

Call to Order: Supervisor Collin Walls called the September 20, 2005 Special Meeting of the Springfield Township Board to order at 7:00 p.m. at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, MI 48350.

Roll Call:

Board Members Present

Collin W. Walls	Township Supervisor
Jamie Dubre	Township Treasurer
Nancy Strole	Township Clerk
Dennis Vallad	Township Trustee
David Hopper	Township Trustee
Roger Lamont	Township Trustee
Marc Cooper	Township Trustee

Others Present

Charlie Oaks	Township Fire Chief
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Agenda Additions & Changes:

Supervisor Walls asked to add Architectural Services Agreement as Item #2 under Old Business. There were no objections to this addition.

Public Hearing: 2006 Budgets

Supervisor Walls opened the Public Hearing at 7:10 p.m.

General Fund

Supervisor Walls said the millage rate necessary to support the budget is the maximum levy allowed this year at .9993 mils.

There were no public comments regarding the General Fund.

Fire Fund

Supervisor Walls explained that the budget assumes we will borrow \$500,000 for the new fire station and use \$332,000 of reserves or savings. The millage rate needed is .8959 which is the maximum allowed.

There were no public comments regarding the Fire Fund.

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Police Fund

Supervisor Walls said the rates for deputies are fixed. The budget anticipates an additional officer for a total of 11 officers. The millage rate necessary is 2.0627, which is the maximum allowed.

There were no public comments regarding the Police Fund.

Parks and Recreation Fund

Clerk Strole commented, regarding expenses, that the Park Commission indicated that salaries are expected to be frozen in this department.

There were no public comments regarding the Parks and Recreation Fund.

Cemetery Fund

Supervisor Walls said the actual expenses to maintain and operate the cemetery and to contribute to Andersonville were found in the General Fund.

There were no public comments regarding the Cemetery Fund.

Lake Improvement Fund

Supervisor Walls said the Township serves as the collecting agent and check writing agent and keeper of the funds for all of our Lake Boards. This fund includes all the collections for the Lake Boards at Waumegah Lake, Susin Lake, Big Lake and Dixie Lake. It also includes funds for Softwater Lake which are collected through a special assessment established and operated by the Springfield Township Board.

There were no public comments regarding the Lake Improvement Fund.

Cable Fund

Supervisor Walls explained that this is a budget for 2% of franchise fees that are on the cable invoice.

There were no public comments regarding the Cable Fund.

Building Department Fund

Supervisor Walls explained current salaries for the Building Department Director, Permit Coordinator and the Building Inspector are actually what are reflected for 2006; there are no raises projected.

There were no public comments regarding the Building Department Fund.

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Shiawassee Basin Preserve Fund

There were no public comments regarding the Shiawassee Basin Fund.

Civic Center Debt Fund

Supervisor Walls said the millage rate necessary is .6266 mils.

There were no public comments regarding the Civic Center Debt Fund.

Bridge Lake Road Fund

Supervisor Walls said this will be the last year for the special assessment for Bridge Lake Road.

There were no public comments regarding the Bridge Lake Road Fund.

Supervisor Walls closed the Public Hearing at 7:30 p.m.

Old Business:

1. 2005 Budget Amendments: Parks and Shiawassee Funds

- **Clerk Strole moved to amend the 2005 Parks Fund Budget by decreasing the personnel cost center by \$15,000 and increasing the transfer out to the Shiawassee Basin Fund by \$15,000. Total expenses to remain the same and further to amend the 2005 Shiawassee Basin Preserve Fund by increasing the transfer from the Parks Fund by \$15,000 for a new Revenue total of \$232,750.00 and expenditures by increasing the Building and Ground line item by \$15,000 for a new total Expenditure of \$232,750.00. Treasurer Dubre supported the motion. Vote on the motion. Yes: Walls, Strole, Dubre, Vallad, Hopper and Lamont; No: Cooper. The motion carried by a 6 to 1 vote.**

2. Architectural Services Agreement

Supervisor Walls explained that the Township Board authorized us to contract with Design Resources for architectural services for the expansion of Fire Station #2 at a cost not to exceed \$23,500. After that, the Township Board asked to review the possibility of adding space to the Fire Station for a possible future sheriff's sub-station. Mr. Noonan of Design Resources suggested that that additional space be 1,500 square feet and his agreement would increase from \$23,500 to \$28,500.

