

**SPRINGFIELD TOWNSHIP BOARD MEETING  
MAY 12, 2011  
SYNOPSIS**

**CALL TO ORDER:** 7.30 p.m. by Supervisor Trout

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**AGENDA ADDITIONS & CHANGES**

**PUBLIC COMMENT:** None

**CONSENT AGENDA:**

- a) Approved Minutes: April 14, 2011 Regular Meeting with bills and additional disbursements of \$226,047.06
- b) Accepted April 2011 Treasurer's Report
- c) Received April 2011 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Police, Fire, CDBG, Assessing, IT and Comp Time Report
- d) Authorized payment of bills as amended, totaling \$26,388.89. (Removed invoice #120186 from Schleede Hampton)
- e) Received 2010 audit from Pfeffer, Hanniford & Palka
- f) Approved Group Membership Dues for Michigan Association of Planners in the amount of \$675
- g) Officially recognized May as Mental Health Awareness month in Partnership with OCCMHA
- h) Presented Certificate of Commendation to Jeffrey Andrew Patterson, Eagle Scout
- i) Received Communications and placed on file

**PUBLIC HEARINGS:** None

**OLD BUSINESS:**

1. Reschedule Eliza Lake SAD Hearing on Practicability - set date for Thursday, June 9, 2011 at 7 pm

**NEW BUSINESS:**

1. IBC Resolution – Adopted Resolution to approve Project Plan
2. Request form Harding Leasing to establish a Industrial Development District – accepted request to establish district and to notice and hold Public Hearing for parcels 07-36-401-001 and 07-36-401-002 at the earliest date
3. Parks & Recreation Furniture Purchase – Authorized Supervisor to move forward with furniture purchase and installation, cost not to exceed \$11,000.
4. CHP Grant – Authorized Supervisor to apply for grant
5. Workers Comp. MTA Self-insurance - Accepted proposal to join fund beginning July 2011 at annual premium of \$24,232.46

**PUBLIC COMMENT:** Supervisor Trout noted excellent report for 2010 Audit. Trustee Vallad explained that the Rotary Park bridge demolition took place on Saturday, May 7 and was a successful effort. Supervisor Trout gave reminders of the Spring Clean-up on Saturday, May 14 and Davisburg Beautification Day on Saturday, May 21.

**ADJOURNMENT:** 8:38 pm

Laura Moreau, Clerk



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Township of Springfield

Laura Moreau, Clerk

**Call to Order:** Supervisor Trout called the May 12, 2011 Regular Meeting of the Springfield Township Board to order at 7:30 pm at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, MI 48350.

**Pledge of Allegiance**

**Roll Call:**

**Board Members Present**

Laura Moreau	Township Clerk
Jamie Dubre	Township Treasurer
Judy Hensler	Township Trustee
David Hopper	Township Trustee
Roger Lamont	Township Trustee
Mike Trout	Township Supervisor
Dennis Vallad	Township Trustee

**Board Members Not Present**

None

**Others Present**

Lisa Hamameh	Township Attorney
Mike Forst	Property Manager
Jennifer Tucker	Parks & Recreation Director

**Agenda Additions & Changes:**

Supervisor Trout asked to remove the bill for Schleede, Hampton Associates in the amount of \$3,590.00 from the Bills Presented for Payment list.

**Public Comment:**

None

**Consent Agenda:**

\* **Clerk Moreau moved to approve the Consent Agenda as amended. Trustee Hopper supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Trout, and Vallad; No: None; Absent: None. The motion carried by a 7 to 0 vote.**

- a) Approval of Minutes: April 14, 2011, Regular Meeting with bills and additional disbursements of \$226,047.06
- b) Acceptance of April 2011 Treasurer's Report



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- c) Receipt of April 2011 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Police, Fire, CDBG, Assessing, IT and Comp Time Report
- d) Authorized payment of bills as amended, totaling \$26,388.89
- e) Received 2010 audit from Pfeffer, Hanniford & Palka
- f) Approved Group Membership Dues for Michigan Association of Planners in the amount of \$675
- g) Officially recognized May as Mental Health Awareness month in Partnership with OCCMHA
- h) Presentation of Achievement award Jeffrey Andrew Patterson, Eagle Scout

**Receipt of Communications**

- Letter from Comcast regarding changes to channel lineup effective June 28, 2011
- Letter from the Oakland County Water Resources Commission regarding Softwater – Bavaria Village water rates
- Letter from Tour deLakes bicycle tour regarding Memorial Day bike event
- Receive certificate from HAYA thanking Springfield Township for ongoing sponsorship since 1963

**Public Hearing:**

None

**Old Business:**

1. Reschedule Eliza Lake SAD Public Hearing of Practicability

Supervisor Trout proposed setting the SAD hearing for June 9<sup>th</sup> at 7:00pm.

