

SPRINGFIELD TOWNSHIP BOARD MEETING

October 14, 2021

SYNOPSIS

AGENDA

Call to Order: 7:30 pm by Supervisor Moreau

Pledge of Allegiance:

Roll Call

Agenda Additions & Changes: None

Public Comment

Consent Agenda

- a) Approved Minutes: Regular Meeting of September 9, 2021
- b) Accepted September 2021 Treasurer's Report
- c) Received September 2021 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Fire, Police, CDBG, Comp Time, IT, and Natural Resources
- d) Authorized payment of bills: September Additional Disbursements totaling \$303,198.88 and October 2021 Bills List totaling \$1,570,537.08
- e) Adopted Resolution 2021-12, Permit for work in State Trunkline Right of Way
- f) Adopted Resolution 2021-13, To Adopt 2022 Poverty Exemption Guidelines and Standards
- g) Appointed Bruce McCallum to Dixie Lake Improvement Board for a 3-year term expiring October 2024
- h) Authorized renewal of the BASIC FSA for 2022 with the employee contribution maximum maintained at \$2,500
- i) Approved 2021 Smart Municipal Credits of \$13,718 to Independence Township for transportation of seniors and disabled adults
- j) Awarded bid to "Back to Black Sealcoating LLC" to crack fill, sealcoat and restripe the parking lots of the three Fire Stations at a total cost not to exceed \$9,400
- k) Authorized the Supervisor to respond to the Road Commission for Oakland County that the Township Board has no objection to the proposed abandonment of a portion of Davisburg Road within Ellis Creek Estates, west of Peaceful Valley
- l) Authorized Treasurer to place the delinquent Sewer account for parcel 07-24-101-046, otherwise known as 9065 Bavarian Court, on the 2021 Winter Tax Bill in the amount of \$2,143.35
- m) Received Communications and placed on file

PRENSTATION:

1. New Firefighters Introduction and Oath

OLD BUSINESS

1. Civic Center Parking Lot Repaving and Carport Installation:
 - a) Approved contracting with G2 Consulting Group to perform soil borings at the Civic Center upper parking lot at a total cost not to exceed \$4,000
 - b) Accepted quote from Ross & Bar, Inc Classic Carports to fabricate and install a 6-space flat top style carport at the Civic Center lower lot at a cost of \$16,060
2. Sheriff Substation Relocation to Civic Center: Conceptually approved preliminary designs as presented to build out space at the Springfield Township Civic Center for the Oakland County Sheriff Substation and direct Mark's Homes to proceed to prepare final construction plans and budget

NEW BUSINESS

1. Dixie Lake Improvement Board Boat Launch: Allowed the Dixie Lake Improvement Board to make use of the boat launch prior to final completion until June 1, 2022, and to amend and approve the performance guarantee
2. Review letters of interest for Trustee Vacancy: Appoint William K. Whitley, Sr. to fill the Trustee vacancy with a term ending November 20, 2022
3. Fire Department ALS Transition Plan: Adopted updated salary rates as presented to the board to become effective on November 1, 2021
4. American Rescue Plan Act Funding discussion: Discussed potential uses for the American Rescue Plan Act funding
5. Treasurer's Department Updated Job Descriptions: Approved the proposed job descriptions
6. Set Budget Hearing Date for Thursday, November 11, 2021, at 7:30 pm

Public Comment: None

Adjourn: 9:23 pm

Respectfully Submitted,
Sean R. Miller
Township Clerk

Minutes of
BOARD OF TRUSTEES
REGULAR MEETING
October 14, 2021

SPRINGFIELD
CHARTER TOWNSHIP

Sean R. Miller, Clerk



Call to Order: Supervisor Moreau called the October 14, 2021 Regular Meeting of the Springfield Township Board to order at 7:30 pm at the Springfield Township Civic Center with members of the public onsite in the Conference Room and remotely via phone/video conference.

Pledge of Allegiance

Roll Call:

Board Members Present

Laura Moreau	Township Supervisor
Sean Miller	Township Clerk
Jamie Dubre	Township Treasurer
Jason Pliska	Township Trustee
David Hopper	Township Trustee
Dennis Vallad	Township Trustee

Board Members Not Present

None

Others Present

Greg Need	Township Attorney
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Agenda Additions & Changes:

none

Public Comment:

none

Consent Agenda:

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Trustee Hopper moved to approve the Consent agenda as presented. Trustee Vallad supported the motion. Vote on the motion. Yes: Dubre, Hopper, Miller, Moreau, Pliska and Vallad; No: none; absent: none. The motion carried by a 6 to 0 vote.

- a) Approve Minutes: Regular Meeting of September 9, 2021
- b) Accept September 2021 Treasurer's reports



- c) Receive September 2021 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Fire, Police, Comp Time, CDBG, IT and Natural Resources
- d) Authorize payment of bills; September Additional Disbursements totaling \$303,198.88 and October Bills List totaling ~~\$39,766.07~~ \$1,570,537.08
- e) Adopt Resolution 2021-12, Permit for work in State Trunkline Right of Way
- f) Adopt Resolution 2021-13 To Adopt 2022 Poverty Exemption Guidelines and Standards
- g) Appoint Bruce McCallum to Dixie Lake Improvement Board for a 3-year Term expiring October 2024
- h) Authorize renewal of the Basic FSA for 2022 with the employee contribution maximum maintained at \$2,500
- i) Approve 2021 Smart Municipal Credits of \$13,718 to Independence Township for transportation of seniors and disables adults
- j) Award bid to “Back to Black Sealcoating LLC” to crack fill, sealcoat and restripe the parking lots of the three Fire Stations at a total cost not to exceed \$9,400
- k) Authorize the Supervisor to respond to the Road Commission for Oakland County that the Township Board has no objection to the proposed abandonment of a portion of Davisburg Road within Ellis Creek Estates, west of Peaceful Valley
- l) Receive Communications:
 - Received memo from Erin Mattice regarding the reprogramming of CDBG Funds

Presentation:

Chief Feichtner explained the best part of his job is to watch citizens step up and train for the countless hours and certifications to become a member of the Fire Department.

Chief Feichtner invited Mr. Watts and Ms. Baksa up to the front. Chief Feichtner spoke of Griffen Watts and described the training that he has already received. Mr. Watts was honored with being chosen as the station member of the year, a rare honor for a recruit. Chief Feichtner then focused on Naomi Baksa’s 20 years of paramedic experience and 10 years of med-evac experience. He highlighted the fact that she became a US citizen in November 2019.



The two recruits then took the oath and were pinned with badges, Griffin by his mom and Naomi by her dad. The Chief then exchanged their brightly colored probationary shield for the official firefighter shield.

Old Business:

1. Civic Center Parking Lot Repaving and Carport Installation

Supervisor Moreau explained that, after many delays, the curb work got underway in mid-September and once work was initiated, standing water was discovered and needs to be addressed before the paving commences. The recommended drainage work was not completed in 2006 as planned. It has been recommended by AEW and Mark Yovich that soil borings be completed by G2. A quote was received for five borings at a cost of \$2,900, but approval is requested for \$4,000 as more borings might be recommended based on the findings of the initial five. Approval is being requested now to save time for extra approvals. The report from G2 along with the previous engineering work from 2006 will provide appropriate data for decision making.

