

SPRINGFIELD TOWNSHIP BOARD MEETING

March 14, 2019

SYNOPSIS

CALL TO ORDER: 7:30 pm by Supervisor Walls

PLEDGE OF ALLEGIANCE

ROLL CALL

AGENDA ADDITIONS & CHANGES: Added "Amend Resolution 2019-03 to move hearing to May 9th at 7pm" to Consent i

PUBLIC COMMENT

CONSENT AGENDA

- a) Approved Minutes: Regular Meeting of February 14, 2019
- b) Accepted February 2019 Treasurer's Reports
- c) Received February 2019 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Fire, Police, CDBG, Assessing, IT, Comp Time and Natural Resources
- d) Authorized payment of bills: February Additional Disbursements totaling \$84,501.78 and March Bills List totaling **\$234,551.55**
- e) Authorized Clerk to replace Electronic Pollbook laptops at a cost not to exceed \$3,500
- f) Authorized one-year renewal of video streaming service subscription with Leightronix at a cost of \$2,388
- g) Approved 2019 Chloride program with 5 RCOC applications on all public gravel roads and 4 applications by Road Maintenance Corp. for private roads for a total budget of \$88,000
- h) Authorized Supervisor to Request Proposals for Municipal Engineering Service
- i) Amended Resolution 2019-03 to move hearing to May 9th at 7pm
- j) Received Communications and placed on file

OLD BUSINESS

1. Second Reading – Fireworks Ordinance, amendment to Code Chapter 16, Article IV-Fireworks: Adopted Amendments
2. Second Reading—Special Land Uses, amendment to Code Section 40-145: Adopted Amendments
3. Temporary and Non-conforming Sign Ordinance Discussion: Reviewed draft and determined to hold First Reading in April

NEW BUSINESS

1. Prescribed Burning Contractor Approval: Authorized Natural Resources Manager to contract with Appel Environmental, Kanouse Outdoor Restoration and David Borneman as outlined with a total budget of \$22,800
2. First Reading – Air Vehicle Ordinance, amendment to Code Chapter 22, Article VII-Offenses Against Public Safety: Authorized Clerk to publish for Second Reading
3. 2019 Gravel Program: Approved a budget of \$100,000 to gravel high priority areas as outlined
4. Civic Center Energy/Lighting Audit Approval: Approved agreement with Midwest Illumination with a budget of up to \$5,250
5. Civic Center Landscaping Priorities and Budget: Discussed options for native and/or groomed landscape and identified priority areas for improvement
6. Civic Center Tree & Shrub Maintenance and Treatment: Approved contract with Davey Tree for \$3,500 for 2019 season
7. Video Server Update: Approved quote from AVI to upgrade video server to high definition format at a cost not to exceed \$15,000
8. Employee Handbook Amendment: Adopted amendments
9. Employee Job Description Updates and Proposed Salary Increase: Adopted job descriptions presented and approved salary increase for Deputy Clerk, Deputy Treasurer and Accounts Payable Clerk
10. New Treasurer's Office Position and Salary Approval: Approved job description and salary for Treasurer's Assistant/ Clerical support and authorized Treasurer to fill the position
11. Lighting Ordinance Consultant: Authorized Supervisor to sign proposal from EAM at a cost not to exceed \$4,000

PUBLIC COMMENT: None

ADJOURN: 9:24 pm

Minutes of
BOARD OF TRUSTEES
REGULAR MEETING
March 14, 2019

SPRINGFIELD
CHARTER TOWNSHIP



Laura Moreau, Clerk

Call to Order: Supervisor Walls called the March 14, 2019 Regular Meeting of the Springfield Township Board to order at 7:30 pm at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, MI 48350.

Pledge of Allegiance

Roll Call:

Board Members Present

Collin Walls	Township Supervisor
Laura Moreau	Township Clerk
Jamie Dubre	Township Treasurer
Judy Hensler	Township Trustee
David Hopper	Township Trustee

Board Members Not Present

Marc Cooper	Township Trustee
Dennis Vallad	Township Trustee

Others Present

Attorney Greg Need

Agenda Additions & Changes:

Treasurer Dubre asked to add Amend Resolution 2019-3 to change the hearing date from April 11, 2019 to May 9, 2019 at 7pm to Consent Agenda Item i).

Public Comment:

None

Consent Agenda:

- * Trustee Hopper moved to accept the Consent Agenda as amended by adding new item i) and moving i) to j). Trustee Hensler supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Moreau, and Walls; No: none; absent: Cooper, Vallad. The motion carried by a 5 to 0 vote.



- a) Approve Minutes: Regular Meeting of February 14, 2019 and Joint meeting of the Township Board and the Planning Commission of January 15, 2019
- b) Accept February 2019 Treasurer Reports
- c) Receive February 2019 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Fire, Police, CDBG, Assessing, IT, Comp Time and Natural Resources
- d) Authorize payment of bills February Additional disbursements totaling \$84,501.78 and March Bills list totaling \$234,551.55
- e) Authorize Clerk to replace Electronic Pollbook laptop at a cost not to exceed \$3,500
- f) Authorize one-year renewal of video streaming service subscription with Leightronix at a cost of \$2,388.
- g) Approve 2019 Chloride program with 5 RCOC applications on all public gravel roads and 4 applications by Road Maintenance Corp. for private roads for a total budget of \$88,000
- h) Authorize Supervisor to request proposals for municipal Engineering Service
- i) Amend Resolution 2019-3 to change the hearing date from April 11, 2019 to May 9, 2019 at 7pm
- j) Receive Communications:
 - Memo from Clerk Moreau reminding Board of joint meeting with Park Commission, April 9 at 6pm

Old Business

1. Second Reading – Fireworks Ordinance – amendment to Code Chapter 16 – Article IV - Fireworks

Supervisor Walls explained that these revisions to the amendment add additional dates of Memorial Day and Labor Day to the draft Ordinance. These days are not included in the State mandate.

- * **Trustee Hensler moved to adopt the amendment to the Springfield Township Code of Ordinance Chapter 16 Fire Protection and Prevention Article IV - Fireworks. Ordinance to take effect upon publication of Notice**



of Adoption. Trustee Hopper supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Moreau, and Walls; No: none; absent: Cooper, Vallad. The motion carried by a 5 to 0 vote.

2. Second Reading – Special Land Uses. Amendment to Code Section 40-145

Supervisor Walls explained the proposed amendment to Special Land Use standards restructured to make the section easier to read and understand. The most notable change is to the site plan review process, moving Public Hearings before the Township Board to the Planning Commission.

