

Minutes of  
**BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**November 14, 2019**

**SPRINGFIELD**  
CHARTER TOWNSHIP

Laura Moreau, Clerk



**Call to Order:** Supervisor Walls called the November 14, 2019 Regular Meeting of the Springfield Township Board to order at 7:30 pm at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, MI 48350.

**Pledge of Allegiance**

**Roll Call:**

**Board Members Present**

Collin Walls	Township Supervisor
Laura Moreau	Township Clerk
Jamie Dubre	Township Treasurer
Judy Hensler	Township Trustee
Marc Cooper	Township Trustee
David Hopper	Township Trustee
Dennis Vallad	Township Trustee

**Board Members Not Present**

None

**Others Present**

Greg Need	Attorney
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**Agenda Additions & Changes:**

Supervisor Walls asked that an additional item m be inserted to move the Dangerous Building Hearings for 9303 Cherrywood to the February 13, 2020 Regular Board Meeting, moving "Receiving Communications" to item n.

**Public Comment:**

none

**Consent Agenda:**

- \* **Trustee Hopper moved to approve the Consent Agenda as amended. Trustee Vallad supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: none. The motion carried by a 7 to 0 vote.**

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- a) Approve Minutes: Regular Meeting October 10, 2019, Special Meeting of August 27, 2019 and Special Meeting of September 23, 2019
- b) Accept October 2019 Treasurer's Reports
- c) Receive October 2019 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Fire, Police, CDBG, IT, and Natural Resources
- d) Authorize payment of bills: October Additional Disbursements totaling \$354,705.64 and November Bills List totaling \$66,108.28
- e) Adopt Resolution 2019-19 to comply with PA 152- the Publicly Funded Health Insurance Contribution Act
- f) Approve 2020 monthly healthcare reimbursement maximums as follows: Single Coverage at \$5.60 for vision, \$29.64 for dental, and \$334.66 for medical/RX; 2-person coverage at \$12.50 for vision, \$80.89 for dental and \$1,327.12 for medical/RX
- g) Approve Supervisor and Natural Resource Manager to negotiate with Appel Environmental design and Plantwise, LLC for prescribed burns for an amount not to exceed \$12,000
- h) Accept Natural Resource Management Plan inclusive of MNFI Report for Hartman property
- i) Approve reappointments of Ruth Ann Hines and Kevin Sclesky to Planning Commission till 11-30-22, Reappointment of Bill Whitley and Jim Carlton (alternate) to Board of Appeals to 12-31-22, Reappoint Dennis Vallad to the Susin Lake Board till 10-22 and Reappoint Mike Wise to the Construction/Fire Appeals Board until 11-20-22
- j) Approve 2020 Dues for Holly Area Chamber of Commerce of \$120
- k) Approve one-time compensation for Mike Forst for Extra Hours in the amount of \$3,320 to be paid from General Fund Building and Grounds without split with Library
- l) Adopt Resolution 2019-21 to approve new HAYA Board member Leslie Osmon
- m) *Move Dangerous Building Hearing for 9303 Cherrywood to February 13, 2020 Regular Board Meeting.***
- n) Receive Communication:



- Memo to inform of summons received on October 31<sup>st</sup> regarding removal of Mill Pond Dam
- Minutes of September 5, 2019 and October 3, 2019 Holly Area Youth Assistance Board of Directors meeting
- Communication from Supervisor Walls advising of Lyle Winn, AEW, Retirement

### **Public Hearing:**

#### **1. Community Development 2020 Block Grant Funds**

Supervisor Walls explained that Block Grant Funds are Federal funds passed down to the communities through Oakland County to benefit low and moderate-income individuals/families/areas. The area of Springfield Township that qualifies for CDBG funds is the area north of Ratalee Lake Road to the Township line and between I-75 and Dixie Highway. Funding has been reduced and restricted over time. He reported that the 2019 funding was cut by a third between November 2018 and the awarding of the fund in January 2019. The hearing today is assuming an allocation of \$20,658 (same as 2019 grant). 2019 allocation has not yet been approved but is expected by early 2020.

Supervisor Walls summarized past uses for the funds. He reviewed the requests received this year for 2020 allocations. The requests received are from the Independence Township Senior Center, Services for Domestic Violence from Haven and requests for Emergency Services for Neighbor for Neighbor. The minimum allocation has to be \$3,500. The maximum allocation for public services is still 30%.

#### **Supervisor Walls opened the Public Hearing at 7:37 p.m.**

Cheryl Schaffer, 10317 Ratalee Lake Road, treasurer for Neighbor for Neighbor, and Joan Wolfe, 11021 Eagle Road, Director of Neighbor for Neighbor, updated the Board with community usage of Neighbor for Neighbor programs. The number of users has increased, as well as the expenses due to increased program offerings such as Senior Prescription Program, improved quality of food offered, more meat options as well as a partnership with a produce food company.

Ms. Schaffer reported the numbers of program users as compared to 2018. She explained priorities of the organization and its responsibilities to the community



She further thanked the volunteers to Neighbor to Neighbor, the generous community members for donating and the Springfield Township Board for the financial support. She then asked that Neighbor for Neighbor be considered for CDBG Emergency funding for 2020. Joan Wolfe contributed a story to show the need that exists in the Township.

**Supervisor Walls closed the Hearing at 7:40pm.**

**2. 2020 Budgets and Property Tax Millage Rates**

Supervisor Walls explained that the Board previously approved millage and those rates support the 2020 budgeted revenues for the Fire Fund, Police Fund, Parks funds and General Fund. The library holds their own public hearing.

Supervisor Walls pointed out on the budget worksheets that the budget worksheets include actual past budget years, the proposed 2020 budget and tentative future budget years.

**Supervisor Walls opened the hearing at 7:43pm.**

**Parks & Recreation Fund** – Sarah Richmond, Parks and Recreation Director, provided a brief summary of the Parks and Recreation budget. She listed Supplies and Equipment cost center budgeted projects and explained that the Personnel cost centers include a 3% wage increase and a 15% increase in Health Insurance costs. The Consultant cost center reflects fees for tree work. The purchase of a new utility vehicle is included in the Capital Outlay cost center.

**General Fund** – Supervisor Walls explained that revenue for Other Units of Government is down as projects have already been completed. Other Local Revenues are down (including cable funds due to an FCC ruling).

Expenses of General Fund, Elections cost center is largely due to there being three elections next year. Assessing cost center is reduced due to an outsourcing of assessing services.

Building and Grounds expense is different because of an additional full time person to help Mike Forst and two additional part time employees.



Civic Center Operations increased as the Civic Center is 18 years old and will be in need of repairs, as well as increased activity in grounds maintenance.

Public Works reflects the pathway project along Dixie Highway between McDonalds and Ridge Valley, the Civic Center Parking lot repairs, Civic Center landscaping and funds to begin preparation for a maintenance building.

Supervisor Walls stated that all of the other cost centers are consistent with previous years.

Supervisor Walls explained that wages have a 3% increase over 2019 and further added that elected officials have a 4% increase to “catch up” from past lean year 0% increases.

**Fire Fund** – Supervisor Walls explained there is a decrease in Miscellaneous revenue as a result of expiring grants. Also, the department is not planning on purchasing any new vehicles this year, as opposed to three vehicles in 2019.

