

SPRINGFIELD TOWNSHIP BOARD MEETING
May 10, 2018
SYNOPSIS

CALL TO ORDER: 7:30 pm by Supervisor Walls

PLEDGE OF ALLEGIANCE:

ROLL CALL

AGENDA ADDITIONS & CHANGES: No Changes

PUBLIC COMMENT: Treasurer Dubre commented that the Township Spring Cleanup is Saturday, May 12

CONSENT AGENDA

- a) Approved Minutes: Special Joint Meeting of April 10, 2018 and Regular Meeting of April 12, 2018
- b) Accepted April 2018 Treasurer's Report
- c) Received April 2018 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Fire, Police, CDBG, Assessing, IT, Comp Time and Natural Resources
- d) Authorized payment of bills: April Additional Disbursements totaling \$263,901.64 and May Bills List totaling \$52,591.32
- e) Authorized renewal of Phone System Maintenance Agreement with Technology Solutions at an annual cost of \$5,636.70
- f) Adopted Resolution 2018-07 to request reimbursement under Oakland County's West Nile Virus Fund Program
- g) Received Communications and placed on file

PUBLIC HEARING

1. Special Land Use – Quarry Ridge proposed 30 Unit clustered residential development: Opened hearing at 7:50 pm. Received comments. Closed hearing at 7:54 pm

OLD BUSINESS

1. Sherwood-Patrick Special Assessment District – set new hearing date: Set hearing for July 12, 2018
2. Second Reading – nonconforming parcel setback provisions, amendment to Code of Ordinances Section 40-572: Tabled pending review and report by committee

NEW BUSINESS

1. Quarry Ridge – Special Land Use and Cluster Plan review: Approved Special Land Use and Concept Plan with conditions
2. Eagle Ridge – Cluster Plan review: Determined that Density Plan indicates that 14 units is achievable on the parcel
3. Forest Pointe Master Deed and Exhibit B – request to amend unit 3: Approved amendment
4. Purchase of two new Thermal Imagers for Fire Department: Approved purchase at a cost not to exceed \$11,200
5. Purchase of new AED Units for Fire Department, Civic Center and Hart Community Center: Approved purchase at a total cost of \$13,907.25
6. Electrical Preventive Maintenance – Arc Flash assessment, training and infrared electrical survey: Authorized contract with Michigan Switch Gear Service at a cost not to exceed \$15,000 charged to a new line item in General Fund, Building and Grounds to be titled "Safety and Health"; established new line item budget of \$50,000
7. First Reading – Screening/Buffer Provisions, amendment to Code of Ordinances Section 40-721: Authorized Clerk to publish for Second Reading with edits for clarification
8. Draft Strategic Plan Review: Reviewed draft and referred to Planning Commission
9. Planning and Engineering Consultant Fees and Fee Schedule Amendment: Approved new engineer and planner fees; Adopted Resolution 2018-08 to amend fee schedule and new Carlisle Wortman Assoc. 3 year agreement
10. Closed Session to consider Attorney-Client Privilege Communication: Entered Closed Session at 9:18 pm
Returned to Open Session at 9:35 pm. Moved to proceed as discussed in closed session to purchase property utilizing Endowment Fund monies

PUBLIC COMMENT: None

ADJOURN: 9:38 pm

Minutes of
BOARD OF TRUSTEES
REGULAR MEETING
May 10, 2018

SPRINGFIELD
CHARTER TOWNSHIP



Laura Moreau, Clerk

Call to Order: Supervisor Walls called the May 10, 2018 Regular Meeting of the Springfield Township Board to order at 7:30 pm at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, MI 48350.

Pledge of Allegiance

Roll Call:

Board Members Present

| | |
|---------------|---------------------|
| Collin Walls | Township Supervisor |
| Laura Moreau | Township Clerk |
| Jamie Dubre | Township Treasurer |
| Judy Hensler | Township Trustee |
| Marc Cooper | Township Trustee |
| Dennis Vallad | Township Trustee |

Board Members Not Present

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|--------------|------------------|
| David Hopper | Township Trustee |
|--------------|------------------|

Others Present

| | |
|---------------|-------------------|
| Attorney Need | Township Attorney |
|---------------|-------------------|

Agenda Additions & Changes:

none

Public Comment:

Treasurer Dubre commented that the Springfield Township Clean-up is to be held on May 12 at the Springfield Oaks Activity Center.

Special Announcement:

Chief Feichtner announced that the Springfield Township Fire Department has Class 3 ISO Certification, which puts the Township in the top 12% of fire departments nation-wide and approximately the top 2% of fire departments throughout the State of Michigan. The Chief expressed his pride in the men and women of the fire department and his appreciation for the Township Board support and the community support.

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Laura Moreau, Clerk

Supervisor Walls explained that he recently found a newspaper article from 2015 when Chief Feichtner received his position as chief and his badge. Supervisor Walls expressed that the men and women of the Springfield Township Fire Department accomplished such an amazing goal in only three short years because of the leadership of Chief Feichtner.

Supervisor Walls commented on an item in the Consent Agenda communications. He stated that he is aware of several townships that have contributed to the Escanaba Tax Tribunal appeal following the lead of Springfield Township.

Consent Agenda:

* **Trustee Hensler moved to approve the Consent Agenda as presented. Trustee Cooper supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Moreau, Vallad and Walls; No: none; absent: Hopper. The motion carried by a 6 to 0 vote.**

- a) Approve Minutes: Special Joint Meeting of April 10, 2018 and Regular Meeting April 12, 2018
- b) Accept April 2018 Treasurer's Report
- c) Receive April 2017 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Fire, Police, CDBG, Assessing, IT, Comp Time and Natural Resources
- d) Authorize payment of bills: April Additional disbursements totaling \$263,901.64 and May Bills list totaling ~~\$53,591.32~~ 52,591.32
- e) Authorize renewal of Phone System Maintenance Agreement with Technology Solutions at an annual cost of \$5,636.70
- f) Adopt Resolution 2018-07 to request reimbursement under Oakland County's West Nile Virus Fund Program
- g) Receive Communication:
 - Letter from Clarkston Area Youth Assistance regarding 2018 Pinwheels for Prevention Campaign
 - Holly Area Youth Assistance – Minutes of March 1, 2018 Board of Directors meeting
 - Letter of thanks from the City of Escanaba for Springfield Township's contribution to the Michigan Tax Tribunal fund



Public Hearing:

1. Special Land Use – Quarry Ridge proposed 30-unit Clustered Residential Development

Supervisor Walls explained the purpose and conditions of a Special Land Use, and further the review process for obtaining Special Land Use permit.

Jim Scharl of Keift Engineering presented the density plan and a cluster conceptual site plan for the Quarry Ridge proposed development. Mr. Scharl explained that the density plan showed the amount of homes allowed within the property for an R2 development in Springfield Township, then further highlighted the advantages of the cluster plan. The Cluster plan is unique in that there will not be any driveway access to Andersonville Road, which is preferred by the Road Commission. There has previously been mining on the property and it contains several small ponds, resulting in 31% of the property left as open space. All modifications suggested at the Planning Commission level have been made on the presented plans

Phil Strehle, 9318 Sherwood, asked where the property was located and if Andersonville Road was to be widened with the development.

Mr. Scharl answered that the location is near the intersection of Big Lake and Andersonville, and that there are no plans to widen the road.

Pam Vecasey, 11357 Ember Road, asked if there had been a traffic study performed to determine the impact of an additional 30 homes at the corner of Andersonville and Big Lake Road.

Supervisor Walls replied that there has not been a study as that is not a requirement at this stage of the project.

Joan Evennou, 10039 Big Lake Road, asked if there was a difference in the number of houses between the cluster and the density plan.

Mr. Scharl replied that there was the same number of houses and explained the benefits of his cluster plan over the density plan.

Darwin Baldwin, 10055 Big Lake Road, asked what size houses would be built in the development. He also asked if the green space on the plans would be developed at a later date.

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Laura Moreau, Clerk

Supervisor Walls replied that the houses would be the size that meets or exceeds the Township Ordinance, and the green spaces would not be developed.

Charles Bert, developer of Quarry Ridge, replied that the house size would range from approximately 1990 and 2500 square feet.

Supervisor Walls noted that the questions were appropriate for the Public Hearing, so he opened the Hearing at 7:50 PM.

Gina Shore, 9965 Big Lake Road, asked for the start date of the project and commented on the amount of dust raised during the development process. She further asked if there would be any screening to protect the surrounding houses from the dust and noise pollution.

