

**Springfield Township
Parks & Recreation Commission Regular Meeting
Tuesday, July 10, 2007**

I. CALL TO ORDER

The July 10, 2007, Regular Meeting of the Springfield Township Parks and Recreation Commission was called to order at 7:32 p.m. by Chairperson Parke at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, Michigan 48350.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Commissioners Present

Diane Baker
Ron Hudson (arrived at 7:50pm)
Kelly Hyer
Dot LaLone
Rich Parke
Jean Vallad

Staff Present

Sarah Richmond
Jennifer Tucker

Others Present

Commissioners Absent

Annette Zemon-Parker with notification

IV. AGENDA REVISIONS AND APPROVAL

Add "Mill Pond Park Parking Lot" as Old Business item "F".

Commissioner LaLone moved to accept the agenda as revised. Commissioner LaLone was supported by Commissioner Vallad. Vote on the motion: Yes: Baker, Hyer, LaLone, Parke and Vallad; No: None; Absent: Hudson and Zemon-Parker. The motion carried by a 5-0 vote.

V. PUBLIC COMMENT

None

VI. CONSENT AGENDA

- A. Approval of Regular Meeting Minutes-June 12, 2007 with Additional Disbursements of \$ 4,935.68 for Parks & Recreation Fund and \$ 500.00 for Trust and Agency.
- B. Receipt of Parks & Recreation Activities Report for June
- C. Receipt of Financial Summaries
- D. Receipt of May Budget Printouts
- E. Receipt of Approved Township Board Meeting Minutes for May 10, 2007

- F. Receipt of Tentative July Calendar of Events
- G. Receipt of Memo re: Needs Assessment Update
- H. Receipt of Letter to ASCAP re: Licensing
Receipt of Communications
1.

Commissioner Vallad moved to accept the consent agenda as presented. Commissioner Vallad was supported by Commissioner Baker. . Vote on the motion: Yes: Baker, Hyer, LaLone, Parke and Vallad; No: None; Absent: Hudson and Zemon-Parker. The motion carried by a 5-0 vote.

VII. OLD BUSINESS

A. Approval of 2006 Actual Budget Reconciliation

The Park Commission discussed the budget reconciliation that Chairperson Parke presented.

The Park Commission decided that the 2006 budget reconciliation should be sent to the Township Board.

Chairperson Parke stated that he feels that since some of the revisions were being presented for the first time this evening that the Park Commission should review the reconciliation for one week and if everything is acceptable then it should be forwarded onto the Township Board.

Chairperson Parke moved to approve the sending of the budget reconciliation to the Township Board one week from today (July 10, 2007). Chairperson Parke was supported by Commissioner LaLone. . Vote on the motion: Yes: Baker, Hyer, LaLone, Parke and Vallad; No: None; Absent: Hudson and Zemon-Parker. The motion carried by a 5-0 vote.

B. Approval of 2006 Project Scorecard

The Park Commission discussed the project scorecard for the 2006 budget.

Several of the Commissioners had suggestions for revisions to clarify several points of the scorecard.

Chairperson Parke stated that he would be willing to make the corrections and then circulate the changes to the other Park Commissioners.

Chairperson Parke moved to revise the 2006 project scorecard and to then circulate it among the Park Commission. One week after circulating the scorecard to the Park Commission it will be sent to the Township Board. Chairperson Parke was supported by Commissioner Vallad. Vote on the motion: Yes: Baker, Hudson, Hyer, LaLone, Parke and Vallad; No: None; Absent: Zemon-Parker. The motion carried by a 6-0 vote.

Commissioner LaLone asked if a cover letter will be sent along with the scorecard.

Chairperson Parke stated that a cover letter would be attached.

C. Approval of 2007 Budget Amendment

Commissioner LaLone moved to accept the 2007 budget amendment dated July 2, 2007 as presented. Commissioner LaLone was supported by Commissioner Baker. . Vote on the motion: Yes: Baker, Hudson, Hyer, LaLone, Parke and Vallad; No: None; Absent: Zemon-Parker. The motion carried by a 6-0 vote.

Chairperson Parke stated that in the format to the Township Board he would like it to be four columns with the headings of "Original 2007 Budget", "Budget Amendment 6/12/07", "Budget Amendment 7/2/07" and "Revised 2007 Total".

The Park Commission stated that they felt that it would be an advantageous idea to include the condensed budget notes with the budget amendment to the Township Board.

D. Approval of 2008 Parks and Recreation Budget Request

The Park Commission reviewed the 2007 and 2008 budget comparisons.

Commissioner Hyer moved to approve the 2008 budget notes dated July 10, 2007 and to submit the notes to the Township Board for the budget workshop on July 25, 2007. Commissioner Hyer was supported Commissioner Baker. Vote on the motion: Yes: Baker, Hudson, Hyer, LaLone, Parke and Vallad; No: None; Absent: Zemon-Parker. The motion carried by a 6-0 vote.

E. Discussion of Weed Harvesting for Mill Pond

The Park Commission discussed Director Tucker's memo that listed the options for the weed harvesting of the Mill Pond.

Chairperson Parke stated that the funds are still available for the weed harvesting in the 2007 budget.