Building and Grounds were broken down by station for easier accounting. Station 1 and 3 had catch-up work in 2019 and utilities (electric) were less than anticipated. Station 2 increase represents additional repair and maintenance.

General expenses represent adjustments for a full year for all three stations.

**Police Fund** – Supervisor Walls explained that Revenues are consistent with millage rates and expenses are regulated with a multi-year contract with the Sheriff’s Department. Money will be set aside for future increases.

**Building Department Fund** – This fund increases with a slow but steady progression of increased building activity.

**Cemetery Fund** – The jump in revenue was explained by funds and responsibility of the Andersonville Cemetery being transferred to the Township.

**Natural Areas Preservation Endowment Fund** – Supervisor Walls explained the fund’s relationship with the Springfield Site Action Committee and described the purpose as natural resource acquisition, protection and preservation of Township properties. The major expense in this cost center is the replacement of the Shiawassee River crossing due to Beaver damage.



**Lake Improvement Fund** is one fund representing many lakes, each with their own Lake Board administering funds.

**Softwater Lake Improvement Fund** is Special Assessment District for weed treatment.

**Cable TV Fund** reflects a reduction in cable revenue due to an FCC ruling.

**Civic Center Debt Fund** – Supervisor Walls explained this fund was created for the bond issue passed to build the Civic Center and 2020 will be the last payment on the bond.

**Fire Capital Improvement Debt Fund** is the debt for the bond that was sold to construct the two new fire stations and provide additional fire personnel.

**Capital Improvement Debt Fund** is the bond repayment. Funds were used for equipment and for Big Lake Road paving in 2019.

**Softwater Sewer Debt Fund** is for a Special Assessment District established to fund a bond sale to fund a connection of Softwater and Bavarian Village developments to the Independence Township sewer system.

**Stewardship—Endowment Properties Fund** – There are funds set aside for the Shiawassee River crossing replacement, assuming the SSAC organization will allow the use of \$100,000 from the Endowment Fund.

**Improvement Revolving Fund** – Supervised Walls explained the fund is set up by the Board to be of assistance to Special Assessment projects. The repaving of Sherwood/Patrick drive SAD are represented in the 2019 numbers and the assistance is now being paid back.

**Hearing no other comments, Supervisor Walls closed the Public Hearing at 8:05 p.m.**

## **Old Business**

1. Amend Recruitment and Retention Job Description and Employee Handbook Employment Status description

Supervisor Walls reviewed the previous month's comments concerning a job description for the Recruitment and Retention position and clarified the intent was to also have that



position provide firefighting services when needed. The job description was reviewed by the HR consultant and the Board packet contains the result of the review. The memo from Steve Williams, also in the Board packet, explains differences between full time and regular part time for the Recruitment/Retention position.

**Clerk Moreau moved to adopt the Recruitment and Retention Coordinator job description with a status of “Exempt—Regular Part-Time Firefighter, Exempt Paid On-Call” to replace the previously adopted job description for Recruitment and Retention Coordinator, part time which was approved at the October 10, 2019 Regular Board meeting. Trustee Vallad supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: none. The motion carried by a 7 to 0 vote.**

Supervisor Walls explained that the Employment Status section in the Employee Handbook was rewritten to provide clarity and separation of the Township, Parks & Recreation and Fire employees.

**Clerk Moreau moved to adopt the amendments to the Springfield Township Employee Handbook, to include the revised Employment Categories as presented effective as of November 14, 2019. Trustee Hopper supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: none. The motion carried by a 7 to 0 vote.**

2. Award Contract for soil borings at Hartman Property

Supervisor Walls reported that, after receiving three proposals for soil boring of the Hartman property, he recommended increasing the originally approved project budget from \$5,000 to \$6,500 to ensure that the project will be sufficiently funded in the case of additional required boring depth or equipment.

**Supervisor Walls, following the recommendation of AEW, moved to award contract to Testing Engineers and Consultants and increase the budget from \$5,000 to \$6,500. Trustee Cooper supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: none. The motion carried by a 7 to 0 vote.**



## **New Business:**

1. CDBG 2020 Agreement, Resolution and application

Supervisor Walls referred to a memo from Erin Mattice present in the Board packet.

**Treasurer Dubre moved to adopt Resolution 2019-20 inserting the opening of the Public Hearing at 7:30pm for the Township Clerk to add the public comments accordingly and insert the closing of the Public Hearing at 7:40pm, and to allocate the 2020 Community Development Block Grant Funds in an approximate amount of \$20,658 to the following projects and amounts: 30% of the allocation for Public Services, which is approximately \$6,197 to be used for emergency services in the amount of \$6,197, the approximate remaining \$14,461 to be used for Senior Center in the amount of \$14,461. Trustee Hopper supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: none. The motion carried by a 7 to 0 vote.**

2. Adopt 2020 Budgets

Supervisor Walls asked for any questions. There were none.

**Treasurer Dubre moved that the tax rate previously certified for the December 1, 2019 Tax collection supports the proposed budgets and further moved to adopt the 2020 Parks and Recreation Fund as presented with Revenue at \$627,800 and expenses at \$687,750; 2020 Stewardship Fund as presented with Revenue at \$101,000 and expenses at \$130,000; the 2020 Endowment Fund as presented with Revenue at \$4,000 and expenses at \$100,000; 2020 General Fund as presented with Revenue at \$2,220,200 and expenses at \$3,700,300; 2020 Fire Fund as presented with Revenue at \$1,631,900 and expenses at \$1,777,200; 2020 Police Fund as presented with Revenue at \$2,040,500 and expenses at \$1,752,400; the 2020 Cemetery Fund as presented with Revenue at \$1,500 and expenses at \$0; 2020 Lake Improvement Fund as presented with Revenue at \$278,600 and expenses at \$278,600; 2020 Softwater Lake Improvement Fund as presented with Revenue at \$14,600 and expenses at \$12,900; 2020 Stewardship Fund as presented with Revenue at \$101,000 and expenses at \$130,000; 2020 Cable Fund as presented with Revenue at \$80,500 and expenses at \$69,700; 2020**



**Building Fund as presented with Revenue at \$190,800 and expenses at \$231,450; 2020 Civic Center Debt Fund as presented with Revenue at \$362,700 and expenses at \$377,100; 2020 Fire Capital Improvement Debt Fund as presented with Revenue at \$320,800 and expenses at \$320,700; the 2020 Capital Improvement Program Debt Fund as presented with Revenue at \$116,900 and expenses at \$116,900; the 2020 Softwater Sewer SAD Debt Service Fund as presented with Revenue at \$113,100 and expenses at \$113,100; 2020 Improvement Revolving Fund as presented with Revenue at \$13,700 and expenses at \$500; Treasurer Vallad supported the motion.**

Supervisor Walls commented that where some of the expenses exceed the revenue, the balance is covered by the prior year fund balance.

**Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: none. The motion carried by a 7 to 0 vote.**

3. Mill Pond Dam Engineering – proposal and grant application

Clerk Moreau referenced a memo in the Board packet which describes the proposal from AECOM for a change order to their existing contract to continue with preliminary design engineering with the the addition of grant writing assistance and conceptual park design for the next stage of the project. The Oakland County Parks and Recreation Commission has approved the change order contingent on the approval by the Township Board. She explained that the right way to move forward would be to integrate into one phase the conceptual park design along with the preliminary engineering. This will provide public input through outreach meetings in order to start conceptualizing how the park and area will be re-developed and restored. Clerk Moreau explained that the cost for this phase increased due to incorporating the conceptual park design.

Also attached to the memo is the application for the Fisheries Habitat Grant program which, if granted, could significantly reduce the cost to the Township for engineering.

Clerk Moreau asked for Board member's input.

Supervisor Walls asked about a timeline for the project.

Clerk Moreau replied that the timeline exists but is not included in the packet. She recollected that this phase of the project would cover the majority of 2020 including at least two public outreach meetings.



**Trustee Vallad moved to approve Oakland County Parks and Recreation Commission to increase their existing contract #5528 with AECOM for removal and restoration design/engineering services for Davisburg Mill Pond Dam to include preliminary Design Engineering, Grant Writing Assistance and Conceptual Park Design per the AECOM change order dated October 15, 2019 at an amount not to exceed \$168,530 with up to \$93,000 paid by Oakland County Parks and Recreation and up to \$76,000 paid by the Charter Township of Springfield Township per the 55%/45% cost sharing agreement between the County and the Township. Trustee Hensler supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: none. The motion carried by a 7 to 0 vote.**

Trustee Hensler expressed that the grant was well-written.

**Trustee Hensler moved to approve Oakland County Parks and Recreation Commission and Springfield Township to submit application to the Michigan Department of Natural Resources (MDNR) Fisheries Habitat Grant Program and utilize funds budgeted for Mill Pond Dam design engineering for required matching funds for the grant. Trustee Cooper supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: none. The motion carried by a 7 to 0 vote.**

#### 4. 2020 No Haz Participation

Treasurer Dubre explained she expects to receive the inter-local agreements at the end of November, but the costs are expected to increase from \$36.15 to \$55.75 per car. Treasurer Dubre wants to confirm that the Township is still interested in participating in this program and is still willing to keep the price per vehicle at \$10 noting. 54% of the users attended for the first time, which has been the case for the past several years. Roughly 50% of the waste is computer waste.

Trustee Hopper commented that he supports continuing the program at the same price. He believes that charging more would deter use and send more waste to landfills.

Clerk Moreau asked if there is a survey at the collection. She also agreed with Trustee Hopper that the program should continue at the \$10 rate.

Treasurer Dubre answered that the survey is on the registration form.



Treasurer Dubre found it disheartening that only one bid came back to the County and it was the current hauler. The disposal process is affected by the US relationship with China.

Trustee Vallad commented that the price should increase to \$15 (50%), to match the 50% increase in Township cost.

Trustee Hopper suggested that be considered for next year.

Treasurer Dubre noted that this is a three-year contract so the rate would not be reconsidered next year. She explained that raising the fee to \$15 was her first thought but reconsidered to be fair to those first-time users. The County will be collecting and they have only given two choices: \$10 or \$15.

Clerk Moreau commented that this charge is per carload, so neighbors can combine loads. The township is charged per load/drop-off.

#### 5. Draft Weed Ordinance for discussion

Supervisor Walls reported that Attorney Need has prepared a draft ordinance based on discussions at the October Board meeting. There were exemptions noted that should have been based on the Native Landscaping section of the Zoning Ordinance.

Supervisor Walls questioned the notice by publication rather than going directly to the individual.

Attorney Need agreed that it would be preferable, however it is written to have a “safety net” when the publication notice is missed. There are communities that do not rely on notices, but instead rely on newspapers for publication. Attorney Need believes that it is preferable to give notice.

Attorney Need explained the collection process for construction liens as a lien being recorded against a property similar to a mortgage, which is foreclosed in Circuit Court action with associated costs added to the lien. The Township would have to go to Circuit Court to collect.

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Clerk Moreau noted that she possibly misunderstood the intent when she supported moving forward with a draft ordinance last month, and commented that this draft is considerably different than she envisioned. The focus of the draft appears to be on noxious weeds, but she believes the need is for an ordinance to address maintenance – excessive growth of lawn, weeds and brush.

Attorney Need explained that there are several ways within the statute to define a noxious weed such as anything over 8 inches or anything regarded as a common nuisance, and that the communities define it according to their needs.

Clerk Moreau commented that article 5 addresses plants of specific concern. The Township already has an ordinance that addresses invasive plants; this ordinance is a duplication and may create confusion.

Attorney Need said that sections can be consolidated, and further explained that this was his interpretation of the Board's intent.

Clerk Moreau asked if the Township needed to rely on the statute to enforce grass that might grow over eight inches tall or excessive brush growth.

Attorney Need explained that the statute is what other townships and communities use as the authority. The statute gives the authority to enter property to perform the maintenance to expedite the process, avoiding the Circuit Court.

Clerk Moreau asked if Article 2 - Blight and the definition of Public Nuisance might be more of what the Board intended.

Attorney Need summarized the difference as determining how the Township wants to enforce. The statute allows the Board to perform the work and then collect afterwards.

Supervisor Walls commented that his initial thought was the regulation would be within the Blight provision, but that was before he understood the State laws having to do with weeds.

Clerk Moreau expressed confusion about the intent and asked for other Board members' input.

Supervisor Walls commented that it resolves the issue of the Board has the legal ability to enter property and perform clean-up.

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Trustee Hensler assumed that this would be more like an Ordinance Officer writing tickets.

Supervisor Walls replied that Trustee Hensler's assumption would lead to the Civil Infraction process getting caught up in court.

Treasurer Dubre suggested that the Civil Infraction process does not change that the Township can go in and resolve landscaping blight, but it changes the collection mechanism.

Attorney Need answered that under this proposed ordinance you can perform the work prior to any court action, but with the civil infraction, no moves for cleanup can be made without court approval which could take months.

Clerk Moreau compared the process to a Dangerous Building concern.

Supervisor Walls explained the timing of a Dangerous Building process. He further supposed that permission would be needed to enter a property to address weeds in a timely manner. He does not see this ordinance being used frequently.

Clerk Moreau commented that this addresses the inability to enforce overgrowth of lawn and weeds with a complicated ordinance that requires appointing a commissioner. It seems unreasonable for the non-critical situation in Springfield Township. Her preference is to send an ordinance officer out to issue a citation.

Trustee Hensler is not comfortable with sending someone out to enter the property and cut the grass without permission.

Treasurer Dubre recollected an instance of blight in the past and the difficulty of cleaning up the yard. She viewed the draft ordinance as too complicated with the addition of a weed and refuse fund.

Trustee Cooper was concerned about the amount of property specified in the ordinance that "shall be maintained." He believes that many of the rural homeowners in Springfield Township shouldn't need to maintain every acre of their property. This led to a concern about hay, corn, pastures and other small grain crops.

Attorney Need answered that there can be exceptions written into the ordinance. He further commented on the weed and refuse fund stating that it is only required if the

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\$100 fine is enacted. A Civil Infraction does not apply. Attorney Need further mentioned that collections on foreclosed properties is difficult and may languish.