Supervisor Walls commented that the developer is present and will recognize her concern

David Evennou, 10039 Big Lake Road, expressed concern about safety hazards that should be concerning, since the property was previously mined.

Supervisor Walls replied that yes, there might be some safety concerns that should be discussed at a different point of the process.

Ms. Shore asked if the commons area was open to the public or only to the members of the development.

Supervisor Walls answered that the commons are only for the residents of the development.

Supervisor Walls closed the Public Hearing at 7:54pm.

Old Business:

1. Sherwood Patrick Special Assessment District – set new Hearing date

Supervisor Walls explained that the Notice of Hearing were not sent to all residents of the Sherwood Patrick Special Assessment district; therefore, the Hearing may not take place.

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Laura Moreau, Clerk



Supervisor Walls then explained that there is a resolution before the Board and that there is a sufficient amount of time to hold the Hearing of Necessity and the Hearing of Assessment and still have appropriate time to start the collection in December 2018.

- * **Treasurer Dubre moved that the Resolution tentatively declaring its intention to establish a Special Assessment District known as Sherwood/Patrick Assessment District inserting the 12th day of July under resolved to. Clerk Moreau supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Moreau, Vallad and Walls; No: none; absent: Hopper. The motion carried by a 6 to 0 vote.**
- 2. Second Reading – nonconforming parcel setback provisions, amendment to the Code of Ordinances Section 40-572

Supervisor Walls explained that he and Attorney Need reviewed the data presented concerning the non-conforming setback illustrated examples. It is recommended that the item be tabled until the language and examples presented on setbacks have been edited to be clear and more easily administered. A committee for the review was suggested of, attorney, planner, planning administrator and Bill Whitley from the Board of Appeals to meet to clarify and amend language.

- * **Supervisor Walls moved to table pending review report and suggested amendments from the suggested committee. Trustee Vallad supported the motion.**

Clerk Moreau asked if the process would then be to publish for Second Reading or review again for First Reading.

Supervisor Walls replied that it should be Second Reading unless there are drastic changes that result from the committee meeting.

Vote on the motion. Yes: Cooper, Dubre, Hensler, Moreau, Vallad and Walls; No: none; absent: Hopper. The motion carried by a 6 to 0 vote.

New Business:

1. Quarry Ridge – Special Land Use and Cluster Plan review

Jim Scharl explained that all suggestions from the Planning Commission have been included in the plans before the Board this evening.

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Laura Moreau, Clerk

Clerk Moreau asked about the access to the common areas for the residents of the development.

Jim Scharl explained that there would be access along Andersonville Road, but further asked if there should be a walkway added. He explained that a few feet out of a few units would allow a common area access for the development and gave some possible locations.

Clerk Moreau stated that every unit should have access to all park areas designated for the development.

Supervisor Walls asked what the proposed uses are to be for the two primary open space areas.

Jim Scharl answered that the large area he sees as passive recreation with fishing and skating access to the ponds, and the other area has plenty of open space for a ball field or soccer field.

Supervisor Walls asked if some amenities within both of the areas would be planned.

Mr. Scharl replied that yes, the amenities would be added to the master plan.

Trustee Vallad asked if there were any lighted ball fields planned.

Mr. Scharl replied that there will not to be lights.

Trustee Cooper asked if the areas were to be maintained.

Mr. Scharl answered that the areas will be maintained with maintenance costs coming from association dues.

Supervisor Walls addressed the green belt provisions of the Ordinance along Andersonville Road and Big Lake Road. He did not see the need for the full 100-foot depth that was proposed and suggested a reduction of the green belt along Big Lake Road and along Andersonville Road to 50feet, which is the non-cluster home setback requirement.

Supervisor Walls also asked if there were any plantings anticipated in the rear yards of units 1-8.

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Laura Moreau, Clerk

Mr. Scharl answered that the builder always does plantings around his homes, and any requirements for screening or buffering will be abided by.

Clerk Moreau asked if the side of lot 9 was also included in the buffering behind lots 1-8.

Supervisor Walls replied that the side of lot 9 should be included.

Supervisor Walls also asked that as the development is progressing, access to the lake be considered for the fire department for fire emergencies.

Supervisor Walls shared safety concerns about the grades around the ponds, especially if the pond area is to be accessed by children. He further questioned the amount of grading required.

Mr. Scharl answered that due to history of mining, slopes may exceed what might be considered safe, there will be grading to remedy this concern.

Supervisor Walls commented on the Planning Commission's concern about the eastern cul-de-sac and he requested that a future 60-foot set aside for a potential connection for access to the development to the east, should it ever happen, for safety and emergency purposes.

Mr. Scharl will have it on the plan, and further commented that the roads are private and the developer will grant the right for future extension.

Supervisor Walls commented that should the access be anything more than emergency use, road maintenance cost should be shared by all users.

Supervisor Walls commented that the Township Engineer indicated that acceleration and deceleration lanes depended on the Oakland County Road Commission warrants, but Supervisor Walls disagrees and voiced concern for a safe school bus stop.

Mr. Scharl replied that the application goes to the Road Commission, which will dictate what the acceleration and deceleration lanes will be.

Supervisor Walls disagreed stating that if the Board agrees, the lanes should be a requirement for the Special Land Use.

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Laura Moreau, Clerk

Mr. Scharl explained that a 75-foot bus-parking lane still needs to be submitted and approved by the Road Commission in order to get a permit to build the road. He also questioned how many bus stops, were suggested?

Supervisor Walls clarified that unless the Road Commission replies absolutely not, then the lane should be built for safety reasons.

Treasurer Dubre commented that the Big Lake and Andersonville corner is extremely busy. Supervisor Walls suggested getting permission from Clarkston schools and the owner of the house between the two roads and putting pathway through the common area to create one bus stop area.

Treasurer Dubre agreed with Supervisor Walls and contributed that the extended shoulder of Andersonville Road project could provide area for the bus to pull in.

Supervisor Walls requested that the white oaks on the east property line from the cul-de-sac southerly be left intact. He also requested corner markers on the unit corners of the lots bordering common areas to prevent owners lawns from creeping into the common area. He suggested 4x4 posts.

Supervisor Walls requested provisions in the Master Deed and Bylaws for a common area maintenance fund in the form acceptable to the Township. Master Deed and Bylaws should also require street trees to be installed prior to Certificate of Occupancy. Roads and other common areas could be complete with a base coat of asphalt prior to the first permit.

Supervisor Walls moved that the Quarry Ridge Special Land Use and Concept plan be approved with the condition that all open space areas be connected so that they are accessible to all units within the development; that an area for the school busses to pull off the travel portion of Andersonville Road in a deceleration lane or some other similar manner or a proposed new common area to serve both roads; that final site plan include an open space use plan and a provision for a lake and pond improvement so that the slopes around them are safe ; that the Board agree to modify the green belt provisions of the Ordinance for the portions of Big Lake and Andersonville Road reducing to 50feet minimum; that a 60 foot area be set aside as part of the southerly road running adjacent to the east property line and master Deed and Bylaws provisions be added to allow at least an emergency connection for any development to what is now Burroughs Materials property for a full connection if the Burroughs property is willing to pay a proportionate share for the maintenance repair and replacement of the road; Corner markers at unit



corners with open space areas be provided; and provisions within the Master Deed and Bylaws require the association to maintain them; the Master Deed will provide for a separate common area maintenance fund for open common areas, road and drainage in a form acceptable to the Township; roads and drainage up to the unit where a building permit is being requested shall be completed prior to the issuance of a permit; street trees prior to the Certificate of Occupancy or a Performance Guarantee to insure it is done. Trustee Vallad supported the motion. **Vote on the motion. Yes: Cooper, Dubre, Hensler, Moreau, Vallad and Walls; No: none; absent: Hopper. The motion carried by a 6 to 0 vote.**

2. Eagle Ridge – Cluster Plan review

Supervisor Walls explained that since there is over 50% open space, the Board is not reviewing the cluster plan but is determining if the density plan is achievable to support the cluster plan.

The density plan was revised following the Planning Commission meeting. Road grades have been provided.

Mr. Scharl explained that the maximum plan road grade is 4% grade (8% is the allowable grade) and will remain there with a little cutting and filling.

Supervisor Walls moved that the Board determine that the density plan supports the ability to construct 14 units on the property being proposed as Eagle Ridge. Clerk Moreau supported the motion.