- * **Trustee Hopper moved to adopt amendments to the Springfield Township Code of Ordinance Chapter 40 Zoning by amending section 40-145 Standards for Special Land Uses as presented this evening and further authorize the Clerk to publish Notice of Adoption with said amendments to take effect as prescribed by law. Clerk Moreau supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Moreau, and Walls; No: none; absent: Cooper, Vallad. The motion carried by a 5 to 0 vote.**

3. Temporary and Non-conforming Sign Ordinance Discussion

Supervisor Walls explained Attorney Need has prepared a revised draft of an ordinance based on Board discussion from the March 2018 Regular Board Meeting and recent review and input from Clerk Moreau and himself.

Attorney Need explained that this is based on a Supreme Court mandate that says that signs can be regulated based on time, place and manner, but not based on content, which made the current Ordinance non-compliant. The draft General Ordinance before the Board is meant to deal with temporary signs and non-conforming permanent signs. Provisions for Conforming permanent signs will stay within the Zoning Ordinance, but further Zoning Ordinance changes will likely be required. The Ordinance draft attempts to regulate by property use, zoning district and non-content-based criteria and contains a schedule of regulations.

Supervisor Walls explained that the standards included in the schedule of regulations were taken from the existing ordinance.



Attorney Need summarized that some signs are allowed without a permit (listed in the Ordinance), but many require a permit, however the thought is to have a simple application process, possible on-line. Window signs will be restricted to 25% of the window area, and there are material standards for all signs. This draft provides that existing, non-conforming signs can remain as long as there is no change of ownership or change of use for the property. There is a special category of "Landmark Signs" within the non-conforming section including definitions to meet landmark criteria. Non-conforming temporary signs and abandoned signs have to be removed within 30 days of notice by the Supervisor. There is an exception for the period of time before and after an election where the number of signs and area of signs is expanded. Because this is a General Ordinance, it will not go before the Planning Commission, however, the related Zoning Ordinance changes will go through the Zoning amendment process. Attorney Need asked for comments from the Board to move the process forward.

Treasurer Dubre thanked Attorney Need, Supervisor Walls and Clerk Moreau for their efforts over the past year.

Clerk Moreau stated she is very happy with the proposed solution and method of dealing with expiration of non-conforming signs in Section 12-110, the process for maintaining landmark signs to define the community.

However, she is still struggling with the chart and maximum area of each individual sign. She noted that the proportion of a single sign area doubles with a multiple family dwelling, but not for a single-family dwelling.

Trustee Hensler questions the multi-family signage, asking that if there is a five-family dwelling, and the signage is limited to two signs, then who gets the signs.

Attorney Need clarified that section is for business signs, but offered that it could be broken down further by perhaps the size of the lot.

Clerk Moreau offered that this was the last section to be reviewed and she is still not comfortable with the section, but noted that this topic is only for discussion this evening. Alterations will be made before a first reading is scheduled. Perhaps size of lot is considered, or individual sign restriction.

Attorney Need asked for further review and consensus by the Board so that a first reading can be conducted.



Supervisor Walls commented that maximum area should compare with the maximum number of signs.

Trustee Hensler asked if condos are considered single family or multiple family.

Supervisor Walls stated that attached units are multiple family but detached are single family.

Trustee Hopper commented that it should be considered not by Zoning but by use.

Supervisor Walls added that a duplex would be single family with special land use.

Clerk Moreau concurred with Trustee Hopper and noted that definitions need to be clarified that use is not the same as Zoning.

Trustee Hopper asked for clarification of the definition of Historical within the document.

Attorney Need replied that there are criteria that defines a landmark sign on the fourth page.

Trustee Hensler assumed that an example would be the signage from the Miller Farm.

Trustee Hopper asked about a company flag in reference to prohibited signs.

Attorney Need recognized the point and Board members discussed how to allow for on-premise flags with an organization's logo.

Trustee Hopper asked about section 12-111 Abandoned or Obsolete Signs, questioning the punishment for violation for not removing questionable signs.

Attorney Need replied that it is subject to Civil Infraction penalties.

Supervisor Walls commented that first penalty for Civil Infraction is \$75. He further stated that a sign committee is appointed by the Township Board and would act similarly to the Site Plan Administrative Committee.

Supervisor Walls then questioned animated signs, commenting that the current Ordinance does not allow them.

Attorney Need answered that he believes those signs are permanent signs and part of the business, not a temporary sign, and so it was removed but can certainly be added back in.



Supervisor Walls reviewed the action list for the document are business and church flags, and verify flags are on-premise, consider looking at lot size in general for residential for number and size of signs, and not using the zoning specification, and finally review numbers of apartments/single family dwelling.

New Business:

1. Prescribed Burning Contractor Approval

Mike Losey presented a proposal to contract with three contractors for a prescribed burn as part of the restoration plan for Township land as well as some private land (due to grant contributions). Mr. Losey then described the areas in need of a prescribed burn within the Township and summarized the bid and selection process.

Trustee Hensler appreciated the map within the Board packet.

Treasurer Dubre moved to approve the Supervisor and the Natural Resources Manager to negotiate contracts with three different contractors as follows; Mike Apel Environmental Design LLC to provide planning, burn break preparations and burn services for burn units 2, 8 and 9 for a cost not to exceed \$10,000; Kanouse Outdoor Restoration to provide planning and burn services for units 1, 3 and 7 at a cost not to exceed \$4,800; and David Borneman LLC to provide plan and burn services for units 5 and 6 at a cost not to exceed \$8,000. Trustee Hopper supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Moreau, and Walls; No: none; absent: Cooper, Vallad. The motion carried by a 5 to 0 vote.

2. First Reading – Air Vehicle Ordinance, amendment to Code Chapter 22, Article VII – Offenses Against Public Safety

Supervisor Walls explained that the ordinance before the Board is a compilation of several discussions with Attorney Need, Clerk Moreau and Supervisor Walls and focuses on air vehicles.

Clerk Moreau moved to authorize the Clerk to publish for Second Reading the proposed amendments to add new section 22-194 – Operation of Air Vehicles and Remote-Controlled Aircraft as presented. Supervisor Walls supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper,



Moreau, and Walls; No: none; absent: Cooper, Vallad. The motion carried by a 5 to 0 vote.

3. 2019 Gravel Program

Supervisor Walls explained that in a discussion with the Road Commission foreman, he expressed that he has never seen roads break up as they have this year. Ice and mud cannot be graded so grading will wait for it to be dry enough. Supervisor Walls recommended increasing the gravel budget from \$50,000 to \$100,000. Gravel costs may vary from \$18.50 to \$29 per ton. Estimated miles that could be graveled based on different cost were presented to the Board

Supervisor Walls approached Sue Wells of Oakland County Parks and Recreation and 4H regarding contributing to gravel on Hall Road. He has received no response yet.

Trustee Hensler feels it is a reasonable request to have the 4H participate.

Supervisor Walls feels we should lower Hall Road in the priority list if there is a lack of response from Oakland County Parks and 4H.

Clerk Moreau asked if Supervisor Walls' request to Oakland County Parks and 4H was to cover the cost entirely or just contribute toward the cost. Hensler stated his e-mail requested at least a significant portion.

