

**SPRINGFIELD TOWNSHIP BOARD MEETING**  
**May 12th, 2005**  
**SYNOPSIS**

CALL TO ORDER: 7:30 p.m. by Supervisor Walls

PUBLIC COMMENT: None

CONSENT AGENDA:

- a) Approved Minutes: April 14, 2005 Regular Meeting with bills and additional disbursements of \$452,405.57
- b) Approved Special Meeting Minutes: March 24, 2005
- c) Accepted April 2005 Treasurer's Report
- d) Received April 2005 Reports: Building, Electrical, Plumbing, Mechanical; Litigation; Fire & Ordinance
- e) Authorized payment of bills as presented, total \$137,870.93
- f) Authorized Supervisor to sign renewal of Cooperation Agreement 2006-2008 with Oakland County Urban CDBG Program
- g) Authorized membership renewal in Huron River Watershed Council and payment of dues. (\$426.82)
- h) Adopted Resolution supporting amendment to State law to ensure local control of liquor licenses
- i) First Reading: Zoning Ordinance Amendments, Section 18.08 and 18.11: Authorized Clerk to Publish for 2<sup>nd</sup> Reading
- j) Approved 2005-2006 Property Management Services Agreement with Mike Forst at \$1,200.00 a month
- k) Adopted Resolution Saluting Clarkston News in its 75<sup>th</sup> Anniversary
- l) Received communications and placed on file

OLD BUSINESS:

- 1. Harrington Funeral Home: Conditionally approved Special Land Use and Concept Plan
- 2. Big Lake, Dixie Lake, Susin Lake: Deferred Lake Board appointments to October 2005 Regular Meeting
- 3. Dry Hydrant Report: Received and filed
- 4. Adopted Ordinance No. 47 Amendment (Huron Clinton Metro Park)
- 5. First Reading Continuation: Zoning Ordinance 26, Article XVI, Section 16.24 Transient Sales; authorized publishing for Second Reading
- 6. Civic Center Landscaping: Tabled Plan Implementation to Fall 2005 or Spring 2006

NEW BUSINESS:

- 1. Conditionally approved Sisseton Consent Judgment Amendment
- 2. Accepted 2005 Audit Report
- 3. Amended Kingston Pointe Community Sewer System Escrow Requirements
- 4. Web/Cable: Authorized equipment purchases and assigned administrative responsibilities
- 5. Clean Water Act, Phase II: Approved amendment to Illicit Discharge and Elimination Plan
- 6. Adopted 2005 Oakland County Hazard Mitigation Plan
- 7. Adopted Credit Card Use Policy and Resolution
- 8. Davisburg Cemetery: Adopted Management Policy

PUBLIC COMMENT: None

ADJOURNED: 10:45 p.m.

NANCY STROLE, Clerk

**Call to Order:** Supervisor Collin Walls called the May 12, 2005 Regular Meeting of the Springfield Township Board to order at 7:30 p.m. at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, MI 48350.

**Roll Call:**

**Board Members Present**

Collin W. Walls	Township Supervisor
Jamie Dubre	Township Treasurer
Nancy Strole	Township Clerk
Dennis Vallad	Township Trustee
David Hopper	Township Trustee
Roger Lamont	Township Trustee
Marc Cooper	Township Trustee

**Others Present**

Greg Need	Township Attorney
Leon Genre	Planning Director
Charlie Oaks	Township Fire Chief

**Agenda Additions & Changes:**

Supervisor Walls asked to add to the Consent Agenda the Resolution Saluting the 75<sup>th</sup> Anniversary of the Clarkston News.

Clerk Strole asked to add to the agenda as Item #8 under New Business, Policy for Davisburg Cemetery.

There were no objections to the changes.

**Public Comment:           None**

**Consent Agenda:**

- **Trustee Hopper moved to approve the Consent Agenda as amended. Trustee Cooper supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**

- a) Approval of Minutes: April 14, 2005, Regular Meeting with bills and additional disbursements of \$452,405.57.

