

SPRINGFIELD TOWNSHIP BOARD MEETING

July 14, 2016

SYNOPSIS

CALL TO ORDER: 7:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

AGENDA ADDITIONS & CHANGES: None

PUBLIC COMMENT: *Barbie Hensel, 9782 Clark, commented about her home occupation and the complaints raised since 2007 regarding the salon business she operates at her home*

CONSENT AGENDA

- a) Approved Minutes: Regular Meeting June 9, 2016 with additional disbursements \$257,011.72
- b) Accepted June 2016 Treasurer's Report
- c) Received June 2016 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Fire, Police, CDBG, Assessing, IT, Comp Time and Natural Resources
- d) Authorized payment of bills as presented, totaling \$112,391.79
- e) Approved use of PEG funds in the amount of \$2,400 for the production of six Team Reptile episodes in 2016
- f) Authorized attendance for Township Board members and Planning Commissioners at the Heritage Conference on September 23, 2016 at a cost of \$35 per attendee
- g) Approved amended Michigan Mutual Aid Box Alarm (Mi-MABAS) Agreement
- h) Authorized payment of invoice in the amount of \$3,000 from Kieft Engineering for survey and topo of 12800 Andersonville Rd., previously approved at cost not to exceed \$2,500 on April 14, 2016

OLD BUSINESS

1. Second Reading: Community Sewer System—Amendments to Code of Ordinances Chapter 36, Article III: *Adopted amendment*
2. Continue First Reading of proposed amendments to Noise & Vibration provisions: *Authorized Clerk to publish for Second Reading*

NEW BUSINESS

1. First Reading: Request to rezone 9230 Dixie Highway, P.I. #07-14-430-032 to O-S Office Service from R-3 One Family Residential: *Authorized Clerk to publish for Second Reading*
2. First Reading: Request to rezone 9246 Dixie Highway, P.I. #07-14-430-031 to O-S Office Service from R-3 One Family Residential: *Authorized Clerk to publish for Second Reading*
3. First Reading: Request to rezone parcels on Dixie Highway between I-75 and Bluewater Dr., P.I. #07-24-101-005 and #07-24-101-011 to C-2 General Business from R-3 One Family Residential: *Authorized Clerk to publish for Second Reading*
4. Approve application for MDNR Wildlife Habitat Grant Program: *Authorized grant application with a Township match not to exceed \$60,000*
5. Adopt User Fees for Community Sewer Systems and approve allocation by development of current Fountain Escrow: *Adopted Resolution 2016-11 to amend Fee Schedule and allocated escrow amounts*
6. Establish Escrow—Springfield Town Square: *Reaffirmed \$80,000 required community sewer escrow*
7. Appoint committee(s) to represent Township on Construction Manager projects: *Approved committee duties and responsibilities; established committees and membership for Davisburg Fire Station and Gateway Sign projects*
8. Approve proposal for site plan and architectural plan preparation for new Davisburg Fire Station: *Approved site plan proposal from Kieft Engineering at a cost not to exceed \$7,000; Approved architectural plan proposal from Design Resources subject to approval from Township Attorney at a cost not to exceed \$33,000*
9. Review proposals for new Township vehicle: *Determined to pursue lease costs and options for a four cylinder, front wheel drive vehicle*
10. 2017 Budget Workshop Schedule: *Set workshop for Monday, September 26 at 6:00 pm*
11. Consider Closed Session to discuss Attorney – Client Privilege Communication: *Entered closed session at 8:55 p.m.; reconvened to open session at 9:23 p.m.; approved release of Home Occupation report subject to attorney-client privilege communication to be available as public record*

PUBLIC COMMENT: None

ADJOURN: 9:26 p.m.

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SPRINGFIELD
CHARTER TOWNSHIP

Laura Moreau, Clerk



Call to Order: Supervisor Walls called the July 14, 2016 Regular Meeting of the Springfield Township Board to order at 7:30 pm at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, MI 48350.

Pledge of Allegiance

Roll Call:

Board Members Present

| | |
|---------------|---------------------|
| Collin Walls | Township Supervisor |
| Laura Moreau | Township Clerk |
| Jamie Dubre | Township Treasurer |
| Judy Hensler | Township Trustee |
| David Hopper | Township Trustee |
| Dennis Vallad | Township Trustee |

Board Members Not Present

| | |
|-------------|------------------|
| Marc Cooper | Township Trustee |
|-------------|------------------|

Others Present

| | |
|-----------|-------------------|
| Greg Need | Township Attorney |
|-----------|-------------------|

Agenda Additions & Changes: none

Public Comment:

Barbie Hensell, 9782 Clark Road, commented about her home occupation and addressed some of the questions that were brought to the Board during previous Board meetings. Ms. Hensell believes that neighbors have invaded her privacy and made false claims against her and her home occupation.