Vote on the motion. Yes: Cooper, Dubre, Hensler, Moreau, Vallad and Walls; No: none; absent: Hopper. The motion carried by a 6 to 0 vote.

3. Forest Pointe Master Deed and Exhibit B – Request to amend unit 3

Mr. Scharl explained that this was an “oops” due to a slight bend in the road, the house was constructed with a setback of 47.7 feet instead of the prescribed 50 feet. The requested amendment to the Master Deed is presented to the Township Board subject to the Zoning Board of Appeals to approve the variance of 3 feet next Wednesday.



Treasurer Dubre moved to approve the request by Slade Development LLC to modify the Master Deed and Exhibit B drawing for Forest Pointe Unit three to reflect a 47 front setback conditioned upon the Zoning Board of Appeals decision granting said variance at the currently schedule May 16, 2018 meeting. Trustee Cooper supported the motion.

Trustee Vallad commented that it appeared to be an honest mistake after viewing alignment of the houses adjacent to unit three.

**Vote on the motion. Yes: Cooper, Dubre, Hensler, Moreau, Vallad and Walls;
No: none; absent: Hopper. The motion carried by a 6 to 0 vote.**

4. Purchase of two new Thermal Imagers for Fire Department

Fire Chief Feichtner explained the need for the requested thermal imaging cameras. One of the current cameras is over 17 years old and is non-functional with no spare parts available and the second is over nine years old with older technology and batteries only available aftermarket. The budget was established with this replacement considered but prices came back higher than expected. Bids were requested and research performed showed the Avon Storm (MI-TIC 320s) as the optimum choice.

Treasurer Dubre moved to authorize the Fire Chief to purchase two Avon Storm (MI-TIC 320s) cameras from First Due at a cost not to exceed \$11,200. Paid out of Capital outlay. Trustee Hensler supported the motion.

Trustee Vallad asked if additional batteries might be needed.

Chief Feichtner replied that the batteries came with a 4-year warranty.

**Vote on the motion. Yes: Cooper, Dubre, Hensler, Moreau, Vallad and Walls;
No: none; absent: Hopper. The motion carried by a 6 to 0 vote.**

5. Purchase of new AED Units for Fire Department, Civic Center and Hart Community Center

Supervisor Walls explained that replacement AED units were needed in multiple locations throughout the Township, five of which are for the Fire Department.



Treasurer Dubre moved to authorize the Fire Chief to purchase eight (8) AED units as outlined in the Chief's memo dated 5/1/18 at a cost not to exceed \$14,000 coordinating with the Property Manager and the Parks Director, the cost of said units to be charged as outlined in the Supervisor's 5/3/2018 memo. Clerk Moreau supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Moreau, Vallad and Walls; No: none; absent: Hopper. The motion carried by a 6 to 0 vote.

6. Electrical Preventive Maintenance – Arc Flash Assessment, Training and Infrared Electrical Survey

Property Manager Mike Forst referenced his memo present in the Board packet which discussed the need to address deficiencies presented in the November MIOSHA inspection.

Clerk Moreau asked when the inspection would be conducted.

Mr. Forst replied that Michigan Switchgear services could start in 2-3 weeks. The inspection would last 2-3 days, but the interaction with the utilities could delay getting the results for approximately 30 days. An additional day would be required for labeling panels and following infrared survey. This survey is better done during the summer for full electrical load readings. A set of drawings will be included for future changes and inspections.

Clerk Moreau asked if staff could be present during the inspection.

Mr. Forst answered that yes, staff could be present.

Treasurer Dubre asked is it would be a good idea to set up a line item in the budget to charge future inspections like the MIOSHA inspection and forecasted repairs. The line item would be under Building and Grounds and be labeled Safety and Health and start with a budget of \$50,000.

Mike Forst described some of the measures necessary to be taken by the Township regarding the MIOSHA inspection, citing examples of roof anchors and PPE's (personal protective equipment).

Supervisor Walls commented that there will be necessary purchases and tracking them through one budget line item will simplify.

Mike Forst commented that the safety committee is looking to make all labeling and PPE's uniform for user ease.



Treasurer Dubre moved approve the ARC Flash assessment with Michigan Switch Gear Services as outlined in the May 1, 2018 memo from Mike Forst, Property Manager, with a cost not to exceed \$15,000 and to further establish a new line item in the General Fund in the Building and Grounds cost center called Safety and Health with a budget of \$50,000 amending the 2018 General Fund budget increasing that cost center from \$89,250 to \$139,250, increasing the total General Fund expenditures from \$3,062,700 to \$3,112,700. Trustee Cooper supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Moreau, Vallad and Walls; No: none; absent: Hopper. The motion carried by a 6 to 0 vote.

7. First Reading – Screening/Buffer Provisions, Amendment to Code of Ordinances Section 40-721

Supervisor Walls explained that a Public Hearing was held by the Planning Commission which recommended approval by the Township Board. The essence of this amendment is to address landscape inconsistencies between land uses as well as improve the longevity of landscape areas.

Clerk Moreau commented that there is a discrepancy between the Notice of Public Hearing version and the red-lined version regarding green belt buffers in Section b5. In the Notice there was a reference to a minimum 2 ½ inch caliber trees, where the agreed upon caliber was 2 inches.

Supervisor Walls commented on the addition of the word “buffer” and feels that it does not make sense.

Clerk Moreau feels that the word “buffer” is somewhat unnecessary and creates confusion. She was happy to see the other changes presented in this important amendment and feels that another review is necessary by members of the Board as well as the Planner to insure the language is correct.

Trustee Vallad questioned the motion with the anticipation of the rewrite of the amendment.

Clerk Moreau clarified that the rewrite will only include the clarification of buffer/screening delineation and will not change the intent.



Supervisor Walls moved to authorize the Clerk to publish for Second Reading following clarification and changes for simplifying items mentioned this evening or any others that are discovered, as well as the notice to include the intended adjustments to the minimum caliper reference in subsection b5a from 2 ½ inches to 2 inches. Clerk Moreau supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Moreau, Vallad and Walls; No: none; absent: Hopper. The motion carried by a 6 to 0 vote.

8. Draft Strategic Plan Review

Clerk Moreau included draft 2 in the Board packet and explained the purpose of the Strategic Plan as a document that conveys Springfield Township's long-standing values and priorities, and synthesizes existing plans, initiatives and ordinance provisions into an overall community vision. This document should lay out a future vision and the stepped process to get there while keeping the Township on track moving forward toward the long-term aspirations. She further discussed the many updates to the Strategic Plan in the introduction page, the list of strategies (as a pull-out chart), the vision narrative and the overall objectives and strategies. The updates came from various efforts and feedback from Board members, committee members, planning commissioners, park commissioners, Chief Feichtner, Mike Losey and Chris Benedict.

Clerk Moreau then asked for further Board input regarding the Vision Narrative and if it captures all the plans and initiatives of the Master Plan. She also asked if the format and function meets the needs of the Board.

Trustee Hensler loved the pullout charts and bullet point format. She complimented Clerk Moreau on a job well done.

Trustee Cooper commented about all staying at the same version of the updated records.

Trustee Vallad thanked Clerk Moreau for all of her efforts, as did Treasurer Dubre.

Clerk Moreau commented that if the Board agrees, the document will go back to the Planning Commission for approval and then, hopefully, adoption by the Board at the July Meeting.



9. Planning and Engineering Consultant Fees and Fee Schedule Amendment

Supervisor Walls explained that each Board member received a memo this evening with the results of a conversation with the engineer, a resolution to amend the fee schedule and a red-line edited fee schedule. The hourly rates stayed the same.

Clerk Moreau asked if the HRC amended rate increases were based on the April 3rd changes.

Supervisor Walls answered that the changes were from both the April 3rd and the and May 9th correspondence.

Clerk Moreau asked if there was an agreement with HRC like there is for Carlisle Wortman. Clerk Moreau suggested a document with fees spelled out, signed by both parties.

Supervisor Walls did not think it was a bad idea to have an agreement but no, there has never been an agreement. The current charges are from an old fee resolution.

Treasurer Dubre stated that that the CES agreement has been updated for Carlisle Wortman and expressed concern that there was no HRC formal agreement.

Supervisor Walls commented that there was an hourly change for the HRC.