Trustee Hopper explained that there was about nine inches of water standing after pulling out the curbs. Something is holding the water and there is likely water standing under the parking lot, but until borings are pulled, there is no way to determine. It might be because of the abnormal 26 inches of rain this summer, but the plan should be to accommodate for 100-year storms. His recommendation is to do the borings and put the parking lot back together and do the necessary repairs to complete the project in the spring, as there will not be time to complete this project this year.

Treasurer Dubre asked about the locations of the standing water.

Trustee Hopper explained the locations and noted that all of the water should flow to the catch basin and it should have been graded appropriately. This was a farm and there is probably clay under the lot.

Supervisor Moreau thanked Trustee Hopper for his extra time devoted to this project.

*** Trustee Hopper moved to approve contracting with G2 Consulting to perform soil borings at the Civic Center upper parking with a total cost not to exceed \$4,000. Treasurer Dubre supported the motion. Vote on the motion. Yes: Dubre, Hopper, Miller, Moreau, Pliska and Vallad; No: none; absent: none. The motion carried by a 6 to 0 vote.**



Supervisor Moreau explained that also delayed is the installation of the carport, which was to follow the parking lot repaving. The project cost has increased since the initial quote in February, and there is difficulty finding companies to bid on this small of a project. The same company that provided information in February has increased their lead time to 4-6 months and increased their quote to \$16,560 for the single mansard style, however the company is not recommending that style as it would shed water into the parking lot. Supervisor Moreau noted that the flat-top carport will lower the price by \$500.

Trustee Hopper agreed that the flat-style roof would be a good choice to steer water off of the parking lot.

Treasurer Dubre asked if there was a deposit required.

Supervisor Moreau replied that there is no deposit.

* **Trustee Pliska moved that the Board accept the quote from Ross & Bar, Inc./Classic Carports dated 9-13-21 to fabricate and install a 6-space Flat Top style carport at the Civic Center lower lot at a cost not to exceed \$16,060. Trustee Vallad supported the motion. Vote on the motion. Yes: Dubre, Hopper, Miller, Moreau, Pliska and Vallad; No: none; absent: none. The motion carried by a 6 to 0 vote.**

2. Sheriff Substation Relocation to Civic Center

Supervisor Moreau reminded the Board of the conceptual plan discussed at last month's meeting to relocate the Sheriff's substation to the Civic Center. The Board had approved moving forward to hire an architect to determine if initial concepts would work and to create a preliminary plan. The Board has a preliminary plan completed through the construction manager and Design Resources. The plan determined that there is sufficient space to house the Sheriff's Department and the Sheriff's office has agreed that this would be a better location and an overall improvement over their current location at the Columbian Center. There could be some minor adjustments to this plan, but at this time, Supervisor Moreau would like to authorize the expenditure to finalize the construction drawings.

Supervisor Moreau noted that back-up generator discussion will be deferred until the American Rescue Plan Act discussion.

Trustees Vallad and Hopper liked the plans.



- * **Trustee Hopper moved to conceptually approve the preliminary designs as presented to build up the space at the Springfield Township Civic Center for the Oakland County Sherriff's substation and direct Mark's Homes to proceed to prepare final construction plans and budgets. Trustee Pliska supported the motion. Vote on the motion. Yes: Dubre, Hopper, Miller, Moreau, Pliska and Vallad; No: none; absent: none. The motion carried by a 6 to 0 vote.**

New Business:

1. Dixie Lake Improvement Board Boat Launch

Supervisor Moreau welcomed members of the Dixie Lake Improvement Board.

A new Board member, Bruce McCallum was introduced as well as the other members of the Dixie Lake improvement Board. Treasurer Paula Lentine-Vining provided a quick overview of the Boat Launch project and its obstacles. The launch portion has been completed to EGLE's satisfaction; however, the fence, landscaping, and wetland plantings are not completed. The wetland plantings have been purchased but have not been planted because it's been so wet. The fence and landscaping have not been completed due to a contract change that the Lake Board was not aware of until very recently.

As-built plans have been obtained (and are present in the Board packet), a landscaper has been hired to complete the grading and grass planting. The bid process has begun for a fence, but supply is expected to be an issue and will likely be delayed until spring.

The Lake Board was present to ask the Township Board for permission to use the Launch, as it's a critical time of the year for use. All use would be tightly managed by the Dixie Lake Improvement Board

Supervisor Moreau noted that this is a private lake with a private launch. The launch was approved through an amendment to the PUD for Dixie Lake Manor, so the project must be completed as planned. This access is intended to be secure and only for use by those with legal lake access. The draft Performance Guarantee in the Board packet, drafted by Attorney Greg Need, contains exhibit A, which shows a list of the incomplete improvements that need to be addressed.

Treasurer Dubre asked if the June 1 date could be met.

The Dixie Lake Board members felt that they needed a third quote for the fence. Assuming that was obtained and a quote secured this year, and the material ordered, June 1 would be feasible.



Treasurer Dubre reminded that the approval to use the launch is only for use in the fall of 2021, not for use in Spring 2022, causing the same situation to arise.

The Lake Board was aware and will do what they can to remedy this.

Supervisor Moreau commented that based on the lead times that she is seeing for Township projects, an April/May timeframe seems feasible.

Treasurer Dubre's concerns were about launching boats in the spring, as this request only is for fall use.

Supervisor Moreau suggested amending the wording to state utilizing prior to final completion rather than stating a date. She also mentioned the "therefore" paragraph 2 references an escrow of \$1300, which was discussed when she thought there were fewer funds remaining in the escrow. She suggested making that \$1,000.

- * **Supervisor Moreau moved to approve the Performance Guarantee Agreement between the Dixie Lake Improvement Board and Springfield Township as presented with an edit to "therefore" paragraph 2 to change the escrow sum from \$1,300 to \$1,000, and to further direct the attorney to revise the agreement to allow for use of the access and launch per the terms of this agreement up until the time it is completed, rather than referencing only the fall of 2021. Trustee Vallad supported the motion. Vote on the motion. Yes: Dubre, Hopper, Miller, Moreau, Pliska and Vallad; No: none; absent: none. The motion carried by a 6 to 0 vote.**

2. Review Letters of Interest for Trustee Vacancy

Supervisor Moreau explained that on the morning of the last Township Meeting, September 9, 2021, Trustee Marc Cooper had passed away. Barely able to process the great loss, the Board had to make plans to fill the vacancy, as State Law requires the Township to fill the vacancy within 45 days (October 24). The vacancy was posted on the Township website and published in the Oakland Press on September 12, 2021 with a deadline of October 4, 2021 to receive letters of interest and resumes, giving the Board time to discuss and hold interviews if required. Five applicants sent information to Clerk Miller, all with a variety of backgrounds and impressive qualifications.

Clerk Miller added in the event the Board fails to appoint a replacement, the County Clerk will call a special election.

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CHARTER TOWNSHIP

Sean R. Miller, Clerk



Clerk Miller summarized that five letters of interest were received from Kelly Flynn, Judy Hensler, Justin Kellner, David Smith, and William Whitley. He felt that all five were impressive and would make excellent additions to the Board.

Supervisor Moreau noted Bill Whitley and Judy Hensler were present in the audience. She was pleased to have five candidates interested in serving the community and especially pleased to have two candidates that have served the Township already and three that would bring new thoughts to the Township Board.