Consent Agenda:

- * **Trustee Hopper moved to approve the Consent Agenda as presented. Trustee Hensler supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; Absent: Cooper. The motion carried by a 6 to 0 vote.**

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- a) Approve Minutes: Regular Meeting June 13, 2016 with additional disbursements \$257,011.72
- b) Accept June 2016 Treasurer's Report
- c) Receive June 2016 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Fire, Police, CDBG, Assessing, IT, Comp Time and Natural Resources
- d) Authorize payment of bills as presented, totaling \$112,391.79
- e) Approve the use of PEG funds in the amount of \$2,400.00 for the production of six Team Reptile episodes in 2016
- f) Authorize attendance for Township Board members and Planning Commissioners at the Heritage Conference on September 23, 2016 at a cost of \$35 per attendee.
- g) Approve amended Michigan Mutual Aid Box Alarm (MI-MABAS) agreement
- h) Authorize payment of invoice in the amount of \$3000 from Keift Engineering for survey and topo of 12800 Andersonville Road, previously approved at a cost not to exceed \$2,500 on April 14, 2016

Old Business:

1. Second Reading: Community Sewer System – Amendments to Code of Ordinances Chapter 26, Article III.

Supervisor Walls explained that amendments to these Code provisions have been before the Board several times. This amendment applies to projects that have a central sanitary treatment for some or all of their dwelling units with the exception of the Kroger Complex. This amendment provides a definition of what is meant by township approval, establishes a new user fee payment for escrow, provides that the township must receive notice from responsible parties if there is a change in the responsible party for the maintenance of systems (i.e. change in officers), and expands and relocates escrow account security information.

- * **Clerk Moreau moved to adopt the amendments to Code of Ordinances Chapter 36 Article III Community Sewer System by amending sections 36-292 and section 36-344 as published for second reading; Amendments to become effective upon publication of Notice of Adoption. Trustee Vallad supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper,**

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Moreau, Vallad and Walls; No: none; Absent: Cooper. The motion carried by a 6 to 0 vote.

2. Continue First Reading of proposed amendments to Noise and Vibration provisions

Supervisor Walls explained that there were some primary goals when these amendments were initiated: first to contact an engineer with specific experience measuring noise and vibration to ensure that the ordinance met current standards, and second to ensure that the restrictions used in the amendments were easily understood and measurable.

Supervisor Walls further explained that the sound and noise consultant prepared recommendations that were reviewed by the Planning Commission and proposed revisions for noise and vibration was sent to the Township Board. At the June Regular Board meeting, the Board took no action on this item, as the Township Attorney was in process of reviewing non-zoning revisions for mining and the Board wanted to ensure that the noise and vibration Zoning Ordinance provisions were not in conflict with the future mining provisions. It has since been determined that future mining provisions will “trump” any Zoning Ordinance Provisions.

Board members had received a memo from Supervisor Walls expressing concerns about some deletions from the present ordinance. Board members were presented with proposed additions to the Planning Commission recommendation that would replace the deletions back into the ordinance.

The current Ordinance has land development activities restricted to the hours of 7am to 8pm, while the proposal states 7am to 9 pm. This deletion and should be added back in. Walls suggested.

The current ordinance restricts the land development activities to Monday through Saturday and prohibits Sunday and legal holiday activities. This deletion should be added back in. Walls suggested.

The current Ordinance has an exemption for activities having to do with farming or repair and maintenance of a dwelling. This was deleted and should be added back in. Walls suggested.

He also suggested to leave in the current ordinance is an item that refers to the use of commercial and industrial truck-loading spaces within 200 feet of a residential district operating between the hours of 11pm and 6am. This item was removed by the Planning

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Commission with the intent of adding it to a different section, but that has not been proposed as of yet, so Supervisor Walls would like to keep this in the ordinance so it is not forgotten.

Trustee Vallad questioned prohibiting the use of the equipment on Sunday before noon, instead of restricting altogether. Consensus was that restrictions should remain for all day on Sunday.