Clerk Moreau moved to approve the agreement for planning and zoning consulting services with Carlisle Wortman as presented, and further to approve the engineer rates as detailed in the April 3rd communications and modified in the May 9th memo from Collin Walls with further clarification in a signed document from HRC to be presented to the Board in a communication at a later date; and lastly move to adopt Resolution 2018-08, a resolution to amend fee schedule with the attached schedules one and two as presented. Treasurer Dubre supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Moreau, Vallad and Walls; No: none; absent: Hopper. The motion carried by a 6 to 0 vote.

10. Closed Session to consider Attorney-Client Privilege Communication

Supervisor Walls moved to enter into closed session to consider attorney-client privilege communication. Treasurer Dubre supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Moreau, Vallad and Walls; No: none; absent: Hopper. The motion carried by a 6 to 0 vote.

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BOARD OF TRUSTEES
REGULAR MEETING
May 10, 2018

SPRINGFIELD
CHARTER TOWNSHIP



Laura Moreau, Clerk

The Board entered closed session at 9:18 pm, and reconvened to open session at 9:35 pm.

Clerk Moreau moved to proceed as discussed in closed session to purchase property utilizing Endowment Funds. Treasurer Dubre supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Moreau, Vallad and Walls; No: None; absent: Hopper. The motion carried by a 6 to 0 vote.

Public Comment:

none

Adjournment:

Hearing no other business, Supervisor Walls adjourned the meeting at 9:38pm.

Collin W. Walls, Supervisor

Laura Moreau, Clerk



**RESOLUTION
2018-07**

**RESOLUTION TO REQUEST REIMBURSEMENT UNDER OAKLAND COUNTY'S
WEST NILE VIRUS FUND PROGRAM**

WHEREAS, the Oakland County Board of commissioners has established a West Nile Virus Fund Program to assist Oakland County cities, villages and townships in addressing mosquito control activities; and

WHEREAS, Oakland County's West Nile Virus Fund Program authorizes Oakland County cities, villages and townships to apply for reimbursement of eligible expenses incurred in connection with personal mosquito protection measures, mosquito habitat eradication, mosquito larviciding or focused adult mosquito insecticide spraying in designated community green areas; and

WHEREAS, the Township of Springfield, Oakland County, Michigan plans to incur expenses in connection with mosquito control activities believed to be eligible for reimbursement under Oakland County's West Nile Virus Fund Program; and

WHEREAS, the Township of Springfield intends to implement a program of mosquito habitat reductions, and a larviciding program in appropriate areas.

NOW, THEREFORE, BE IT RESOLVED that this Board authorizes and directs its Supervisor, Collin Walls, as agent for the Township of Springfield, in the manner and to the extent provided under an Oakland County Board of Commissioners Resolution, to request reimbursement of eligible mosquito control activity under Oakland County's West Nile Virus Fund Program.

Yes: COOPER, DUBRE, HENSLER, MOREAU, VALLAD and WALLS

No: None

Absent: HOPPER

RESOLUTION DECLARED ADOPTED.

Certification of Clerk

I, Laura Moreau, duly elected Clerk of Springfield Charter Township, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board of Springfield Charter Township, Oakland County, Michigan at a Regular Meeting held on May 10, 2018.


LAURA MOREAU, Clerk

SCHEDULE I

| FEE TYPE | FEE AMOUNT |
|--|---|
| Rezoning | \$1800 plus \$25.00 per acre. Each tax description will be considered a separate application for determining fee. |
| Zoning Board of Appeals | \$300.00 |
| Tax Description Change 1. Combinations 2. Divisions, Base Fee Five or more parcels, add | 1. \$100.00 2. \$300.00 \$30.00 per parcel |
| Special Meeting Request | \$750.00 plus consultants' charges |
| Uses Permitted Subject to Special Conditions (Special Land Use) | \$650.00 plus applicable Schedule II fees |
| Planned Unit Development 1. Preliminary 2. Final 3. Minor change | 1. \$1850.00 plus \$75/acre plus rezoning fee 2. Applicable Schedule II Fees 3. \$150 plus any consultant charges |
| Special Events Permit Including up to 6 signs per event | \$25.00 per event OR \$50.00 annual permit Waive fee for Township departments sponsoring or conducting event |
| Temporary Sales Permit Including up to 6 signs | \$25.00/per Permit |
| Temporary Sign Permit | \$25.00/per Permit, includes up to 6 signs |

SCHEDULE II - PLAN REVIEW

Each review fee listed in I, II, III and IV below entitles applicant to two (2) plan or document reviews (original and one (1) revision) for each stage listed. Each additional submission (revision 2, 3, etc.) will require an additional fee equal to 50% of the initial fee for that stage.

Non Residential Site Plan:

| FEE TYPE | FEE AMOUNT |
|---|--|
| Conceptual Review: Special Land Use, if applicable add Special Cases Escrow Fee Plan Review | \$1850 plus \$75/acre \$ 700.00 Supervisor may approve Plan Review fee escrow for plans, components of plans or uses that do not fit or do not warrant specific fees in Schedule II. Escrow amount will be sufficient to cover consultants estimated review charges plus 15% for Township administration |
| Final: Add the following that apply: 1. Community Sewer System a.) Under 10,000 GPD b.) Between 10,000 and 20,000 GPD c.) Over 20,000 GPD d.) Collection system e.) Sewage Pump Station f.) Individual Lift Pump 2. Water System a.) Well Type I b.) Well – other serving more than one lot, building or unit c.) Fire Protection System 3. Private Road 4. Legal a.) Condominium Master Deed b.) Other, if needed 5. Tax Description Change | \$4000.00 plus \$230/acre a.)\$1500.00 plus \$15/acre b.)\$4,000.00 plus \$15/acre c.)\$5,000.00 plus \$15/acre d.)\$320.00 plus \$35/acre e.) \$1,500.00 each f.) \$70.00 each a.) \$1,500.00 plus \$15/acre b.) \$1,200.00 plus \$15/acre c.) \$1,500.00 plus \$15/acre 3. \$1000.00 plus \$40/acre a.) \$2000.00 b.) Twp. Attorn. estimate of cost plus 15% 5. See Schedule I |
| Administrative Review-Site Plan | \$150.00 plus any consultant review charges |

Residential Site Plan Review:

| FEE TYPE | FEE AMOUNT |
|--|---|
| Conceptual Review: Special Land Use, if applicable add Special Cases Escrow Fee Plan Review | \$1850 plus \$75/acre \$ 700.00 Supervisor may approve Plan Review fee escrow for plans, components of plans or uses that do not fit or do not warrant specific fees in Schedule II. Escrow amount will be sufficient to cover consultants estimated review charges plus 15% for Township administration |
| Final Review: Add the following that apply: 1. Community Sewer System a.) Under 10,000 GPD b.) Between 10,000 and 20,000 GPD c.) Over 20,000 GPD d.) Collection system e.) Sewage Pump Station f.) Individual Lift Pump 2. Water System a.) Well Type I b.) Well – other serving more than one lot, building or unit c.) Fire Protection System 3. Private Road 4. Legal a.) Condominium Master Deed b.) Other, if needed 5. Tax Description change | \$4,400 plus \$175/unit a.) \$1,500.00 plus \$15/hour b.) \$4,000.00 plus \$15/unit c.) \$5,000.00 plus \$15/unit d.) \$320.00 plus \$35/unit e.) \$1,500.00 each f.) \$70.00 each a.) \$1,500.00 plus \$15/unit b.) \$1,200.00 plus \$15/unit c.) \$1,500.00 plus \$15/unit 3. \$1000.00 plus \$40/acre 4. a.) \$2000.00 b.) Twp. Attorney estimate of charges plus 15% 5. See Schedule I |
| Administrative Review-Site Plan | \$150.00 plus any consultant review charges |

Plat Review:

| FEE TYPE | FEE AMOUNT |
|--|------------------------------|
| Conceptual | \$1,200.00 plus \$20/acre |
| Tentative Preliminary | \$1,500.00 plus \$95/lot |
| Final Preliminary | \$1,500.00 plus \$95/lot |
| Constructions Plans | \$2,000.00 plus \$70/lot |
| Add the following that apply: | |
| 1. Community Sewer System | |
| a.) Up to 10,000 GPD | a.) \$1,500.00 plus \$15/lot |
| b.) Between 10,000 and 20,000 GPD | b.) \$4,000.00 plus \$15/lot |
| c.) Over 20,000 GPD | c.) \$5,000.00 plus \$15/lot |
| d.) Collection System | d.) \$320.00 plus \$35/lot |
| e.) Sewage Pump Station | e.) \$1,500.00 each |
| f.) Individual Lift pump | f.) \$70.00 each |
| 2. Water System | |
| a.) Well Type I | a.) \$1,500.00 plus \$15/lot |
| b.) Well – other serving more than one lot, building or unit | b.) \$1,200.00 plus \$15/lot |
| c.) Fire Protection System | c.) \$1,500.00 plus \$15/lot |
| 3. Private Road | 3. \$1000.00 plus \$40/lot |
| Final Plat | \$1,600.00 plus \$70/lot |
| 1. Legal (Deed Restrictions) | 1. \$1,500.00 |
| 2. Tax Description change | 2. Schedule I |

