

LIBRARY BOARD MEETING June 18, 2019

The meeting was called to order at 7:10 p.m.

Members present: Joan Rusch, Sam Marohn, Mary Bell, Ruth Gruber, Kathy Rollins and Cathy Forst.

Absent: Kristy Bower

Secretary's Report:

The minutes for May were distributed at the meeting and accepted as written.

Treasurer's Report:

The bills for June total \$15,056.38. This includes the bill for RB Digital. Joan moved to pay the bills. Ruth seconded. Motion passed.

Currently we have \$408,002.65 in our regular account and \$186,349.20 in our reserve account for a total of \$594,351.85 at the end of May.

Our State Aid payment was put in Penal Fines 271-003-655.001. It should be in State Aid 271-003-566. Cathy will send a memo to the Clerk's Office.

The audit cost was \$4,485.00. We budgeted \$4,500.00. It is not clear why we paid more than Parks and the Fire Department. We will ask Ken.

Library Director's Report:

Circulation for May—8,414

Door Count—3,202

New Patrons—39

Wireless Use—1,067

Website Visits—3,566

Collection total—77,081

- a. Calendars were distributed and reviewed
- b. Summer Reading activities for teens includes: “Escape Room”, Book Club on Instagram, Harry Potter Movie & Trivia and Astronaut Training Camp. Teens can also participate online on Wandoo Reader to earn prizes.
- c. School visits—grades K, 1 & 2 came from Springfield Plains and Andersonville to learn about Summer Reading in late May and early June.
- d. We now subscribe to a downloadable magazine service called RB Digital. We will stop paying for Novelist because it is one of the MEL Databases now. The expense and savings balance out.

Old Business:

None

New Business:

We need to increase the Prior Year Fund Balance to reflect the actual number. Sam moved to change the figure to \$47,500.00 from \$40,000.00. (Account 271-010-680) Ruth seconded, Motion passed.

Personnel Changes:

1. Melissa is now part-time reference working 10 hours per week at \$18.00.
 2. Debbie will be paid a premium \$1.00 hour more when she covers reference on Saturdays.
 3. Taylor will become new children’s assistant for 6 hours per week at her current hourly rate of \$10.50 (We will need a new category for this position.)
 4. Tipharah Phillips will become the new shelver at \$9.50 per hour for 8.5 hours.
- All changes are covered under existing budget amounts for personnel. Joan so moved and Mary seconded. Motion carried.

The meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Ruth A. Gruber,
Acting Secretary

RAG/cpf

