

# SPRINGFIELD TOWNSHIP BOARD MEETING

April 14, 2011

## SYNOPSIS

**CALL TO ORDER:** 7:30 p.m. by Supervisor Trout

**PLEDGE OF ALLEGIANCE**

**AGENDA ADDITIONS & CHANGES:** Added New Business #11, DTE Tree Planting Grant

**PUBLIC COMMENT:** None

**CONSENT AGENDA:**

- a) Approved Minutes: March 10, 2011 Regular Meeting with bills and additional disbursements of \$274,230.57
- b) Accepted March 2011 Treasurer's Report
- c) Received March 2011 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Police, Fire, CDBG, Assessing and IT
- d) Authorized payment of bills as presented, totaling \$15,148.23
- e) Accepted FEMA Grant Agreement and authorize Fire Chief to complete projects
- f) Authorized Supervisor to submit proposed West Nile project to Oakland County for approval
- g) Adopted Resolution to approve Holly Area Youth Assistance member Debbie Miller
- h) Received Communications and placed on file

**PUBLIC HEARINGS:** None

**OLD BUSINESS:**

1. Ordinance Codification – Legal Review and Policy discussion: Recommended definition of Family to the Planning Commission for consideration.
2. 2011 Dust Control Program: Accepted bid from Road Maintenance Corp. for all Township gravel roads.
3. Second Reading: Amendments to Zoning Ordinance 26, Section 18.07 – Site Plan Review: Adopted amendments.
4. Second Reading: Amendments to Zoning Ordinance 26, Section 16.24 – Seasonal and Temporary Display: Adopted amendments.

**NEW BUSINESS:**

1. Budget Amendments: Adopted amendments to the following funds: General Fund, Revenue \$1,851,300, Expenses \$1,849,550; Fire Fund, Revenue \$715,165, Expenses \$680,565
2. Eliza Lake SAD: Adopted Resolution tentatively declaring intention to establish the Eliza Lake Special Assessment District and set Public Hearing on Practicability for May 12, 2011 at 7:00 pm.
3. Rotary Park Bridge project: Authorized contribution in the amount of \$1,000 for bridge replacement project.
4. Lumberyard Plan: Accepted proposal from Carlisle/Wortman, cost not to exceed \$5,600.
5. The River Church Fees: Moved to establish escrow account in the amount of \$7,710 for plan review fees. Difference to either be refunded or put toward building permit fees.
6. FY 2011 Tri-Party Program: Discussed 2011 tri-party program and funds allotted to Springfield Township in the amount of \$49,565.
7. Code Enforcement Services Agreement: Approved agreement with Code Enforcement Services.
8. Disposition of Property: Authorized Supervisor to publish notice of Township intent to dispose of property and to carry out plan as proposed.
9. IBC North America: Issues related to potential Facilities Exemptions were discussed.
10. New Proposed Ordinances: Referred proposed solicitors and Animal Control ordinance to Township Attorney for review.
11. DTE Tree Planting Grant: Accepted DTE grant in the amount of \$2,000 and Township match in the amount of \$4,200.

**PUBLIC COMMENT:** Supervisor Trout noted Energy Efficiency Community Block Grant Funds information in the Library display case. Encouraged participation in Davisburg Beautification Day on May 21 and Township Clean Up on May 14.

**ADJOURNMENT:** 10:19 pm

Laura Moreau, Clerk



Minutes of **REGULAR MEETING**  
Held **April 14, 2011**

Township of Springfield

Laura Moreau, Clerk

**Call to Order:** Supervisor Trout called the April 14, 2011 Regular Meeting of the Springfield Township Board to order at 7:30 pm at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, MI 48350.

**Pledge of Allegiance**

**Roll Call:**

**Board Members Present**

Laura Moreau	Township Clerk
Jamie Dubre	Township Treasurer
Judy Hensler	Township Trustee
Roger Lamont	Township Trustee
Mike Trout	Township Supervisor
Dennis Vallad	Township Trustee

**Board Members Not Present**

David Hopper	Township Trustee
--------------	------------------

**Others Present**

Greg Need	Township Attorney
Mike Forst	Property Manager
Charles Oaks	Township Fire Chief

**Agenda Additions & Changes:**

Supervisor Trout asked to add item #11 to New Business – DTE Tree Planting Grant. There were no objections.