Director Tucker stated that the pond had just been treated chemically and since the chemicals are systemic the plants will absorb the chemicals and it will be permissible to harvest this week if the Park Commission should so choose.

Chairperson Parke pointed out that the weeds will only continue to get thicker as the weather continues to warm up.

Commissioner Vallad moved to proceed with the harvesting of the Mill Pond. The contract is to be awarded to Professional Lake Management at a cost not to exceed \$ 2,500.00. Commissioner Vallad was supported by Commissioner Hyer. Vote on the motion: Yes: Baker, Hyer, Parke, and Vallad; No: Hudson and LaLone; Absent: Zemon-Parker. The motion carried by a 4-2 vote.

F. Discussion of Mill Pond Parking Lot

Commissioner LaLone brought to the rest of the Park Commission's attention her displeasure with the new paving that was done on the parking lot at Mill Pond Park. Commissioner LaLone expressed that she felt that there are sections of the parking lot that have already been torn up by tires, and there are also spots where there seems to be issues with the drainage, such as the area near the tennis courts. Commissioner LaLone added that she had concerns about the area by where the old pine tree was in front of the Hart Community Center; it seems that water is pooling there and now the asphalt appears to be soft.

Director Tucker stated that the entire parking lot is under a two year warranty. Director Tucker also stated that due to the warm weather the asphalt had not cured. The areas that have been damaged by hot tires and the constant use of the parking lot will be corrected as previously discussed with the contractor.

Commissioner LaLone again stated that the area in front of the tennis courts has water that is pooling up.

Director Tucker stated that the contractor did talk to them about that area. It will be necessary for the department to tile the area to help the drainage. The project is underway.

Commissioner Hyer suggested that we create a paper trail showing that the department is contacting the contractor regarding the problems with the parking lot.

In the letter to the contractor the Park Commission would like to have it stated that they have some concerns and they would like a resolution as soon as the weather cools before November.

Commissioner LaLone again expressed her disappointment in how the parking lot looks after only six weeks.

Director Tucker stated that she will write to the contractor and cc: the Park Commission.

Commissioner Vallad moved to add the rental home report to Item "A" under New Business. Commissioner Vallad was supported by Commissioner LaLone. Vote on the motion: Yes: Baker, Hudson, Hyer, LaLone, Parke and Vallad; No: None; Absent: Zemon-Parker. The motion carried by a 6-0 vote.

VIII. NEW BUSINESS

A. Rental Home Property

8621 Eaton Road- The park ranger, Matt Davis and his spouse, Leah, have been very busy painting the entire house and putting up new trim. In addition new Pergo flooring was put into the kitchen and dining room. The bathroom floor was retiled. Matt and Leah installed new carpeting in the bedroom. The retaining wall has been rebuilt. All of the upgrades,

(i.e. the flooring, the paint and the retaining wall) were completed at no cost to the department. The house looks wonderful.

8625 Eaton Road- Mr. Ric King has repainted the barn and the soffet trim. Ric's next project is going to be ripping up the carpeting in the living room and refinishing the hardwood floors. He has been keeping everything looking great.

Director Tucker stated that the Parks Department is very lucky to have the individuals in the houses that they do. All of the tenants are great.

IX. TREASURER’S REPORT

A. Bills List

Commissioner Vallad moved to approve payment of the bills as follows: Parks and Recreation at \$ 34,570.21 and Trust and Agency \$ 1,000.00. Commissioner Vallad was supported by Commissioner LaLone. Vote on the motion: Yes: Baker, Hudson, Hyer, LaLone, Parke and Vallad; No: None; Absent: Zemon-Parker. The motion carried by a 6-0 vote.

X. COMMITTEE REPORTS

A. Millage Investigation Committee

The millage committee has met and discussed other funding options for the Parks and Recreation Department, including the reduction of services. At the August Park Commission meeting the Park Commission will discuss contracting for the creation of an operational Needs Assessment that will further explore these options.

B. Policies and Procedure Committee

None

C. Shiawassee Basin Preserve Rental Properties Committee

None

D. Non-Profit Community Group Committee

None

E. Clarkston Leadership Steering Committee

None

XI. PUBLIC COMMENT

None

XII. COMMISSIONER COMMENT

Commissioner Vallad stated that she was very glad that the Parks and Recreation Department has the renters that they have and they are a benefit to the properties.

Commissioner LaLone stated that the Headwaters Trail Committee had a speaker from the National Park Service last month. The meeting was attended by twenty-eight communities along the Shiawassee River. Also, Ride the Rose is coming up and Commissioner LaLone will have flyers for it at the August meeting.

All the Commissioners apologized for not being able to make the rental home tour.

XIII. ADJOURNMENT

Commissioner Vallad moved to adjourn the Regular Meeting of the Springfield Township Parks and Recreation at 9:05 pm. Commissioner Vallad was supported by Commissioner Hudson. Vote on the motion: Yes: Baker, Hudson, Hyer, LaLone, Parke and Vallad; No: None; Absent: Zemon-Parker. The motion carried by a 6-0 vote.

Jennifer Tucker, Director of Parks & Recreation

Rich Parke, Chairperson of Park Commission