Clerk Moreau summarized that the contractor would be hired by the Township and then the fees would then need to be collected from a bank in the case of a foreclosure.

Attorney Need clarified that a lien would be put on the property and it would be put on the tax roll.

Treasurer Dubre asked about the lien collection process.

Supervisor Walls explained that a construction lien would go through Circuit Court and not District Court.

Treasurer Dubre commented that a lien still needs collection before property movement, giving banks motivation to settle. She expressed that a construction lien would aid collection and a new ordinance is not an easier process.

Attorney Need asked the threshold question of whether the Board wants to rely on the civil infraction ticket process, or have the right to take care of the problem and then collect. The answer to that question dictates the next steps.

Supervisor Walls preferred to go on the property and take care of the problem.

Trustee Hopper agreed with Supervisor Walls so that the problem did not linger all season. He questioned the inclusion of the currently active invasive species.

Trustee Vallad agreed that it would be nice to have the ability take care of the problem. He further addressed Trustee Cooper's question concerning how much of a homeowner's property must be maintained.

Trustee Cooper had no problem with going onto a property to resolve a situation, but noted that the situation that is considered blight needs to be defined.

Trustee Hensler still believed that a civil infraction process was appropriate, and she is not in favor of entering property without permission.

Clerk Moreau believes that an ordinance officer should be required to report violations on a regular route of inspections and the neighborhood would not be relied on to send in complaints, which will speed up enforcement.



Clerk Moreau, noting that there are four Board members who support the draft ordinance, inquired about publication of the notice versus individual notice.

Attorney Need noted that publication is not a requirement. He also noted that the yard parameters need to be specifically defined and the refuse fund needs to be omitted from the ordinance.

Supervisor Walls stated that exception #3 needs development depending on lot size limits.

This prompted a discussion with all Board members about property size limitations, ditches, road right-of-way and sections of yards to be left as native landscaping. Multiple Board members expressed concern about definitions and the potentially inconsistent discretion of the Ordinance Officer.

Clerk Moreau suggested that the term “turf grass” be utilized to define the enforced mowed lawn area.

Treasurer Dubre explained her views of why she wants the construction lien but not all the complication of defining parameters. She feels that the Board is preparing for a situation that is not in existence.

Attorney Need commented that the lien does not need to go through the tax roll but can be handled in the construction main process. He further suggested two processes, one to handle through the civil infraction ticket and one gives the ability to use the ordinance for more extreme cases.

Trustee Hensler, Clerk Moreau and Treasurer Dubre agreed that the “two processes” option would be an improvement.

#### 6. Design and Construction Standards update

In reference to the AEW proposal, Clerk Moreau asked who “the Township” was considered to be; she asked if there would be a committee assigned for review and development of the revised standards.

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Supervisor Walls and Trustee Hopper discussed the history behind the original Design and Construction standards and mentioned a few areas that are in great need of revision.

Clerk Moreau liked that AEW was going to review against current regulations and industry standards. She also like that the document will no longer be copywrite protected and therefor can be updated. Clerk Moreau supported this update.

**Clerk Moreau moved to accept the proposal from AEW for proposal for professional services Design and Construction Standards Update set a budget not to exceed \$4,900. Trustee Hopper supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: none. The motion carried by a 7 to 0 vote.**

**Public Comment:**

none

**Adjournment:**

Hearing no other business, Supervisor Walls adjourned the meeting at 9:20pm.

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Collin W. Walls, Supervisor

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Laura Moreau, Clerk

**RESOLUTION  
2019-19**

**SPRINGFIELD  
CHARTER TOWNSHIP**



**RESOLUTION TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH IN 2011 PUBLIC ACT 152,  
THE PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT**

**WHEREAS**, 2011 Public Act 152 (the "Act") was passed by the State Legislature and signed by the Governor on September 24, 2011;

**WHEREAS**, the Act contains three options for complying with the requirements of the Act;

**WHEREAS**, the three options are as follows:

- 1) Section 3 - "Hard Caps" Option - limits a public employer's total annual health care costs for employees based on coverage levels, as defined in the Act;
- 2) Section 4 - "80%/20%" Option - limits a public employer's share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
- 3) Section 8 - "Exemption" Option - a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

**WHEREAS**, the Township Board of Springfield Charter Township has decided to adopt the annual Exemption option as its choice of compliance under the Act;

**NOW, THEREFORE, BE IT RESOLVED** the Township Board of Springfield Charter Township elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the annual Exemption option for medical benefit plan coverage from January 1, 2020 through December 31, 2020.

Upon a call of the roll, the vote

**Yes: COOPER, DUBRE, HENSLER, HOPPER, MOREAU, VALLAD and WALLS**

**No: None**

**Absent: None**

**RESOLUTION DECLARED ADOPTED**

I, Laura Moreau, the duly qualified and elected Clerk of Springfield Charter Township, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a Regular Meeting of the Township Board of Trustees held on November 14, 2019 the original of which is on file in my office.

A handwritten signature in blue ink, which appears to read 'Laura Moreau', is written over a horizontal line.

Laura Moreau, Clerk

**RESOLUTION  
2019-20**

**SPRINGFIELD  
CHARTER TOWNSHIP**



**RESOLUTION OF THE SPRINGFIELD TOWNSHIP BOARD  
ADOPTED ON: NOVEMBER 14, 2019**

**WHEREAS**, Oakland County is preparing an Annual Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CPD) programs, and

**WHEREAS**, Oakland County has requested CDBG-eligible projects from participating communities for inclusion in the Action Plan, and

**WHEREAS**, Springfield Township has duly advertised and conducted a public hearing as follows:

**Supervisor Collin Walls opened the Public Hearing at 7:36 p.m.**

Cheryl Shafer, representing Neighbor for Neighbor, summarized the services the organization provides to the community including their efforts to make more and healthier food available in the food pantry and having boots and coats for those in need.

Joan Wolf, Neighbor for Neighbor President, added that, despite the improved economy and low unemployment, there are many who contact Neighbor for Neighbor in need of financial help.

**Supervisor Collin Walls closed the Public Hearing at 7:40 p.m.**

on November 14, 2019 for the purpose of receiving public comments regarding the proposed use of PY2020 Community Development Block Grant funds (CDBG) in the approximate amount of \$20,658.00 and

**WHEREAS**, Springfield Township found that the following projects meet the federal objectives of the CDBG program and are prioritized by the community as high priority need.

<b>Project Name</b>	<b>Amount</b>
Emergency Services	\$6,197
Senior Center	\$14,461

**THEREFORE, BE IT RESOLVED**, that the Springfield Township CDBG application is hereby authorized to be submitted to Oakland County for inclusion in Oakland County's Annual Action Plan to the U.S. Department of Housing and Urban development, and that the Supervisor is hereby authorized to execute all documents, agreements, or contracts which result from this application to Oakland County.

Motion by: **Dubre** Supported by: **Hopper**

Ayes: **Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls**

Nays: None

Signed:

I, Laura Moreau, the duly elected Clerk of Springfield Township Oakland County, MI do hereby certify that the above is a true copy of a resolution adopted by Springfield Township Board of Trustees at a meeting held on November 14, 2019 at which time a quorum was present.



