

Call to Order: Supervisor Collin Walls called the July 25, 2007 Budget Workshop Meeting of the Springfield Township Board to order at 7:00 p.m. at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, MI 48350.

Roll Call:

Board Members Present

Collin W. Walls	Township Supervisor
Nancy Strole	Township Clerk
Jamie Dubre	Township Treasurer
Dennis Vallad	Township Trustee
David Hopper	Township Trustee
Roger Lamont	Township Trustee
Marc Cooper	Township Trustee

Board Members Not Present

Others Present

Charlie Oaks	Fire Chief
Jennifer Tucker	Parks Director
Rich Parke	Park Commission Chairperson
Jean Vallad	Park Commissioner
Kelly Hyer	Park Commissioner

New Business:

1. 2008 Budget Workshop

❖ **Fire Fund:**

Supervisor Walls said Mark Yovich suggested that the final asphalt be placed next spring. Supervisor Walls said they had \$10,000 for landscaping but it should be bumped to \$30,000 if we are to include asphalt. Building and Grounds capital outlay should all come out of Appropriation of Prior Fund Balance because it is money already set aside. Chief Oaks asked why the Prior Fund Balance was 0 and now put back in. Supervisor Walls said, because they didn't need it. He suggested putting it back in due to the loan fund and Station #2. Chief Oaks asked what contractual services is for? Supervisor Walls said he included money in there for a professional person to clean Station #2 when it's done and for someone to check the facilities at least quarterly.

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Total Expenditures: \$807,700.00
Total Revenue: \$869,650.00

❖ **Police Fund**

Supervisor Walls noted that this is the last year of a five year contract.

Total Revenue: \$1,447.00
Total Expenditures: \$1,447.00

❖ **Civic Center Debt Fund**

Total Revenues: \$362,100.00
Total Expenditures: \$365,000.00

❖ **Cemetery Fund**

Total Revenues: \$600.00
Total Expenditures: \$600.00

❖ **Cable Fund**

Clerk Strole asked what is anticipated for the proposed expenses? Supervisor Walls said it would include someone to help with the editing, any payments we make for someone to provide videos for cable (such as Team Reptile) and other things of that nature. Clerk Strole said we talked about looking into the possibility of taping the meetings. She said we should put some funds in to cover that. Supervisor Walls suggested amending the consultant's line item to \$10,500 instead of the proposed \$5,500. The Board agreed.

Supervisor Walls noted that he removed Team Reptile from Parks and added it to the Cable budget. The program is still budgeted.

Total Revenues: \$45,000.00
Total Expenditures: \$22,050.00

❖ **Softwater Lake Improvement Fund**

Total Revenues: \$15,500.00
Total Expenditures: \$15,000.00

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❖ **Building Department Fund**

Clerk Strole asked if Supervisor Walls thought this was a realistic budget on the revenue side? Supervisor Walls said he believes it is realistic or we will not have a Building Department.

Total Revenues: \$111,450.00
Total Expenditures: \$110,800.00

❖ **Parks and Recreation Fund**

Clerk Strole asked if the \$285,000 in expenses through June includes the parking lot? Jennifer Tucker said, yes. Clerk Strole said, subtracting the parking lot, the expenses would be approximately \$220,000 through June. Clerk Strole asked if this would somewhat equate for the rest of the year? Jennifer said there are some other things coming up. Supervisor Walls noted that the major months in Parks are June, July and August. Mr. Rich Parke said they fine-tuned the expenditures as much as they could. Of the \$226,000 they still expect to use \$128,000 of that before we reach the end of 2007.

Treasurer Dubre explained that the Appropriation of Prior Year Fund Balance convolutes the budget because Parks has not received \$270,000 of revenue from the General Fund.