*** Trustee Hopper moved to authorize the clerk to publish for second reading Amendments to the Springfield Township Code of Ordinances, Chapter 40 Zoning by amending Section 40-883, of article IV. Environmental Performance Standards, and by amending Section 40-2 definition for sound and related items including the additions from tonight's memo regarding adding back in C. Additional noise prohibited 1. Construction, earth moving, land balancing, clearing and other similar land development activities shall be restricted to the hours between 7am and 8 pm, Monday through Saturday and prohibited on Sunday and Legal Holidays, farming activities and customary repairs and maintenance associated with individual dwelling units shall be exempt from this requirement; and 5. Use of outdoor commercial and industrial truck loading spaces within 200 feet of a residential district shall be prohibited between the hours of 11 pm and 6 am. Trustee Hensler supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; Absent: Cooper. The motion carried by a 6 to 0 vote.**

Vibration:

Trustee Hopper explained that the standards that were used to measure vibration were obsolete, so a consultant was hired to come up with standards and equipment that were readily measurable by current standards. A public hearing was held and there was no resident input so it was referred to the Township Board.

Clerk Moreau asked for clarification that both sections were to be forwarded for Second Reading.

*** Trustee Hopper moved to authorize the clerk to publish for second reading Amendments to the Springfield Township Code of Ordinances, Chapter 40 Zoning by amending Section 40-884 Vibration of Article IV. Environmental Performance Standards, and by amending Section 40-2 to add a new definition for vibration and related terms. Trustee Vallad supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper,**



Moreau, Vallad and Walls; No: none; Absent: Cooper. The motion carried by a 6 to 0 vote.

New Business:

1. First Reading: Request to rezone 9230 Dixie Highway, P.I. #07-14-430-032 to O-S Office Service from R-3 One Family Residential

Supervisor Walls clarified that the next three agenda items were all similar rezoning items and the process is the same for all three. The planning consultant reviews each request, verifies that each was consistent with the Master Plan, a public hearing was held by the planning commission at which comments were received and finally, recommendations are made to the Township Board for approval. If the Board does rezone, each applicant is responsible for site plan review approval process.

Supervisor Walls explained that the first two rezoning items on the agenda are owned by different people yet are adjacent. 9230 Dixie Highway is the brick building across from Frosty Freeze. During the Planning Commission Public Hearing, communication was received objecting to the rezoning due to an extensive list of title problems. All information was submitted to the Township Attorney. He explained courts have ruled that the applicants have title to the property and the Board should make its rezoning decision based on regular rezoning data.

There was no applicant representation.

Thomas Wyler, 9225 Dixie Highway, commented that this is the second time that the applicant has not appeared for a public meeting.

*** Clerk Moreau moved to authorize the Clerk to publish for second reading the proposal to rezone the half acre parcel located at 9230 Dixie Highway to OS Office Service from R3 One Family Residential Parcel ID Number #07-14-430-032 Trustee Vallad supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; Absent: Cooper. The motion carried by a 6 to 0 vote.**

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2. First Reading: Request to rezone 9246 Dixie Highway, P.I. #07-14-430-031 to O-S Office Service from R-3 One Family Residential

Supervisor Walls reviewed that this was the vacant parcel adjacent to the previous agenda item.

Trustee Vallad asked what the purpose was for the rezoning of both adjacent properties, was there a plan for them. Board members were not aware of a specific plan or coordinated effort for the parcels.

Clerk Moreau clarified that Office Service zoning was consistent with the surrounding area and is what was envisioned for that area.

*** Clerk Moreau moved to authorize the Clerk to publish for second reading the proposal to rezone the half acre parcel located at 9246 Dixie Highway to OS Office Service from R3 One Family Residential Parcel ID Number #07-14-430-031 Trustee Hensler supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; Absent: Cooper. The motion carried by a 6 to 0 vote.**

3. First Reading: Request to rezone parcels on Dixie Highway, between I-75 and Bluewater Drive, P.I. #07-24-101-005 and #07-24-101-011 to C-2 General Business from R-3 One Family Residential

Supervisor Walls introduced the third request for rezoning from a One Family Residential to General Business C-2 request for a combined 21.6 acres. The property is the western portion of the Dixie Baptist Church and the purchaser of the property is Al Deeby with the intent to relocate the dealership on a much larger parcel. He further explained that the issues that arose during the public comment were issues that will be resolved with the submission of the site plan.

Clerk Moreau commented that a majority of the comments that were heard during the public hearing related to screening between the commercial area and the residential area. The impact of lights, noise and preserving their natural surroundings were some of the concerns.

Trustee Hopper reported that the Planning Commission has worked on ordinance standards to preserve lighting and buffers.



*** Clerk Moreau moved authorize the Clerk to publish for second reading the proposal to rezone two parcels on Dixie Highway totaling 21.60 acres to C-2 General Business from R3 One Family Residential Parcel ID Number #07-24-101-035 and #07-24-101-011 Trustee Vallad supported the motion.**

Supervisor Walls commented that the representative of the applicant would have been present for the Board meeting but had another conflicting meeting.

