250.00 for Trust and Agency.
- B. Receipt of Parks & Recreation Activities Report for August

- C. Receipt of Financial Summaries
- D. Receipt of Approved Township Board Meeting Minutes for July 12, 2007
- E. Receipt of Tentative September Calendar of Events
- F. Receipt of Memo to Township Board re: Policy for Township Contractors/Business Owners
- G. Receipt of Michigan Townships Association Weekly Legislative Report for August 24, 2007
- H. Receipt of Well Test Results for Shiawassee Basin Preserve
- I. Receipt of Semscope Article for Summer 2007

Receipt of Communications

1.

Commissioner Vallad moved to accept the consent agenda as presented. Commissioner Vallad was supported by Commissioner LaLone. Vote on the motion: Yes: Hudson, Hyer, LaLone, Zemon-Parker and Vallad; No: None; Absent: Baker and Parke. The motion carried by a 5-0 vote.

VII. OLD BUSINESS

A. Approval of 2008 Parks and Recreation Budget Request

Director Tucker stated that the revision to the 2008 budget request was the removal of the cable funds from the corresponding revenue and expenditure line items. The reason for this revision is that Township has hired Rich Ashley to perform some of the cable service functions. The Township will pay Mr. Ashley directly.

Commissioner Vallad moved to adopt the 2008 Parks and Recreation Fund budget dated August 29, 2007. Commissioner Vallad was supported by Commissioner Hudson. Vote on the motion: Yes: Hudson, Hyer, LaLone, Zemon-Parker and Vallad; No: None; Absent: Baker and Parke. The motion carried by a 5-0 vote.

B. Discussion of Operational Needs Assessment

The Commission discussed Director Tucker's memo that reviewed the meeting with Bob Ford of Landscape Architect and Planners on August 27, 2007.

Commissioner Vallad, referring to Director Tucker's memo, asked what exactly would be required of the staff for this project.

Director Tucker stated that the contractor would provide her with a checklist and staff would be asked to help obtain the information needed.

Director Tucker stated that the bid quote was for \$ 8,500.00 with some staff involvement and \$ 7,500.00 for even more staff involvement.

Commissioner Hyer stated that some of the information that would be needed could be obtained from the Parks and Recreation Department Master Plan. Some research, such as job description and area demographics, could be done by the Parks and Recreation staff instead of the contractor's staff.

Commissioner Vallad asked if Director Tucker was comfortable with staff performing all of that work.

Director Tucker stated that the reason she had asked for \$ 8,500.00 in her memo was in-case staff was not able to perform all the tasks that could be suggested.

Commissioner Hyer stated the timeline that was listed in the bid would have to be adjusted.

Commissioner Vallad moved to hire Landscape Architect and Planners to do a Needs Assessment Report for Springfield Township Parks and Recreation at a cost not to exceed \$ 8,500.00. This motion is contingent upon the approval of the Springfield Township Parks and Recreation budget amendment dated August 21, 2007. Commissioner Vallad was supported by Commissioner Hudson. Vote on the motion: Yes: Hudson, Hyer, LaLone, Zemon-Parker and Vallad; No: None; Absent: Baker and Parke. The motion carried by a 5-0 vote.

VIII. NEW BUSINESS

A. Approval of Budget Amendment

Commissioner Vallad moved to approve the budget amendment dated August 21, 2007. Commissioner Vallad was supported by Commissioner LaLone. Vote on the motion: Yes: Hudson, Hyer, LaLone, Zemon-Parker and Vallad; No: None; Absent: Baker and Parke. The motion carried by a 5-0 vote.

B. Golf Scramble Information

The Park Commission discussed the memo from Director Tucker and Casey Reed, Recreation Coordinator, regarding upcoming events. On Saturday, September 22, 2007 the department is holding a Golf Scramble at the Springfield Oaks Golf Course if any of the Park Commissioners would like to come out and either work or participate in the scramble. Some of the other upcoming events include the Road Rally on September 29, 2007 and on Friday, October 5, 2007 the department will be participating in the Holly Homecoming parade. Also the big event for October is the Trick or Treat Trail on Friday, October 26, 2007 and Saturday, October 27, 2007.

Director Tucker stated that if any of the Park Commissioners would like to volunteer their time at any of these events they could contact the office for more information.

IX. TREASURER'S REPORT

A. Bills List

Commissioner Vallad moved to approve payment of the bills as follows: Parks and Recreation at \$ 40,743.99 and Trust and Agency \$ 250.00. Commissioner Vallad was supported by Commissioner Zemon-Parker. Vote on the motion: Yes: Hudson, Hyer, LaLone, Zemon-Parker and Vallad; No: None; Absent: Baker and Parke. The motion carried by a 5-0 vote.

X. COMMITTEE REPORTS

A. Policies and Procedure Committee

None

B. Shiawassee Basin Preserve Rental Properties Committee

None

C. Non-Profit Community Group Committee

None

E. Clarkston Leadership Steering Committee

None

XI. PUBLIC COMMENT

None

XII. COMMISSIONER COMMENT

Commissioner LaLone stated that Oakland County will be having their trail summit meeting for trails for the county. The horse ride from Rose Oaks to Springfield Oaks went very well rising over \$ 1,000.00.

Commissioner Hudson stated that he is feeling very discouraged with the relationship between the Township Board and the Park Commission. He understands that there must be checks and balances but second guessing the elected Park Commission decisions is upsetting and disappointing.

Commissioner Hyer stated that the Taste of Clarkston is being held on September 30, 2007 from 12:00 pm to 6:00 pm in downtown Clarkston.

XIII. ADJOURNMENT

Commissioner Hyer moved to adjourn the Regular Meeting of the Springfield Township Parks and Recreation at 7:54 pm. Commissioner Hyer was supported by Commissioner Lalone. Vote on the motion: Yes: Hudson, Hyer, LaLone, Zemon-Parker and Vallad; No: None; Absent: Baker and Parke. The motion carried by a 5-0 vote.

Jennifer Tucker, Director of Parks & Recreation

Rich Parke, Chairperson of Park Commission