- b) Approval of Special Meeting Minutes: March 24, 2005.
- c) Acceptance of April 2005 Treasurer's Report.
- d) Receipt of April 2005 Reports: Building, Electrical, Plumbing, Mechanical, Litigation, Fire, Ordinance.
- e) Authorize payment of bills as presented, totaling \$137,870.93.
- f) Authorize Supervisor to sign renewal of Cooperation Agreement 2006-2008 with Oakland County Urban CDBG Program.
- g) Authorize membership renewal in Huron River Watershed Council and payment of dues. (\$426.82).
- h) Adopt Resolution supporting amendment to State Law to ensure local control of liquor licenses.
- i) First Reading: Zoning Ordinance Amendments, Section 18.08 and 18.11: Authorize Clerk to Publish for 2<sup>nd</sup> Reading.
- j) Approval of 2005-2006 Property Management Services Agreement with Mike Forst at \$1,200.00 per month.
- k) Resolution Saluting the 75<sup>th</sup> Anniversary of the Clarkston News.
- l) **Receipt of Communications:**
  - Receipt of letter dated 4-18-05, Stauder, Barch & Associates.
  - Receipt of letter dated 4-28-05 Comcast Cable.
  - Receipt of letter dated 4-12-05 Re: Hazard Mitigation Grant Program Funds for Tornado Siren Warning System.
  - Receipt of Resolution from Rochester Hills Re: Liquor Licenses
  - Receipt of Independence Township Transportation Report.

## **Old Business:**

1. Special Land Use and Concept Plan – Harrington Funeral Home

Mr. Chris Hertz said he addressed comments made by the Board at the last meeting. They included the screen walls, and 80% opacity. The building has been moved back another ten feet and landscaping was adjusted for the design and septic tank and drain fields. He has relocated the pedestrian plaza and the parking lot has been reduced to 66 spaces.

Supervisor Walls said the project narrative cover sheet received was dated April 27<sup>th</sup> but the narrative itself is exactly as was presented last month. He asked what the intent is? Mr. Hertz said they would be adjusting the narrative and the plan is the intent. Supervisor Walls asked the applicant what the second design feature is? Mr. Hertz said their intent is the patio with seating in an area behind the funeral home. Supervisor Walls asked how critical is the southern most parking lot light? Mr. Hertz said it could be deleted if it poses a problem.

Clerk Strole commented that the narrative does not match the plans and does lack some of the changes. This plan does require a second feature other than the sidewalk and believes the feature for the patio by Dixie Highway would not be considered a design feature and was looking for something more creative than is proposed. She suggested some type of water feature and landscaping. Clerk Strole said she does not see where the plan is meeting the 80% opacity. In regard to stacking, she asked how cars not in a procession will exit? Mr. Scharl said, out of respect, they would wait.

Trustee Lamont commended the applicant on some of the changes. The parking changes are good, and he said he believes that stacking will work itself out. He likes the fact that the dumpster was eliminated. However, the screening does not comply with the immediate 80% opacity required and a required width in screening is also necessary to be called out on the plans, which the plans do not show. Trustee Lamont said he would like to see more creativity with the second design feature and he does like how the building has been moved back ten feet. He asked if it allows enough room to service the front septic? Mr. Scharl said it would still pump off the back. Trustee Lamont said if the building could be moved back another ten feet, he would like that more.

Supervisor Walls asked if there is a need, and if so why, for a 30 foot wide maneuvering lane in front of the building? Mr. Scharl said it is actually reduced from what was there before. It is meant to handle two lanes of traffic plus space to drop off or pick up people.

Treasurer Dubre said landscaping and the narrative were concerns of hers. She agrees with Trustee Lamont that it would be nice to see the building pushed back a little further.

Trustee Hopper said the swale is detailed with 1 and 3 side slopes but he does not think that quite works and will be steep. He agreed that landscaping should be addressed, and he still has a problem with the future office front parking. He feels that if the future driveway is eliminated the applicant could possibly save the row of 30 cedar trees and possibly gain more parking.

Trustee Cooper said he appreciates the changes, especially the dumpster and shortening of the parking lot. He is concerned with the long banked parking area and said, with no screening, at night the headlights will go directly through to residents.