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- **Trustee Lamont moved that the Township Board authorize for Design Resources for architectural services for the expansion of Fire Station #2 that the figure be changed from \$23,500 to \$28,500. Trustee Hopper supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**

New Business:

1. 2006 Budget and Millage Rates

General Fund

- **Clerk Strole moved to establish the 2006 General Fund Budget Revenues at \$2,253,450.00 and Expenses at \$2,210,700.00. Trustee Vallad supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**
- **Clerk Strole moved to establish the 2005 millage rate for the General Fund at .9993. Trustee Hopper supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**

Fire Fund

- **Clerk Strole moved to establish the 2006 Fire Fund Budget at Revenues \$1,677,550.00 and Expenses \$1,676,550.00. Trustee Hopper supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**
- **Clerk Strole moved to establish the 2005 millage for the Fire Fund at .8959. Trustee Hopper supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**

Police Fund

- **Clerk Strole moved to establish the 2006 Police Fund Budget Revenues at \$1,358,300.00; Expenses at \$1,358,300.00. Trustee Cooper supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**
- **Clerk Strole moved to establish the 2005 Millage Rate for the Police Fund at 2.0627. Trustee Lamont supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**

Parks Fund

- **Clerk Strole moved to establish the 2006 Parks Fund Budget at Revenues and Expenses of \$537,383.00. Trustee Vallad supported the motion.**

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Supervisor Walls commented that he appreciates the revisions presented but he is extremely disappointed that he does not see any movement on generating revenues for fees for services and other revenues. He strongly encouraged the Park Commission to address that very quickly. Treasurer Dubre asked the Park Commission if they will continue to research ways to generate revenue throughout the year? Mrs. LaLone said, yes.

- **Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**

Cemetery Fund

- **Clerk Strole moved to approve the 2006 Budget for the Cemetery Fund at Revenues of \$600.00 and Expenses \$0. Trustee Cooper supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**

Lake Improvement Fund

- **Clerk Strole moved to approve the 2006 Lake Improvement Fund Budget at Revenues and Expenses of \$255,000.00. Trustee Lamont supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**

Cable Fund

- **Clerk Strole moved to 2006 Cable Fund Budget at Revenues and Expenses of \$26,000.00. Trustee Hopper supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**

Building Department Fund

- **Clerk Strole moved to approve the 2006 Building Fund Budget at Revenues and Expenses of \$335,500.00. Trustee Hopper supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**

Shiawassee Basin Preserve Fund

- **Clerk Strole moved to approve the 2006 Shiawassee Basin Fund Budget at Revenues and Expenses of \$107,475.00. Trustee Vallad supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**

Civic Center Debt Fund

- **Clerk Strole moved to approve the 2006 Civic Center Debt Fund Revenues at \$371,000.00 and Expenses of \$368,000.00. Trustee Lamont supported the motion.**

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Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.

- **Clerk Strole moved to establish the millage rate for the Civic Center Debt Fund at .6266. Trustee Vallad supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**

Bridge Lake Road Fund

- **Clerk Strole moved to establish the 2006 Bridge Lake Road Fund Budget at Revenues and Expenses of \$15,000.00. Trustee Hopper supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**

2. Road Closure Request: Forest Ridge Homeowners Association

Supervisor Walls explained that this is a request from the Forest Ridge Homeowners Association to close a portion of Ridge Valley Drive on Saturday, October 15th for their subdivision party.

- **Trustee Vallad moved to adopt the Resolution for closure at Ridge Valley Drive. Trustee Hopper supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**

Supervisor Walls noted that he would notify the Association that their requests in the future must come to the Board at least a month and a half prior to the need for the closure or it will be denied.

3. Additional Bills List

In response to a question by Treasurer Dubre, Clerk Strole explained that the dates next to some bills on the list are the dates that we received the bills subsequent to our Township Board meeting, but if we did not pay them on the 15th, such as the Accident Fund, we would have been subject to cancellation of our policy.

Treasurer Dubre asked, regarding some of the employee reimbursements (that appear on the Bills list), would it be the overall Board's opinion that those would not be something included in additional disbursements or, if not on the initial bills list, not paid on the 15th? Clerk Strole said those were not on the September bills list because they were submitted after that; and they were not paid on the 15th because expense reports must be approved by the Township Board. Treasurer Dubre said that is not accurate and the bills list does not indicate a policy.

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Supervisor Walls said we do not have adopted Board rules of procedures that deal with this issue. He suggested that a draft be made for the Board to review by the next meeting. The Board unanimously agreed to this suggestion. Clerk Strole and Treasurer Dubre said they would draft a policy for review and include information out of the MTA book and any suggestions from our auditor.

- **Trustee Vallad moved to pay the bills as presented. Trustee Cooper supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**

Public Comment: None

Adjournment:

Hearing no other business, Supervisor Walls adjourned the meeting at 8:20 p.m.

Collin W. Walls, Township Supervisor

Nancy Strole, Township Clerk