Mrs. Vallad said Parks has been doing a good job of trying to think outside the box on getting things done without spending more than the budgeted amount. Trustee Cooper said Parks is requesting \$60,000 additional this year for capital outlay and asked why when we are trying to keep the line? He also said there is no contingency fund for general expenses and asked why? Mr. Parke explained that the Prior Year Fund Balance utilization of the budget for 07 is pushing \$130,000. The parking lot expenditure came entirely out of Prior Year Fund Balance. Trustee Cooper said, that is not what we budgeted to Parks. We budgeted \$60,000 out of the \$345,000 for the parking lot when we gave the expenditure. He asked why it is now being put back in? Mr. Parke said they discussed that they would take down Parks Prior Year Fund Balance instead of the Township General Fund.

Supervisor Walls said Parks has, in the revenue side, \$5,000 from CDBG, but we do not have any allocation for CDBG funds. He asked what Parks has in mind? Jennifer said they are hoping to do a management plan for Shiawassee.

Trustee Hopper said last year the prior year fund balance was \$97,817.34 and Parks was going to spend it down to \$10,003.34 at the end of the year. It is basically the same amount this year but now he finds out Parks actually had \$226,300 at the beginning of the year. Therefore, there is \$130,000 difference. He has trouble coming up with additional funds when he doesn't know what Parks actually has. Mr. Parke explained that the Fund Balance ended up being higher because they didn't end up spending all of the monies allocated or, in some cases, the revenues

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were higher than projected. Trustee Cooper said if the Prior Year Fund Balance is that high, there is no reason we shouldn't be able to reduce the General Fund contribution. Mrs. Vallad said when this process started she asked for suggestions on what number Parks should be working with. Jennifer and Rich were at a Township Board meeting when that was discussed and came back and told the Park Commission we could work with \$345,000. Mr. Parke said, if that is the message he took back to the Park Commission, then he misspoke.

Trustee Vallad said he thought some of the revenue numbers were aggressive and wonders if they are attainable.

❖ **General Fund**

Supervisor Walls said the personal property tax cut will be done so it doesn't impact the Township. He put that revenue back in the current taxes. The difference between the \$845,400 in the revised budget and the \$855,000 was two weeks, during which the state reached concurrence on revenues and put out projected 2008 revenue sharing.

Clerk Strole suggested money for election reimbursement for the presidential primary and schools. She suggests \$4,000. We do get reimbursed when the presidential primary is held.

Total Other Local Revenue: \$ 248,250.00
Total Revenue: \$1,948,050.00

Clerk Strole explained in regard to medical insurance, she thinks contributions by employees should be based on a percentage rather than the same flat amount for all employees. Treasurer Dubre said that would have to be thought out carefully as far as what that percentage would be, who it impacts and how it all washes out in the end. Trustee Vallad said he understands what Clerk Strole is proposing but it is a cost to the Township. He believes it should be borne by the employee as a percentage of the cost as opposed to what the other portion of the compensation is. Trustee Lamont said he would like time to think about it.

Supervisor Walls asked if there is any concern by Board members about budgeting for salaries? Trustee Cooper suggested making that one line item under fund reserves for salary and wage contingency for discussion. The Board members concurred.

Supervisor Walls noted that under Public Works, it did not include any appropriation from the road fund for revenue. The potential road matching is Waumegah, the potential realignment of Big Lake at Dixie Hwy. and Softwater Woods Dr. There is some interest in paving Hillman, Haylock, Morning and Longpoint.

Trustee Vallad said he would like to see more money go to Youth Activities in General Services. The number states \$7,000 and would like to increase it to \$8,000. The majority of the Board agreed to put it in the budget for discussion.

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Trustee Vallad noted in regard to the Parks fund, he would like to see \$10,000 go to fencing for Shiawassee. Mr. Parke said he does not know if the fencing at Shiawassee is a priority if they are forced to cut funds. The Board members agreed.

Adjournment:

Hearing no other business, Supervisor Walls adjourned the meeting at 9:17 p.m.

Collin W. Walls, Township Supervisor

Nancy Strole, Township Clerk