Supervisor Walls stated that with all the major events being held at Springfield Oaks with exits dumping onto Hall Road that it is a reasonable request.

Clerk Moreau stated that it was worth asking but does not believe that it should be expected that the 4H and/or Oakland County Parks will cover the entire cost. Contributions from both groups would be appropriate.

Treasurer Dubre moved to allocate \$100,000 for the 2019 gravel road program for the following roads in order of priority: all of Tindall Road, Scott Road from Ormond to Hall Road, Hall Road from Scott to Andersonville road depending on the Oakland County Parks and/or 4H's willingness to contribute towards that section of the road, and further authorize the Supervisor to further re-allocate remaining funds to other gravelling projects as he determines necessary with the Road Commission of Oakland County, based on actual cost of gravel. Trustee Hensler supported the motion.

Christine Maiorana, 6441 Arrowhead Court, asked for clarification of Hall Road gravel plan.



Treasurer Dubre and Clerk Moreau clarified that there will be attention given to the road, but how much depends on the cost of gravel, the contribution of the 4H/Oakland County Parks and the Supervisor's priorities; the cost of gravel is unknown.

Supervisor Walls also mentioned that the other unknown is the condition of the roads after they dry out and are graded.

Clerk Moreau agreed that Hall Road at Andersonville can be a nightmare. She asked if the intent is to wait until the roads are dry and graded to reassess priorities or does the Road Commission need direction now.

Supervisor Walls answered that this list of proprieties and budget will work for the Road Commission now. The Foreman and Supervisor Walls will assess the worst spots at a later time. He further commented that there is not a gravel road in Springfield Township right now that does not need attention.

Vote on the motion. Yes: Dubre, Hensler, Hopper, Moreau, and Walls; No: none; absent: Cooper, Vallad. The motion carried by a 5 to 0 vote.

4. Civic Center Energy/Lighting Audit Approval

There was lighting study memo in the Board packet.

Treasurer Dubre moved to approve the agreement with Midwest Illumination with a budget of up to \$5,250 for Civic Center Lighting audit at a cost of \$3,500 and the balance of the budget to used to include assistance with bid specs and documents if audit deems changes are necessary. Trustee Hopper supported the motion.

Supervisor Walls commented that the company is in Springfield Township and had previously worked for Springfield Township.

Vote on the motion. Yes: Dubre, Hensler, Hopper, Moreau, and Walls; No: none; absent: Cooper, Vallad. The motion carried by a 5 to 0 vote.



5. Civic Center Landscape Priorities and Budget

Supervisor Walls explained, using an aerial map of the Civic Center, the various sections of landscaping identified as areas 1 to 10. Seven extremely vague requests for bids were sent out in order to get a variety of concepts and ideas and only four were returned with bids; two from non-native landscape contractors and two from typically native landscape contractors. Property Manager, Mike Forst had provided a list of deer resistant vegetation. He also requested salt tolerance plants in some of the landscape areas as well as native vegetation. Supervisor Walls liked portions of plans using native vegetation AND plans using non-native vegetation, but he is not excited about one individual plan. He asked the Board if they prefer native, non-native or a combination of both to accommodate more instantaneous color using both perennials and annuals.

Trustee Hensler is in favor of using non-native near the building to make more of a statement and leaving the native out along the outer edges of the property. She would also like to see more horizontal plantings instead of vertical so as to not compete with the building. Winter greenery is not a priority as the building can stand on its own during the winter months. She questioned area 3 and the space including the monument sign near the Library entrance. She commented that the area is shabby looking and she notices it every time she enters the Library. This area is not numbered on the drawing but she feels it should be included. She did favor making area 1 bigger. She also favors having a public dig to let residents take the unwanted plants.

Trustee Hopper originally wanted to stick with native plants, but like Trustee Hensler, also wants color. The best of intentions in the original plans has never taken full effect. He suggested that perhaps drip irrigation might be in order. He still likes the intent to stay with native plants, especially in the front wildflower area.

Clerk Moreau agreed with Trustees Hensler and Hopper, but also commented that she feels bad asking contractors to come up with designs with so little direction and appreciates the time and effort that it takes to come up with a bid. She does not favor one total bid, instead would like to see splitting out the areas with different priorities. She believes that all native landscaping belongs farther away from the building and not surrounded by concrete. Moreau recommends native inspired planting in area 2, the rain garden (dry river bed), with limited size and scope, area 10, the pond, and possibly area 9. Area 3 currently contains a Girl-Scout installed Butterfly garden, yet area 9 seems to be a more appropriate place for a butterfly garden. Clerk Moreau also would like to break out the more formal landscape areas by priority. She appreciates what the contractors intended, but there are many plants and shrubs that can remain; re-landscaping everything is above budget and needs. Shrubs can be trimmed back instead of eliminated. Clerk Moreau summarized her



landscape priorities as areas 6, 3, 7 and 1. Low priority areas are area 8, 5 and 4, needing trimming and not a total re-work. The area near the entrance drive needs to be neat and maintained but not extravagantly landscaped.

Trustee Hensler supports filling in entire areas using groundcover, rather than plants and mulch.

Clerk Moreau mentioned that the beds in question are bordered by concrete so groundcover would not become invasive.

Treasurer Dubre appreciates the intent of staying native but after a few tries favors keeping the native away from the building and more manicured around the building. She favors trimming back in some areas but something different than the current drab beds. There are many improvements that can be made without much money.

Treasurer Dubre commented on the number of and space of all of the different areas. 9800 square feet. She likes the idea of area 2 staying native

Trustee Hensler asked if area 2 could be smaller.

Supervisor Walls commented that the original intent was just a river bed, but the area grew based on a contractor's concept.

Multiple Board members favored shrinking area 2.

Supervisor Walls expressed that Mike Forst has been pulled in too many directions to maintain the landscape areas as well as he likes to. There are areas that do not require much effort to improve but suggests waiting until early spring to see what is actually in the beds. Many plants could be transplanted.

Clerk Moreau suggested there are many native plants that would "behave" and still be appropriate for more manicured areas such as sedum. She also appreciated Mike Forst's suggestions about salt tolerant and deer resistant plants.

Trustee Hopper suggested everbearing strawberries as a ground cover as interest to animals and as a snack.

Trustee Hensler suggested area 7 for groundcover with a center sundial.



Supervisor Walls suggested waiting until both Spring and Mike Forst return to formulate a plan.

Clerk Moreau suggested Trustee Hensler help with a plan. She also summarized the consensus as areas 3,7,6, and 1 being priority, with area 2 being resized, areas 4 and 5 trimmed back.

Supervisor Walls reiterated that area 1 needs salt tolerant vegetation.

Clerk Moreau asked if there was any reason for Upcotts to wait on improving areas 1,3,6 and 7.

Supervisor Walls stated it would be better to wait for fall planting but will contact Upcotts.