Supervisor Walls said the applicant must give enough detail for the Board to make a determination that the Special Land Use items have been taken care of and he does not think the Board has it. He asked the Board members if they prefer tabling it and asking the applicant to come back again after items are fixed or if a detailed, conditional motion would be acceptable?

Trustee Vallad said he would agree with a detailed motion because this is concept and will be seen again. Trustee Cooper said he agrees with a conditional motion. Treasurer Dubre said she is not comfortable with it because she does not know what the second feature is and didn't know what detailed motion would answer that question. Trustee Hopper said if the motion were detailed enough, he would be comfortable knowing that he will see it again and the Planning Commission now knows what to look for. Treasurer Dubre said, if it were detailed enough, she would support it. Trustee Lamont said he came here expecting to see the changes that were asked for at the Planning Commission as a condition of the recommendation and they were not. In order to support a motion to go back to the Planning Commission it would have to be extremely detailed, and if not detailed enough, he could not support it. Clerk Strole said in order to approve this for Special Land Use it is tied heavily toward meeting the requirements for the two features. She believes what has been shown so far is insufficient and screening is not adequately addressed. Clerk Strole said she could not support approval.

- **Supervisor Walls moved that the plans date stamped received by the Township April 27, 2005 do not currently, but could adequately address the concerns raised by the Township Board at the April meeting and do not currently, but could meet the standards and criteria of Section 18.13, subparagraph 4 or 5, that the Board grant conditional Special Land Use approval and approval for the Planned Development Option and the Dixie Highway Overlay District with the following conditions: 1) that the final plan presented will provide at a minimum 80% opaque screen on common property lines with residentially or multiple zoned or used property currently shown on the plans as rows of trees and that the open area in the easterly property line provide screening and landscaping sufficient to obstruct headlights shining onto the adjacent property; 2) that the outside seating area referred to this evening as the patio near the building be enlarged and enhanced with additional plantings or other features and that the seating area along the sidewalk be enhanced with additional features both of which would be similar to what was mentioned by Clerk Strole this evening, that they be connected with walkways both to each other and the future office area so they both can meet the intent of the community design feature; 3) that a revised combined stacking area and parking area be provided for at least 70 cars that allows for some vehicle ingress and egress for those not going to the cemetery, that stacking can take place within maneuvering lanes or the center driveway as long as there is at least one lane left on the center drive and two-way traffic is available from the entrance to the funeral home lot north, that will also provide two-way traffic into the future office site; 4) that the final plan provide a complete lighting and illumination plan which includes all building lighting, all parking lot or site lights and either totally removes the southern most parking lot light or severely limits the lighting in that area; 5) that the final plans and narrative presented will provide consistent and coordinated information; 6) that the future office building and parking area is not part of the Special Land Use review or approval as it is not required, the property is zoned office and there is not enough detail provided at this time, however, that**

**the final site plan should address the relocation of overhead electric lines providing them all underground or explaining why that is not possible. Trustee Vallad supported the motion.**

Clerk Strole said the office building does not need Special Land Use but as it is being presented by the applicant, the office building would be coordinated and tied in through one entrance on Dixie Highway, but that could not be required if the office building is not included in this approval. Supervisor Walls said his intent was, the Board has no information on that building, therefore, he did not want the applicant to assume in the future that the Board is approving the building. Clerk Strole said there is no requirement for architectural integration in the motion. Trustee Lamont said that would happen anyway with the Planned Development Option.

Trustee Lamont commented that the motion was extremely thorough and detailed in light of the applicant's failure to bring to the Board all the changes requested. To comply with ordinance he would have to vote to table or vote against. Clerk Strole said she would concur.

Trustee Cooper said we need to give the applicant a chance. If we are going to approve it when they make the recommended changes, at least then the applicant could keep moving forward so they are not losing another month. The plan can be shut down at final but if the Board doesn't give the applicant a chance, they cannot even get to the Planning Commission.