- \* **Supervisor Trout moved to set the date for the SAD hearing on practicability for June 9, 2011 at 7:00pm. Trustee Lamont supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Trout, and Vallad; No: None; Absent: None. The motion carried by a 7 to 0 vote.**



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**New Business:**

1. IBC Resolution

Supervisor Trout noted the Resolution would be approving the project plan for the Tax Exempt Bond for IBC North America.

Mary Langhauser with The Economic Development Corporation of Oakland County and Robert Harding with Clawson Tank were available for comments and questions.

Ms. Langhauser commented the bond would be for machinery and equipment, the EDC did recommend the project plan at their last meeting. She noted there is no liability to the County or to the Township for repayment if the bond, but the statutory process requires a project plan be presented to the local municipality. This is one step in the process of issuing a Tax Exempt Bond.

Mr. Harding noted they have had great success with this company and need to increase its production. They are looking to do this by doubling the equipment in the Springfield plant. If approved, the bond would be issued to purchase equipment and installing it into the existing facility.

Trustee Vallad commented that when this first came to the Board it included refinancing the '98 bonds but does not see that included now. Ms. Langhauser said originally the project did include the expansion of the facility and refinancing of those bonds, however at this time the bank and the applicant felt it would be best to just do the equipment portion. She commented that hopefully they will be coming back with a second bond to do the major expansion they need.

- \* **Trustee Vallad moved the Resolution. Trustee Hopper supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Trout, and Vallad; No: None; Absent: None. The motion carried by a 7 to 0 vote.**

2. Request from Harding Leasing to establish an Industrial Development District

Supervisor Trout noted Mr. Harding has submitted a written request asking the Township to establish an Industrial Development District which includes 5 separate parcels, some are in Independence Township and some are in Springfield. The parcel that will house the new equipment is in Springfield. It was further noted the facility is located on two parcels. The Board needs to discuss and possibly take action on establishing the district boundaries.



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Treasurer Dubre commented she does not want the district to be any larger than the purpose for which it is being created which for specific machinery and equipment that relates to one building. It is the larger parcel that has the majority of the building on it and the cul-de-sac. If a request should come up in the future, it can be looked at on a case by case basis.

Ms. Langhauser commented the Board might want consider the two parcels the facility sits on for possible future expansion. Treasurer Dubre was opposed to this, Mr. Harding can come back and make that request when he actually plans on doing the expansion.

Supervisor Trout noted the process for moving forward with the request - the Board has to set and approve the district boundaries, a public hearing would be held and the Board would then consider passing a resolution establishing the district, the applicant can then file the application for the Industrial Facilities Exemption Certificate. Treasurer Dubre added it then comes back to the Board to determine the number of years it is to be effective and clarified it is a 50% abatement. Treasurer Dubre said taxing jurisdictions will also be noticed of the public hearing.

Clerk Moreau concurred with Treasurer Dubre regarding restricting the district to the one parcel; given she is in favor of moving forward.

Trustee Lamont asked that because the building lies across the boundary of two parcels, will that create any complications? Treasurer Dubre responded it shouldn't because there is nothing being done to the structure at this time, the personal property requested for the abatement is only attached to one parcel.

Supervisor Trout inquired if the district could be delineated by something other than specific parcels. Attorney Hamameh believes a district can be established by a metes and bounds description but isn't sure how mechanically that would work.

Trustee Vallad said he would be in favor of including all 5 parcels in the district if there were set proposals within them, but since there is not at this time, he agrees it should only be the one parcel.

Trustee Hopper agreed and noted there are two other buildings on the one parcel being considered, he would prefer if the district could only be attached to the one building.

Attorney Hamameh said she would research whether a district could be carved out and what other options might be available.

It was decided to go forward with publishing the public hearing and to include, at this time, the two parcels the facility sits on. Depending on Attorney Hamameh's finding, the



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boundaries can always be lessened but not increased after a public hearing has been noticed.

