

**Springfield Township  
Park & Recreation Commission Regular Meeting  
Tuesday, March 12, 2019**

**I. CALL TO ORDER**

The March 12, 2019 Regular Meeting of the Springfield Township Parks and Recreation Commission was called to order at 7:03 p.m. by Chairperson Bower at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, Michigan 48350.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**Commissioners Present:**

Roger Bower  
Anne Loncar  
Dennis Omell  
Angela Spicer  
Diane Baker (arrived at 7:05PM)

**Staff Present:**

Sarah Richmond

**Commissioners Absent:**

Rich Parke with notification  
Jean Vallad with notification

**IV. AGENDA REVISIONS AND APPROVAL**

Commissioners agreed to proceed with the agenda as presented.

**V. PUBLIC COMMENT**

None

**VI. CONSENT AGENDA**

- A. Approval of Meeting Minutes-February 12, 2019 with Additional Disbursements of \$4589.45 for the Parks & Recreation Fund and \$300.00 for Trust & Agency
- B. Receipt of Activities Report for February
- C. Receipt of Financial Summaries
- D. Receipt of Progress Report for February
- E. Receipt of Natural Resource Manger February Monthly Report
- F. Receipt of February Before Audit Budget Printouts
- G. Receipt of 50 Plus Active Adults March & April Newsletter

Receipt of Communications

**Commissioner Loncar moved to accept the consent agenda as presented. Supported by Commissioner Spicer. Vote on the motion: Yes: Bower, Loncar, Omell, Spicer; No: None; Absent: Baker, Parke, Vallad. The motion carried by a 4-0 vote.**

## **VII. OLD BUSINESS**

### **A. Discussion of Ranger Position at 8625 Eaton Road**

Director Richmond stated that since the current Ranger will be leaving at the end of his six-month lease, she would like to start looking for a replacement. In order to do this, she would like to address the job duties that the Ranger can earn hours for. She would like to remove snow removal and lawn mowing from the duties. Everything else is standard including gates, opening and closing the Hart Community Center, any stewardship duties assigned to this person and trail maintenance duties assigned to this person. If she does have a potential person, she would make sure that this person knows that prior to performing any duties, the duties will need to be approved by the Parks Director.

**Commissioner Baker arrived at 7:05 pm.**

**Commissioner Loncar moved to agree to the Ranger Duties as outlined in Director Richmond's memo dated March 8, 2019. The duties of mowing the yard and snow and ice management be removed from available job hours counted and the remaining job duties as listed will remain. Supported by Commissioner Spicer. Vote on the motion: Yes: Baker, Bower, Loncar, Omell, Spicer; No: None; Absent: Parke, Vallad. The motion carried by a 5-0 vote.**

## **VIII. NEW BUSINESS**

### **A. Discussion of Air Conditioning for Neighbor for Neighbor**

**Commissioner Loncar moved to table this agenda item until April 9, 2019 meeting. Supported by Chairperson Bower. Vote on the motion: Yes: Baker, Bower, Loncar, Omell, Spicer; No: None; Absent: Parke, Vallad. The motion carried by a 5-0 vote.**

### **B. Discussion of Tree Bids**

Director Richmond provided the Commissioners with a copy of the Request For Proposal (RFP) that was out and the bids received from Independence Tree Care, Davey Trees and Arrowhead Tree Service. Arrowhead Tree Service informed Director Richmond that they could not do the tree removal as listed in the RFP since the trees were too large for their equipment. Director Richmond would prefer to proceed with one contractor that can do all the work. She called both contractors for clarifications for the Hartman Property and she summarized those requests. The Hartman Committee is going to ask the Stewardship Fund to pay for work at the Hartman Property and this item will need to go to the Township Board for approval. Both companies will hold their prices until the fall. The removal of the trees at Shultz Park is a priority and both companies will be able to get to it and she would like to begin as soon as frost laws are off. She

is recommending Independence Tree Care to award the bid to based on cost alone. She would like permission to do everything along the access road but the start time of the project will depend on the condition of the access road and when the company can get their vehicles back to the areas.

Commissioner Spicer asked the total for Davey Trees.

Director Richmond summarized the Davey Tree proposed amounts and commented on the amount from Independence Tree Care.

Commissioner Loncar commented that Davey Trees total was about \$17,600 including the Hartman Property.

Director Richmond commented that Independence Tree Care was \$11,200 for all three properties.

Commissioners discussed the differences in price and the proposed amounts.

Commissioner Baker asked what they were going to do with the wood that was left.

Director Richmond stated that she will discuss the oak wood when the work is ready to commence. She doesn't want to leave the wood because it becomes a management issue. Independence will leave it and Davey Trees will haul it out.

Director Richmond stated that they will wait to see what they are going to do about the wood. The plan is not to trim any oaks right now.

**Chairperson Bower moved to award Independence Tree Care the bid for the removal of trees in Shultz Park and the work along the Shiawassee Basin Preserve Access Road. Supported by Commissioner Loncar. Vote on the motion: Yes: Baker, Bower, Loncar, Omell, Spicer; No: None; Absent: Parke, Vallad. The motion carried by a 5-0 vote.**

## **IX. TREASURER'S REPORT**

### **A. Bills List**

**Commissioner Baker moved to approve the March bills list totaling \$7,159.70 and Trust in Agency \$150. Supported by Commissioner Spicer. Vote on the motion: Yes: Baker, Bower, Loncar, Omell, Spicer; No: None; Absent: Parke, Vallad. The motion carried by a 5-0 vote.**

## **X. COMMITTEE REPORTS**

None

## **XI. PUBLIC COMMENT**

None

## **XII. COMMISSIONER COMMENT**

Commissioner Baker asked for feedback on the meeting regarding the Mill Pond Dam.

Director Richmond encouraged Commissioner Baker to call her in the office and she would be able to provide a summary.

Commissioner Omell commented on the display from the Mill Pond Dam meeting that is outside the library.

## **XIII. ADJOURNMENT**

**Commissioner Omell moved to adjourn the Regular Meeting of the Springfield Township Parks and Recreation Commission at 7:24 pm. Supported by Commissioner Spicer.**

**Vote on the motion: Yes: Baker, Bower, Loncar, Omell, Spicer; No: None; Absent: Parke, Vallad. The motion carried by a 5-0 vote.**