Trustee Hopper felt that a decision could be made. His top two candidates were present. He asked if Judy Hensler intended to run for reelection in 2022.

Judy Hensler responded that she cannot promise to run in 2022.

Trustee Hopper felt that his choice would go to Bill Whitley, as he intends to seek reelection.

Treasurer Dubre thanked Bill and Judy for applying and sees no reason to interview as both have been representatives to the Township in the past.

Trustee Pliska agreed that the top two candidates were present, and believes that bringing in a new member with prior experience is important.

Clerk Miller complimented Bill and Judy for attending and expressed disappointment that the other three applicants did not attend the meeting. Clerk Miller noted that Bill had served as a Trustee for many years and given his willingness to run for election, it makes sense to award him the position.

Trustee Vallad noted that there were two-year terms when Bill first served on the Board. He mentioned his history with Bill, both in the Township and at General Motors. He felt that interviews for everyone were important to see what the other candidates had to say and regrets that they are not present this evening.

Trustee Pliska added that he initially had the same thought about meeting the other candidates, but was also discouraged about them not being present.

Treasurer Dubre commented that a Trustee has to schedule things on short notice and this meeting was not short notice so candidates should have been represented with the Budget meeting next week, and 24th coming up fast, she is inclined to make a decision now.



Supervisor Moreau expressed that Trustee Hensler was an excellent Board member and, if appointed, could “hit the ground running” and voiced her praises for Trustee Hensler. She thanked Judy for her willingness to return to the Board, noting that it speaks volumes that she finished her HOA meeting and still attended the Board meeting. She then spoke praises for Bill and his ZBA work and thought he’d make a tremendous representative. His background is impressive and he is driven to get involved. She appreciated both of the candidates presence at the meeting and again thanked Judy Hensler for her willingness to serve for another year. Supervisor Moreau then appreciated the long-term commitment of Bill and therefore would support the appointment of Bill Whitley to the Board.

- * **Supervisor Moreau moved to appoint Mr. William K. Whitley, Sr. to fill the vacant Trustee position on the Springfield Township Board of Trustees through November 20, 2022 conditioned on Mr. Whitley being sworn in prior to October 24, 2021. Clerk Miller supported the motion.**

Vote on the motion. Yes: Dubre, Hopper, Miller, Moreau, Pliska and Vallad; No: none; absent: none. The motion carried by a 6 to 0 vote.

3. Fire Department ALS Transition Plan

Chief Feichtner explained that the Fire Department is moving along with the plan as proposed. All reviews have been approved and the next step is that the State has 14 days to do an agency inspection, which should take place the week of October 25-26. Nearly all of the equipment is in and ALS bags were being assembled.

The item that needs to be addressed for phase 1 completion is pay rates. The pay rates would go into effect November 1 as the department to goes live with ALS at 6am.

Supervisor Moreau explained that the pay rates adjustments would get us line with Groveland, North Oakland, and other local departments. Firefighter/EMT rates stay the same, but added are a paramedic or firefighter/paramedic rate. Shift pay going from \$13.90/hour to \$15.00/hour

Chief Feichtner added that Command staff is on call on the weekend for a small stipend. Paramedic on call for a 12-hour shift would still have 2 hours of run-pay. There is a plan to establish a shift every day and evening so there is always a paramedic available. Chief Feichtner is available to back up as a paramedic and STAR EMS and neighboring communities are also available as back-up.



Supervisor Moreau noted the creative ways to make sure the shifts are covered without breaking the budget.

- * **Supervisor Moreau moved approve the rates of pay for paid-call and on-call as presented in the memo from the Supervisor dated September 7, 2021, proposed effective 6am on November 1, 2021. Trustee Hopper supported the motion.**

Vote on the motion. Yes: Dubre, Hopper, Miller, Moreau, Pliska and Vallad; No: none; absent: none. The motion carried by a 6 to 0 vote.

4. American Rescue Plan Act Funding discussion

Supervisor Moreau explained that the Township is to receive \$1.5 million in Recovery Plan funds. The first of two \$750,000 payments was received on September 24. The Board does not intend to use funds until appropriate uses are understood, and direction received from auditor from Maner Costerisan. Treasurer Dubre and Clerk Miller are working to update the procurement policy to ensure that everything is in place, as the Township has never had a Federal Single audit.

Supervisor Moreau noted that an expected \$750,000 grant with restrictive use gives the Board a lot to figure out, so she would like the Board to discuss possible uses for the funds. She reported that in conversations with the auditor, a summary was suggested to determine if usage of funds was appropriate. Questions to ask include: Is this for public health and/or safety or how does expenditure resolve the pandemic and/or prevent similar future health and public safety crises? The more you can clearly relate funding as a response to the pandemic and document the reasoning for how or why, the more it's considered allowable.

Supervisor Moreau reflected on the needs of community; water, sewer and broadband are priorities for the funding. Treasurer Dubre has looked into the Clean Water Act and Supervisor Moreau believes that the Davisburg community sewer might be an appropriate use of funds. Also, residents were looking for outdoor recreation opportunities and more people were using the parks than usual. She suggested that public health would benefit from improving opportunities for outdoor recreation and/or non-motorized transportation. Another obvious use is for the Fire Department, as they have increased coverage and are implementing ALS. A list of possible uses is in Board packet.

Trustee Vallad suggested that he saw potential to support a back-up generator.

Trustee Pliska added that it would be to support the new sheriff's substation

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Sean R. Miller, Clerk



Treasurer Dubre suggested using funds as a payback of funds used to purchase new fire engines. She also noted that both Parks and Library had significant losses and suggested helping recoup their losses and noted formulas available to calculate amounts using four points in time; December 31, 2020, 2021, 2022 and 2023.

Supervisor Moreau asked if the intention would be to set aside those funds to make contributions for the next few years.

Treasurer Dubre felt strongly that both Parks and Library should have 2020 loss funding from the first payment.

Trustee Hopper noted that there could be still a reduction in Parks or Library revenue this year

Trustee Hopper suggested that the funds go towards changing the ventilation system/filtration system of two rooftop filtration units to get cleaner air within the Civic Center. He also agrees with using funds for the back-up Generator since the police will be housed at the Civic Center.

Supervisor Moreau noted that we aren't able to hold public meetings, or even remote meetings, without power. She further noted that the Civic Center could also function as a warming/cooling center. She also believes that it would be about \$225,000 to obtain a generator that would power the entire building, although the quote/bid process would have to start over.

Supervisor Moreau asked about concerns regarding the current clean air filtration systems.

Trustee Hopper described the education he's received recently during the pandemic and investigation into marijuana growing systems. The filters are big and expensive, yet proven to clean the air.

Trustee Pliska added that he went through a study in the classrooms of a school in terms of moving air and upgraded filtration.

Clerk Miller suggested that with the transition to ALS, instead of borrowing, perhaps buying AED units for ALS.

Treasurer Dubre felt that during the transition it would be better to borrow than buy.

Supervisor Moreau agreed that purchasing our own equipment would be done once the transition is complete and if the millage passes. She does feel that the transition to ALS



would be an appropriate use of these funds, instead of using General Fund money, since General Funds can be used anywhere.

Treasurer Dubre noted that the Police fund can pay for half of a generator and she does not want the entire generator to be funded through ARPA funds. The new engines for the Fire Department will put a tight squeeze on the Fire budget for the next few years and the General Fund will have to subsidize.

