



Call to Order: Supervisor Walls called the January 15, 2019 Joint Meeting of the Springfield Township Board and Springfield Township Planning Commission to order at 6:00 p.m. at the Springfield Township Civic Center, 12000 Davisburg Rd., Davisburg, MI 48350.

Roll Call:

Board Members Present

Collin W. Walls	Township Supervisor
Laura Moreau	Township Clerk
Jamie Dubre	Township Treasurer
Judy Hensler	Township Trustee
David Hopper	Township Trustee
Dennis Vallad	Township Trustee

Board Members Absent

Marc Cooper	Township Trustee
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Planning Commissioners Present

Dean Baker	Chairperson
Kevin Sclesky	Commissioner
Ruth Ann Hines	Commissioner
Jason Pliska	Commissioner
Terry Rusnell	Commissioner
George Mansour	Commissioner (arrived at 6:35 PM)

Others present:

Sarah Richmond, Parks and Recreation Director
Mike Forst, Property Manager
Erin Mattice, Planning Administrator

New Business:

1. 2018-2023 Strategic Plan Review
 - a. Review Objectives and update/adjust Strategies charts
 - b. Questions/comments regarding effectiveness of Strategic Plan and review process

Township Board members and Planning Commissioners reviewed all sections of the Strategic Plan highlighting changes and items that have been completed and added. An electronic presentation was provided showing the charts for each section.



2. Reconvene Dixie Strategic Planning Committee
 - a. Confirm membership
 - b. Questions/comments regarding initial tasks or process

Planning Commissioners and Township Board members confirmed the Committee members are Collin Walls, Dean Baker, Doug Lewan and Erin Mattice. Kevin Sclesky offered to serve on the Committee and will be added.

3. Downtown Davisburg and Mill Pond Park Planning
 - a. Update on Mill Pond Park Committee efforts

Clerk Moreau provided a summary of the memo provided regarding Davisburg, planning efforts for Mill Pond Park and the activities of the Mill Pond Park Committee consisting of Denny Vallad, Jean Vallad, Roger Bower, Sarah Richmond, Mike Losey, members of Oakland County Parks and Recreation and members of the DNR. The first public informational meeting is currently being scheduled and she will send out notice of that meeting when the date is finalized.

4. Shiawassee Basin Preserve Planning
 - a. Update on Hartman Property Purchase and planning committee

Supervisor Walls noted that a detailed memo was included in the meeting packet regarding the new property purchase and planning committee. In the interest of time, Walls suggested moving to the next item.

5. Zoning Administration
 - a. Zoning Official duties and authority
 - b. Definition of Zoning Lot, Lot and related items

Chairperson Baker summarized the information contained in Greg Need's memo and information dated December 7, 2018 regarding Zoning Official. This item was considered by the Planning Commission at the December 2018 meeting. At that time, Commissioners agreed on Option #2. Township Board members agreed that Option #2 was the preferred option.

Mr. Lewan provided a summary of his experience as a Zoning Administrator.



Planning Commissioners confirmed that they would consider the definition of Zoning Lot at their next meeting.

Treasurer Dubre asked if there was a charge to go to the Zoning Board of Appeals for an interpretation of the Zoning Official's opinion.

Supervisor Walls answered in the most recent case, he asked that it go before the Zoning Board of Appeals and there was no charge. There is no noticing requirement.

Supervisor Walls suggested that as the Planning Commissioners look at the definition of Zoning Lot that Greg Need prepared, the use of the word parcel is common. He suggested that the word parcel be included in the definition page. He stated that there are a lot of different uses for the word parcel. He stated that he asked Greg Need for a definition of parcel and he replied it was "lot." He stated that the Planning Commission can consider the definition of lot and Greg Need can make changes based on that discussion.

Planning Commissioners confirmed that they would consider the definition of Zoning Lot at their next meeting.

Mr. Lewan stated that he has several examples that he can provide to the Commission.

Adjourned: 7:25 p.m.

Collin W. Walls, Supervisor

Laura Moreau, Clerk