Vote on the motion. Yes: Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; Absent: Cooper. The motion carried by a 6 to 0 vote.

4. Approve application for MDNR Wildlife Habitat Grant Program

Supervisor Walls explained that Mike Losey has applied for the MDNR Wildlife Habitat Grant Program, his third grant application since being hired. This grant is a perfect fit for the township's plans for the restoration of the northern portion of the Shiawassee Basin. The Grant covers two state fiscal years, but three Township fiscal years with a total project request of \$160,000.00, with \$104,000 being grant funds and \$60,000 township match funds, approximately a third of which is covered by in kind service.

Supervisor Walls continued that the purpose of the grant is to enhance the wildlife habitat for the area but at the same time it accomplishes other goals for the area by enhancing the recreational opportunities in returning parts of the property back to more consistent vegetation.

Mr. Losey added that this is the first MDNR Grant to allow funding for multiple years, making it an attractive option as there is more flexibility to do things at the right time of the year instead of squeezing things in to one year.

Trustee Hopper asked for clarification of the prescribed burn area outlined in the board packet. Mr. Losey clarified.

Clerk Moreau agreed that this grant is a great opportunity and commented that she appreciates Mike Losey's goal of "creating an exceptional nature experience at our parks".

*** Clerk Moreau moved to authorize Mike Losey to submit a grant proposal to the Michigan DNR's Wildlife habitat grant program with a matching**



contribution of township funds cross fiscal years 2016, 2017 and 2018 not to exceed \$60,000. Trustee Hopper supported the motion.

David F. Smith, 13120 Scott Road, questioned how burning improves wildlife habitat.

Mike Losey replied that it stimulates oak regeneration, generating more acorns after a burn, which in turn encourages more food for deer and other foraging animals. The fire also increases wildflower production.

Clerk Moreau mentioned that the area in question is an area that is open for hunting.

Vote on the motion. Yes: Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; Absent: Cooper. The motion carried by a 6 to 0 vote.

5. Adopt User Fees for Community Sewer Systems and approve allocation by development of current Fountain Escrow

Treasurer Dubre summarized the memo included in the Board packet stating that once the amendments were adopted, the next step is amending the fee schedule to include the tap fees as discussed in previous meetings. Letters have been sent to the appropriate associations notifying them of the amendments to the ordinance.

Included in the memo from Treasurer Dubre is a summary of the current amount in escrow, the Keift Updated escrow amount needed, the current number of vacant parcels, the current user fee, the suggested user fee (to be effective 8/1/2016) and the association reserves.

Any owner of vacant parcels will be made aware of tap fees when applying for a Building Permit because payment will be linked with the building permit.

Treasurer Dubre also asked if the Board was in favor of separating Fountain Hills and Fountain Village. Currently they are accounted for as the Fountain PUD, as it was originally established that way. Currently Fountain is two separate systems plus an unbuilt area part of Fountain Square. It was recommended to use all current escrows for Fountain Village and Fountain Hills and consider Fountain Square escrow when developed.

- * **Treasurer Dubre moved to approve Resolution 2016-11 to amend Fee Schedule III Building Department effective August 1, 2016 and establish allocation of current amount held for community sewer escrow of Fountain PUD as follows: Fountain Hills \$56,000 and Fountain Village**



\$30,017 Trustee Vallad supported the motion. Yes: Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; Absent: Cooper. The motion carried by a 6 to 0 vote.

6. Establish Escrow – Springfield Township Square

Treasurer Dubre explained that this escrow is similar to the previous agenda item, but is a commercial system and could not be reviewed in the same way as the residential systems. Treasurer Dubre would like the Ordinance amendments and the Community Sewer systems escrows established before tackling this item.

There is a significant difference between residential systems and the system at Springfield Township Square, as the system takes up the entire parcel and services the surrounding Kroger Complex. Replacement costs for 2003 were reviewed and found to be significantly different from those of 2016.

Treasurer Dubre asked if there are any objections to establishing the escrow at \$80,000 as previously established in the ordinance.

Clerk Moreau questioned why there would need to be a motion to reestablish the escrow at the same amount as it was previously.

- * **Treasurer Dubre moved to establish sewer escrow amount for Springfield Town Square at \$80,000 and authorize the Township Attorney to send notice to the property owner of record on August 1, 2016, requiring the funds to be submitted to the township within 90 days. Trustee Hensler supported the motion.**

Supervisor Walls commented that the current owner was not the original owner when the property was developed. The current owner obtained the property with no funds in the escrow account and is aware that this is coming.