- **Supervisor Walls amended his motion to include that, although we are not approving the office area layout, any future office building proposed must be architecturally compatible, must use the drive to Dixie Highway for this plan and must integrate with walkways and any features with this plan. Trustee Vallad supported the amended motion. Vote on the motion. Yes: Dubre, Hopper, Vallad and Cooper; No: Walls, Strole and Lamont. The motion carried by a 4 to 3 vote.**

## **2. Lake Board Representatives: Big Lake, Dixie Lake and Susin Lake**

Supervisor Walls said the Township received three applications for these positions from Mr. William Champion, Mrs. Judy Hensler and Mr. Dale Ermshler. He asked Mr. Champion what lake he prefers to serve on? Mr. Champion said he would prefer Dixie Lake if that is at all possible but is willing to go where the Township needs him. Supervisor Walls asked Mrs. Hensler how long she has lived on the lake and what attracted her to this position? Mrs. Hensler said she has lived on Dixie Lake for three years. She volunteered because she is concerned with property values which are directly related to the usability and aesthetics of the lake. She has worked in the background on the lake and feels it is time to step forward and is concerned about the quality of the lake.

Trustee Lamont asked Mrs. Hensler what she has been doing while being active in the background? Mrs. Hensler said she has been helping with weed control and cleaning out the dam and she has attended all of the Lake Board meetings as asked by Trustee Lamont.

Clerk Strole asked Mrs. Hensler how she would define “quality” of the lake? Mrs. Hensler said it needs to be kept fishable, swimmable and the dam needs to be maintained.

Supervisor Walls asked Mr. Champion what his overall take of a Lake Board’s role and responsibility is? Mr. Champion said actions by the Lake Boards need to be actions that are globally acceptable and not specific to that particular body of water.

Treasurer Dubre said Big Lake has already had two meetings and still feels strongly that the appointee needs to be someone who is part of that lake. She believes that there is a lack of understanding of what the role and function is of the lake board and is grateful for the three applicants but believes there must be more than three out there. Treasurer Dubre said it would be good if the candidates would start coming to the meetings to see how the lake board functions and what is required and expected of them for a few months before appointing someone.

Trustee Hopper said the lake boards need some direction and he still thinks that we should have someone on the lake boards that look at the entire picture.

Trustee Cooper said he would agree with a “training period” for the candidates. Trustee Vallad said he does not have an objection to continuing to serve but does not have a problem if a qualified person would like to take over. He believes the idea of a “training period” is appropriate.

- **Clerk Strole moved to table consideration of appointment of Township Representatives to the Lake Boards and terms of office, until the regularly scheduled October, 2005 meeting so as to provide the three applicants with an opportunity to attend Lake Board meetings and to assemble and acquire information as to the operational needs of the Lake Boards so that they can further assess their interest in serving on the lake boards, with the understanding that the Township Board is very interested in their applications and continues with the prior stated consideration of appointing residents to these positions. Trustee Hopper supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**

3. Dry Hydrant Plan

- **Clerk Strole moved to receive and file the Fire Chief’s report on the Dry Hydrant System. Treasurer Dubre supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**

4. 2<sup>nd</sup> Reading: Ordinance No. 47 Amendment (Huron Clinton Metro Park)

- **Supervisor Walls moved to adopt as published the 2<sup>nd</sup> Reading of Ordinance No. 47 Amendment. Trustee Hopper supported the motion. Vote on the motion. Yes:**

**Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**

5. 1<sup>st</sup> Reading Continuation: Zoning Ordinance 26, Article XVI, Section 16.24 Transient Sales
  - **Clerk Strole moved to authorize the Clerk to publish for Second Reading proposed amendments to Ordinance 26, Article XVI, Section 16.24 as reported back to the Township Board by the Planning Commission. Trustee Hopper supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**
6. Civic Center Landscaping
  - **Supervisor Walls moved to table the Civic Center Landscaping to allow the Supervisor to get more information from the U.S. Fish and Wildlife Service and Conservation Land Stewardship, Inc. for a presentation for possibly Fall of 2005 or Spring 2006 implementation. Clerk Strole supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**

## **New Business:**

1. Judgment: Proposed Amendment Sisseton Consent

Attorney Greg Need explained that in 2004 Mr. Donato filed a motion to request another amendment to the Consent Judgment. Notice was given to all property owners within Sisseton and no one responded or appeared in court. A Hearing was held on September 29<sup>th</sup> at which point, the Judge defaulted all the property owners. Mr. Need said he filed an answer to the motion on behalf of the Township indicating that two years ago the Township tabled the request, requesting additional information that the Township had not received. Therefore, we did not agree to the amendment to the Consent Judgment. Mr. Need said, since then he has been in contact with Mr. Robert Sharbaugh, the attorney for the petitioner requesting that information. Mr. Sharbaugh did provide a proposed draft Second Amendment to Consent Judgment. He also requested some information regarding the high water mark, location of the well, etc. Except for the location of the well, the other requested information appears to have been included.

