

**Springfield Township
Park & Recreation Commission Regular Meeting
Tuesday, September 8, 2020
VIA PHONE/VIDEO CONFERENCE**

I. CALL TO ORDER

The September 8, 2020 Regular Meeting of the Springfield Township Parks and Recreation Commission was called to order at 6.32 p.m. by Chairperson Bower via Phone/Video Conference.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Commissioners Present:

Diane Baker
Roger Bower
Anne Loncar
Dennis Omell
Rich Parke
Angela Spicer
Jean Vallad

Staff Present:

Sarah Richmond

Others Present:

Chris Benedict, IT Administrator
Mike Forst, Township Property Manager

Commissioners Absent:

IV. AGENDA REVISIONS AND APPROVAL

**Chairperson Bower moved to accept the agenda as presented.
Supported by Commissioner Vallad. Roll Call Vote on the motion: Yes:
Baker, Bower, Loncar, Omell, Parke, Spicer, Vallad; No: None; Absent:
None. The motion carried by a 7-0 vote.**

V. PUBLIC COMMENT

None

VI. CONSENT AGENDA

- A. Approval of Meeting Minutes – August 11, 2020 with Additional Disbursements of \$8,843.73 for the Parks & Recreation Fund and \$300.00 Trust & Agency
- B. Receipt of Activities Report for August
- C. Receipt of Financial Summaries
- D. Receipt of Progress Report for August
- E. Receipt of Natural Resource Manager August Monthly Report
- F. Receipt of Memo to Township Board dated re: 2021 Budget Request

Receipt of Communications

Commissioner Omell moved to accept the consent agenda as presented. Supported by Commissioner Vallad. Roll Call Vote on the motion: Yes: Baker, Bower, Loncar, Omell, Parke, Spicer, Vallad; No: None; Absent: None. The motion carried by a 7-0 vote.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

- A. Discussion of Fence Removal from the Old Beach Site

Director Richmond stated that the shoreline restoration project began two years ago with the Commission closing the beach area and beginning the process of plantings at the water's edge of the entire beach area. Now that the planting of the former beach area is complete and the area is clearly no longer a beach, it is time to remove the old fencing. She summarized the bid received from Defense Enterprise and this is the bid she is recommending. There is \$2,000 budgeted for this project.

Commissioner Omell asked why the fence needs to be removed and why is it so expensive.

Director Richmond stated that it needs to be removed because it is an eyesore. They are restoring the area as natural shoreline and there is no point in having a fence there. The fence needs to be cut out and it is time consuming to do this.

Commissioner Loncar asked about the purpose of the fence.

Director Richmond stated that the green fencing was originally installed there to designate a beach area so now that there is not beach area, the fence is not needed. They left it up during the restoration per the mandate of the insurance company's risk management group that the fence remain up during the planting process and until the area was restored so that it was clear that it was no longer a beach.

Commissioner Vallad moved to accept the bid from Defense Enterprise to remove the green fence at the Mill Pond Park Beach as referenced in Director Richmond's memo dated September 3, 2020 at a cost not to exceed \$1750.00. Supported by Commissioner Loncar. Roll Call Vote on the motion: Yes: Baker, Bower, Loncar, Omell, Parke, Spicer, Vallad; No: None; Absent: None. The motion carried by a 7-0 vote.

B. Discussion of Seal Coating Bids for Mill Pond Park Parking Lot

Director Richmond summarized the bids received for the Mill Pond Park parking lot project. She discussed and received agreement from Mike Forst, Township Property Manager and Mark Yovich about two areas in the parking lot that need to be cut out and a wedge patch done in those areas. She had included this requirement in the bid specifications. There was only one bidder who followed the bid specs and included the wedge patch in their bid. She summarized those two areas and what needs to be done. She is recommending that they accept the bid from Upcott's Asphalt. Director Richmond stated that there is a third area that she is concerned about and whether it can be fixed with just crack filler and she believes that it might need to be fixed with a patch. The proposed amount from Upcott's Asphalt is \$7,735.00. If they must do the patch, it would increase to \$8,035.00.

Commissioner Omell stated that seal coating does extend the life of the asphalt.

Commissioner Vallad moved to do the repairs and sealcoating and striping on the Mill Pond Park Parking Lot as outlined in the bid specifications attached to Director Richmond's memo dated September 3, 2020 and hiring Upcott's Asphalt to complete the job at a cost not to exceed \$8,000.00. Although Upcott's Asphalt is not the low bidder of the three received, they are the only one that met the complete bid specifications. Supported by Commissioner Spicer. Roll Call Vote on the motion: Yes: Baker, Bower, Loncar, Omell, Parke, Spicer, Vallad; No: None; Absent: None. The motion carried by a 7-0 vote.

IX. TREASURER'S REPORT

A. Bills List

Commissioner Baker moved to approve the September bills list totaling \$7,352.74 and \$50.00 in Trust in Agency. Supported by Commissioner Vallad. Roll Call Vote on the motion: Yes: Baker, Bower, Loncar, Omell, Parke, Spicer, Vallad; No: None; Absent: None. The motion carried by a 7-0 vote.

XI. COMMITTEE REPORTS

None

XII. PUBLIC COMMENT

Director Richmond thanked Mike Forst, Township Property Manager, for his help with the parking lot bids.

XIII. COMMISSIONER COMMENT

Commissioner Baker thanked Director Richmond and staff for their work, and she asked if the Commissioners could share on a rotating basis.

Chairperson Bower commented on the look of the Mill Pond. He asked how they were going to keep people off the flowers.

Commissioner Loncar thanked Director Richmond and her staff.

Commissioner Omell thanked Ms. VanGilder and Director Richmond for getting him the packet. He commented on Mike Losey's report.

Commissioner Parke had no comment.

Commissioner Spicer thanked staff for a great job.

Commissioner Vallad thanked Director Richmond and staff for a great job.

Director Richmond commented on upcoming events, which included the Davisburg and Andersonville Cemetery self-guided tours and the Autumn Adventure self-led Scavenger Hunt.

XIV. ADJOURNMENT

Commissioner Omell moved to adjourn the Regular Meeting of the Springfield Township Parks and Recreation Commission at 6:56 pm. Supported by Commissioner Vallad.