

**Springfield Township  
Parks & Recreation Commission Regular Meeting  
Tuesday, October 11, 2005**

**I. CALL TO ORDER**

The October 11, 2005, Regular Meeting of the Springfield Township Parks and Recreation Commission was called to order at 7:00 p.m. by Chairperson Hudson at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, Michigan 48350.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**Commissioners Present**

Diane Baker (arrived at 7:49 p.m.)  
Pat Deweese (arrived at 7:45 p.m.)  
Ron Hudson  
Kelly Hyer  
Dot LaLone  
Rich Parke  
Jean Vallad

**Staff Present**

Sarah Richmond

**Others Present**

Kelly Skarritt,  
Community Voice  
Colin Walls

**IV. AGENDA REVISIONS AND APPROVAL**

**Commissioner Vallad moved to accept the agenda as presented. Commissioner Vallad was supported by Commissioner Parke. Vote on the motion: Yes: Hudson, Hyer, LaLone, Parke, Vallad. No: None. Absent: Baker, Deweese. The motion carried unanimously by 5-0 vote.**

**V. PUBLIC COMMENT**

Supervisor Walls complimented the work of the Parks and Recreation staff. He stated that he felt that the staff had done an excellent job in Director Tucker's absence.

**VI. CONSENT AGENDA**

- A. Approval of Regular Meeting Minutes – September 13, 2005 with Additional Disbursements of \$8,780.15 for Parks and Recreation Fund; \$18,527.38 for Shiawassee Basin Preserve Fund and \$200.00 for Trust & Agency.
- B. Receipt of Director's Report for September with Financial Summaries
- C. Receipt of August Budget Printouts
- D. Receipt of Township Board Meeting Minutes for August 11, 2005
- E. Receipt of October Calendar of Events
- F. Approval of Unpaid Leave Extension for Director Tucker through October 12, 2005

Receipt of Communications

- 1. Township Social Security Number Privacy

The Commission reviewed and updated their proposed social security number privacy policy.

**Commissioner Vallad moved to accept the consent agenda as revised with total additional disbursements in the amount of \$8,780.15 for the Parks and Recreation Fund, \$18,527.38 for Shiawassee Basin Preserve Fund; and \$200.00 for Trust & Agency. Commissioner Vallad was supported by Commissioner LaLone. Vote on the motion: Yes: Hudson, Hyer, LaLone, Parke, Vallad. No: None. Absent: Baker, Deweese. The motion carried unanimously by 5-0 vote.**

**Commissioner Hyer moved to formally adopt the Township's social security number privacy policy with the revisions presented. Commissioner Hyer was supported by Commissioner Vallad. Vote on the motion: Yes: Hudson, Hyer, LaLone, Parke, Vallad. No: None. Absent: Baker, Deweese. The motion carried unanimously by 5-0 vote.**

## **VII. OLD BUSINESS**

### **A. Amendment of 2006 Parks & Recreation Budget Motion from 9/13/05**

**Commissioner Hyer moved to amend the Parks and Recreation budget motion from the 9/13/05 regular meeting, listed on page 4 under Old Business, "B". The correct total for the Parks and Recreation budget (revenues & expenditures) should be \$537,383.00. Commissioner Hyer was supported by Commissioner Vallad. Vote on the motion: Yes: Hudson, Hyer, LaLone, Parke, Vallad. No: None. Absent: Baker, Deweese. The motion carried unanimously by 5-0 vote.**

### **B. Record Keeping & Compensatory For Time Employees**

**Commissioner Vallad moved to table the discussion of record keeping & compensatory time for employees until the November regular meeting.**

**Commissioner Vallad was supported by Chairperson Hudson. Vote on the motion: Yes: Hudson, Hyer, LaLone, Parke, Vallad. No: None. Absent: Baker, Deweese. The motion carried unanimously by 5-0 vote.**

**C. Shiawassee Basin Preserve Multipurpose Facility Project**

Commissioner LaLone gave the Commission a brief update on the progress of the multipurpose facility project. She also indicated that she was very pleased with the performance of the project manager that the Commission had hired to oversee the project.