Supervisor Moreau noted that the Mill Pond Dam project is a \$355,000 project that has been planned and budgeted for, but might also fall under the ARPA guidelines, being that it is for clean water and an environmental project overall. Septic systems in the area will be seeing benefits. The Township has been saving and putting funds aside, planning to be spent in 2022.

Trustee Pliska noted that by funding the Dam project, the integrity of Davisburg Road will be ensured from potential washout.

Supervisor Moreau agreed that a dam that doesn't meet safety standards and has the potential to breach should be considered as public safety. She questioned if infrastructure on roads was included in ARPA funding guidelines.

Treasurer Dubre would like Attorney Need to confirm, but she thought it might be acceptable because of the dam removal.

Supervisor Moreau's general understanding was that general roadways would not be included but in this particular instance, she believes that there is a case that could be made..

Supervisor Moreau then asked the Board's thoughts on using ARPA funds for outdoor recreation as it relates to public health; parks and pathways support and redevelopment of the fully ADA compliant Mill Pond Park. Springfield Township has a lot of rugged trails, but not many smooth ADA compliant paths.

Trustee Vallad commented on the improvements in Green Lake Park that opened the lake up for use, and questioned whether some of the funds could be used to reimburse Parks & Rec. for some of the costs associated with that project.

Treasurer Dubre noted that going backwards to cover already-spent money might be challenging.



Supervisor Moreau clarified that Mill Pond Park would be in 2022 and should qualify.

Treasurer Dubre reiterated that the policy states the bid process has to be followed.

Supervisor Moreau commented that either way, the funds will still help the Parks and Recreation fund.

Attorney Need stated that he hasn't looked specifically, but was pretty sure that recreation activities would be covered.

Supervisor Moreau noted the increase in need for outdoor activity and explained that the 2022 budget is being proposed to include preliminary engineering for a pathway to connect the Civic Center to Mill Pond Park, with additional pathway plans around the park. This has been in the plan and discussed at Strategic Planning meetings. She believes this fits with Township priorities and could be justified for ARPA funds.

The General Fund Budget has \$740,000 listed as revenue for the COVID funds. If there are not \$740,000 worth of projects, then it will not show up as a revenue. The funds are kept in a sub-fund until they are expended.

The next payment will be September, 2022. Any other ideas can be presented at the Budget Workshop.

Treasurer Dubre stated that the policy approval is high priority.

Supervisor Moreau noted that there is a procurement policy in the Board Rules of Procedure but this is a much more specific policy that needs to adhere to Federal guidelines.

Clerk Miller commented that the Board Rules of Procedure will need to be revised to comply with the new policy.

5. Treasurer's Department updated Job Descriptions

Treasurer Dubre explained that since the 2019 overhaul of job descriptions there have been staff changes and significant changes of job descriptions. She gave a detailed summary of the transactions that happen throughout the Treasurer department and the responsibilities of her staff all of which was present in the Board packet. She also provided a history of cost recovery growth and highlighted the duties of her department staff, such as working with collection agencies, non-tax collecting over \$10 million annually, \$24 million in tax



collection, FSA requiring daily oversight, and many more functions. Treasurer Dubre commented about the growth of credit card transactions and noted that billing and collection for ALS support will add to the workload.

Treasurer Dubre then discussed particular workload distributions within her department.

Supervisor Moreau commented that “ballet” needs to be changed to “ballot”. She also questioned an item that appears in both Treasurer’s Assistant and Deputy Treasurer responsibility.

Treasurer Dubre answered that Erin will oversee and train Kristen to do the job.

* **Treasurer Dubre moved to approve the updated job descriptions as presented dated October 14, 2021 for the Deputy Treasurer, the Treasurer’s Assistant Clerical Support (with the one correction in item 3. Under e. making it “ballot” and not “ballet”), and the Treasurer’s Assistant as presented. Trustee Vallad supported the motion.**

Vote on the motion. Yes: Dubre, Hopper, Miller, Moreau, Pliska and Vallad; No: none; absent: none. The motion carried by a 6 to 0 vote.

6. Set budget hearing date.

Budget Hearing Date is November 11, 2021. CDBG is at 7:00 pm prior to regular meeting and budget hearing date is November 11 at 7:30 pm.

There will be a vacancy on the Zoning Board of Appeals. Other applicants for the Trustee position may want to consider applying for vacancy on the Zoning Board of Appeals.

Public Comment:

none

Adjournment:

Hearing no other business, Supervisor Moreau adjourned the Board meeting at 9:23 pm.

Laura Moreau, Supervisor

Sean R. Miller



RESOLUTION

2021-12

Michigan Department
of Transportation
2207B (05/21)

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PERFORMANCE RESOLUTION FOR MUNICIPALITIES

This Performance Resolution (Resolution) is required by the Michigan Department of Transportation for purposes of issuing to a Municipality an "Individual Permit for Use of State Highway Right of Way", and/or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way".

RESOLVED WHEREAS, the Charter Township of Springfield
(County, City, Village, Township, etc.)

hereinafter referred to as the "MUNICIPALITY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the MUNICIPALITY agrees that:

1. Each party to this *Resolution* shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this *Resolution*, as provided by law. This *Resolution* is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the MUNICIPALITY is performed by a contractor, the MUNICIPALITY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the MUNICIPALITY. Failure of the MUNICIPALITY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the MUNICIPALITY by a contractor or subcontractor will be solely as a contractor for the MUNICIPALITY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the MUNICIPALITY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the MUNICIPALITY.
4. The MUNICIPALITY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
5. The MUNICIPALITY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the MUNICIPALITY'S facilities according to a PERMIT issued by the DEPARTMENT.

6. With respect to any activities authorized by a PERMIT, when the MUNICIPALITY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
7. The incorporation by the DEPARTMENT of this *Resolution* as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
8. This *Resolution* shall continue in force from this date until cancelled by the MUNICIPALITY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the MUNICIPALITY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the MUNICIPALITY.

Title and/or Name:

Sean R. Miller, Clerk

Laura Moreau, Supervisor

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by

the Township Board

(Name of Board, etc.)

of the Charter Township of Springfield

(Name of MUNICIPALITY)

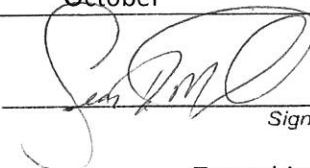
of Oakland County

(County)

at a Regular

meeting held on the 14th day

of October A.D. 2021



Signed

Township Clerk

Title

Sean R. Miller

Print Signed Name



RESOLUTION
2021-13

RESOLUTION TO ADOPT 2022 POVERTY EXEMPTION GUIDELINES AND STANDARDS

WHEREAS, the adoption of guidelines for poverty exemption is required of the Township Board; and

WHEREAS, the principal residence of persons, who in the judgment of the Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 253 of 2020 (MCL211.7u); and

WHEREAS, pursuant to PA 253 of 2020, the Township of Springfield, Oakland County, adopts the following guidelines for the Board of Review to implement. The guidelines shall include the specific income and asset levels of the claimant and all persons residing in the household.