- \* **Clerk Moreau moved to accept the request to establish an Industrial Development District and move forward to notice and process the request for parcels #0736401001 and #0736401002; and to set a public hearing for the earliest possible date. Trustee Lamont supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Trout, and Vallad; No: None; Absent: None. The motion carried by a 7 to 0 vote.**

3. Parks & Recreation Furniture Purchase

Supervisor Trout noted attached to his memo dated May 3, 2011 was a quote from Office Products Outlet (along with some others) for furniture for the reconfiguration of Parks & Recreation space within the Civic Center. As a result of a suggestion made during a Parks Commission meeting, it was decided to upgrade the public areas of the current Parks Department space to look more professional and to function better. He noted the drawings that were attached to his memo and commented there is new furniture proposed as well as the reuse of most of their newer furniture.

Trustee Hensler commented the plans look great and the space much more professional.

Trustee Hopper also liked the appearance the plans propose and was glad some of the old furniture was able to be reused.

Supervisor Trout also made positive comments on some of the plan specifics (ie storage).

Treasurer Dubre clarified the cubicle in Supervisor Trout's office will be used for Parks.

Trustee Vallad asked for clarification on what area these plans are for. It was noted they are for space near the Supervisor's area.

- \* **Trustee Hopper moved to authorize the Supervisor to move forward with the Parks & Recreation office furniture acquisition and installation at a cost not to exceed \$11,000.00; further, as the Supervisor's memo May 3, 2011 outlines, to come from line item Civic Center Capital Outlay. Trustee Vallad supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Trout, and Vallad; No: None; Absent: None. The motion carried by a 7 to 0 vote.**



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4. CHP Grant

Supervisor Trout referred to his memo dated May 3, 2011 and stated the Township is given the option every year to apply for the COPS Hiring Program grant whereas the Township would have to commit to retaining an officer who is scheduled for layoff for 4 years; 3 years to be funded by the grant and one by the community. He noted, however, any overtime would not be funded by the grant and would be the responsibility of the Township. Given the Township's agreement is a no-fill contract, there maybe need for some overtime to be paid out. He also noted that given the Fund Balance in the Police Fund, it appears the budget will be coming up short and the likelihood of laying someone off is very real. If the Township should be awarded the grant, it would have to commit to carrying an officer for another 4 years. Per his memo, the Township could save about \$235,000 over the four years however this number is not firm.

Trustee Vallad asked if awarded the grant and the Township keeps an officer who was to be laid-off, does it prevent the Township from laying off someone else in that department? He wanted to make sure the Township still had some discretion regarding the department's staffing level. Treasurer Dubre said she believes the Township could as long as it already has a plan to do so but the action tonight is to just apply for the grant. At some point it will probably have to disclosed why the Township is applying. It was noted the Township applied for this last year and did not receive it.

Trustee Lamont agreed it would be worth the try. He wants residents to know the Board is concerned about the budget, staffing, and the need to keep the community safe.

Supervisor Trout concurred, by applying for the grant, it shows the Board is looking for ways to keep the level of service it believes the Township should have.

Clerk Moreau questioned the amount Supervisor Trout is anticipating, is it based on an entry level salary and benefits package? Treasurer Durbre responded that is what the grant covers but that is not the way the Township contracts with the County. The County bases their charge on a factor for all the deputies.

Trustee Hopper was concerned about the Letters of Commitment being submitted by May 16<sup>th</sup>. It was noted that is something that could be worked out.

It was also noted if the Township is awarded the grant, it doesn't have to use it and any unanswered questions or concerns could still be addressed.



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- \* **Trustee Vallad moved to authorize the Supervisor to apply for the COPS Hiring Program grant per the memo received in the packet. Trustee Lamont supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Trout, and Vallad; No: None; Absent: None. The motion carried by a 7 to 0 vote.**

5. Workers Comp. MTA Self-insurance

Clerk Moreau explained in the packet was some general information about an MTA non-profit workers compensation fund that was specifically designed for its members. A meeting was set up for someone to look at the Township's current payroll, who it contracts with, and what its risks are. They were able to do an assessment much more specific and directed to Township needs then what it is currently receiving. She noted that MTA's rate came in quite a bit lower than Accident Fund, the Township's current policy holder. The savings would amount to approximately \$9,000.