**D. Building Contractor Incentive Motion from August 23<sup>rd</sup> Meeting**

**Commissioner Vallad moved to rescind the motion from the August 23<sup>rd</sup> Special Meeting with regard to offering the contractor a 25% bonus on any cost savings. Commissioner Vallad was supported by Commissioner Parke. Vote on the motion: Yes: Hudson, Hyer, LaLone, Parke, Vallad. No: None. Absent: Baker, Deweese. The motion carried unanimously by 5-0 vote.**

**E. Spending Freeze for the Department**

**Commissioner Parke moved to table the discussion of the spending freeze for the department until the November regular meeting. Commissioner Parke was supported by Commissioner LaLone. Vote on the motion: Yes: Hudson, Hyer, LaLone, Parke, Vallad. No: None. Absent: Baker, Deweese. The motion carried unanimously by 5-0 vote.**

**F. Rental of 8621 Eaton Road**

Supervisor Walls reviewed a letter from the DNR with the Commission. This letter indicated that the leases for the Shiawassee Basin Preserve rental properties were to be terminated by the end of December 2005.

Parks and Recreation had originally asked for a total of 10 years to phase out the leasing of the Shiawassee Basin Preserve rental homes. The DNR has recently decided against this plan. The DNR did not want Parks and Recreation collecting money from a facility that was purchased with state grant funds.

The DNR indicated that they would consider giving Parks and Recreation time to explore their options. Some potential options were:

1. Vacate the rental homes
2. Supply a ranger with accommodations
3. Convert one of them to a nature center
4. Release the property and replace it with another property of like value

The Township/Parks and Recreation has until December 6, 2005 to come up with a plan for the properties.

Commissioner Parke questioned the legality of the demands from the DNR. Commissioner Parke also indicated that he would like to release the small house and acquire another property. His opinion was to make the large house into ranger accommodations and ask for a grace period for the small rental home. He felt that the houses would be vandalized if left vacant.

Supervisor Walls will be contacting the Township's attorney with regard to the legality of the DNR's demands. In addition, Parks and Recreation will put together a committee to determine a plan for the use of the properties. The Committee will consist of Commissioners LaLone, Parke and Vallad.

The Commission then discussed the upcoming vacancy of the large rental home. Commissioner Parke reminded the Commission that the Park Commission had told Mr. Brauer he could be let out of his lease early if a renter could be found for the house. He then stated that since they were no longer in a position to acquire a new renter, they should go ahead and let them out of their lease upon vacation of the home.

**Commissioner Vallad moved to allow Mr. and Mrs. Brauer out of the lease agreement for the large rental house upon the vacation of it. The Commission also requested that the Brauers' notify Parks and Recreation of their vacation of the property in writing. Commissioner Vallad was supported by Chairperson Hudson. Vote on the motion: Yes: Baker, Deweese, Hudson, Hyer, Parke, Vallad. No: LaLone. Absent: None. The motion carried by 6-1 vote.**

## **VIII. NEW BUSINESS**

### **A. New Baseball and Softball Program**

**Commissioner Parke moved to table the discussion of a new baseball and softball program until the November regular meeting. Commissioner Parke was supported by Commissioner LaLone. Vote on the motion: Yes: Baker, Deweese, Hudson, Hyer, LaLone, Parke, Vallad. No: None. Absent: None. The motion carried unanimously by 7-0 vote.**

### **B. Tornado siren at Green Lake Park**

Supervisor Walls indicated that the Township needed to add one more tornado siren in order to have the Township adequately covered for emergency weather notifications. Oakland County had suggested Green Lake Park. Oakland County would handle the installation and maintenance of the siren.

The Commission agreed that they did not have a problem with the siren being located at Green Lake Park.