Plans Submitted Separate from Site Plan or Plat:

| FEE TYPE | FEE AMOUNT |
|-------------------|-------------------------|
| Landscaping Plan | \$300.00 plus \$20/acre |
| Signage Plan | \$200.00 plus \$50/sign |
| Illumination Plan | \$200.00 plus \$20/acre |

Construction (Site Development)

Applicant will place in escrow funds sufficient to cover the cost of inspection, review of plan changes, shop drawings, cut sheets and “as-builts” and construction administration. Escrow amount will be determined by the Township and will be maintained by developer in an amount sufficient to cover Township’s anticipated costs. A 15% non-refundable Township Administration fee will be added to the escrow estimate and paid by the developer.



**RESOLUTION
2018-09**

**RESOLUTION OF THE TOWNSHIP BOARD OF CHARTER TOWNSHIP OF SPRINGFIELD, TENTATIVELY
DECLARING ITS INTENTION TO ESTABLISH A SPECIAL ASSESSMENT DISTRICT TO BE KNOWN AS
*SHERWOOD/PATRICK ASSESSMENT DISTRICT***

At the regular meeting of the Township Board of the Charter Township of Springfield, Oakland County, Michigan (the "Township"), held in the Civic Center on the 10th day of May 2018, at 7:30 p.m.

PRESENT: Cooper, Dubre, Hensler, Moreau, Vallad and Walls
ABSENT: Hopper

The following preamble and resolution were offered by Dubre and supported by Moreau.

WHEREAS, the Charter Township of Springfield, Oakland County, Michigan, has received an informal petition requesting the establishment of a special assessment district to finance repairs on Sherwood Dr. and Patrick Dr. and;

WHEREAS, the Charter Township of Springfield has reviewed plans indicating the improvement, the location thereof and an estimate of the cost thereof, and;

WHEREAS, the Charter Township of Springfield is in receipt of such plans and estimates of costs, the same having been filed with the Township,

NOW, THEREFORE, BE IT RESOLVED THAT:

1. In accordance with Public Act 188 of 1954, as amended, the Township Board of the Charter Township of Springfield, Oakland County, Michigan, hereby tentatively declares its intention to finance the Sherwood and Patrick Special Assessment District to provide service to that portion of the Township described as *all lots or parcels with access to Sherwood Dr. & Patrick Dr.* The Township Board tentatively designates the Special Assessment District against which the cost of the improvement is to be assessed as being that portion of the Charter Township of Springfield described as *all lots or parcels with access to Sherwood Dr. & Patrick Dr. for a tentative estimated cost of \$13,700 per year.*

2. The Township Board of the Charter Township of Springfield, Oakland County, Michigan, will meet on the **12th day of July at the Springfield Civic Center**, located at 12000 Davisburg Road, Davisburg, Michigan, 48350, to receive public comments regarding the project, the petitions filed, and the creation of a Special Assessment District to pay costs associated with this improvement project.

3. The Township Board of the Charter Township of Springfield tentatively designates this proposed Special Assessment District as: Sherwood/Patrick Special Assessment District.

4. In order to appeal the amount of any special assessment, affected owners or parties with an interest must protest the proposed assessment. This may be done by appearing in person at the hearing, having an agent appear at the hearing on behalf of an owner or party in interest or by filing a protest by the hearing date, by letter addressed to the Township Clerk at 12000 Davisburg Road, Davisburg, Michigan, 48350. An owner or party having an interest in the real property affected by the special assessment may file a written appeal of the special assessment with the Michigan Tax Tribunal within 30 days after the confirmation of the special assessment roll if that special assessment is protested at the hearing held for the purpose of confirming the special assessment roll.

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Charter Township of Springfield, Oakland County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a regular meeting held on the 10th day of May 2018, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Laura Moreau, Clerk
Charter Township of Springfield
Dated: May 10, 2018

REGULAR MEETING

May 10, 2018

Township of Springfield

Laura Moreau, Clerk

BILLS PRESENTED FOR PAYMENT: GENERAL FUND

| Vendor | Invoice Line Desc | Amount |
|-------------------------------------|-------------------------------------|------------------|
| DENNIS VALLAD | CONFERENCES | \$ 608.48 |
| MARC COOPER | CONFERENCES | \$ 519.16 |
| COLLIN WALLS-reimbursement | CONFERENCES-DUES-ETC | \$ 475.96 |
| COLLIN WALLS-reimbursement | MILEAGE ALLOWANCE | \$ 33.78 |
| VERIZON WIRELESS | MOBILE COMMUNICATIONS | \$ 81.46 |
| PRINTING SYSTEMS, INC | OFFICE SUPPLIES | \$ 863.07 |
| BS & A SOFTWARE | COMPUTER LICENSE & SUPPORT | \$ 405.00 |
| VERIZON WIRELESS | MOBILE COMMUNICATIONS | \$ 28.34 |
| QUILL CORPORATION | OFFICE SUPPLIES | \$ 110.01 |
| LAURA MOREAU | MILEAGE ALLOWANCE | \$ 228.90 |
| QUILL CORPORATION | OFFICE SUPPLIES | \$ 58.60 |
| BS & A SOFTWARE | COMPUTER LICENSE & SUPPORT | \$ 1,749.00 |
| JAMIE DUBRE | MILEAGE ALLOWANCE | \$ 67.58 |
| VERIZON WIRELESS | MOBILE COMMUNICATIONS | \$ 50.47 |
| VERIZON WIRELESS | MOBILE COMMUNICATIONS | \$ 50.47 |
| VERIZON WIRELESS | MOBILE COMMUNICATIONS | \$ 73.66 |
| ECTO HR, INC | HR CONSULTANT | \$ 78.00 |
| BLUE CARE NETWORK OF MICHIGAN | HOSPITALIZATION | \$ 13,357.35 |
| KAREN BINASIO | HOSPITALIZATION | \$ 825.07 |
| QUILL CORPORATION | OFFICE SUPPLIES | \$ 325.58 |
| AMERICAN WATER | OPERATING SUPPLIES | \$ 33.00 |
| ADKISON, NEED, ALLEN & RENTROP PLLC | ATTORNEY FEES | \$ 1,999.33 |
| SUMMIT CHEMICAL CO | WEST NILE VIRUS | \$ 1,567.20 |
| UNITED INDUSTRIES | WEST NILE VIRUS | \$ 2,021.16 |
| FIRST COMMUNICATIONS, LLC | TELEPHONE | \$ 673.63 |
| EARL COLLOTO | NO-HAZ EXPENSE | \$ 125.00 |
| INNOVATIVE OFFICE TECHNOLOGY | REPAIRS & MAINTENANCE | \$ 347.13 |
| MCFI | CONSULTANTS/CONTRACT-CIVIC CTR. | \$ 1,593.60 |
| MAURER'S TEXTILE RENTAL | CUSTODIAL SERVICES | \$ 61.50 |
| MIKE FORST REIMBURSEMENT | MISCELLANEOUS-CIVIC CENTER | \$ 110.64 |
| ADKISON, NEED, ALLEN & RENTROP PLLC | LEGAL FEES | \$ 248.85 |
| COLLIN WALLS-reimbursement | MILEAGE ALLOWANCE-ORDINANCE OFFICER | \$ 81.75 |
| VERIZON WIRELESS | MOBILE COMMUNICATIONS | \$ 30.99 |
| DTE ENERGY | STREET LIGHTING | \$ 2,433.20 |
| MIKE LOSEY | FIELD SUPPLIES | \$ 102.79 |
| VERIZON WIRELESS | MOBILE COMMUNICATIONS | \$ 50.47 |
| TOTAL \$ | | 31,470.18 |