Supervisor Walls said in the motion that tabled this in February 2002, the Board asked for information in reference to setbacks, high water marks, distance from edge of road to edge of lake, etc. The Board also asked for status of what is shown as the “exception parcel” at the extreme north end. Supervisor Walls asked Mr. Donato what the status is now, was it part of the Consent Agreement and does he now hold title? Mr. Donato said yes, he does now hold title and it is an “exception parcel” that is not part of the Consent Judgment.



Supervisor Walls asked why the location of the augmentation well and monitoring well on revised parcel C was not provided? Mr. Donato explained that it obviously all falls within the shaded area designated on the plan as the easement. Supervisor Walls said, according to the measurements he took today, it's not obvious at all and it does not appear to fall in that area. Mr. Donato said there is no question in his mind that it falls within the shaded column called the "16-Foot Well Maintenance Drive Easement." Supervisor Walls asked what type and size of homes are intended for these parcels? Mr. Donato provided three different layout plans to the Board. Supervisor Walls said if the drawing is attached to and becomes a part of the Consent Agreement, it would take care of a concern over variances and would be a part of the court order that they must build as shown or amend the Consent Agreement. A patio at grade is acceptable but a deck is a structure and must meet the building envelope lines.

Trustee Vallad said he agrees that variances should not be granted and future changes should not be done administratively. However, he has no problem moving the line.

Clerk Strole said she would concur that if the Board agrees to the amendment, two key stipulations should be that it cannot be done administratively and the plan must be a condition of the Consent Agreement filed with the court. However, she is not sure the Board should agree to this. Clerk Strole said she believes this is a means to simply get another building lot that otherwise would not occur. Secondly, she is concerned that variances could ultimately be granted in the future because it is difficult to track these types of situations. Clerk Strole asked the applicant about the buildability of the existing lot(s). Mr. Donato replied that one of them (the one with the easement on it) could not be built on at its current size.

- **Supervisor Walls moved to approve the amendment of the Consent Agreement for the revised parcels as shown on the Kieft Engineering drawing revision date 03/09/05, with the condition that that drawing be corrected to show the physical location of the transformer, electrical panels, well and outlet to Waumegah Lake and verifying that all of those fall within the well maintenance easement or easements for well purposes, that the Consent Judgment language be prepared in a forum that is acceptable to the Township attorney and specifically that records the modified plan and stipulates that any changes to that plan or other changes to recorded Sisseton properties must receive approval from the Township Board including in this instance any changes from the current ordinance required setbacks from the water, the road and the septic from the water, and there will be no variances granted. Treasurer Dubre supported the motion.**
- **Supervisor Walls amended his motion to add as a condition that the easement agreement be modified so that what now shows as well maintenance and drive easement clearly include well and well appurtenances. Treasurer Dubre supported the amended motion. Vote on the amended motion. Yes: Dubre, Vallad, Hopper, Lamont and Cooper; No: Walls and Strole. The motion carried by a 5 to 2 vote.**

## 2. 2004 Audit Report

Mr. Palka of Pfeffer, Hanniford & Palka, the Township's Auditor, reviewed the 2004 audit submitted to the Board. He explained that under the total revenues, the Township brought in just over \$2,331,000.00. The General Expenditures were just over \$1,553,000.00. This amounts to a surplus of just over \$777,000.00. Mr. Palka said the revenues exceeded the expenditures and transfers out by \$333,202.00. The ending fund balance was just under \$2,000,000.00 and the General Fund is in relatively good shape financially.