To be eligible, a person shall do all the following on an annual basis:

1. Be an owner of and occupy as a principal residence the property for which an exemption is requested.
2. File a claim with the Supervisor, Assessor, or Board of Review, accompanied by the Federal and State income tax returns for all persons residing in the principal residence, filed in the immediately preceding year or in the current year. If a person was not required to file a Federal or State income tax return, an affidavit prescribed by the state tax commission may be accepted.
3. File a claim reporting that the combined assets of all persons residing in the principal residence do not exceed the current guidelines. Assets include, but are not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, retirement funds, etc. Assets reported do not include the value of the principal residence.
4. Produce a valid driver's license or other form of identification if requested.
5. Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
6. Meet the guidelines and standards adopted by the Springfield Township Board.
7. The application for an exemption must be filed after January 1, but one day prior to the last day of the Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right to appeal to the Michigan Tax Tribunal.

NOW, THEREFORE, BE IT HEREBY RESOLVED that:

1. The applicant and ALL persons that reside in the household must have a combined annual income less than the amounts shown in Attachment A;
2. The applicant be an owner of and occupy as a principal residence, the property for which an exemption is requested for a minimum of three (3) years, as of December 31, 2021.
3. The applicant shall not have ownership in any real property other than the principal residence subject to the application, unless, in the opinion of the Board of Review, the additional real estate is associated with and used in conjunction with the principal residence;
4. The applicant's total net assets (excluding the principal residence) shall not exceed \$125,000;
5. Poverty Exemptions are limited to a period of three years out of seven years, unless the applicant is age 62 or older or is prevented from gainful employment as a result of a disability. Proof of disability, which may include a physician's statement, may be requested;
6. The Board of Review or Assessor may request verification of information submitted, statements made, and qualifications of the applicant. Failure to supply the verification requested may be grounds for the Board of Review to deny the exemption.

Upon a call of the roll, the vote:

Yes: Dubre, Hopper, Miller, Moreau, Pliska, Vallad

No: **None**

Absent: **None**

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
COUNTY OF OAKLAND) ss.

I, Sean R. Miller, the duly qualified and elected Clerk of Springfield Charter Township, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted at a Regular Meeting of the Township Board of Trustees held on October 14, 2021, the original of which is on file in my office.

~~CHARTER TOWNSHIP OF SPRINGFIELD~~

SEAN R. MILLER, Clerk

ATTACHMENT A

2022 POVERTY TAX EXEMPTION GUIDELINES AND STANDARDS

The 2021 Very Low Income Limits established by the U.S. Department of Housing and Urban Development were used to establish these guidelines. For any applicant whose income is at least 21% below the following income levels, a total exemption from ad-valorem property taxes **MAY** be granted:

Family of 1	\$28,000 yearly	Family of 5	\$43,200 yearly
Family of 2	\$32,000 yearly	Family of 6	\$46,400 yearly
Family of 3	\$36,000 yearly	Family of 7	\$49,600 yearly
Family of 4	\$40,000 yearly	Family of 8	\$52,800 yearly
		Each addnl.	\$ 3200 yearly

REGULAR MEETING**October 14, 2021**

Township of Springfield

Sean R. Miller, Clerk

BILLS PRESENTED FOR PAYMENT:**GENERAL FUND**

Vendor	Invoice Line Desc	Amount
ALL-N-ONE LAWN CARE	REPAIRS & MAINTENANCE	\$ 280.00
ALL-N-ONE LAWN CARE	REPAIRS & MAINT. / 700 BROADWAY	\$ 140.00
CONSUMERS ENERGY	REPAIRS & MAINT. / 700 BROADWAY	\$ 37.95
DTE ENERGY	REPAIRS & MAINT. / 700 BROADWAY	\$ 103.89
ALL-N-ONE LAWN CARE	DAVISBURG REPAIRS & MAIN.	\$ 900.00
SPRINGFIELD TWP. PARKS & REC.	DAVISBURG REPAIRS & MAIN.	\$ 279.78
ALL-N-ONE LAWN CARE	ANDERSONVILLE REPAIRS & MAINT.	\$ 720.00
ALL-N-ONE LAWN CARE	BIGELOW CEMETERY LAWN & GROUND KEEPING	\$ 100.00
ALL-N-ONE LAWN CARE	BRIDGE LK CEMETERY LAWN & GROUND KEEPING	\$ 160.00
ALL-N-ONE LAWN CARE	SPRINGFIELD PLNS CEM LAWN & GROUND	\$ 180.00
TECHNOLOGY SOLUTIONS COMPLETE, LLC	COMPUTER SERVICE & MAINTENANCE	\$ 191.84
BASIC	FSA ADMIN FEES	\$ 50.00
ECTO HR, INC	HR CONSULTANT	\$ 15.00
BLUE CARE NETWORK OF MICHIGAN	HOSPITALIZATION	\$ 10,921.75
AMERICAN WATER	OPERATING SUPPLIES	\$ 58.50
PITNEY BOWES	POSTAGE	\$ 173.70
AT&T	TELEPHONE	\$ 190.82
ZULTYS, INC	TELEPHONE	\$ 1,198.07
ROAD COMM. FOR OAKLAND COUNTY	GAS, OIL - TWP. TRUCKS	\$ 183.89
KIEFT ENGINEERING, INC.	MISCELLANEOUS	\$ 12.00
VICTOR STANLEY	COVID	\$ 2,399.00
AMERICAN WATER	MAINTENANCE SUPPLIES-CIVIC CENTER	\$ 17.50
KERTON LUMBER CO	MAINTENANCE SUPPLIES-CIVIC CENTER	\$ 55.95
LIGHTING SUPPLY CO.	MAINTENANCE SUPPLIES-CIVIC CENTER	\$ 115.79
CLEAN TEAM, INC	CUSTODIAL SERVICES	\$ 1,772.80
ALL-N-ONE LAWN CARE	LAWN & GROUND KEEPING	\$ 310.00
CONSUMERS ENERGY	HEAT	\$ 69.80
METCOM	OPERATING SUPPLIES-ORDINANCE OFFCR.	\$ 676.50
ROAD MAINTENANCE CORP.	CHLORIDE	\$ 1,423.80
CONSUMERS ENERGY	STREET LIGHTING	\$ 0.19
DTE ENERGY	STREET LIGHTING	\$ 2,876.16
SIX RIVERS LAND CONSERVANCY	CONTRACTUAL SERVICES	\$ 5,000.00
WILDTYPE	CONTRACTUAL SERVICES	\$ 1,470.00
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 80.02
TOTAL		\$ 32,164.70

BILLS PRESENTED FOR PAYMENT:**FIRE FUND**

Vendor	Inv. Line Desc	Amount
CONSUMERS ENERGY	HEAT #1	\$ 31.84
ALL-N-ONE LAWN CARE	REPAIRS & MAINTENANCE #1	\$ 320.00
AMERICAN WATER	REPAIRS & MAINTENANCE #1	\$ 17.50
MAURER'S TEXTILE RENTAL	OPERATING SUPPLIES #2	\$ 58.66
ALL-N-ONE LAWN CARE	REPAIRS & MAINTENANCE #2	\$ 300.00
AMERICAN WATER	REPAIRS & MAINTENANCE #2	\$ 36.50
CONSUMERS ENERGY	HEAT#3	\$ 19.25
ALL-N-ONE LAWN CARE	REPAIRS & MAINTENANCE # 3	\$ 360.00
AMERICAN WATER	REPAIRS & MAINTENANCE # 3	\$ 17.50
BLUE CARE NETWORK OF MICHIGAN	HOSPITALIZATION	\$ 2,124.98
JACOB HARLESS	MILEAGE ALLOWANCE	\$ 224.00