Clerk Moreau also commented there is the potential for the MTA fund to pay out dividends to its participants in the event there is money left over above the minimum amount the fund is required to maintain, so there is a chance of an even bigger savings. Dividends would be paid out based on the Township's premium, participants would receive an equal percentage of what they've paid in.

Trustee Vallad asked if dividends could be used to reduce the premium for the following year? Treasurer Dubre responded typically checks are issued for dividends.

Clerk Moreau clarified that any overages in the MTA fund and dividend pay out is based on the activity of all its participants.

Supervisor Trout noted the more that join the bigger the fund will be.

Clerk Moreau commented the application has to be in by May 15<sup>th</sup> and didn't believe there would be problem to do that. She noted coverage would take affect in July.

- \* **Trustee Hopper moved to accept the proposal to join MTA Workers Compensation Self-Insurance Fund beginning in July 2011 at an annual premium of \$24,232.46 and further authorize the Clerk to complete and submit the member application before May 15, 2011. Supervisor Trout supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Trout, and Vallad; No: None; Absent: None. The motion carried by a 7 to 0 vote.**



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**Public Comment:**

Supervisor Trout commented the 2010 audit was included in the Consent Agenda and the Township did very well, a credit to everyone that works for the Township. Also, the three items noted in the findings have already been addressed. Supervisor Trout also reminded everyone about Spring Clean Up this weekend and Beautification Day next weekend.

Trustee Vallad commented on the removal of the Rotary Park bridge. He noted there are still some issues that need to be addressed before the new one can be constructed.

**Adjournment:**

Hearing no other business, Supervisor Trout adjourned the meeting at 8:38 pm.

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Mike Trout, Township Supervisor

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Laura Moreau, Township Clerk

**Charter Township of Springfield**  
**RESOLUTION**  
**2011-04**

**Resolution approving the IBC North America, Inc. Project Plan prepared for the  
Economic Development Corporation of the County of Oakland**

**WHEREAS**, there exists in the County of Oakland the need for programs to alleviate and prevent conditions of unemployment, to assist and retain local industrial and commercial enterprises, and to encourage the location and expansion of such enterprises in order to strengthen and revitalize the County's economy and to provide needed services and facilities to the County, the Township, and their residents; and

**WHEREAS**, the Economic Development Corporations Act, Act No. 338 of the Michigan Public Acts of 1974, as amended (the "Act"), provides a means for the encouragement and assistance of industrial and commercial enterprises in locating, purchasing, constructing, reconstructing, modernizing, improving, maintaining, repairing, furnishing, equipping and expanding in the Township and the County; and

**WHEREAS**, The Economic Development Corporation of the County of Oakland (the "EDC") has commenced proceedings for the assistance, pursuant to the provisions of the Act and through the issuance of its limited obligation economic development revenue bonds, of the IBC North America, Inc. Project (the "Project") which is located in this Township; and

**WHEREAS**, the EDC has determined that the Project is reasonable and necessary to effectuate the purposes of the Act, that the Project Plan prepared in connection with the Project satisfies all of the requirements of Section 8 of the Act regarding project plans, that the persons who will be active in the management of the Project for at least one (1) year after the projected date of the County Board of Commissioners' approval of the Project Plan will have sufficient ability and experience to manage the Plan properly, that the proposed method of financing the Project is feasible, and the EDC has approved the Project Plan in the form attached hereto as Exhibit A; and

**WHEREAS**, before this Project can proceed under the Act, this Township Board must approve the Project Plan; and

**WHEREAS**, this Township Board has reviewed the subject Project Plan and concurs in the determinations of the EDC with respect thereto;