**Commissioner Vallad moved to allow Oakland County Emergency Management Department to install a tornado siren at Green Lake Park. Commissioner Vallad was supported by Commissioner LaLone. Vote on the motion: Yes: Baker, Deweese, Hudson, Hyer, LaLone, Parke, Vallad. No: None. Absent: None. The motion carried unanimously by 7-0 vote.**

#### **C. Priorities for 2005 and 2006 – Commissioner LaLone**

Commissioner LaLone inquired as to what the Commission felt were the priorities for the rest of the year.

The Commission determined that they needed to work on the Master Plan and the Policy and Procedures Manual.

Commissioner Parke indicated that they were just waiting for the return of Director Tucker to finish the Master Plan.

#### **D. Future Pressure Zone Box for the Multipurpose Facility**

Commissioner LaLone reviewed a drawing with the Commission displaying where a future pressure zone box could be installed. This would provide for a drinking fountain or a means for irrigation in the future.

**Commissioner Parke moved to have Mike LaLone Well Service, Inc. install a future pressure zone box for the multipurpose facility at a cost not to exceed \$600.00. Commissioner Parke was supported by Commissioner Baker. Vote on the motion: Yes: Baker, Deweese, Hudson, Hyer, Parke, Vallad. No: None. Absent: None. Abstained: LaLone. The motion carried unanimously by 6-0 vote.**

#### **E. Date of Special meeting Upon Director Tucker's Return**

The Commission determined that they did not need a special meeting upon the return of Director Tucker.

### **IX. TREASURER'S REPORT**

#### **A. Bills List**

**Commissioner Vallad moved to approve payment of the bills as follows: Parks and Recreation at \$17,564.34, Shiawassee Basin at \$1,016.49 and Trust and Agency at \$300.00. Commissioner Vallad was supported by**

**Commissioner LaLone. Vote on the motion: Yes: Baker, Deweese, Hudson, Hyer, LaLone, Parke, Vallad. No: None. The motion carried unanimously by 7-0 vote.**

## **X. COMMITTEE REPORTS**

### **A. DYAA Advisory Committee**

Commissioner Hyer inquired as to whether or not this committee should remain in existence.

**Commissioner Vallad moved to have Parks and Recreation send a letter to DYAA on behalf of the advisory committee requesting a meeting. A response would be required by November 1, 2005. If there was no response, this committee would be dissolved and removed from the agenda. Commissioner Vallad was supported by Commissioner Deweese. Vote on the motion: Yes: Baker, Deweese, Hudson, Hyer, LaLone, Parke, Vallad. No: None. The motion carried unanimously by 7-0 vote.**

### **B. Millage Investigation Committee**

Commissioner Hyer indicated that the committee would be compiling the information from the surveys and bringing that information back for the November meeting.

### **C. Springfield Township Parks & Recreation Master Plan Committee**

There was no report.

### **D. Policies and Procedure Committee**

The committee again requested that the Commission work on an update to the Park Commission job descriptions.

## **XI. PUBLIC COMMENT**

None.

## **XII. COMMISSIONER COMMENT**

Commissioner Parke requested that information regarding the vacancy of the large rental home be disclosed with discretion.

Commissioner Baker indicated that she was encouraged by the fact that ground had been broken on the multipurpose facility.

Commissioner Vallad thanked Sarah Richmond and the rest of the Parks staff for the exceptional job that she has done in the absence of Director Tucker.

Commissioner Hyer stated that she would like to have a dedication of the multipurpose facility.

### **XIII. ADJOURNMENT**

**Commissioner Deweese moved to adjourn the Regular Meeting of the Springfield Township Parks and Recreation at 9:01 p.m. Commissioner Deweese was supported by Chairperson Hudson. Vote on the motion: Yes: Baker, Deweese, Hudson, Hyer, LaLone, Parke, Vallad. No: None. Absent: None. The motion carried unanimously by 7-0 vote.**

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**Christy L. Deweese**  
**Parks and Recreation Recording Secretary**