Vote on the motion. Yes: Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; Absent: Cooper. The motion carried by a 6 to 0 vote.

7. Appoint committee(s) to represent Township on Construction Manager Projects

Supervisor Walls explained that the construction management contract has been signed and fully executed. One of the responsibilities of the Township under that agreement was

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that the township designate a committee chaired by the supervisor authorized to act on the Township's behalf regarding the project with specific duties and suggested responsibilities as designated.

This is different from the agreement in 2005 as it allows multiple projects simultaneously. Marks Homes has agreed to manage the Gateway Sign project, which is an additional project in the township at this time. A committee should be appointed to manage this project as well and Supervisor Walls recommended Clerk Moreau be on this committee, given her involvement in the project thus far.

Trustee Hopper mentioned that it is suggested responsibilities, as more responsibilities tend to surface as the project continues.

Clerk Moreau asked how many committee members were to be on each project.

Supervisor Walls suggested that the construction project representatives be Supervisor Walls, Trustee Hopper and Trustee Vallad, and the sign project be Supervisor Walls and Clerk Moreau. The Board concurred with the suggestions.

The last requirement for this agenda item is to approve the duties and responsibilities for those committees.

- * **Clerk Moreau moved to establish Construction Committees to assist with construction projects and to work with the Construction Manager through the Construction Manager Agreement and to further approve the committee duties and responsibilities as outlined in Supervisor Walls' June 30, 2016 memo and to establish the Fire Station One committee to include Collin Walls as Township Supervisor, Dave Hopper, Trustee and Denny Vallad, Trustee to serve on that committee and finally to establish the Gateway Sign Project committee to consist of Collin Walls, Township Supervisor and Laura Moreau, Township Clerk. Trustee Vallad supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; Absent: Cooper. The motion carried by a 6 to 0 vote.**

8. Approve Proposal for site plan and architectural plan preparation for new Davisburg Fire Station

Supervisor Walls commented that the Construction Manager Contract calls for the Construction Manager to hire contractors as part of the project. Construction Manager

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Mark Yovich suggested that the Township hire the consultants so as to avoid paying the construction management fee and save the township money. The Construction agreement gets the manager, architect and engineer earlier into the process.

Attorney Need's letter included in the board packet outlines some concerns with the proposed Design Resource Agreement. Those concerns have already been discussed with Jay Noonan, architect, and the concerns will be resolved.

* **Trustee Vallad moved to authorize the Supervisor to sign the agreement with Keift Engineering Incorporated presented to the board this evening with the total budget for the site plan contracted for not to exceed \$7,000. Clerk Moreau supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; Absent: Cooper. The motion carried by a 6 to 0 vote.**

* **Trustee Vallad moved to authorize the Supervisor enter in an agreement with Design Resources for architectural services outlined in Design Resources memo this evening, total cost not to exceed \$33,100 subject to the terms outlined in the attorney's letter. Trustee Hopper supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; Absent: Cooper. The motion carried by a 6 to 0 vote.**

9. Review proposals for new Township vehicle

Supervisor Walls reported that the memo that was included in the board packet mentioned three vehicle options available for purchase. Since that memo, two of the three options have been sold and only one options remains, the Ford Edge.

Treasurer Dubre gave some details about the State Cooperative Purchasing Program "My Deal". There are many lease length/purchase plan options available with unlimited mileage, but the "My Deal" representative believes that prices would be better going directly through the Ford and GM government lease programs, especially considering the wear that the vehicle would be subjected to. More specifics will be obtained, but Treasurer Dubre feels that leasing is the better plan.

Supervisor Walls recommended establishing some basic specifications of what the Township would like to lease, most critical of which being engine size (4 cylinder or 6 Cylinder) and 4WD or AWD.

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Trustee Hensler prefers to have at least AWD, given snow and road conditions in the township.

Supervisor Walls reminded the Board that the new pick-up is 4-wheel drive.

Trustee Vallad asked about the Ford and GM Programs and if the forms necessary need to go through the legal staff.

Treasurer Dubre clarified that it was not necessary and that the form was specific in clarifying state, county or local municipality in order to qualify for the government leasing program. She feels that the contact at the state would not send her in an incorrect direction.

Clerk Moreau clarified that the proposal and pricing should be for a lease for a front wheel drive vehicle with a 4-cylinder engine in a vehicle similar to the Terrain. The group concurred that a small crossover SUV would be the best option.

Discussion was tabled until further lease information is obtained.