Mr. Palka said the only concern was the Library Fund. The Library Fund is separate and autonomously administered by the Library Board. One concern was that they had a loss of \$21,640.00 and started with a fund balance of \$42,625.00. So at the end of the year the fund balance was \$20,905.00. Mr. Palka said he did meet with the Library Board and expressed his concerns and they do appear to understand where they are at financially. He noted that it is something that we must keep an eye on.

- **Supervisor Walls moved to accept the Audit Report for 2004 from Pfeffer, Hanniford & Palka. Trustee Vallad supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**

## 3. Kingston Pointe Community Sewer System Escrow Request

Supervisor Walls asked Mr. Mansour how quickly can he place the money in the escrow for the two sales that have already taken place? Mr. Mansour said within 30 to 45 days.

- **Trustee Lamont moved that the Board allow Kingston Pointe Community Sewer Escrow Fund to be reduced from the current \$72,000.00 to \$67,000.00 and that we extend the timeframe to a two-year period ended September, 2007 and that at closing to be worked out through Seaver Title and Greg Need, that we collect the agreed to \$2,700.00 per unit, also that the two units that have previously sold be paid to the Association bank account and a receipt sent to the Township within 45 days. Trustee Cooper supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**

## 4. Web/Cable

- **Treasurer Dubre moved to have Trustee Lamont handle setting up a meeting with Epson for a presentation of projector purchase and authorize him to have an amount of \$3,000.00 not to exceed for the purchase and installation upon it coming for a presentation first. Trustee Cooper supported the motion. Vote on the**

**motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**

- **Trustee Cooper moved to proceed with the following actions: 1) Recommendation to add the web site to Sue Weaver's responsibilities in addition to cable; 2) Re-authorize an expenditure of up to \$5,000.00 from the Cable Fund for equipment necessary to improve cable programming and operation; 3) Concur with Treasurer Dubre's request that the Supervisor administer the day to day operation of the web and cable at least for the balance of 2005. Trustee Vallad supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**
- **Clerk Strole moved to authorize spending from the General Fund not to exceed \$1,750.00 to acquire computer equipment for in-house web functions and to defer to follow through by the Supervisor. Trustee Vallad supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**

**5. Clean Water Act, Phase II: IDEP & PEP Amendment**

- **Treasurer Dubre moved to authorize amending the already adopted IDEP and PEP. Trustee Lamont supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**

**6. 2005 Oakland County Hazard Mitigation Plan**

- **Trustee Hopper moved to adopt the Resolution as presented. Trustee Vallad supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**

**7. Credit Card Use Policy and Resolution**

- **Trustee Vallad moved to adopt the Credit Card Use Resolution. Trustee Hopper supported the motion.**

Clerk Strole suggested on paragraph #4 that there should be use limits and not just monetary limits. Supervisor Walls explained that we do not have use limits in our adopted Board procedures. Treasurer Dubre said there is nothing limiting uses for reimbursements either.

Clerk Strole noted that paragraph 1, item C, monitoring should include "or Board" and not just the Township Supervisor.

- **Trustee Vallad moved to amend his motion to include Clerk Strole's suggestions. Trustee Hopper supported the amended motion. Vote on the motion. Yes: Walls,**

**Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**

8. Davisburg Cemetery

Clerk Strole explained that we need a policy for the Davisburg Cemetery regarding landscaping and planting of trees. She has spoken with Attorney Greg Need and he has indicated a policy is necessary. She has drafted an interim management policy and provided it to all Board Members.

- **Treasurer Dubre moved that the Board adopt the policy for the Davisburg Cemetery with the amendment to the word “interim” to make it “authorize adoption of a management policy” as laid out in the white sheet per Clerk Strole, except for the removal of “interim” and the drop of the “n” on “in.” Trustee Hopper supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Hopper, Lamont and Cooper; No: none. The motion carried by a 7 to 0 vote.**

Supervisor Walls suggested that any cemetery additions and violations of this policy that have occurred within the last year, a request be sent to remove the violating material. The Board concurred.

**Public Comment: None**

**Adjournment:**

Hearing no other business, Supervisor Walls adjourned the meeting at 10:47 p.m.

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Collin W. Walls, Township Supervisor

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Nancy Strole, Township Clerk