



Minutes of **SPECIAL MEETING**
Held **June 16, 2011**

Township of Springfield

Laura Moreau, Clerk

Call to Order: Clerk Moreau called the June 16, 2011 Special Meeting of the Springfield Township Board to order at 6:00 pm at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, MI 48350.

Roll Call:

Board Members Present

Laura Moreau	Township Clerk
Jamie Dubre	Township Treasurer
Judy Hensler	Township Trustee
David Hopper	Township Trustee
Roger Lamont	Township Trustee
Dennis Vallad (arrived @ 6:28pm)	Township Trustee

Board Members Not Present

Mike Trout Township Supervisor

Others Present

Greg Need Township Attorney

New Business:

Clerk Moreau stated that the first order of business is to elect a chairperson pro tem to lead the meeting.

Clerk Moreau moved to elect Trustee Roger Lamont as Chairperson Pro Tem. Treasurer Dubre supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, and Moreau; No: None; Absent: Vallad, Trout. The motion carried by a 5 to 0 vote.

1. Accept resignation from Township Supervisor, Michael G. Trout effective June 26, 2011.

Chairperson Pro Tem Lamont read the resignation letter from Supervisor Trout, to be effective on June 26, 2011.

Trustee Hopper moved to accept Supervisor Trout's letter of resignation effective June 26, 2011. Clerk Moreau supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, and Moreau; No: None; Absent: Trout, Vallad. The motion carried by a 5 to 0 vote.



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2. Establish plan and procedure to fill vacancy within 45 days of effective date.

Chairperson Pro Tem Lamont stated that the deadline to fill the Supervisor vacancy is August 11, 2011.

Clerk Moreau commented that there has been some discussion about posting the vacancy or opening the position first to members of Township boards and commissions to see if there is an interest there. Clerk Moreau thought that is what White Lake Township did when they needed to fill their Supervisor position. Attorney Greg Need said because White Lake Township had just filled the Treasurer position, they still had some resumes on file, but they asked that if there was anyone else interested to resubmit their resume.

Clerk Moreau also stated that if posting a notice is the direction that the Board would prefer to go she has prepared a draft notice for review.

Treasurer Dubre stated that she would like to post the position, and anyone on a Board or Commission can apply at that time. The sooner it is posted the better.

Clerk Moreau said that she could send the notice to the Clarkston News on Friday, to publish on Wednesday June 22, 2011. She just wanted to bring up the possibility of appointing someone internally or possibly having hundreds of resumes to consider.

Trustee Hopper agreed that the position should be posted but was wondering how the Board would pare down the resumes to a manageable number in case we receive hundreds of resumes.

Treasurer Dubre suggested that all resumes can be available to all Board members to come into the office and look through them. She also suggested appointing a committee to go through the resumes and submit a certain number to the Board.

Trustee Hopper inquired how a committee would work since they would be making decisions on what resumes were submitted to the Board and which ones would not be.

Attorney Greg Need explained that the Board could establish a committee and explained that the committee would still have to convene in an open meeting to review the candidates. The committee could be directed to submit a certain number of applicants to the Township Board.



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Trustee Hensler said that her first choice is to look internally at the boards, committees and commissions but is willing to listen to what everybody else has to say.

Trustee Vallad arrived at 6:28

The Board reviewed the draft Notice of Vacancy prepared by Clerk Moreau.

The Board decided to make minor changes to the Notice and to publish it on June 22, 2011. It was also decided to hold a special meeting on July 7, 2011 at 7:00 p.m. to decide on candidates to interview.

Chairperson Pro Tem Lamont moved to approve the notice, presented by Clerk Moreau with the following changes following paragraph 3 insert a sentence that says that the full job description is available through the Clerk's office or at Springfield Township's website and also the last paragraph change the word should to shall. Treasurer Dubre supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau and Vallad; No: None; Absent: Trout. The motion carried by a 6 to 0 vote.

Adjournment:

Hearing no other business, Chairperson Pro Tem Lamont adjourned the meeting at 6:41 pm.

Roger Lamont, Chairperson Pro Tem

Laura Moreau, Township Clerk