Clerk Moreau requested that the entrances to the building could be done in the spring and then see how the rest evolve over the summer, as it would be nice to improve the entrances before the summer.

6. Civic Center Tree & Shrub Maintenance and Treatment

Supervisor Walls explained that there has been improvement with the treatment from Davey Tree.

Trustee Hensler moved to authorize the Property Manager to contract with Davey Tree for tree maintenance as outlined on March 4, 2019 proposal at a cost of \$3,500. Treasurer Dubre supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Moreau, and Walls; No: none; absent: Cooper, Vallad. The motion carried by a 5 to 0 vote.

7. Video Server Update

Chris Benedict supplied a memo in the Board packet and provided a few statistics for the Board. In 2010, when the current server came into production, 46% of households had 1 HD TV, in 2015 it was up to 81% and above 90% currently. In 2014, 1% of households had 4K ultra HDTV's and last year that was up to 31%. A better server will improve the quality of what is being seen.

Clerk Moreau asked if we had the ability to see how many view the local cable channel.



Mr. Benedict replied that no, we cannot.

Supervisor Walls commented that this could improve accessibility in the website.

Chris Benedict explained that the new server could aid in providing closed captioning services.

Trustee Hensler commented that if it was easier to watch, more people would do it. She then complimented Mr. Benedict on the new format of his monthly reports.

Treasurer Dubre and Clerk Moreau agreed.

- * **Treasurer Dubre moved to approve the purchase of a new Leightronix UltraNexus HD X2 from AVI as outlined in the quote dated February 22, 2019 at a cost not to exceed \$15,000 to be paid from Cable Capital Outlay. Clerk Moreau supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Moreau, and Walls; No: none; absent: Cooper, Vallad. The motion carried by a 5 to 0 vote.**

8. Employee Handbook Amendment

Supervisor Walls explained a page discrepancy in the Board copy of the Handbook changes. A last-minute law that passed in late December now requires that any generally part time employees (average of 25 hours/week for at least 25 weeks of the year) are entitled to one-hour sick leave for every 25 hours worked. There are currently no Township employees that fall into that category.

Clerk Moreau asked if this would go into effect immediately.

Supervisor Walls replied that it should be March 29.

Clerk Moreau asked if a new-hire working 28 hours per week would earn the sick hour immediately.

Supervisor Walls replied that it is up to the Township, but the law says that time is accrued as soon as they start working, but it does not say when they must receive the benefit. Current policy requires 60 days from start of employment.



Supervisor Walls also commented about the impacts of medical and recreational marijuana for employers. He has been advised, until more information is available, to follow current regulations.

Supervisor Walls then called attention to the Handbook page 9/10 where a phrase was added to indicate the federal law as controlling. More modifications to the handbook in this area will be forthcoming.

Clerk Moreau asked if that added phrase would hold up legally, with state and federal laws being conflicted.

Attorney Need replied that no one knows yet.

Clerk Moreau asked if this would be revisited.

Attorney Need replied that it will have to be resolved by the end of the year, as this is unlike the medical marijuana; action needs to be taken one way or another.

Supervisor Walls commented that this is a hot topic at all of the recent Supervisors meetings. One of the concerns is that action should be taken now so that grandfather clauses apply.

Attorney Need did not agree with that approach.

Supervisor Walls is more concerned about the Township as an employer, as he believes that medical marijuana-user employees are treated differently than recreational marijuana-user employees.

Supervisor Walls also noted that the Township addendum and Fire addendum are identical. He also questioned when the changes should be adopted and when they should take effect.

Attorney Need offered his opinion that the addendums should take effect March 29, 2019 and employees should be notified.

- * **Supervisor Walls moved to adopt the amendments to the Employee Handbook and to the Township and Fire Department Handbook addendums as presented to the Board by EctoHR Steve Williams in his retaining the 60 days employment to use the sick days so that the sick pay first paragraph might read “first time employees and regular part time employees begin accrual for sick pay on their effective date of hire in full time or regular part time capacity. They are eligible to use their sick pay**



on the first of the month after 60 days of employment. This becomes effective March 29, 2019. Trustee Hensler supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Moreau, and Walls; No: none; absent: Cooper, Vallad. The motion carried by a 5 to 0 vote.

9. Employee Job Description Updates and Proposed Salary Approval

Supervisor Walls explained his discussion outline.

Clerk Moreau commented that she did not include her flexible part time employee job description created and approved in August 2017, as the rest of the job descriptions have not been reviewed since 2007.

Supervisor Walls asked for comments on the job descriptions presented for approval.

- * Clerk Moreau moved to approve the following job descriptions as presented effective March 14, 2019; the Ordinance Enforcement Officer, Information Technology Administrator, Maintenance Assistant, Property Manager, Planning Administrator/Supervisor's Assistant, Natural Resources Manager, Deputy Clerk, Accounts Payable Clerk, Deputy Treasurer and Treasurer's assistant. Treasurer Dubre supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Moreau, and Walls; No: none; absent: Cooper, Vallad. The motion carried by a 5 to 0 vote.
- * Supervisor Walls moved that the salary for the Deputy Clerk and the Deputy Treasurer be increased effective 1/1/19 to \$54,500 and the Accounts Payable Clerk be increased effective 1/1/19 to \$39,800. Treasurer Dubre supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Moreau, and Walls; No: none; absent: Cooper, Vallad. The motion carried by a 5 to 0 vote.

10. New Treasurer's Office Position and Salary Approval

Clerk Moreau summarized a conversation between herself and Treasurer Dubre concerning coverage and support, and the ability to glean information/experience, full time vs. part time. Clerk Moreau stated that the flexible part time position in her office is currently meeting her needs but feels there is general office value in a full-time person covering



vacations, sick days, and covering the counter to allow Chris Benedict to focus on his own job. This position will serve an important role.

Supervisor Walls reported that Chris Benedict's office will be moved. He will no longer be as available to serve the patrons at the counter.

- * **Clerk Moreau moved to approve the job description as presented for Treasurer's Assistant Clerical Support, job description effective March 14, 2019 and further authorize the Treasurer to hire and fill that position with setting the salary at \$36,500. Trustee Hopper supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Moreau, and Walls; No: none; absent: Cooper, Vallad. The motion carried by a 5 to 0 vote.**

11. Lighting Ordinance Consultant

Supervisor Walls explained that there are two possibilities as well as a consultant who can mechanically measure light opacities. The intent is to have the engineer provide guidelines and suggested standards to be used by the Township attorney to prepare an ordinance. A couple Planning Commission members approved of the process.

- * **Trustee Hopper moved to authorize the Supervisor to sign the proposal from EAM for Lighting ordinance revision assistance at a cost not to exceed \$4,000 to be charged to General Fund Consultant Cost Center. Treasurer Dubre supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Moreau, and Walls; No: none; absent: Cooper, Vallad. The motion carried by a 5 to 0 vote.**

Public Comment:

none.