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Signature



**RESOLUTION**  
**2019-21**

**RESOLUTION TO APPROVE HOLLY AREA YOUTH ASSISTANCE MEMBERSHIP**

WHEREAS, Holly Area Youth Assistance has been a primary prevention program serving and located in the geographic area of the Holly Area School District since 1963; and

WHEREAS, it is augmented by contributions from the Townships of Groveland, Holly, Rose and Springfield and the Village of Holly; and the Oakland County Circuit Court-Family Division which permits operation of an office with casework staff; and

WHEREAS, the efforts of numerous citizen volunteers provide significant service to the youth of the greater Holly area in projects promoting the prevention of juvenile delinquency, child neglect and child abuse;

NOW, THEREFORE, BE IT RESOLVED that Springfield Township hereby supports the Holly Area Youth Assistance Board of Directors and approves its following new member: Leslie Osmon.

AYES: COOPER, DUBRE, HENSLER, HOPPER, MOREAU, VALLAD and WALLS

NAYS: None

ABSENT: None

ABSTENTIONS: None

**THE RESOLUTION WAS DECLARED ADOPTED.**

STATE OF MICHIGAN )

)ss

COUNTY OF OAKLAND )

I, the undersigned duly qualified Township Clerk of Springfield Charter Township, Oakland County, Michigan, do hereby certify the foregoing is a true and complete copy of a resolution adopted by the Township Board of Springfield Charter Township at a meeting held on the 14th day of November, 2019.

  
LAURA MOREAU, Clerk

# REGULAR MEETING

November 14, 2019

Township of Springfield

Laura Moreau, Clerk

## BILLS PRESENTED FOR PAYMENT:

## GENERAL FUND

Vendor	Invoice Line Desc	Amount
FIRE FUND	SUNDRY RECEIPTS	\$ 3,740.51
LIBRARY FUND	SUNDRY RECEIPTS	\$ 69.27
SPRINGFIELD TWP. PARKS & REC.	SUNDRY RECEIPTS	\$ 559.10
COLLIN WALLS-reimbursement	MILEAGE ALLOWANCE	\$ 24.65
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 76.41
21ST CENTURY MEDIA - MICHIGAN	PRINTING & PUBLISHING	\$ 112.34
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 20.42
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 29.03
QUILL CORPORATION	OFFICE SUPPLIES	\$ 3.75
OAKLAND COUNTY CLERKS ASSOC.	CONFERENCES-DUES-ETC	\$ 120.00
BS & A SOFTWARE	SOFTWARE & SUPPORT	\$ 1,529.50
IMPRESSIVE PRINTING & PROMOTIO	OFFICE SUPPLIES	\$ 118.00
BS & A SOFTWARE	COMPUTER LICENSE & SUPPORT	\$ 1,561.50
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 61.30
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 42.61
PDQ.COM	COMPUTER LICENSE & SUPPORT	\$ 900.00
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 42.61
BASIC	FSA ADMIN FEES	\$ 50.00
ECTO HR, INC	HR CONSULTANT	\$ 7.50
BLUE CARE NETWORK OF MICHIGAN	HOSPITALIZATION	\$ 12,783.36
KAREN BINASIO	HOSPITALIZATION	\$ 860.78
QUILL CORPORATION	OFFICE SUPPLIES	\$ 63.69
COFFEE BREAK, INC.	OPERATING SUPPLIES	\$ 107.25
ADKISON, NEED, ALLEN & RENTROP PLLC	ATTORNEY FEES	\$ 2,315.83
HOLLY AREA CHAMBER OF COMMERCE	DUES & SUBSCRIPTIONS	\$ 120.00
21ST CENTURY MEDIA - MICHIGAN	PRINTING & PUBLISHING	\$ 740.05
SPRINGFIELD TWP. PARKS & REC.	PRINTING & PUBLISHING	\$ 1,970.00
SPRINGFIELD TWP. PARKS & REC.	REPAIRS & MAINTENANCE	\$ 455.95
KIEFT ENGINEERING, INC.	MISCELLANEOUS	\$ 12.00
ADKISON, NEED, ALLEN & RENTROP PLLC	LEGAL FEES	\$ 1,235.00
GREG KAZMIERSKI	MILEAGE ALLOWANCE-ORDINANCE OFFICER	\$ 23.20
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 74.32
21ST CENTURY MEDIA - MICHIGAN	PRINTING & PUBLISHING-ZBA	\$ 57.81
CARLISLE/WORTMAN ASSOCIATES	DIXIE CORRIDOR	\$ 892.50
ANDERSON, ECKSTEIN & WESTRICK, INC.	PLAN REVIEW FEES	\$ 550.00
ANDERSON, ECKSTEIN & WESTRICK, INC.	PLAN REVIEW FEES	\$ 700.00
DTE ENERGY	STREET LIGHTING	\$ 2,806.58
DTE ENERGY	STREET LIGHTING	\$ 14.94
CARDNO INC.	CONTRACTUAL SERVICES	\$ 1,520.00
SIX RIVERS REGIONAL LAND CONSE	CONTRACTUAL SERVICES	\$ 1,018.00
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 75.82
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 61.30
<b>TOTAL</b>		<b>\$ 37,526.88</b>

**REGULAR MEETING****November 14, 2019**

Township of Springfield

Laura Moreau, Clerk

**BILLS PRESENTED FOR PAYMENT:****FIRE FUND**

Vendor	Inv. Line Desc	Amount
OUTDOOR EXPRESSIONS	REPAIRS & MAINTENANCE #1	\$ 323.24
MAURER'S TEXTILE RENTAL	OPERATING SUPPLIES #2	\$ 52.50
CONSUMERS ENERGY	HEAT #2	\$ 60.62
OUTDOOR EXPRESSIONS	REPAIRS & MAINTENANCE # 3	\$ 393.38
SPRINGFIELD URGENT CARE	MEDICAL-TESTING & SERVICES	\$ 195.74
MICHIGAN PLANNERS, INC.	LIFE INS/PROVIDENT INS	\$ 6,475.00
BLUE CARE NETWORK OF MICHIGAN	HOSPITALIZATION	\$ 1,603.66
ANNA PLISKA	EDUCATIONAL SUPPLIES	\$ 17.98
BYERS WRECKER SERVICE	EDUCATIONAL SUPPLIES	\$ 150.00
KERTON LUMBER CO	EDUCATIONAL SUPPLIES	\$ 226.83
KERTON LUMBER CO	EDUCATIONAL SUPPLIES	\$ 52.85
SMARTDRAW SOFTWARE, LLC	DUES & SUBSCRIPTIONS	\$ 370.74
COMCAST	TELEPHONE & INTERNET	\$ 126.85
COMCAST	TELEPHONE & INTERNET	\$ 136.85
ZULTYS, INC	TELEPHONE & INTERNET	\$ 529.72
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 20.42
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 40.01
COFFEE BREAK, INC.	MISCELLANEOUS	\$ 82.25
ECTO HR, INC	MISCELLANEOUS	\$ 237.00
J&B MEDICAL SUPPLY, INC	MEDICAL SUPPLIES	\$ 90.48
J&B MEDICAL SUPPLY, INC	MEDICAL SUPPLIES	\$ 334.00
STATE WIRE AND TERMINAL, INC.	TRUCK REPAIR AND MAINTENANCE	\$ 6.98
STATE WIRE AND TERMINAL, INC.	TRUCK REPAIR AND MAINTENANCE	\$ 69.81
WINDER POLICE EQUIPMENT INC.	TRUCK REPAIR AND MAINTENANCE	\$ 217.60
<b>TOTAL</b>		<b>\$ 11,814.51</b>