REGULAR MEETING

May 10, 2018

Township of Springfield

Laura Moreau, Clerk

BILLS PRESENTED FOR PAYMENT: FIRE FUND

| Vendor | Inv. Line Desc | Amount |
|--------------------------------|----------------------------------|--------------------|
| DAVE FEICHTNER - PETTY CASH | OPERATING SUPPLIES | \$ 85.01 |
| SUBURBAN OFFICE & JAN.SUPPLIES | OPERATING SUPPLIES | \$ 121.94 |
| BLUE CARE NETWORK OF MICHIGAN | HOSPITALIZATION | \$ 1,715.86 |
| ECTO HR, INC | NEW HIRE/PERSONNEL PROCESSING | \$ 120.00 |
| OFFICE DEPOT - FIRE | OFFICE SUPPLIES | \$ 45.64 |
| OFFICE DEPOT - FIRE | OFFICE SUPPLIES | \$ 5.38 |
| OFFICE DEPOT - FIRE | OFFICE SUPPLIES | \$ 64.60 |
| OFFICE DEPOT - FIRE | OFFICE SUPPLIES | \$ 76.74 |
| DAVE FEICHTNER - PETTY CASH | EDUCATIONAL SUPPLIES | \$ 19.96 |
| OAKLAND COUNTY | REPORT MANAGEMENT (CLEMIS) | \$ 1,164.19 |
| OFFICE DEPOT - FIRE | COMPUTER EQUIPMENT | \$ 17.98 |
| APOLLO FIRE EQUIPMENT CO | OTHER EQUIP PURCH-UNDER \$10,000 | \$ 480.00 |
| J&B MEDICAL SUPPLY, INC | MEDICAL SUPPLIES | \$ 167.30 |
| DIGICOM GLOBAL INC. | RADIO MAINTENANCE | \$ 89.00 |
| DIGICOM GLOBAL INC. | RADIO MAINTENANCE | \$ 33.85 |
| AUTO ZONE | TRUCK REPAIR AND MAINTENANCE | \$ 7.02 |
| BOWMAN AUTO CENTER INC. | TRUCK REPAIR AND MAINTENANCE | \$ 4.87 |
| BATTERY PRODUCTS INC. | EQUIPMENT MAINTENANCE | \$ 165.36 |
| TOTAL | | \$ 4,384.70 |

BILLS PRESENTED FOR PAYMENT: POLICE FUND

| Vendor | Inv. Line Desc | Amount |
|-------------------------------------|----------------|--------------------|
| ADKISON, NEED, ALLEN & RENTROP PLLC | LEGAL FEES | \$ 2,067.00 |
| VERIZON WIRELESS | PHONE | \$ 100.94 |
| TOTAL | | \$ 2,167.94 |

BILLS PRESENTED FOR PAYMENT: CABLE FUND

| Vendor | Inv. Line Desc | Amount |
|----------------------------------|-------------------------|--------------------|
| CHARTER TOWNSHIP OF INDEPENDENCE | CONSULTANTS/CONTRACTING | \$ 1,500.00 |
| GENERAL FUND | OFFICE RENT | \$ 600.00 |
| GENERAL FUND | SUPPORT SERVICES | \$ 2,300.00 |
| COMCAST | MISCELLANEOUS | \$ 189.85 |
| TOTAL | | \$ 4,589.85 |

REGULAR MEETING

May 10, 2018

Township of Springfield

Laura Moreau, Clerk

BILLS PRESENTED FOR PAYMENT: BUILDING FUND

| Vendor | Inv. Line Desc | Amount |
|--------------------|------------------------------------|--------------------|
| PROPERTY ENGINEERS | BUILDING PERMITS | \$ 862.40 |
| JEFF SHAFER | BUILDING INSPECTOR (CONTRACTUAL) | \$ 1,620.00 |
| JEFF SPENCER | BUILDING INSPECTOR (CONTRACTUAL) | \$ 1,125.00 |
| DOUG WEAVER | ELECTRICAL INSPECTOR(CONTRACTUAL) | \$ 945.75 |
| RON SHELTON | ELECTRICAL INSPECTOR(CONTRACTUAL) | \$ 1,001.33 |
| MERLE WEST | PLUMBING INSPECTOR (CONTRACTUAL) | \$ 704.93 |
| RUSSELL WALKER | PLUMBING INSPECTOR (CONTRACTUAL) | \$ 45.83 |
| MERLE WEST | MECHANICAL INSPECTOR (CONTRACTUAL) | \$ 979.88 |
| RUSSELL WALKER | MECHANICAL INSPECTOR (CONTRACTUAL) | \$ 69.88 |
| GENERAL FUND | TELEPHONE | \$ 123.65 |
| GENERAL FUND | FACILITY RENT & UTILITIES | \$ 1,000.00 |
| GENERAL FUND | RECEIPTING, ACCOUNTING & PAYROLL | \$ 1,500.00 |
| | TOTAL | \$ 9,978.65 |

BILLS PRESENTED FOR PAYMENT: LAKE IMPROVEMENT FUND

| Vendor | Invoice Line Desc | Amount |
|--------|-------------------|-------------|
| None | | \$ - |
| | TOTAL | \$ - |

BILLS PRESENTED FOR PAYMENT: SOFTWATER LAKE FUND

| Vendor | Invoice Line Desc | Amount |
|--------|-------------------|-------------|
| None | | \$ - |
| | TOTAL | \$ - |

BILLS PRESENTED FOR PAYMENT: FIRE CAPITAL IMPROVEMENT FUND

| Vendor | Invoice Line Desc | Amount |
|--------|-------------------|-------------|
| None | | \$ - |
| | TOTAL | \$ - |

GRAND TOTAL \$ 52,591.32

April Additional Disbursements
Invoice Entry Dates 4/10/2018 - 4/30/2018
For Approval at May 10, 2018

GENERAL FUND

| Vendor | Inv. Line Desc | Chk Date | Amount |
|-------------------------------|-----------------------------------|----------|--------------------|
| ADVANCED DISPOSAL | CONSULTANTS/CONTRACT-CIVIC CTR. | 04/13/18 | \$ 41.60 |
| | | | <u>\$ 41.60</u> |
| ROAD COMM. FOR OAKLAND COUNTY | GAS, OIL - TWP. TRUCKS | 04/13/18 | \$ 175.82 |
| | | | <u>\$ 175.82</u> |
| ROAD COMM. FOR OAKLAND COUNTY | GAS, OIL - TWP. TRUCKS | 04/13/18 | \$ 158.32 |
| | | | <u>\$ 158.32</u> |
| ABSOLUTE BUILDING MAINTENANCE | CUSTODIAL SERVICES | 04/30/18 | \$ 1,960.96 |
| | | | <u>\$ 1,960.96</u> |
| CARDMEMBER SERVICE | CONFERENCES-DUES-ETC | 04/30/18 | \$ 358.75 |
| CARDMEMBER SERVICE | CONFERENCES-DUES-ETC | 04/30/18 | \$ 48.68 |
| CARDMEMBER SERVICE | CONFERENCES-DUES-ETC | 04/30/18 | \$ 48.67 |
| CARDMEMBER SERVICE | EDUCATION, CONFERENCE & DUES | 04/30/18 | \$ 155.00 |
| CARDMEMBER SERVICE | COMPUTER EQUIPMENT | 04/30/18 | \$ 10.99 |
| CARDMEMBER SERVICE | OFFICE SUPPLIES | 04/30/18 | \$ 52.99 |
| CARDMEMBER SERVICE | MISCELLANEOUS | 04/30/18 | \$ 46.09 |
| CARDMEMBER SERVICE | MAINTENENCE SUPPLIES-CIVIC CENTER | 04/30/18 | \$ 1,234.52 |
| | | | <u>\$ 1,955.69</u> |
| CARLISLE/WORTMAN ASSOCIATES | PLANNER | 04/30/18 | \$ 4,460.00 |
| CARLISLE/WORTMAN ASSOCIATES | PLAN REVIEW FEES | 04/30/18 | \$ 4,727.50 |
| CARLISLE/WORTMAN ASSOCIATES | MASTER/STRATEGIC PLAN | 04/30/18 | \$ 632.50 |
| | | | <u>\$ 9,820.00</u> |
| CDW GOVERNMENT INC. | COMPUTER & SOFTWARE | 04/30/18 | \$ 233.00 |
| | | | <u>\$ 233.00</u> |
| CHRISTINE MAIORANA | RECORDING SECY. SERVICES | 04/30/18 | \$ 76.00 |
| | | | <u>\$ 76.00</u> |
| CITY OF ESCANABA | MISCELLANEOUS | 04/30/18 | \$ 2,000.00 |
| | | | <u>\$ 2,000.00</u> |
| CLARKSTON PAPER | MAINTENENCE SUPPLIES-CIVIC CENTER | 04/30/18 | \$ 107.02 |
| | | | <u>\$ 107.02</u> |
| CONSUMERS ENERGY | HEAT | 04/30/18 | \$ 993.31 |
| | | | <u>\$ 993.31</u> |
| DTE ENERGY | ELECTRIC | 04/30/18 | \$ 1,447.24 |
| | | | <u>\$ 1,447.24</u> |