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<b>BILLS PRESENTED FOR PAYMENT:</b>	<b>GENERAL FUND</b>
Verizon Wireless	\$ 287.94
Adkison, Need & Allen, PLLC	5,145.61
Schleede, Hampton Associates, Inc.	3,590.00
Bordine's	1,791.00
Clarke	885.14
United Industries	1,011.00
Arlene Badgely	15.30
BS&A	1,235.00
Quill (2)	209.18
Erin A. Mattice	140.00
Smith's Disposal	65.00
Suburban Office & Janitorial	295.42
Mat Rental Service	50.75
David Borneman, LLC	1,895.00
Lynn Harrison	210.00
Karen Binasio	32.64
Sherman Publications, Inc. (3)	564.00
Laura Moreau	110.80
Michelle Cox	10.71
Faye White	7.35
Blue Care Network	5,634.95
UNUM	<u>303.67</u>
<b>TOTAL</b>	<b>\$ 23,490.46</b>
<b>Additional Disbursements:</b>	
Consumers Energy	\$859.77
A&C Builders Hardware	76.00
A-C Tire	31.41
Absolute Building Maintenance	2,735.00
American United Life	23.31
American Water	140.25
Batteries Plus	39.72
Bugs Bee Gone	200.00
Cardmember Services	539.68
Carlisle/Wortman Assoc.	450.00
Coffee Break, Inc.	72.25
DTE Energy – Street Lighting	2,186.40
DTE Energy (2)	1,368.57
Erin A. Mattice	70.00
Faye White	15.81
First Class tire Shredders	608.00





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**Additional Disbursements:**

AT&T	\$ 205.64
Petty Cash	31.03
Comcast	79.18
Consumers Energy (2)	398.29
DTE Energy (3)	612.98
John Murphy Jr.	25.00
Kerton Lumber	37.25
MTA/Workman's Comp.	3,404.66
Nextel Communications	75.24
Oakland County Sheriff's Dept.	1,649.67
Road Commission for Oakland County	692.78
Unicare	<u>52.26</u>
<b>TOTAL</b>	<b>\$ 7,263.98</b>
<b><u>GRAND TOTAL</u></b>	<b><u>\$ 11,898.00</u></b>

**BILLS PRESENTED FOR PAYMENT:**

**POLICE FUND**

Verizon Wireless	\$ <u>103.65</u>
<b>TOTAL</b>	<b>\$ 103.65</b>

**Additional Disbursements:**

Oakland County Sheriff's Dept.	\$ <u>121,071.93</u>
<b>TOTAL</b>	<b>\$ <u>121,071.93</u></b>
<b><u>GRAND TOTAL</u></b>	<b><u>\$ <u>121,175.58</u></u></b>

**BILLS PRESENTED FOR PAYMENT:**

**CABLE TV FUND**

Verizon Wireless	\$ 43.03
General Fund	<u>273.50</u>
<b>TOTAL</b>	<b>\$ 316.53</b>

**Additional Disbursements:**

Nextel Communications	\$ <u>40.99</u>
<b>TOTAL</b>	<b>\$ <u>40.99</u></b>
<b><u>GRAND TOTAL</u></b>	<b><u>\$ <u>357.52</u></u></b>

**BILLS PRESENTED FOR PAYMENT:**

**BUILDING DEPT FUND**

Ron Shelton	\$ 159.58
Doug Weaver	91.00
Tim Koerber	304.20
Charles B. Warner	<u>879.45</u>
<b>TOTAL</b>	<b>\$ 1,434.23</b>



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**Additional Disbursements:**

Carlisle/Wortman Assoc.		\$ 4,215.20
	<b>TOTAL</b>	<b>\$ 4,215.20</b>
	<b><u>GRAND TOTAL</u></b>	<b><u>\$ 5,649.43</u></b>

**BILLS PRESENTED FOR PAYMENT:**

**LAKE IMPROVEMENT  
FUND**

None		\$ 0.00
	<b>TOTAL</b>	<b>\$ 0.00</b>

**Additional Disbursements:**

*Dixie Lake*

Aqua Weed Control		\$ 15,860.60
	<b>TOTAL</b>	<b>\$ 15,860.60</b>
	<b><u>GRAND TOTAL</u></b>	<b><u>\$ 15,860.60</u></b>

**BILLS PRESENTED FOR PAYMENT:**

**SOFTWATER LAKE  
FUND**

None		\$ 0.00
	<b>TOTAL</b>	<b>\$ 0.00</b>

**Additional Disbursements:**

None		\$ 0.00
	<b>TOTAL</b>	<b>\$ 0.00</b>
	<b><u>GRAND TOTAL</u></b>	<b><u>\$ 0.00</u></b>

<b><u>GRAND TOTAL FOR ALL FUNDS</u></b>		<b><u>\$ 197,095.24</u></b>
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**ELECTED OFFICIALS REIMBURSEMENT THROUGH PAYROLL**

Mike Trout – Medical Reimbursement		\$ 680.60
	<b>TOTAL</b>	<b>\$ 680.60</b>