**BILLS PRESENTED FOR PAYMENT:****POLICE FUND**

Vendor	Inv. Line Desc	Amount
ADKISON, NEED, ALLEN & RENTROP PLLC	LEGAL FEES	\$ 1,235.00
VERIZON WIRELESS	PHONE	\$ 84.61
<b>TOTAL</b>		<b>\$ 1,319.61</b>

**BILLS PRESENTED FOR PAYMENT:****CABLE FUND**

Vendor	Inv. Line Desc	Amount
CHARTER TOWNSHIP OF INDEPENDENCE	CONSULTANTS/CONTRACTING	\$ 1,500.00
GENERAL FUND	OFFICE RENT	\$ 600.00
GENERAL FUND	SUPPORT SERVICES	\$ 2,300.00
<b>TOTAL</b>		<b>\$ 4,400.00</b>

# REGULAR MEETING

## November 14, 2019

**BILLS PRESENTED FOR PAYMENT:****BUILDING FUND**

Vendor	Inv. Line Desc		Amount
JEFF SHAFER	BUILDING INSPECTOR (CONTRACTUAL)	\$	2,115.00
JEFF SPENCER	BUILDING INSPECTOR (CONTRACTUAL)	\$	180.00
DOUG WEAVER	ELECTRICAL INSPECTOR(CONTRACTUAL)	\$	1,002.95
RON SHELTON	ELECTRICAL INSPECTOR(CONTRACTUAL)	\$	737.75
MERLE WEST	PLUMBING INSPECTOR (CONTRACTUAL)	\$	816.40
MERLE WEST	MECHANICAL INSPECTOR (CONTRACTUAL)	\$	2,119.33
GENERAL FUND	FACILITY RENT & UTILITIES	\$	1,000.00
GENERAL FUND	RECEIPTING, ACCOUNTING & PAYROLL	\$	1,500.00
		<b>TOTAL</b>	<b>\$ 9,471.43</b>

**BILLS PRESENTED FOR PAYMENT:****LAKE IMPROVEMENT FUND**

Vendor	Invoice Line Desc		Amount
None		\$	-
		<b>TOTAL</b>	<b>\$ -</b>

**BILLS PRESENTED FOR PAYMENT:****ELIZA LAKE FUND**

Vendor	Invoice Line Desc		Amount
CARDNO INC.	CONTRACTUAL SERVICES -ELIZA LAKE	\$	1,075.85
SPRINGFIELD TOWNSHIP	ADMIN FEES	\$	500.00
		<b>TOTAL</b>	<b>\$ 1,575.85</b>

**BILLS PRESENTED FOR PAYMENT:****SOFTWATER LAKE FUND**

Vendor	Invoice Line Desc		Amount
None		\$	-
		<b>TOTAL</b>	<b>\$ -</b>

**BILLS PRESENTED FOR PAYMENT:****FIRE CAPITAL IMPROVEMENT FUND**

Vendor	Invoice Line Desc		Amount
None		\$	-
		<b>TOTAL</b>	<b>\$ -</b>

**GRAND TOTAL** **\$ 66,108.28**

**October Additional Disbursements**  
**Invoice Entry Dates 10/8/2019-10/31/2019**  
**For Approval at November 14, 2019**

**GENERAL FUND**

Vendor	Inv. Line Desc	Chk Date	Amount
21ST CENTURY MEDIA - MICHIGAN	PRINTING & PUBLISHING	10/15/19	\$ 90.61
21ST CENTURY MEDIA - MICHIGAN	PRINTING & PUBLISHING	10/15/19	\$ 804.42
			<u>\$ 895.03</u>
A-C TIRE	REPAIRS & MAINTENANCE-TWP. TRUCKS	10/15/19	\$ 44.91
			<u>\$ 44.91</u>
ADKISON, NEED, ALLEN & RENTROP PLLC	ATTORNEY FEES	10/15/19	\$ 1,783.13
ADKISON, NEED, ALLEN & RENTROP PLLC	LEGAL FEES	10/15/19	\$ 1,209.00
			<u>\$ 2,992.13</u>
ADVANCED DISPOSAL	CONSULTANTS/CONTRACT-CIVIC CTR.	10/15/19	\$ 55.58
			<u>\$ 55.58</u>
AMERICAN WATER	OPERATING SUPPLIES	10/15/19	\$ 130.50
			<u>\$ 130.50</u>
ANDERSON, ECKSTEIN & WESTRICK, INC.	CDBG EXPENSE	10/15/19	\$ 2,950.00
ANDERSON, ECKSTEIN & WESTRICK, INC.	CONSULTING ENGINEERS	10/15/19	\$ 492.00
			<u>\$ 3,442.00</u>
COFFEE BREAK, INC.	OPERATING SUPPLIES	10/15/19	\$ 72.25
			<u>\$ 72.25</u>
FIRST COMMUNICATIONS, LLC	TELEPHONE	10/15/19	\$ 696.47
			<u>\$ 696.47</u>
GORNO FORD	GENERAL SERVICES-CAPITAL OUTLAY	10/15/19	\$ 35,953.00
			<u>\$ 35,953.00</u>
TECHNOLOGY SOLUTIONS, LLC	COMPUTER SERVICE & MAINTENANCE	10/15/19	\$ 191.84
			<u>\$ 191.84</u>
UPCOTT'S	LAWN & GROUND KEEPING	10/15/19	\$ 4,698.00
UPCOTT'S	CIVIC CENTER-CAPITAL OUTLAY	10/15/19	\$ 20,000.00
			<u>\$ 24,698.00</u>
BASIC	FSA ADMIN FEES	10/31/19	\$ 50.00
			<u>\$ 50.00</u>
CARDMEMBER SERVICE	OFFICE SUPPLIES	10/31/19	\$ 51.51
CARDMEMBER SERVICE	CONFERENCES-DUES-ETC	10/31/19	\$ 666.69
CARDMEMBER SERVICE	MTG & TRAINING EXPENSES	10/31/19	\$ 166.91
CARDMEMBER SERVICE	CONFERENCES-DUES-ETC	10/31/19	\$ 588.24
CARDMEMBER SERVICE	COMPUTER EQUIPMENT	10/31/19	\$ 119.75

**October Additional Disbursements**  
**Invoice Entry Dates 10/8/2019-10/31/2019**  
**For Approval at November 14, 2019**