10. 2017 Budget Workshop Schedule

Supervisor Walls' memo suggesting potential dates for the budget workshop was included in the Board Packet. Availability of Board members was discussed. The consensus was Monday, September 26, 2016 at 6pm.

11. Consider Closed Session to discuss Attorney Client Privilege Communication

- * **Supervisor Walls moved that the Board go into a closed session to discuss communications under Attorney-Client privilege. Trustee Vallad supported the motion. Roll Call Vote on the motion. Yes: Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; Absent: Cooper. The motion carried by a 6 to 0 vote.**

The Board reconvened to Open Session at 9:23 pm. Supervisor Walls explained that the Board had a discussion in Closed Session relative to the Home Occupation that has been the subject of conversation in public session the last couple of months.

- * **Clerk Moreau moved to release the memo from attorney Greg Need dated July 6, 2016 that was subject to Attorney-Client Privilege for public record.**

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Trustee Hensler supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; Absent: Cooper. The motion carried by a 6 to 0 vote.

Supervisor Walls distributed copies of the reports from the Township Attorney and Planner to Ms. Hensel and Mr. and Mrs. Gooden, 9785 Clark Road, who were in attendance. Walls stated the reports indicate, based on current information, there is an indication of a violation of the Home Occupations provisions. He will be making contact with the Township attorney in the morning to go over information and then contact Ms. Hensell to schedule an appointment to discuss possible mechanisms for bringing the business into compliance with the ordinance.

Public Comment:

none

Adjournment:

Hearing no other business, Supervisor Walls adjourned the meeting at 9:26 pm.

Collin W. Walls, Supervisor

Laura Moreau, Clerk



RESOLUTION
2016-11

RESOLUTION TO AMEND FEE SCHEDULE III BUILDING DEPARTMENT

At the regular meeting of the Township Board of the Springfield Charter Township, Oakland County, Michigan (the "Township"), held in the Township Hall on the 14th day of July 2016 at 7:30 p.m.

PRESENT: Dubre, Hensler, Hopper, Moreau, Vallad and Walls
ABSENT: Cooper

The following preamble and resolution were offered by Dubre and supported by Vallad:

RECITALS:

- A. The Charter Township of Springfield has adopted as part of its Code of Ordinances, Chapter 36, Article III, "Community Sewer System";
- B. Code subsection 36-344 (n) contains requirements for security for community sewer systems. That section allows for the Township Board to establish, by resolution, user fees for particular developments to fund some or all of the required security; and
- C. The Township Board desires to establish, by this resolution, said user fees.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Terms used herein shall have the same definitions as found in Chapter 36, Article III, of the Township's Code of Ordinances
2. The Charter Township of Springfield hereby adopts the user fee schedule as set forth below:

| DEVELOPMENT | USER FEE PER STRUCTURE |
|-------------------|------------------------|
| Autumn Shores | \$4,200 |
| Fountain Hills | \$0 |
| Fountain Square | \$0 |
| Fountain Village | \$3,600 |
| Hills of Kingston | \$5,000 |
| Kingston Pointe | \$2,700 |
| Stonegate | \$0 |
| Sunset Bluffs | \$5,000 |

- Autumn Shores
Fountain Hills
Fountain Square
Fountain Village
Hills of Kingston
Kingston Pointe
Stonegate
Sunset Bluffs

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BILLS PRESENTED FOR PAYMENT:

GENERAL FUND

| | |
|-------------------------------------|---------------------|
| Greg Kazmierski | \$ 113.94 |
| Coffee Break Service, Inc. | 72.00 |
| Karen Binasio (2) | 846.94 |
| Mike Forst | 47.51 |
| Petty Cash | 66.12 |
| Innovative Office Technology Group | 346.41 |
| Road Maintenance Group | 1,157.31 |
| Oakland Press (subscription) | 343.20 |
| Consumers Energy | 108.56 |
| Oakland County – No Haz | 2,739.85 |
| Natural Community Services | 1,062.00 |
| Arlene Badgley | 58.65 |
| Red Holman GMC | 27,062.00 |
| Vicki Sievers | 30.78 |
| Hubble, Roth & Clark, Inc. (3) | 2,408.00 |
| Pitney Bowes, Inc. | 768.00 |
| 21 st Century Media | 763.87 |
| Reserve Account | 1,500.00 |
| McKay's Hardware | 12.58 |
| AC Tire & Service Center, Inc. (2) | 508.37 |
| A&C Builders Hardware, Inc. (2) | 549.00 |
| Kerton Lumber | 12.79 |
| Batteries & Bulbs | 95.89 |
| The Sherwin – Williams Co. | 86.24 |
| American Water (2) | 60.50 |
| Smith's Disposal | 41.60 |
| Mechanical Comfort, Inc. | 1,491.20 |
| Maurer's | 55.50 |
| UNUM | 395.77 |
| Verizon Wireless (2) | 315.10 |
| Blue Care Network | 12,024.01 |
| Adkison, Need, Allen & Rentrop, LLC | 7,320.60 |
| TOTAL | \$ 62,464.29 |