April Additional Disbursements
Invoice Entry Dates 4/10/2018 - 4/30/2018
For Approval at May 10, 2018

| | | | | |
|--------------------------------|-----------------------------------|----------|-----------|-----------------|
| ERIN A. MATTICE | RECORDING SECY. SERVICES | 04/30/18 | \$ | 114.00 |
| ERIN A. MATTICE | RECORDING SECY. SERVICES | 04/30/18 | \$ | 271.00 |
| | | | <u>\$</u> | <u>385.00</u> |
| ERIN MATTICE | MILEAGE ALLOWANCE | 04/30/18 | \$ | 16.03 |
| | | | <u>\$</u> | <u>16.03</u> |
| FLAGPOLES ETC. | MAINTENENCE SUPPLIES-CIVIC CENTER | 04/30/18 | \$ | 256.00 |
| | | | <u>\$</u> | <u>256.00</u> |
| HOLLY AREA CHAMBER OF COMMERCE | DUES & SUBSCRIPTIONS | 04/30/18 | \$ | 180.00 |
| | | | <u>\$</u> | <u>180.00</u> |
| HUBBELL, ROTH & CLARK | CONSULTING ENGINEERS | 04/30/18 | \$ | 184.00 |
| HUBBELL, ROTH & CLARK | PLAN REVIEW FEES | 04/30/18 | \$ | 7,566.50 |
| | | | <u>\$</u> | <u>7,750.50</u> |
| MAURER'S TEXTILE RENTAL | CUSTODIAL SERVICES | 04/30/18 | \$ | 61.50 |
| | | | <u>\$</u> | <u>61.50</u> |
| MICHIGAN ASSOCIATION OF PLANNI | DUES & SUBSCRIPTIONS | 04/30/18 | \$ | 371.84 |
| MICHIGAN ASSOCIATION OF PLANNI | CONFERENCES-DUES-ETC-P.C. | 04/30/18 | \$ | 318.78 |
| MICHIGAN ASSOCIATION OF PLANNI | CONFERENCES-DUES-ETC/ZBA | 04/30/18 | \$ | 159.38 |
| | | | <u>\$</u> | <u>850.00</u> |
| MIKE LOSEY | MILEAGE ALLOWANCE | 04/30/18 | \$ | 175.70 |
| | | | <u>\$</u> | <u>175.70</u> |
| NEIGHBOR FOR NEIGHBOR | COMMUNITY DEV. EXPENSE | 04/30/18 | \$ | 5,606.00 |
| | | | <u>\$</u> | <u>5,606.00</u> |
| OAKLAND SCHOOLS | POSTAGE & NOTICES | 04/30/18 | \$ | 2,911.90 |
| | | | <u>\$</u> | <u>2,911.90</u> |
| PRINTING SYSTEMS, INC | EQUIP.& SUPPLIES | 04/30/18 | \$ | 63.55 |
| | | | <u>\$</u> | <u>63.55</u> |
| QUILL CORPORATION | OFFICE SUPPLIES | 04/30/18 | \$ | 19.56 |
| QUILL CORPORATION | OFFICE SUPPLIES | 04/30/18 | \$ | 20.78 |
| QUILL CORPORATION | OFFICE SUPPLIES | 04/30/18 | \$ | 827.23 |
| | | | <u>\$</u> | <u>867.57</u> |
| RESERVE ACCOUNT | POSTAGE | 04/30/18 | \$ | 1,500.00 |
| | | | <u>\$</u> | <u>1,500.00</u> |
| STATE OF MICHIGAN - misc | CONFERENCES-DUES-LICENSES-ETC | 04/30/18 | \$ | 75.00 |
| | | | <u>\$</u> | <u>75.00</u> |
| STATE OF MICHIGAN - misc | CONFERENCES-DUES-LICENSES-ETC | 04/30/18 | \$ | 75.00 |
| | | | <u>\$</u> | <u>75.00</u> |

April Additional Disbursements
Invoice Entry Dates 4/10/2018 - 4/30/2018
For Approval at May 10, 2018

| | | | | |
|-------------------------------|--------------------------------|--------------|-----------|------------------|
| TECHNOLOGY SOLUTIONS, LLC | COMPUTER SERVICE & MAINTENANCE | 04/30/18 | \$ | 100.00 |
| | | | \$ | 100.00 |
| THE DAVEY TREE EXPERT COMPANY | LAWN & GROUND KEEPING | 04/30/18 | \$ | 3,600.00 |
| | | | \$ | 3,600.00 |
| UNUM LIFE INSURANCE | LIFE INSURANCE | 04/30/18 | \$ | 30.62 |
| UNUM LIFE INSURANCE | DISABILITY INSURANCE | 04/30/18 | \$ | 77.19 |
| UNUM LIFE INSURANCE | LIFE INSURANCE | 04/30/18 | \$ | 51.48 |
| UNUM LIFE INSURANCE | DISABILITY INSURANCE | 04/30/18 | \$ | 91.87 |
| UNUM LIFE INSURANCE | LIFE INSURANCE | 04/30/18 | \$ | 53.04 |
| UNUM LIFE INSURANCE | DISABILITY INSURANCE | 04/30/18 | \$ | 95.88 |
| UNUM LIFE INSURANCE | LIFE INSURANCE | 04/30/18 | \$ | 53.04 |
| UNUM LIFE INSURANCE | DISABILITY INSURANCE | 04/30/18 | \$ | 95.88 |
| UNUM LIFE INSURANCE | LIFE INSURANCE | 04/30/18 | \$ | 19.11 |
| UNUM LIFE INSURANCE | DISABILITY INSURANCE | 04/30/18 | \$ | 30.56 |
| UNUM LIFE INSURANCE | LIFE INSURANCE | 04/30/18 | \$ | 15.99 |
| UNUM LIFE INSURANCE | DISABILITY INSURANCE | 04/30/18 | \$ | 25.75 |
| UNUM LIFE INSURANCE | LIFE INSURANCE | 04/30/18 | \$ | 19.50 |
| UNUM LIFE INSURANCE | DISABILITY INSURANCE | 04/30/18 | \$ | 31.19 |
| | | | \$ | 691.10 |
| UNEMPLOYMENT INSURANCE AGENCY | MESC | 04/30/18 | \$ | 23.32 |
| | | | \$ | 23.32 |
| | | TOTAL | \$ | 44,157.13 |

FIRE FUND

| Vendor | Inv. Line Desc | Chk Date | | Amount |
|-------------------------------|----------------------------------|----------|----|----------|
| ROAD COMM. FOR OAKLAND COUNTY | GAS & OIL | 04/13/18 | \$ | 1,264.56 |
| | | | \$ | 1,264.56 |
| ROAD COMM. FOR OAKLAND COUNTY | GAS & OIL | 04/13/18 | \$ | 1,330.38 |
| | | | \$ | 1,330.38 |
| B&D FIRE EXTINGUISHER INC | EQUIPMENT MAINTENANCE | 04/30/18 | \$ | 276.20 |
| | | | \$ | 276.20 |
| CARDMEMBER SERVICE | REPAIRS & MAINTENANCE | 04/30/18 | \$ | 101.88 |
| CARDMEMBER SERVICE | CONFERENCES-DUES-ETC | 04/30/18 | \$ | 219.40 |
| CARDMEMBER SERVICE | OFFICE SUPPLIES | 04/30/18 | \$ | 11.95 |
| CARDMEMBER SERVICE | COMPUTER EQUIPMENT | 04/30/18 | \$ | 68.44 |
| CARDMEMBER SERVICE | OTHER EQUIP PURCH-UNDER \$10,000 | 04/30/18 | \$ | 225.00 |
| CARDMEMBER SERVICE | TRUCK REPAIR AND MAINTENANCE | 04/30/18 | \$ | 33.98 |
| | | | \$ | 660.65 |
| CDW GOVERNMENT INC. | COMPUTER EQUIPMENT | 04/30/18 | \$ | 134.56 |
| | | | \$ | 134.56 |