CARDMEMBER SERVICE	HERITAGE FESTIVAL	10/31/19	\$	35.92
CARDMEMBER SERVICE	MISCELLANEOUS	10/31/19	\$	20.25
CARDMEMBER SERVICE	MAINTENANCE SUPPLIES-CIVIC CENTER	10/31/19	\$	539.15
CARDMEMBER SERVICE	CONFERENCES-DUES-ETC-P.C.	10/31/19	\$	481.45
CARDMEMBER SERVICE	FIELD SUPPLIES	10/31/19	\$	199.71
			\$	<u>2,869.58</u>
CARDNO INC.	CONTRACTUAL SERVICES	10/31/19	\$	3,205.00
			\$	<u>3,205.00</u>
CARLISLE/WORTMAN ASSOCIATES	PLANNER	10/31/19	\$	1,417.50
CARLISLE/WORTMAN ASSOCIATES	PLAN REVIEW FEES	10/31/19	\$	420.00
			\$	<u>1,837.50</u>
CEI	REPAIRS	10/31/19	\$	694.00
			\$	<u>694.00</u>
CHRIS BENEDICT	MILEAGE ALLOWANCE	10/31/19	\$	240.00
			\$	<u>240.00</u>
CHRISTINE MAIORANA	RECORDING SECY. SERVICES	10/31/19	\$	95.00
			\$	<u>95.00</u>
CLARKSTON PAPER	MAINTENANCE SUPPLIES-CIVIC CENTER	10/31/19	\$	104.35
			\$	<u>104.35</u>
CLEAN TEAM, INC	CUSTODIAL SERVICES	10/31/19	\$	1,750.40
			\$	<u>1,750.40</u>
CONSUMERS ENERGY	REPAIRS & MAINT. / 700 BROADWAY	10/31/19	\$	26.96
CONSUMERS ENERGY	HEAT	10/31/19	\$	184.90
			\$	<u>211.86</u>
DTE ENERGY	REPAIRS & MAINTENANCE	10/31/19	\$	128.03
DTE ENERGY	ELECTRIC	10/31/19	\$	1,308.77
DTE ENERGY	STREET LIGHTING	10/31/19	\$	36.36
			\$	<u>1,473.16</u>
ERIN A. MATTICE	RECORDING SECY. SERVICES	10/31/19	\$	95.00
			\$	<u>95.00</u>
ERIN MATTICE	MILEAGE ALLOWANCE	10/31/19	\$	18.56
			\$	<u>18.56</u>
GRAINGER	REPAIRS & MAINT. / 700 BROADWAY	10/31/19	\$	31.43
			\$	<u>31.43</u>
HART INTERCIVIC, INC	EQUIP.& SUPPLIES	10/31/19	\$	102.00
			\$	<u>102.00</u>

**October Additional Disbursements**  
**Invoice Entry Dates 10/8/2019-10/31/2019**  
**For Approval at November 14, 2019**

JASON ALEXANDER	NO-HAZ EXPENSE	10/31/19	\$ 125.00
			<u>\$ 125.00</u>
KERTON LUMBER CO	LAWN & GROUND KEEPING	10/31/19	\$ 22.41
			<u>\$ 22.41</u>
MCFI	CONSULTANTS/CONTRACT-CIVIC CTR.	10/31/19	\$ 796.80
			<u>\$ 796.80</u>
OAKLAND COUNTY TREAS. ASSOC.	CONFERENCES-DUES-ETC	10/31/19	\$ 140.00
			<u>\$ 140.00</u>
PREMIER ELECTRONICS, INC.	MAINTENANCE SUPPLIES-CIVIC CENTER	10/31/19	\$ 365.71
			<u>\$ 365.71</u>
QUILL CORPORATION	EQUIP.& SUPPLIES	10/31/19	\$ 41.97
QUILL CORPORATION	OFFICE SUPPLIES	10/31/19	\$ 461.91
			<u>\$ 503.88</u>
ROAD COMM. FOR OAKLAND COUNTY	GAS, OIL - TWP. TRUCKS	10/31/19	\$ 255.76
ROAD COMM. FOR OAKLAND COUNTY	GRAVELING	10/31/19	\$ 99,921.66
			<u>\$ 100,177.42</u>
SPRINGFIELD TWP. PARKS & REC.	REPAIRS & MAINTENANCE	10/31/19	\$ 276.60
			<u>\$ 276.60</u>
UNUM LIFE INSURANCE	LIFE INSURANCE	10/31/19	\$ 31.39
UNUM LIFE INSURANCE	DISABILITY INSURANCE	10/31/19	\$ 80.32
UNUM LIFE INSURANCE	LIFE INSURANCE	10/31/19	\$ 16.77
UNUM LIFE INSURANCE	DISABILITY INSURANCE	10/31/19	\$ 24.31
UNUM LIFE INSURANCE	LIFE INSURANCE	10/31/19	\$ 60.20
UNUM LIFE INSURANCE	DISABILITY INSURANCE	10/31/19	\$ 103.20
UNUM LIFE INSURANCE	LIFE INSURANCE	10/31/19	\$ 74.39
UNUM LIFE INSURANCE	DISABILITY INSURANCE	10/31/19	\$ 123.89
UNUM LIFE INSURANCE	LIFE INSURANCE	10/31/19	\$ 18.28
UNUM LIFE INSURANCE	DISABILITY INSURANCE	10/31/19	\$ 29.73
UNUM LIFE INSURANCE	LIFE INSURANCE	10/31/19	\$ 18.49
UNUM LIFE INSURANCE	DISABILITY INSURANCE	10/31/19	\$ 26.78
UNUM LIFE INSURANCE	LIFE INSURANCE	10/31/19	\$ 21.50
UNUM LIFE INSURANCE	DISABILITY INSURANCE	10/31/19	\$ 32.44
			<u>\$ 661.69</u>
UPCOTT'S	REPAIRS & MAINTENANCE	10/31/19	\$ 3,000.00
			<u>\$ 3,000.00</u>
WEINGARTZ	SNOW REMOVAL	10/31/19	\$ 88.50
WEINGARTZ	LAWN & GROUND KEEPING	10/31/19	\$ 20.81
			<u>\$ 109.31</u>

**October Additional Disbursements**  
**Invoice Entry Dates 10/8/2019-10/31/2019**  
**For Approval at November 14, 2019**

**TOTAL      \$    188,128.37**

**FIRE FUND**

Vendor	Inv. Line Desc	Chk Date	Amount
COMCAST	TELEPHONE & INTERNET	10/15/19	\$ 136.85
			<u>\$ 136.85</u>
OUTDOOR EXPRESSIONS	REPAIRS & MAINTENANCE #1	10/15/19	\$ 161.32
OUTDOOR EXPRESSIONS	REPAIRS & MAINTENANCE # 3	10/15/19	\$ 196.99
			<u>\$ 358.31</u>
ACE HARDWARE OF CLARKSTON	OPERATING SUPPLIES #2	10/31/19	\$ 61.81
			<u>\$ 61.81</u>
APOLLO FIRE APPARATUS REPAIR	EQUIPMENT MAINTENANCE	10/31/19	\$ 81.42
			<u>\$ 81.42</u>
AUTO PARTS BY MAZZA	TRUCK REPAIR AND MAINTENANCE	10/31/19	\$ 6.75
			<u>\$ 6.75</u>
CARDMEMBER SERVICE	CONFERENCES-DUES-ETC	10/31/19	\$ 441.00
CARDMEMBER SERVICE	OPERATING SUPPLIES	10/31/19	\$ 328.68
CARDMEMBER SERVICE	EDUCATIONAL SUPPLIES	10/31/19	\$ 560.30
CARDMEMBER SERVICE	TURN OUT GEAR	10/31/19	\$ 483.37
CARDMEMBER SERVICE	TRUCK REPAIR AND MAINTENANCE	10/31/19	\$ 27.88
			<u>\$ 1,841.23</u>
CLARKSTON PAPER	OPERATING SUPPLIES	10/31/19	\$ 25.49
			<u>\$ 25.49</u>
CLYDE'S FRAME & WHEEL	TRUCK REPAIR AND MAINTENANCE	10/31/19	\$ 245.16
			<u>\$ 245.16</u>
COMCAST	TELEPHONE & INTERNET	10/31/19	\$ 307.17
			<u>\$ 307.17</u>
COMCAST	TELEPHONE & INTERNET	10/31/19	\$ 146.85
			<u>\$ 146.85</u>
DTE ENERGY	ELECTRIC #1	10/31/19	\$ 186.76
DTE ENERGY	ELECTRIC #2	10/31/19	\$ 565.62
DTE ENERGY	ELECTRIC #3	10/31/19	\$ 119.03
			<u>\$ 871.41</u>
FIRE SERVICE MANAGEMENT	TURN OUT GEAR	10/31/19	\$ 689.75