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BILLS PRESENTED FOR PAYMENT:

FIRE FUND

| | |
|-------------------------------------|---------------------|
| Consumers Energy | \$ 655.00 |
| Kieft Engineering | 3,000.00 |
| Holly Automotive Supply | 52.62 |
| DTE Energy (2) | 542.90 |
| Office Depot (2) | 349.01 |
| Petty Cash | 10.25 |
| Suburban Office & Jan. Supplies (2) | 86.88 |
| Genesys Regional Medical Center (2) | 70.00 |
| Apollo Fire Equipment | 508.00 |
| Waste Management | 240.00 |
| Pressure Vessel Testing | 725.00 |
| John Bowman Chevrolet, Inc. | 17.00 |
| C&S Motors | 2,950.21 |
| NYE Uniform | 72.50 |
| First Due (2) | 3,745.13 |
| Comcast (2) | 517.28 |
| Matt Strickland | 74.99 |
| UNUM | 111.08 |
| Blue Care Network | <u>1,692.92</u> |
| TOTAL | \$ 15,420.77 |

BILLS PRESENTED FOR PAYMENT:

POLICE FUND

| | |
|--------------------------------------|--------------------|
| Verizon Wireless | \$ 100.94 |
| Adkison, Need, Allen & Rentrop, PLLC | <u>2,394.60</u> |
| TOTAL | \$ 2,495.54 |

BILLS PRESENTED FOR PAYMENT:

CABLE TV FUND

| | |
|----------------------------------|--------------------|
| Blue Care Network | \$ 380.83 |
| General Fund | 300.00 |
| Comcast | 24.47 |
| UNUM | 5.87 |
| Charter Township of Independence | <u>1,500.00</u> |
| TOTAL | \$ 2,211.17 |

REGULAR MEETING

July 14, 2016

Township of Springfield

Laura Moreau, Clerk

BILLS PRESENTED FOR PAYMENT:

BUILDING DEPARTMENT

| | |
|----------------|--------------------|
| Jeff Spencer | \$ 855.00 |
| Jeff Shafer | 2,295.00 |
| Ron Shelton | 850.20 |
| Doug Weaver | 1,270.75 |
| Merle West (2) | 1,512.55 |
| General Fund | <u>850.00</u> |
| TOTAL | \$ 7,633.50 |

BILLS PRESENTED FOR PAYMENT:

LAKE IMPROVEMENT FUND

Big Lake

| | |
|--------------------------------|--------------|
| Aquatic Services, Inc. | \$ 13,275.00 |
| 21 st Century Media | 132.41 |
| Springfield Township | 175.26 |

Dixie Lake

| | |
|-------------------------|----------|
| Aqua Weed Control, Inc. | 4,011.55 |
|-------------------------|----------|

Waumegah Lake

| | |
|-------------------------|-----------------|
| Aqua Weed Control, Inc. | <u>3,150.00</u> |
|-------------------------|-----------------|

| | |
|--------------|---------------------|
| TOTAL | \$ 20,744.22 |
|--------------|---------------------|

BILLS PRESENTED FOR PAYMENT:

SOFTWATER LAKE FUND

| | |
|--------------------------------|--------------------|
| PLM Lake & Land Management (2) | <u>\$ 1,422.30</u> |
| TOTAL | \$ 1,422.30 |

BILLS PRESENTED FOR PAYMENT:

ELIZA LAKE FUND

| | |
|--------------|----------------|
| None | <u>\$ 0.00</u> |
| TOTAL | \$ 0.00 |

GRAND TOTAL FOR ALL FUNDS

\$ 112,391.79



ADDITIONAL DISBURSEMENTS ~ June 2016

for Approval at July 2016

Township of Springfield

Laura Moreau, Clerk

ADDITIONAL DISBURSEMENTS:

GENERAL FUND

| | |
|--------------------------------------|---------------------|
| Reserve Account (Postage) | \$ 1,500.00 |
| City Glass Co., Inc. | 340.00 |
| Hubbell, Roth & Clark, Inc. (3) | 1,100.00 |
| DTE Energy (2) | 1,436.13 |
| Consumers Energy | 197.24 |
| Technology Solutions, LLC | 100.00 |
| Kerton Lumber | 439.23 |
| Absolute Building Maintenance | 1,750.40 |
| Mechanical Comfort, Inc. | 1,670.38 |
| Paetec | 912.14 |
| Road Commission for Oakland County | 108.69 |
| Accident Fund (2) | 3,637.64 |
| Greg Prose | 7,460.00 |
| Election System & Software | 114.08 |
| Clarkston Paper | 137.59 |
| Adkison, Need, Allen & Rentrop, PLLC | 6,289.57 |
| Carol Jones (2) | 29.49 |
| Christine Maiorana | 133.00 |
| Erin A. Mattice (2) | 266.00 |
| Greg Kazmierski | 69.39 |
| Unum | 395.77 |
| Quill (4) | 521.49 |
| Unicare | 219.22 |
| Mike Losey | 30.17 |
| Stephen Powell | 37.80 |
| Carlisle/Wortman Assoc., Inc. (7) | 6,220.00 |
| Coffee Break Service, Inc. | 37.00 |
| Cardmember Service | 1,051.98 |
| Municode | 800.00 |
| Natural Community Services | 4,317.50 |
| Springfield Township Parks & Rec. | 1,514.00 |
| Election Source | 568.39 |
| Advanced Marketing Partners, Inc. | 887.48 |
| DTE Energy (Street Lighting) | <u>2,337.98</u> |
| TOTAL | \$ 46,629.75 |



ADDITIONAL DISBURSEMENTS ~ June 2016

for Approval at July 2016

Township of Springfield

Laura Moreau, Clerk

ADDITIONAL DISBURSEMENTS:

| | |
|------------------------------------|-----------------|
| Bill's Plumbing | \$5,800.00 |
| Road Commission for Oakland County | 1,045.92 |
| Accident Fund (2) | 11,118.74 |
| Unum | 111.08 |
| Ecto HR (2) | 1,526.00 |
| Unicare | 44.07 |
| Occupational Health Centers | 263.50 |
| Weingartz | 119.96 |
| Mazza Auto Parts | 29.11 |
| J&B Medical Supply (3) | 151.96 |
| Emergency Vehicles Plus | 175.71 |
| Fire Service Management | 518.50 |
| Consumer's Energy (2) | 84.57 |
| Suburban Office & Jan. Supplies | 7.59 |
| Weingartz (2) | 252.04 |
| First Due | 1,581.14 |
| Jonathan Miner | 182.37 |
| Comcast | 338.08 |
| Szott Ford | 85.13 |
| Flagpoles Etc., Inc. | 204.00 |
| Sellers Bowman Auto Center Inc. | 23.48 |
| Kerton Lumber | 55.98 |
| Cardmember Service | 842.15 |
| Matthew Strickland | 665.00 |
| Oakland County Sheriff's Dept. | <u>1,889.37</u> |

TOTAL

\$ 27,115.45

ADDITIONAL DISBURSEMENTS:

| | |
|--------------------------------------|-------------------|
| Adkison, Need, Allen & Rentrop, PLLC | \$ 2,528.50 |
| Oakland County Sheriff's Dept. | <u>139,426.47</u> |

TOTAL

\$ 141,954.97



ADDITIONAL DISBURSEMENTS ~ June 2016

for Approval at July 2016

Township of Springfield

Laura Moreau, Clerk

ADDITIONAL DISBURSEMENTS:

Comcast

Unum

Unicare

TOTAL

CABLE TV FUND

\$ 2.83

5.87

3.70

\$ 12.40

ADDITIONAL DISBURSEMENTS:

Carlisle/Wortman Assoc., Inc. (4)

General Fund

Accident Fund

TOTAL

BUILDING DEPT FUND

\$ 5,711.80

96.55

355.00

\$ 6,163.35

ADDITIONAL DISBURSEMENTS:

Big Lake

Mike's Clearwater Harvesting, Inc.

Big Lake Quality Water Assoc.

Dixie Lake

Booth Patterson, P.C.

TOTAL

LAKE IMPROVEMENT FUND

\$ 22,990.00

2,000.00

1,976.00

\$ 26,966.00

ADDITIONAL DISBURSEMENTS:

PLM Lake & Land Management Corp.

TOTAL

SOFTWATER LAKE FUND

\$ 319.80

\$ 319.80

ADDITIONAL DISBURSEMENTS:

Aquatic Management Service, Inc.

TOTAL

ELIZA LAKE FUND

\$ 7,850.00

\$ 7,850.00

GRAND TOTAL-ADDL. DISB. - ALL FUNDS

\$ 257,011.72