REGULAR MEETING**October 14, 2021**

Township of Springfield

Sean R. Miller, Clerk

COMCAST	TELEPHONE & INTERNET	\$	286.70
COMCAST	TELEPHONE & INTERNET	\$	286.70
ZULTYS, INC	TELEPHONE & INTERNET	\$	594.08
WEST SHORE FIRE, INC.	TURN OUT GEAR	\$	55.00
WITMER PUBLIC SAFETY GROUP, IN	TURN OUT GEAR	\$	98.97
ROAD COMM. FOR OAKLAND COUNTY	GAS & OIL	\$	1,468.50
APOLLO FIRE APPARATUS REPAIR	TRUCK REPAIR AND MAINTENANCE	\$	77.72
CLYDE'S FRAME & WHEEL	TRUCK REPAIR AND MAINTENANCE	\$	2,101.34
PREMIER SAFETY	TRUCK REPAIR AND MAINTENANCE	\$	488.00
SUTPHEN CORPORTATION	CAPITAL OUTLAY	\$	1,469,020.00
TOTAL		\$	1,477,987.24

BILLS PRESENTED FOR PAYMENT: POLICE FUND

Vendor	Inv. Line Desc	Amount
DESIGN RESOURCES	REPAIRS & MAINTENANCE	\$ 750.00
TOTAL		\$ 750.00

BILLS PRESENTED FOR PAYMENT: CABLE FUND

Vendor	Inv. Line Desc	Amount
CHARTER TOWNSHIP OF INDEPENDENCE	CONSULTANTS/CONTRACTING	\$ 1,500.00
COMCAST	TELEPHONE	\$ 293.35
GENERAL FUND	OFFICE RENT	\$ 900.00
GENERAL FUND	SUPPORT SERVICES	\$ 2,800.00
TOTAL		\$ 5,493.35

BILLS PRESENTED FOR PAYMENT: BUILDING FUND

Vendor	Inv. Line Desc	Amount
JEFF SHAFER	BUILDING INSPECTOR (CONTRACTUAL)	\$ 1,305.00
JEFF SPENCER	BUILDING INSPECTOR (CONTRACTUAL)	\$ 90.00
DOUG WEAVER	ELECTRICAL INSPECTOR(CONTRACTUAL)	\$ 1,077.05
RON SHELTON	ELECTRICAL INSPECTOR(CONTRACTUAL)	\$ 1,111.83
MERLE WEST	PLUMBING INSPECTOR (CONTRACTUAL)	\$ 881.40
MERLE WEST	MECHANICAL INSPECTOR (CONTRACTUAL)	\$ 2,080.00
GENERAL FUND	TELEPHONE	\$ 180.34
GENERAL FUND	FACILITY RENT & UTILITIES	\$ 1,500.00
GENERAL FUND	RECEIPTING, ACCOUNTING & PAYROLL	\$ 2,000.00
TOTAL		\$ 10,225.62

REGULAR MEETING**October 14, 2021**

Township of Springfield

Sean R. Miller, Clerk

BILLS PRESENTED FOR PAYMENT:**LAKE IMPROVEMENT FUND**

Vendor	Invoice Line Desc	Amount
KIEFT ENGINEERING, INC.	CONTR. SERVICES-DIXIE LAKE	\$ 668.00
PAULA LENTINE	CONTR. SERVICES-DIXIE LAKE	\$ 298.81
PROGRESSIVE AE	CONTR. SERVICES-DIXIE LAKE	\$ 3,000.00
SEASIDE SEAWALLS LLC	CONTR. SERVICES-DIXIE LAKE	\$ 39,500.00
STEVE FELIX	CONTR. SERVICES-DIXIE LAKE	\$ 81.86
FREMONT INSURANCE	CONTR. SERVICES-SUSIN LAKE	\$ 367.50
TOTAL		\$ 43,916.17

GRAND TOTAL**\$ 1,570,537.08**

Additional Disbursements
Invoice Entry Dates 9/8/2021-9/30/2021
For Approval at October 14, 2021

GENERAL FUND

Vendor	Inv. Line Desc	Chk Date	Amount
21ST CENTURY MEDIA - MICHIGAN	PRINTING & PUBLISHING	09/15/21	\$ 1,384.77
			\$ 1,384.77
AMERICAN WATER	OPERATING SUPPLIES	09/15/21	\$ 65.00
			\$ 65.00
BLUE CARE NETWORK OF MICHIGAN	HOSPITALIZATION	09/15/21	\$ 10,921.75
			\$ 10,921.75
CLARKSTON AREA YOUTH ASSIST.	YOUTH ACTIVITIES	09/15/21	\$ 3,500.00
			\$ 3,500.00
COFFEE BREAK, INC.	OPERATING SUPPLIES	09/15/21	\$ 72.25
			\$ 72.25
CONSUMERS ENERGY	STREET LIGHTING	09/15/21	\$ 49.05
			\$ 49.05
DTE ENERGY	STREET LIGHTING	09/15/21	\$ 2,880.32
			\$ 2,880.32
INNOVATIVE OFFICE TECHNOLOGY	REPAIRS & MAINTENANCE	09/15/21	\$ 348.02
			\$ 348.02
MICHIGAN MECHANICAL VENTURES	CONSULTANTS/CONTRACT-CIVIC CTR.	09/15/21	\$ 1,728.00
			\$ 1,728.00
MUNICODE	MAINT. OF CODE	09/15/21	\$ 1,791.07
			\$ 1,791.07
OAKLAND COUNTY ECONOMIC OUTLOO	NO-HAZ EXPENSE	09/15/21	\$ 4,512.00
			\$ 4,512.00
PITNEY BOWES	POSTAGE	09/15/21	\$ 113.04
			\$ 113.04
TRANSPORTATION IMPROVEMENT ASSOCIAT	DUES & SUBSCRIPTIONS	09/15/21	\$ 200.00
			\$ 200.00
ZULTYS, INC	TELEPHONE	09/15/21	\$ 1,201.29
			\$ 1,201.29
A & C BUILDERS HARDWARE	REPAIRS	09/30/21	\$ 626.29
			\$ 626.29
ACCIDENT FUND	INSURANCE & BOND	09/30/21	\$ 1,350.46
			\$ 1,350.46

Additional Disbursements
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For Approval at October 14, 2021