Adjournment:

Hearing no other business, Supervisor Walls adjourned the meeting at 9:24pm.

Collin W. Walls, Supervisor

Laura Moreau, Clerk



**RESOLUTION
2019-03 AMENDED**

**RESOLUTION OF THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF SPRINGFIELD,
TENTATIVELY DECLARING ITS INTENTION TO ESTABLISH A SPECIAL ASSESSMENT DISTRICT
TO BE KNOWN AS THE 2020 ELIZA LAKE SPECIAL ASSESSMENT DISTRICT**

At the regular meeting of the Township Board of the Charter Township of Springfield, County of Oakland, Michigan, held on the 14th day of March, 2019 in the Township Hall at 7:30 p.m.

PRESENT: Dubre, Hensler, Hopper, Moreau and Walls

ABSENT: Cooper and Vallad

The following preamble and resolution were offered by Hopper and supported by Hensler.

WHEREAS, the Charter Township of Springfield, Oakland County, Michigan, has received a request for the establishment of a special assessment district ("SAD") to finance the payment of expenses, fees and charges related to the following improvements: weed and algae control and phragmites management in 2020; the costs to review and prepare the reports required by MCL 324.30909; and other preliminary costs of improvement projects pursuant to Part 309, Public Acts 451 of 1994 prior to the creation of a special assessment district by the Lake Improvement Board for Eliza Lake, and;

WHEREAS, the Charter Township of Springfield will cause plans to be prepared showing the improvements, the location thereof and an estimate of the cost thereof which will be placed on file with the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. In accordance with Public Act 188 of 1954, as amended, the Township Board of the Charter Township of Springfield, Oakland County, Michigan, hereby tentatively declares its intention to finance the payment of expenses, fees and charges related to the following improvements: weed and algae control and phragmites management for 2020; the costs to review and prepare the reports required by MCL 324.30909; and other preliminary costs of improvement projects pursuant to Part 309, Public Acts 451 of 1994 prior to the creation of a special assessment district by the Lake Improvement Board for Eliza Lake to provide service to that portion of the Township described in attached Exhibit A. The Township Board tentatively designates the Special Assessment District against which the cost of the improvement is to be assessed as being that portion of the Charter Township of Springfield described in "Exhibit A" attached hereto and made a part hereof.
2. The Township Board of the Charter Township of Springfield, Oakland County, Michigan, will meet on the 9th day of May, 2019 at 7:00 p.m. in the Township Hall, located at 12000

Davisburg Road, Davisburg MI 48350, to receive public comments regarding the project, the petitions filed, and the creation of an SAD to pay costs associated with this improvement project.

3. The Township Board of the Charter Township of Springfield tentatively designates this proposed SAD as: the 2020 Eliza Lake Special Assessment District. The term of the SAD will be one year.
4. In order to appeal the amount of any special assessment, affected owners or parties with an interest must protest the proposed assessment. This may be done by appearing in person at the hearing, having an agent appear at the hearing on behalf of an owner or party in interest or by filing a protest by the hearing date, by letter addressed to the Township Clerk at 12000 Davisburg Road, Davisburg MI 48350. An owner or party having an interest in the real property affected by the special assessment may file a written appeal of the special assessment with the Michigan Tax Tribunal within 30 days after the confirmation of the special assessment roll if that special assessment is protested at the hearing held for the purpose of confirming the special assessment roll.

AYES: DUBRE, HENSLER, HOPPER, MOREAU and WALLS

NAYS: None

ABSENT: COOPER and VALLD

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)

)ss.

COUNTY OF OAKLAND)

I, the undersigned duly qualified Township Clerk of the Charter Township of Springfield, Oakland County, Michigan, do hereby certify the foregoing is a true and complete copy of the proceedings taken by the Township Board of the Charter Township of Springfield at a meeting held on the 14th day of March, 2019.



LAURA MOREAU, Clerk
Charter Township of Springfield

Dated: March 15, 2019

REGULAR MEETING

March 14, 2019

Township of Springfield

Laura Moreau, Clerk

BILLS PRESENTED FOR PAYMENT:

GENERAL FUND

Vendor	Invoice Line Desc	Amount
COLLIN WALLS-reimbursement	MILEAGE ALLOWANCE	\$ 42.97
ERIN MATTICE	MILEAGE ALLOWANCE	\$ 16.82
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 81.95
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 35.63
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 28.56
OFFICE DEPOT	OFFICE SUPPLIES	\$ 84.27
LAURA MOREAU	CONFERENCES-DUES-ETC	\$ 349.00
21ST CENTURY MEDIA - MICHIGAN	PRINTING & PUBLISHING-B.O.R.	\$ 67.65
CDW GOVERNMENT INC.	OFFICE SUPPLIES	\$ 360.05
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 50.73
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 50.73
CONSUMERS ENERGY	REPAIRS & MAINTENANCE	\$ 357.48
FIRE KING COMPANY	REPAIRS & MAINTENANCE	\$ 28.29
CDW GOVERNMENT INC.	COMPUTER LICENSE & SUPPORT	\$ 165.00
CORTEX IT	COMPUTER LICENSE & SUPPORT	\$ 256.20
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 50.73
PENSERV PLAN SERVICES INC.	401K CONSULTANT	\$ 500.00
ECTO HR, INC	HR CONSULTANT	\$ 195.00
BLUE CARE NETWORK OF MICHIGAN	HOSPITALIZATION	\$ 12,492.69
KAREN BINASIO	HOSPITALIZATION	\$ 860.78
OFFICE DEPOT	OFFICE SUPPLIES	\$ 139.27
COFFEE BREAK, INC.	OPERATING SUPPLIES	\$ 72.25
IMPRESSIVE PRINTING & PROMOTIO	OPERATING SUPPLIES	\$ 240.00
AT&T	TELEPHONE	\$ 225.18
FIRST COMMUNICATIONS, LLC	TELEPHONE	\$ 667.13
KERTON LUMBER CO	REPAIRS & MAINTENANCE-TWP. TRUCKS	\$ 29.89
21ST CENTURY MEDIA - MICHIGAN	PRINTING & PUBLISHING	\$ 528.72
INNOVATIVE OFFICE TECHNOLOGY	REPAIRS & MAINTENANCE	\$ 250.34
CUTTER'S EDGE ENGRAVING	MISCELLANEOUS	\$ 17.75
FIRE KING COMPANY	CONSULTANTS/CONTRACT-CIVIC CTR.	\$ 103.73
SCHINDLER ELEVATOR CORPORATION	CONSULTANTS/CONTRACT-CIVIC CTR.	\$ 503.94
MAURER'S TEXTILE RENTAL	CUSTODIAL SERVICES	\$ 65.56
MARK'S HOMES INC.	LAWN & GROUND KEEPING	\$ 460.00
CONSUMERS ENERGY	HEAT	\$ 1,328.79
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 31.22
21ST CENTURY MEDIA - MICHIGAN	PRINTING & PUBLISHING-ZBA	\$ 90.61
CONSUMERS ENERGY	STREET LIGHTING	\$ 24.32
DTE ENERGY	STREET LIGHTING	\$ 2,072.98
MIKE LOSEY	FIELD SUPPLIES	\$ 64.69
FLINT NEW HOLLAND, INC.	FIELD EQUIPMENT	\$ 12,049.00
MIKE LOSEY	CONFERENCES-DUES-LICENSES-ETC	\$ 156.58
MIKE LOSEY	CONFERENCES-DUES-LICENSES-ETC	\$ 30.00
MIKE LOSEY	MILEAGE ALLOWANCE	\$ 18.50
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 35.63
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 50.73
DON'S ELECTRIC	CIVIC CENTER-CAPITAL OUTLAY	\$ 25,000.00
MARK'S HOMES INC.	CIVIC CENTER-CAPITAL OUTLAY	\$ 1,690.00
TOTAL		\$ 62,021.34