April Additional Disbursements
Invoice Entry Dates 4/10/2018 - 4/30/2018
For Approval at May 10, 2018

| | | | |
|------------------------------|----------------------------------|----------|--------------------|
| COMCAST | TELEPHONE & INTERNET | 04/30/18 | \$ 373.19 |
| | | | <u>\$ 373.19</u> |
| COMCAST | TELEPHONE & INTERNET | 04/30/18 | \$ 210.38 |
| | | | <u>\$ 210.38</u> |
| CONSUMERS ENERGY | HEAT | 04/30/18 | \$ 697.20 |
| | | | <u>\$ 697.20</u> |
| CUMMINS BRIDGEWAY | REPAIRS & MAINTENANCE | 04/30/18 | \$ 46.25 |
| | | | <u>\$ 46.25</u> |
| DTE ENERGY | ELECTRIC | 04/30/18 | \$ 938.43 |
| DTE ENERGY | HEAT | 04/30/18 | \$ 87.99 |
| | | | <u>\$ 1,026.42</u> |
| FIRST DUE | UNIFORMS | 04/30/18 | \$ 344.30 |
| FIRST DUE | OTHER EQUIP PURCH-UNDER \$10,000 | 04/30/18 | \$ 44.26 |
| | | | <u>\$ 388.56</u> |
| GREAT LAKES ACE 18001 | TRUCK REPAIR AND MAINTENANCE | 04/30/18 | \$ 78.20 |
| | | | <u>\$ 78.20</u> |
| HOLLY AUTOMOTIVE SUPPLY INC | REPAIRS & MAINTENANCE | 04/30/18 | \$ 17.01 |
| HOLLY AUTOMOTIVE SUPPLY INC | TRUCK REPAIR AND MAINTENANCE | 04/30/18 | \$ 138.33 |
| | | | <u>\$ 155.34</u> |
| INNOVATIVE OFFICE TECHNOLOGY | COMPUTER EQUIPMENT | 04/30/18 | \$ 2,999.00 |
| | | | <u>\$ 2,999.00</u> |
| KERTON LUMBER CO | REPAIRS & MAINTENANCE | 04/30/18 | \$ 51.98 |
| KERTON LUMBER CO | EDUCATIONAL SUPPLIES | 04/30/18 | \$ 115.53 |
| | | | <u>\$ 167.51</u> |
| LIFELINE CONCORD | TUITION AND TRAINING | 04/30/18 | \$ 17.00 |
| | | | <u>\$ 17.00</u> |
| MAURER'S TEXTILE RENTAL | OPERATING SUPPLIES | 04/30/18 | \$ 52.50 |
| | | | <u>\$ 52.50</u> |
| NYE UNIFORM | UNIFORMS | 04/30/18 | \$ 499.45 |
| | | | <u>\$ 499.45</u> |
| OAKLAND COMMUNITY COLLEGE | TUITION AND TRAINING | 04/30/18 | \$ 1,000.00 |
| | | | <u>\$ 1,000.00</u> |
| OFFICE DEPOT - FIRE | OFFICE SUPPLIES | 04/30/18 | \$ 758.50 |
| OFFICE DEPOT - FIRE | EDUCATIONAL SUPPLIES | 04/30/18 | \$ 99.99 |
| OFFICE DEPOT - FIRE | COMPUTER EQUIPMENT | 04/30/18 | \$ 51.16 |
| | | | <u>\$ 909.65</u> |

**April Additional Disbursements
 Invoice Entry Dates 4/10/2018 - 4/30/2018
 For Approval at May 10, 2018**

| | | | |
|---------------------------|------------------------|--------------|---------------------|
| SAM BROWN SALES COMPANY | OPERATING SUPPLIES | 04/30/18 | \$ 129.50 |
| | | | <u>\$ 129.50</u> |
| TECHNOLOGY SOLUTIONS, LLC | REPAIRS & MAINTENANCE | 04/30/18 | \$ 2,323.73 |
| TECHNOLOGY SOLUTIONS, LLC | TELEPHONE & INTERNET | 04/30/18 | \$ 348.56 |
| | | | <u>\$ 2,672.29</u> |
| UNUM LIFE INSURANCE | LIFE INS/PROVIDENT INS | 04/30/18 | \$ 88.14 |
| UNUM LIFE INSURANCE | DISABILITY INSURANCE | 04/30/18 | \$ 170.32 |
| | | | <u>\$ 258.46</u> |
| WEINGARTZ | EQUIPMENT MAINTENANCE | 04/30/18 | \$ 116.72 |
| | | | <u>\$ 116.72</u> |
| ZULTYS, INC | REPAIRS & MAINTENANCE | 04/30/18 | \$ 835.42 |
| ZULTYS, INC | TELEPHONE & INTERNET | 04/30/18 | \$ 265.14 |
| | | | <u>\$ 1,100.56</u> |
| | | TOTAL | \$ 16,564.53 |

POLICE FUND

| Vendor | Inv. Line Desc | Chk Date | Amount |
|--------|----------------|--------------|-------------|
| None | | | <u>\$ -</u> |
| | | TOTAL | \$ - |

CABLE FUND

| Vendor | Inv. Line Desc | Chk Date | Amount |
|--------|----------------|--------------|-------------|
| None | | | <u>\$ -</u> |
| | | TOTAL | \$ - |

BUILDING FUND

| Vendor | Inv. Line Desc | Chk Date | Amount |
|-----------------------------|------------------------------|--------------|--------------------|
| CARLISLE/WORTMAN ASSOCIATES | ADMINISTRATION & INSPECTIONS | 04/30/18 | \$ 2,500.00 |
| CARLISLE/WORTMAN ASSOCIATES | PERMIT CONTRACTUAL FEES | 04/30/18 | \$ 2,736.45 |
| CARLISLE/WORTMAN ASSOCIATES | FIRE INSPECTIONS | 04/30/18 | \$ 240.00 |
| PEARCE BUILDING CO. | BUILDING PERMITS | | <u>\$ 5,476.45</u> |
| | | 04/30/18 | \$ 956.00 |
| | | | <u>\$ 956.00</u> |
| | | TOTAL | \$ 6,432.45 |

April Additional Disbursements
Invoice Entry Dates 4/10/2018 - 4/30/2018
For Approval at May 10, 2018

LAKE IMPROVEMENT FUND

| Vendor | Inv. Line Desc | Chk Date | Amount |
|---------------------------|-------------------------------|--------------|--------------------|
| DTE - WAUMEGAH | CONTR. SERVICES-WAUMEGAH-WEED | 04/30/18 | \$ 1,347.00 |
| | | | \$ 1,347.00 |
| FREMONT INSURANCE | CONTR. SERVICES-SUSIN LAKE | 04/30/18 | \$ 342.50 |
| | | | \$ 342.50 |
| PROGRESSIVE AE | CONTR. SERVICES-DIXIE LAKE | 04/30/18 | \$ 2,875.00 |
| | | | \$ 2,875.00 |
| RESTORATIVE LAKE SCIENCES | CONTR. SERVICES-WAUMEGAH-WEED | 04/30/18 | \$ 2,833.00 |
| | | | \$ 2,833.00 |
| STATE OF MICHIGAN | CONTR. SERVICES-WAUMEGAH-WEED | 04/30/18 | \$ 200.00 |
| | | | \$ 200.00 |
| | | TOTAL | \$ 7,597.50 |

FIRE CAPITAL IMPROVEMENT DEBT FUND

| Vendor | Inv. Line Desc | Chk Date | Amount |
|-------------------|------------------------|--------------|----------------------|
| MARK'S HOMES INC. | STATION 3 CONSTRUCTION | 04/30/18 | \$ 69,290.98 |
| MARK'S HOMES INC. | CONSTRUCTION MGMT. | 04/30/18 | \$ 10,393.65 |
| | | | \$ 79,684.63 |
| MARK'S HOMES INC. | STATION 1 CONSTRUCTION | 04/30/18 | \$ 95,187.30 |
| MARK'S HOMES INC. | MISCELLANEOUS | 04/30/18 | \$ 14,278.10 |
| | | | \$ 109,465.40 |
| | | TOTAL | \$ 189,150.03 |

GRAND TOTAL **\$ 263,901.64**