ADKISON, NEED, ALLEN & RENTROP PLLC	TAX TRIBUNAL	09/30/21	\$	312.00
ADKISON, NEED, ALLEN & RENTROP PLLC	ATTORNEY FEES	09/30/21	\$	1,810.83
ADKISON, NEED, ALLEN & RENTROP PLLC	MILL POND DAM LITIGATION	09/30/21	\$	52.00
			<u>\$</u>	<u>2,174.83</u>
ANDERSON, ECKSTEIN & WESTRICK, INC.	CONSULTING ENGINEERS	09/30/21	\$	2,210.60
			<u>\$</u>	<u>2,210.60</u>
CARDMEMBER SERVICE	CONFERENCES-DUES-ETC	09/30/21	\$	150.00
CARDMEMBER SERVICE	REPAIRS & MAINTENANCE	09/30/21	\$	58.90
CARDMEMBER SERVICE	COMPUTER LICENSE & SUPPORT	09/30/21	\$	42.40
CARDMEMBER SERVICE	CONFERENCES-DUES	09/30/21	\$	(386.75)
CARDMEMBER SERVICE	OFFICE SUPPLIES	09/30/21	\$	113.96
CARDMEMBER SERVICE	OPERATING SUPPLIES	09/30/21	\$	100.68
CARDMEMBER SERVICE	MAINTENANCE SUPPLIES-CIVIC CENTER	09/30/21	\$	181.70
CARDMEMBER SERVICE	CUSTODIAL SERVICES	09/30/21	\$	18.99
CARDMEMBER SERVICE	LAWN & GROUND KEEPING	09/30/21	\$	306.75
CARDMEMBER SERVICE	FIELD SUPPLIES	09/30/21	\$	1,035.94
			<u>\$</u>	<u>1,622.57</u>
CARDNO INC.	CONTRACTUAL SERVICES	09/30/21	\$	5,348.75
			<u>\$</u>	<u>5,348.75</u>
CARLISLE/WORTMAN ASSOCIATES	PLANNER	09/30/21	\$	600.00
CARLISLE/WORTMAN ASSOCIATES	PLAN REVIEW FEES	09/30/21	\$	637.50
CARLISLE/WORTMAN ASSOCIATES	MASTER/STRATEGIC PLAN	09/30/21	\$	1,177.50
			<u>\$</u>	<u>2,415.00</u>
CAROL ANN JONES-reimbursement	HOSPITALIZATION	09/30/21	\$	757.32
			<u>\$</u>	<u>757.32</u>
CHRISTINE MAIORANA	RECORDING SECY. SERVICES	09/30/21	\$	80.00
			<u>\$</u>	<u>80.00</u>
CNA SURETY	INSURANCE & BOND	09/30/21	\$	60.00
			<u>\$</u>	<u>60.00</u>
CUMMINS SALES AND SERVICE	REPAIRS	09/30/21	\$	3,631.53
			<u>\$</u>	<u>3,631.53</u>
DTE ENERGY	ELECTRIC	09/30/21	\$	2,307.06
			<u>\$</u>	<u>2,307.06</u>
ERIN MATTICE	MILEAGE ALLOWANCE	09/30/21	\$	80.64
			<u>\$</u>	<u>80.64</u>
GFL ENVIRONMENTAL	CONSULTANTS/CONTRACT-CIVIC CTR.	09/30/21	\$	55.18
			<u>\$</u>	<u>55.18</u>

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KERTON LUMBER CO	MAINTENENCE SUPPLIES-CIVIC CENTER	09/30/21	\$ 17.09
			<u>\$ 17.09</u>
MAURER'S TEXTILE RENTAL	CUSTODIAL SERVICES	09/30/21	\$ 78.78
			<u>\$ 78.78</u>
MICHAEL DOUGHERTY	CONTRACTUAL SERVICES	09/30/21	\$ 150.00
			<u>\$ 150.00</u>
MUNETRIX	MUNICIPAL REPORTING	09/30/21	\$ 4,789.00
			<u>\$ 4,789.00</u>
NEIGHBOR FOR NEIGHBOR	CDBG EXPENSE	09/30/21	\$ 1,205.44
			<u>\$ 1,205.44</u>
OAKLAND COUNTY PARKS	ROAD MATCHING	09/30/21	\$ 23,077.89
OAKLAND COUNTY PARKS	MILL POND DAM	09/30/21	\$ 21,666.02
			<u>\$ 44,743.91</u>
PETTY CASH -JAMIE DUBRE	OPERATING SUPPLIES	09/30/21	\$ 11.98
PETTY CASH -JAMIE DUBRE	REPAIRS & MAINTENANCE-TWP. TRUCKS	09/30/21	\$ 7.23
			<u>\$ 19.21</u>
QUILL CORPORATION	OFFICE SUPPLIES	09/30/21	\$ 279.46
			<u>\$ 279.46</u>
RICH SIGN INC.	ANDERSONVILLE REPAIRS & MAINT.	09/30/21	\$ 1,650.00
			<u>\$ 1,650.00</u>
ROAD COMM. FOR OAKLAND COUNTY	GAS, OIL - TWP. TRUCKS	09/30/21	\$ 245.74
ROAD COMM. FOR OAKLAND COUNTY	STREET LIGHTING	09/30/21	\$ 287.61
			<u>\$ 533.35</u>
TECHNOLOGY SOLUTIONS COMPLETE, LLC	COMPUTER SERVICE & MAINTENANCE	09/30/21	\$ 191.84
			<u>\$ 191.84</u>
UNUM LIFE INSURANCE	LIFE INSURANCE	09/30/21	\$ 42.14
UNUM LIFE INSURANCE	DISABILITY INSURANCE	09/30/21	\$ 82.19
UNUM LIFE INSURANCE	LIFE INSURANCE	09/30/21	\$ 17.20
UNUM LIFE INSURANCE	DISABILITY INSURANCE	09/30/21	\$ 25.07
UNUM LIFE INSURANCE	LIFE INSURANCE	09/30/21	\$ 60.63
UNUM LIFE INSURANCE	DISABILITY INSURANCE	09/30/21	\$ 106.82
UNUM LIFE INSURANCE	LIFE INSURANCE	09/30/21	\$ 76.11
UNUM LIFE INSURANCE	DISABILITY INSURANCE	09/30/21	\$ 128.94
UNUM LIFE INSURANCE	LIFE INSURANCE	09/30/21	\$ 18.28
UNUM LIFE INSURANCE	DISABILITY INSURANCE	09/30/21	\$ 26.56
UNUM LIFE INSURANCE	LIFE INSURANCE	09/30/21	\$ 18.92

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UNUM LIFE INSURANCE	DISABILITY INSURANCE	09/30/21	\$	27.59
UNUM LIFE INSURANCE	LIFE INSURANCE	09/30/21	\$	21.50
UNUM LIFE INSURANCE	DISABILITY INSURANCE	09/30/21	\$	33.44
			\$	<u>685.39</u>
VERIZON WIRELESS	MOBILE COMMUNICATIONS	09/30/21	\$	46.12
VERIZON WIRELESS	MOBILE COMMUNICATIONS	09/30/21	\$	75.39
VERIZON WIRELESS	MOBILE COMMUNICATIONS	09/30/21	\$	91.06
VERIZON WIRELESS	MOBILE COMMUNICATIONS	09/30/21	\$	51.12
VERIZON WIRELESS	MOBILE COMMUNICATIONS	09/30/21	\$	84.48
VERIZON WIRELESS	MOBILE COMMUNICATIONS	09/30/21	\$	108.52
			\$	<u>456.69</u>
WILDTYPE	FIELD SUPPLIES	09/30/21	\$	767.24
			\$	<u>767.24</u>
TOTAL			\$	<u>107,054.19</u>