REGULAR MEETING**March 14, 2019**

Township of Springfield

Laura Moreau, Clerk

BILLS PRESENTED FOR PAYMENT: FIRE FUND

Vendor	Inv. Line Desc	Amount
FIRST DUE	ACCOUNTS PAYABLE	\$ 4,628.72
MARK'S HOMES INC.	ACCOUNTS PAYABLE	\$ 2,461.00
CONSUMERS ENERGY	HEAT #1	\$ 695.50
MAURER'S TEXTILE RENTAL	OPERATING SUPPLIES #2	\$ 50.50
TECHNOLOGY SOLUTIONS, LLC	CONTRACTUAL SERVICES-CUSTODIAN #2	\$ 348.56
CONSUMERS ENERGY	HEAT #2	\$ 834.98
CONSUMERS ENERGY	HEAT#3	\$ 645.62
OAKLAND COUNTY WATER RESOURCES COMM	REPAIRS & MAINTENANCE # 3	\$ 180.00
BLUE CARE NETWORK OF MICHIGAN	HOSPITALIZATION	\$ 1,603.66
ECTO HR, INC	TUITION AND TRAINING	\$ 285.00
DAVE FEICHTNER - PETTY CASH	CERTIFICATION & LICENSE	\$ 25.88
ERIN FEICHTNER	CERTIFICATION & LICENSE	\$ 25.00
COMCAST	TELEPHONE & INTERNET	\$ 136.85
ZULTYS, INC	TELEPHONE & INTERNET	\$ 521.78
OAKLAND COUNTY-SHERIFF'S BILL	DISPATCH	\$ 2,486.75
DAVE FEICHTNER - PETTY CASH	MISCELLANEOUS	\$ 17.20
S&J SERVICES	COMPUTER EQUIPMENT	\$ 997.89
J&B MEDICAL SUPPLY, INC	MEDICAL SUPPLIES	\$ 610.73
DAVE FEICHTNER - PETTY CASH	RADIO MAINTENANCE	\$ 19.95
APOLLO FIRE APPARATUS REPAIR	TRUCK REPAIR AND MAINTENANCE	\$ 133.40
FIRST DUE	TRUCK REPAIR AND MAINTENANCE	\$ 451.87
PRESSURE VESSEL TESTING	EQUIPMENT MAINTENANCE	\$ 614.00
TOTAL		\$ 17,774.84

BILLS PRESENTED FOR PAYMENT: POLICE FUND

Vendor	Inv. Line Desc	Amount
OAKLAND COUNTY-SHERIFF'S BILL	CONTRACTUAL SERVICES	\$ 138,981.67
VERIZON WIRELESS	PHONE	\$ 101.46
TOTAL		\$ 139,083.13

BILLS PRESENTED FOR PAYMENT: CABLE FUND

Vendor	Inv. Line Desc	Amount
CHARTER TOWNSHIP OF INDEPENDENCE	CONSULTANTS/CONTRACTING	\$ 1,500.00
GENERAL FUND	OFFICE RENT	\$ 600.00
GENERAL FUND	SUPPORT SERVICES	\$ 2,300.00
COMCAST	MISCELLANEOUS	\$ 22.62
TOTAL		\$ 4,422.62

REGULAR MEETING**March 14, 2019**

Township of Springfield

Laura Moreau, Clerk

BILLS PRESENTED FOR PAYMENT: BUILDING FUND

Vendor	Inv. Line Desc	Amount
JEFF SHAFER	BUILDING INSPECTOR (CONTRACTUAL)	\$ 1,620.00
JEFF SPENCER	BUILDING INSPECTOR (CONTRACTUAL)	\$ 405.00
DOUG WEAVER	ELECTRICAL INSPECTOR(CONTRACTUAL)	\$ 1,053.65
RON SHELTON	ELECTRICAL INSPECTOR(CONTRACTUAL)	\$ 913.28
MERLE WEST	PLUMBING INSPECTOR (CONTRACTUAL)	\$ 888.88
MERLE WEST	MECHANICAL INSPECTOR (CONTRACTUAL)	\$ 1,942.85
GENERAL FUND	TELEPHONE	\$ 142.38
GENERAL FUND	FACILITY RENT & UTILITIES	\$ 1,000.00
GENERAL FUND	RECEIPTING, ACCOUNTING & PAYROLL	\$ 1,500.00
TOTAL		\$ 9,466.04

BILLS PRESENTED FOR PAYMENT: LAKE IMPROVEMENT FUND

Vendor	Invoice Line Desc	Amount
DTE - WAUMEGAH	CONTR. SERVICES-WAUMEGAH-WEED	\$ 1,783.58
TOTAL		\$ 1,783.58

BILLS PRESENTED FOR PAYMENT: ELIZA LAKE FUND

Vendor	Invoice Line Desc	Amount
None		\$ -
TOTAL		\$ -

BILLS PRESENTED FOR PAYMENT: SOFTWATER LAKE FUND

Vendor	Invoice Line Desc	Amount
None		\$ -
TOTAL		\$ -

BILLS PRESENTED FOR PAYMENT: FIRE CAPITAL IMPROVEMENT FUND

Vendor	Invoice Line Desc	Amount
None		\$ -
TOTAL		\$ -

GRAND TOTAL \$ 234,551.55

February Additional Disbursements
Invoice Entry Dates 2/12/2019-2/28/2019
For Approval at March 14, 2019