**October Additional Disbursements**  
**Invoice Entry Dates 10/8/2019-10/31/2019**  
**For Approval at November 14, 2019**

			<u>\$</u>	<u>689.75</u>
HOLLY AUTOMOTIVE SUPPLY INC	TRUCK REPAIR AND MAINTENANCE	10/31/19	<u>\$</u>	<u>24.93</u>
			<u>\$</u>	<u>24.93</u>
J&B MEDICAL SUPPLY, INC	MEDICAL SUPPLIES	10/31/19	<u>\$</u>	<u>132.83</u>
			<u>\$</u>	<u>132.83</u>
NORTH OAKLAND COUNTY FIRE AUTH	TUITION AND TRAINING	10/31/19	<u>\$</u>	<u>150.00</u>
			<u>\$</u>	<u>150.00</u>
NYE UNIFORM	UNIFORMS	10/31/19	<u>\$</u>	<u>56.50</u>
			<u>\$</u>	<u>56.50</u>
OAKLAND COUNTY-SHERIFF'S BILL	DISPATCH	10/31/19	<u>\$</u>	<u>2,561.07</u>
			<u>\$</u>	<u>2,561.07</u>
OFFICE DEPOT - FIRE	OFFICE SUPPLIES	10/31/19	<u>\$</u>	<u>71.44</u>
			<u>\$</u>	<u>71.44</u>
PATRIOT FIRE EXTINGUISHERS LLC	REPAIRS & MAINTENANCE #1	10/31/19	<u>\$</u>	<u>120.50</u>
PATRIOT FIRE EXTINGUISHERS LLC	REPAIRS & MAINTENANCE #2	10/31/19	<u>\$</u>	<u>172.50</u>
PATRIOT FIRE EXTINGUISHERS LLC	REPAIRS & MAINTENANCE # 3	10/31/19	<u>\$</u>	<u>600.48</u>
			<u>\$</u>	<u>893.48</u>
ROAD COMM. FOR OAKLAND COUNTY	GAS & OIL	10/31/19	<u>\$</u>	<u>1,365.53</u>
			<u>\$</u>	<u>1,365.53</u>
SABRE STODGEL-RANDALL	COURT/COLLECTION FEES	10/31/19	<u>\$</u>	<u>16.20</u>
			<u>\$</u>	<u>16.20</u>
SAM BROWN SALES COMPANY	OPERATING SUPPLIES #2	10/31/19	<u>\$</u>	<u>98.35</u>
			<u>\$</u>	<u>98.35</u>
STATE WIRE AND TERMINAL, INC.	TRUCK REPAIR AND MAINTENANCE	10/31/19	<u>\$</u>	<u>79.09</u>
			<u>\$</u>	<u>79.09</u>
SUBURBAN OFFICE & JAN.SUPPLIES	OPERATING SUPPLIES	10/31/19	<u>\$</u>	<u>153.85</u>
			<u>\$</u>	<u>153.85</u>
UNUM LIFE INSURANCE	LIFE INS/PROVIDENT INS	10/31/19	<u>\$</u>	<u>99.33</u>
UNUM LIFE INSURANCE	DISABILITY INSURANCE	10/31/19	<u>\$</u>	<u>178.19</u>
			<u>\$</u>	<u>277.52</u>
WITMER PUBLIC SAFETY GROUP, IN	TURN OUT GEAR	10/31/19	<u>\$</u>	<u>230.94</u>
			<u>\$</u>	<u>230.94</u>

**October Additional Disbursements**  
**Invoice Entry Dates 10/8/2019-10/31/2019**  
**For Approval at November 14, 2019**

**TOTAL      \$      10,883.93**

**POLICE FUND**

Vendor	Inv. Line Desc	Chk Date	Amount
ADKISON, NEED, ALLEN & RENTROP PLLC	LEGAL FEES	10/15/19	\$ 832.00
			<u>\$ 832.00</u>
OAKLAND COUNTY-SHERIFF'S BILL	CONTRACTUAL SERVICES	10/31/19	\$ 138,981.67
OAKLAND COUNTY-SHERIFF'S BILL	OVERTIME	10/31/19	\$ 623.84
			<u>\$ 139,605.51</u>
		<b>TOTAL</b>	<b>\$ 140,437.51</b>

**CABLE FUND**

Vendor	Inv. Line Desc	Chk Date	Amount
COMCAST	MISCELLANEOUS	10/31/19	\$ 189.85
			<u>\$ 189.85</u>
		<b>TOTAL</b>	<b>\$ 189.85</b>

**BUILDING FUND**

Vendor	Inv. Line Desc	Chk Date	Amount
CARLISLE/WORTMAN ASSOCIATES	ADMINISTRATION & INSPECTIONS	10/31/19	\$ 2,500.00
CARLISLE/WORTMAN ASSOCIATES	PERMIT CONTRACTUAL FEES	10/31/19	\$ 5,314.45
			<u>\$ 7,814.45</u>
		<b>TOTAL</b>	<b>\$ 7,814.45</b>

**LAKE IMPROVEMENT FUND**

Vendor	Inv. Line Desc	Chk Date	Amount
PROGRESSIVE AE	CONTR. SERVICES-DIXIE LAKE	10/15/19	\$ 4,875.00
			<u>\$ 4,875.00</u>
AQUA WEED CONTROL	CONTR. SERVICES-DIXIE LAKE	10/31/19	\$ 152.38
			<u>\$ 152.38</u>

**October Additional Disbursements**  
**Invoice Entry Dates 10/8/2019-10/31/2019**  
**For Approval at November 14, 2019**

**TOTAL        \$        5,027.38**

**ELIZA LAKE IMPROVEMENT FUND**

Vendor	Inv. Line Desc	Chk Date	Amount
CARDNO INC.	CONTRACTUAL SERVICES -ELIZA LAKE	10/31/19	\$ 2,224.15
			<u>\$ 2,224.15</u>

**TOTAL        \$        2,224.15**

**GRAND TOTAL        \$        354,705.64**

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