FIRE FUND

Vendor	Inv. Line Desc	Chk Date		Amount
BLUE CARE NETWORK OF MICHIGAN	HOSPITALIZATION	09/15/21	\$	2,124.98
			\$	<u>2,124.98</u>
ZULTYS, INC	TELEPHONE & INTERNET	09/15/21	\$	596.60
			\$	<u>596.60</u>
ACCIDENT FUND	INSURANCE & BOND	09/30/21	\$	10,941.52
			\$	<u>10,941.52</u>
APOLLO FIRE EQUIPMENT CO	TURN OUT GEAR	09/30/21	\$	69.57
			\$	<u>69.57</u>
AUTOZONE, INC	REPAIRS & MAINTENANCE #1	09/30/21	\$	24.36
AUTOZONE, INC	REPAIRS & MAINTENANCE # 3	09/30/21	\$	24.36
			\$	<u>48.72</u>
C & S MOTORS, INC.	TRUCK REPAIR AND MAINTENANCE	09/30/21	\$	418.55
			\$	<u>418.55</u>
CARDMEMBER SERVICE	OPERATING SUPPLIES #1	09/30/21	\$	64.99
CARDMEMBER SERVICE	REPAIRS & MAINTENANCE #1	09/30/21	\$	28.25
CARDMEMBER SERVICE	REPAIRS & MAINTENANCE #2	09/30/21	\$	599.00
CARDMEMBER SERVICE	REPAIRS & MAINTENANCE # 3	09/30/21	\$	28.26
CARDMEMBER SERVICE	TUITION AND TRAINING	09/30/21	\$	390.63
CARDMEMBER SERVICE	CERTIFICATION & LICENSE	09/30/21	\$	100.00
CARDMEMBER SERVICE	EDUCATIONAL SUPPLIES	09/30/21	\$	27.96

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CARDMEMBER SERVICE	TRUCK REPAIR AND MAINTENANCE	09/30/21	\$	402.73
CARDMEMBER SERVICE	EQUIPMENT MAINTENANCE	09/30/21	\$	19.98
CARDMEMBER SERVICE	MISCELLANEOUS	09/30/21	\$	42.99
CLEAN TEAM, INC	COVID	09/30/21	\$	650.00
			\$	650.00
CNA SURETY	INSURANCE & BOND	09/30/21	\$	20.00
			\$	20.00
COFFEE BREAK, INC.	MISCELLANEOUS	09/30/21	\$	45.75
			\$	45.75
COMCAST	TELEPHONE & INTERNET	09/30/21	\$	298.40
			\$	298.40
CONSUMERS ENERGY	HEAT #2	09/30/21	\$	34.90
			\$	34.90
DTE ENERGY	ELECTRIC #1	09/30/21	\$	330.17
DTE ENERGY	ELECTRIC #2	09/30/21	\$	672.44
DTE ENERGY	ELECTRIC #3	09/30/21	\$	221.96
			\$	1,224.57
GRIFFEN WATTS	TUITION AND TRAINING	09/30/21	\$	2,325.00
			\$	2,325.00
J&B MEDICAL SUPPLY, INC	MEDICAL SUPPLIES	09/30/21	\$	215.08
			\$	215.08
JONATHAN MINER	CERTIFICATION & LICENSE	09/30/21	\$	25.00
			\$	25.00
NYE UNIFORM	UNIFORMS	09/30/21	\$	225.00
			\$	225.00
OAKLAND COUNTY-SHERIFF'S BILL	DISPATCH	09/30/21	\$	3,161.97
			\$	3,161.97
R&R FIRE TRUCK REPAIR, INC	TRUCK REPAIR AND MAINTENANCE	09/30/21	\$	459.68
			\$	459.68
ROAD COMM. FOR OAKLAND COUNTY	GAS & OIL	09/30/21	\$	1,979.55
			\$	1,979.55
STAR EMS	COURT/COLLECTION FEES	09/30/21	\$	198.83
			\$	198.83

Additional Disbursements
Invoice Entry Dates 9/8/2021-9/30/2021
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STATE OF MICHIGAN	MISCELLANEOUS	09/30/21	\$ 5.44
			<u>\$ 5.44</u>
TURNOUT MANAGEMENT	TURN OUT GEAR	09/30/21	\$ 57.50
			<u>\$ 57.50</u>
UNUM LIFE INSURANCE	LIFE INS/PROVIDENT INS	09/30/21	\$ 104.92
UNUM LIFE INSURANCE	DISABILITY INSURANCE	09/30/21	\$ 192.13
			<u>\$ 297.05</u>
VERIZON WIRELESS	TELEPHONE & INTERNET	09/30/21	\$ 120.03
			<u>\$ 120.03</u>
TOTAL			<u>\$ 27,248.48</u>

CABLE FUND

Vendor	Inv. Line Desc	Chk Date	Amount
None			<u>\$ -</u>
TOTAL			<u>\$ -</u>

POLICE FUND

Vendor	Inv. Line Desc	Chk Date	Amount
DESIGN RESOURCES	REPAIRS & MAINTENANCE	09/24/21	\$ 750.00
			<u>\$ 750.00</u>
ADKISON, NEED, ALLEN & RENTROP PLLC	LEGAL FEES	09/30/21	\$ 1,014.00
			<u>\$ 1,014.00</u>
OAKLAND COUNTY-SHERIFF'S BILL	CONTRACTUAL SERVICES	09/30/21	\$ 146,946.58
OAKLAND COUNTY-SHERIFF'S BILL	OVERTIME	09/30/21	\$ 969.06
			<u>\$ 147,915.64</u>
TOTAL			<u>\$ 149,679.64</u>

BUILDING FUND

Vendor	Inv. Line Desc	Chk Date	Amount
CARLISLE/WORTMAN ASSOCIATES	ADMINISTRATION & INSPECTIONS	09/30/21	\$ 2,500.00
			<u>\$ 2,500.00</u>
ACCIDENT FUND	INSURANCE & BOND	09/30/21	\$ 248.05
			<u>\$ 248.05</u>

Additional Disbursements
Invoice Entry Dates 9/8/2021-9/30/2021
For Approval at October 14, 2021

CARLISLE/WORTMAN ASSOCIATES	PERMIT CONTRACTUAL FEES	09/30/21	\$ 1,607.40
			<u>\$ 1,607.40</u>
GENERAL FUND	TELEPHONE	09/15/21	\$ 181.13
			<u>\$ 181.13</u>
	TOTAL		<u>\$ 4,536.58</u>

LAKE IMPROVEMENT FUND

Vendor	Inv. Line Desc	Chk Date	Amount
21ST CENTURY MEDIA - MICHIGAN	CONTR. SERVICES-WAUMEGAH-WEED	09/15/21	\$ 79.56
			<u>\$ 79.56</u>
AQUA WEED CONTROL	CONTR. SERVICES-DIXIE LAKE	09/30/21	\$ 1,244.94
			<u>\$ 1,244.94</u>
DONNA VENTIMIGLIA	CONTR. SERVICES-DIXIE LAKE	09/30/21	\$ 440.23
			<u>\$ 440.23</u>
DTE - WAUMEGAH	CONTR. SERVICES-WAUMEGAH-WEED	09/30/21	\$ 1,596.51
			<u>\$ 1,596.51</u>
GENERAL FUND	CONTR. SERVICES-WAUMEGAH-WEED	09/30/21	\$ 150.00
			<u>\$ 150.00</u>
OAKLAND HARVESTERS	CONTR. SERVICES-DIXIE LAKE	09/30/21	\$ 10,428.75
			<u>\$ 10,428.75</u>
SEASIDE SEAWALLS LLC	CONTR. SERVICES-DIXIE LAKE	09/30/21	\$ 740.00
			<u>\$ 740.00</u>
	TOTAL		<u>\$ 14,679.99</u>

GRAND TOTAL \$ 303,198.88