GENERAL FUND

Vendor	Inv. Line Desc	Chk Date	Amount
ADVANCED DISPOSAL	CONSULTANTS/CONTRACT-CIVIC CTR.	02/15/19	\$ 55.58
			<u>\$ 55.58</u>
CANON SOLUTIONS AMERICA	REPAIRS & MAINTENANCE	02/15/19	\$ 58.18
			<u>\$ 58.18</u>
OAKLAND SCHOOLS	POSTAGE & NOTICES	02/15/19	\$ 196.85
			<u>\$ 196.85</u>
AMERICAN WATER	OPERATING SUPPLIES	02/28/19	\$ 33.00
			<u>\$ 33.00</u>
AUTOMATED BUSINESS MACHINES, INC.	COMPUTER LICENSE & SUPPORT	02/28/19	\$ 301.00
			<u>\$ 301.00</u>
BASIC	FSA ADMIN FEES	02/28/19	\$ 50.00
			<u>\$ 50.00</u>
CARDMEMBER SERVICE	CONFERENCES	02/28/19	\$ 812.00
CARDMEMBER SERVICE	CONFERENCES-DUES-ETC	02/28/19	\$ 25.00
CARDMEMBER SERVICE	OFFICE SUPPLIES	02/28/19	\$ 39.80
CARDMEMBER SERVICE	CONFERENCES-DUES-ETC	02/28/19	\$ 349.00
CARDMEMBER SERVICE	REPAIRS & MAINTENANCE	02/28/19	\$ 159.98
CARDMEMBER SERVICE	OFFICE SUPPLIES	02/28/19	\$ 913.31
CARDMEMBER SERVICE	POSTAGE	02/28/19	\$ 33.50
CARDMEMBER SERVICE	MAINTENANCE SUPPLIES-CIVIC CENTER	02/28/19	\$ 104.52
CARDMEMBER SERVICE	SNOW REMOVAL	02/28/19	\$ 24.36
CARDMEMBER SERVICE	MISCELLANEOUS-CIVIC CENTER	02/28/19	\$ 197.99
CARDMEMBER SERVICE	CONFERENCES-DUES-ETC-P.C.	02/28/19	\$ 210.00
CARDMEMBER SERVICE	CONFERENCES-DUES-LICENSES-ETC	02/28/19	\$ 422.60
			<u>\$ 3,292.06</u>
CARLISLE/WORTMAN ASSOCIATES	CONSULTING ENGINEERS	02/28/19	\$ 600.00
CARLISLE/WORTMAN ASSOCIATES	PLANNER	02/28/19	\$ 1,150.03
CARLISLE/WORTMAN ASSOCIATES	PLAN REVIEW FEES	02/28/19	\$ 420.00
			<u>\$ 2,170.03</u>
CHRISTINE MAIORANA	RECORDING SECY. SERVICES	02/28/19	\$ 76.00
			<u>\$ 76.00</u>
CISMA	DUES & SUBSCRIPTIONS	02/28/19	\$ 250.00
			<u>\$ 250.00</u>
CLARKSTON PAPER	MAINTENANCE SUPPLIES-CIVIC CENTER	02/28/19	\$ 100.80
			<u>\$ 100.80</u>

February Additional Disbursements
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DTE ENERGY	REPAIRS & MAINTENANCE	02/28/19	\$ 268.19
DTE ENERGY	ELECTRIC	02/28/19	\$ 1,468.73
			<u>\$ 1,736.92</u>
ERIN A. MATTICE	RECORDING SECY. SERVICES	02/28/19	\$ 190.00
ERIN A. MATTICE	RECORDING SECY. SERVICES	02/28/19	\$ 76.00
			<u>\$ 266.00</u>
HUBBELL, ROTH & CLARK	CONSULTING ENGINEERS	02/28/19	\$ 815.00
HUBBELL, ROTH & CLARK	PLAN REVIEW FEES	02/28/19	\$ 515.00
HUBBELL, ROTH & CLARK	PATHWAY	02/28/19	\$ 1,552.50
			<u>\$ 2,882.50</u>
IMMANUEL JARBO	MISCELLANEOUS	02/28/19	\$ 10.00
			<u>\$ 10.00</u>
JETT PUMP & VALVE, LLC	REPAIRS	02/28/19	\$ 3,475.00
			<u>\$ 3,475.00</u>
KERTON LUMBER CO	SNOW REMOVAL	02/28/19	\$ 23.16
			<u>\$ 23.16</u>
OAKLAND COUNTY PARKS	MILL POND DAM	02/28/19	\$ 2,348.46
			<u>\$ 2,348.46</u>
QUILL CORPORATION	OFFICE SUPPLIES	02/28/19	\$ 358.39
			<u>\$ 358.39</u>
RANI JARBO	MISCELLANEOUS	02/28/19	\$ 9.80
			<u>\$ 9.80</u>
ROAD COMM. FOR OAKLAND COUNTY	GAS, OIL - TWP. TRUCKS	02/28/19	\$ 296.05
			<u>\$ 296.05</u>
RUFFED GROUSE SOCIETY	CONTRACTUAL SERVICES	02/28/19	\$ 8,397.00
			<u>\$ 8,397.00</u>
SECURITY CORPORATION	CONSULTANTS/CONTRACT-CIVIC CTR.	02/28/19	\$ 1,444.00
			<u>\$ 1,444.00</u>
SEMCOG	DUES & SUBSCRIPTIONS	02/28/19	\$ 1,631.00
			<u>\$ 1,631.00</u>
TRANSPORTATION IMPROVEMENT ASSOCIAT	DUES & SUBSCRIPTIONS	02/28/19	\$ 200.00
			<u>\$ 200.00</u>
UNUM LIFE INSURANCE	LIFE INSURANCE	02/28/19	\$ 28.47
UNUM LIFE INSURANCE	DISABILITY INSURANCE	02/28/19	\$ 80.32
UNUM LIFE INSURANCE	LIFE INSURANCE	02/28/19	\$ 53.43
UNUM LIFE INSURANCE	DISABILITY INSURANCE	02/28/19	\$ 96.37

February Additional Disbursements
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UNUM LIFE INSURANCE	LIFE INSURANCE	02/28/19	\$	53.82
UNUM LIFE INSURANCE	DISABILITY INSURANCE	02/28/19	\$	100.38
UNUM LIFE INSURANCE	LIFE INSURANCE	02/28/19	\$	53.82
UNUM LIFE INSURANCE	DISABILITY INSURANCE	02/28/19	\$	100.38
UNUM LIFE INSURANCE	LIFE INSURANCE	02/28/19	\$	16.58
UNUM LIFE INSURANCE	DISABILITY INSURANCE	02/28/19	\$	29.73
UNUM LIFE INSURANCE	LIFE INSURANCE	02/28/19	\$	16.77
UNUM LIFE INSURANCE	DISABILITY INSURANCE	02/28/19	\$	26.78
UNUM LIFE INSURANCE	LIFE INSURANCE	02/28/19	\$	19.50
UNUM LIFE INSURANCE	DISABILITY INSURANCE	02/28/19	\$	32.44
				<u>708.79</u>
				\$ 708.79
WEINGARTZ	REPAIRS & MAINTENANCE	02/28/19	\$	10.99
				<u>10.99</u>
				\$ 10.99
YOUSIF JARBO	MISCELLANEOUS	02/28/19	\$	10.20
				<u>10.20</u>
				\$ 10.20
			TOTAL	\$ 30,391.76

FIRE FUND

Vendor	Inv. Line Desc	Chk Date		Amount
COMCAST	TELEPHONE & INTERNET	02/15/19	\$	148.65
				<u>148.65</u>
				\$ 148.65
COMCAST	TELEPHONE & INTERNET	02/15/19	\$	136.85
				<u>136.85</u>
				\$ 136.85
ACE HARDWARE OF CLARKSTON	OPERATING SUPPLIES #2	02/28/19	\$	14.19
ACE HARDWARE OF CLARKSTON	OPERATING SUPPLIES #3	02/28/19	\$	62.91
ACE HARDWARE OF CLARKSTON	TRUCK REPAIR AND MAINTENANCE	02/28/19	\$	45.58
				<u>122.68</u>
				\$ 122.68
APOLLO FIRE APPARATUS REPAIR	OTHER EQUIP PURCH-UNDER \$10,000	02/28/19	\$	507.77
				<u>507.77</u>
				\$ 507.77
AUTO PARTS BY MAZZA	TRUCK REPAIR AND MAINTENANCE	02/28/19	\$	12.49
				<u>12.49</u>
				\$ 12.49
BATTERY PRODUCTS INC.	OTHER EQUIP PURCH-UNDER \$10,000	02/28/19	\$	57.77
				<u>57.77</u>
				\$ 57.77
CARDMEMBER SERVICE	OPERATING SUPPLIES #1	02/28/19	\$	182.85
CARDMEMBER SERVICE	OPERATING SUPPLIES #3	02/28/19	\$	62.40
CARDMEMBER SERVICE	UNIFORMS	02/28/19	\$	68.72
CARDMEMBER SERVICE	MISCELLANEOUS	02/28/19	\$	135.98
CARDMEMBER SERVICE	OTHER EQUIP PURCH-UNDER \$10,000	02/28/19	\$	1,233.98

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CARDMEMBER SERVICE	MISCELLANEOUS	02/28/19	\$ 59.75
			<u>\$ 1,743.68</u>
COMCAST	TELEPHONE & INTERNET	02/28/19	\$ 146.85
			<u>\$ 146.85</u>
COMCAST	TELEPHONE & INTERNET	02/28/19	\$ 286.63
			<u>\$ 286.63</u>
DTE ENERGY	ELECTRIC #1	02/28/19	\$ 164.59
DTE ENERGY	ELECTRIC #2	02/28/19	\$ 760.37
			<u>\$ 924.96</u>
FIRST DUE	ACCOUNTS PAYABLE	02/28/19	\$ 1,367.20
			<u>\$ 1,367.20</u>
GENERAL FUND	INSURANCE & BOND	02/28/19	\$ 36,962.53
			<u>\$ 36,962.53</u>
LIFELINE CONCORD	TUITION AND TRAINING	02/28/19	\$ 199.00
			<u>\$ 199.00</u>
OFFICE DEPOT - FIRE	OFFICE SUPPLIES	02/28/19	\$ 55.56
OFFICE DEPOT - FIRE	OPERATING SUPPLIES	02/28/19	\$ 52.84
			<u>\$ 108.40</u>
REBERLAND EQUIPMENT, INC.	OTHER EQUIP PURCH-UNDER \$10,000	02/28/19	\$ 188.73
			<u>\$ 188.73</u>
RICK CRAY	OPERATING SUPPLIES #3	02/28/19	\$ 13.75
			<u>\$ 13.75</u>
ROAD COMM. FOR OAKLAND COUNTY	ACCOUNTS PAYABLE	02/28/19	\$ 1,038.14
ROAD COMM. FOR OAKLAND COUNTY	GAS & OIL	02/28/19	\$ 745.85
			<u>\$ 1,783.99</u>
SAM BROWN SALES COMPANY	OPERATING SUPPLIES #1	02/28/19	\$ 128.55
			<u>\$ 128.55</u>
SPRINGFIELD URGENT CARE	MEDICAL-TESTING & SERVICES	02/28/19	\$ 1,762.50
			<u>\$ 1,762.50</u>
UNUM LIFE INSURANCE	LIFE INS/PROVIDENT INS	02/28/19	\$ 90.09
UNUM LIFE INSURANCE	DISABILITY INSURANCE	02/28/19	\$ 178.19
			<u>\$ 268.28</u>
WITMER PUBLIC SAFETY GROUP, IN	TURN OUT GEAR	02/28/19	\$ 171.96
			<u>\$ 171.96</u>
TOTAL			\$ 47,043.22

February Additional Disbursements
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POLICE FUND

Vendor	Inv. Line Desc	Chk Date	Amount
GENERAL FUND	INSURANCE & BOND	02/28/19	\$ 2,193.51
			<u>\$ 2,193.51</u>
TOTAL			\$ 2,193.51

CABLE FUND

Vendor	Inv. Line Desc	Chk Date	Amount
CARDMEMBER SERVICE	OPER. SUPPLIES & EQUIP UNDER \$10,000	02/28/19	\$ 107.98
			<u>\$ 107.98</u>
COMCAST	MISCELLANEOUS	02/28/19	\$ 189.85
			<u>\$ 189.85</u>
TOTAL			\$ 297.83

BUILDING FUND

Vendor	Inv. Line Desc	Chk Date	Amount
GENERAL FUND	TELEPHONE	02/15/19	\$ 145.11
			<u>\$ 145.11</u>
CARLISLE/WORTMAN ASSOCIATES	ADMINISTRATION & INSPECTIONS	02/28/19	\$ 2,500.00
CARLISLE/WORTMAN ASSOCIATES	PERMIT CONTRACTUAL FEES	02/28/19	\$ 1,930.35
			<u>\$ 4,430.35</u>
TOTAL			\$ 4,575.46

LAKE IMPROVEMENT FUND

Vendor	Inv. Line Desc	Chk Date	Amount
None			<u>\$ -</u>
TOTAL			\$ -

SOFTWATER LAKE

Vendor	Inv. Line Desc	Chk Date	Amount
None			<u>\$ -</u>
			<u>\$ -</u>

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TOTAL \$ -

ELIZA LAKE

Vendor	Inv. Line Desc	Chk Date	Amount
None			\$ -

TOTAL

CIVIC CENTER CAPITAL IMPROVEMENT DEBT FUND

Vendor	Inv. Line Desc	Chk Date	Amount
None			\$ -

TOTAL \$ -

FIRE CAPITAL IMPROVEMENT DEBT FUND

Vendor	Inv. Line Desc	Chk Date	Amount
None			\$ -

TOTAL \$ -

GRAND TOTAL \$ 84,501.78