**Public Comment:**

None

**Consent Agenda:**

\* **Trustee Vallad moved to approve the Consent Agenda as presented. Trustee Lamont supported the motion. Vote on the motion. Yes: Dubre, Hensler, Lamont, Moreau, Trout, and Vallad; No: None; Absent: Hopper. The motion carried by a 6 to 0 vote.**

- a) Approval of Minutes: March 10, 2011, Regular Meeting with bills and additional disbursements of \$274,230.57
- b) Acceptance of March 2011 Treasurer’s Report



Minutes of **REGULAR MEETING**  
Held **April 14, 2011**

Township of Springfield

Laura Moreau, Clerk

- c) Receipt of March 2011 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Police, Fire, CDBG, Assessing and IT
- d) Authorized payment of bills as presented, totaling \$15,148.23
- e) Accept FEMA Grant Agreement and authorize Fire Chief to complete projects
- f) Authorize Supervisor to submit proposed West Nile project to Oakland County for approval
- g) Adopt Resolution to approve Holly Area Youth Assistance member Debbie Miller

**Receipt of Communications**

- Letter from Oakland County recognizing April as “Fair Housing” month

**Public Hearing:**

None

**Old Business:**

1. Ordinance Codification – Legal Review and Policy discussion

Attorney Need explained that Municode questioned the Township’s definition of family in the Zoning Ordinance. It was their belief the current definition may be too stringent. He provided language from Ann Arbor’s Zoning Ordinance for the Board to consider. He noted this definition was upheld by the Michigan Court of Appeals. He further noted this language is an example and the Township does not have to use this exact definition which allows for up to six unrelated individuals plus their offspring.

Board members agreed to change the definition but felt Ann Arbor’s was too liberal. It was suggested to change the definition to “up to four unrelated individuals plus their offspring”.

- \* **Trustee Lamont moved to send the definition of “Family” to the Planning Commission for further review as outlined in Attorney Need’s April 7, 2011 memo. Clerk Moreau supported the motion. Vote on the motion. Yes: Dubre, Hensler, Lamont, Moreau, Trout, and Vallad; No: None; Absent: Hopper. The motion carried by a 6 to 0 vote.**



Minutes of **REGULAR MEETING**  
Held **April 14, 2011**

Township of Springfield

Laura Moreau, Clerk

---

---

Municode also found the Township's regulations applicable to mobile home parks varies from State regulations. Attorney Need provided a list of areas where the Township's regulations varied from the States and attached the State regulations to his memo dated April 7, 2011. He informed the Board it wasn't necessary to take action at this time unless they foresee current mobile home communities expanding or new ones coming in.

Board members agreed to take no action.

2. 2011 Dust Control Program

Supervisor Trout commented this is being brought back for further discussion because other companies have expressed interest in providing this service. He noted that after doing a cost comparison, it appears the County's price has been increasing however he is recommending they still be awarded the contract, at least for this year. He explained he is recommending them because they are able to coordinate the chloriding with other road work they do for the Township such as laying gravel and grading.

Clerk Moreau asked if there were concerns with the ability of the other bidders to perform the service. Supervisor Trout said no, but there is an advantage to having the same people who do the graveling and grading do the chloride applications, and also noted the County's Dispute Resolution (they would take care of any complaints). Clerk Moreau felt the savings were significant enough to go with the lowest bidder which was Road Maintenance Corp.

Treasurer Dubre asked about a fifth application. If Road Maintenance only does four, the saving wouldn't be as great. She was also concerned about the width of the road – the County quoted 20 to 22 feet, Road Maintenance quoted 16 to 20 feet.

Pat Eisenhardt with Road Maintenance Corp. was present. She commented they have done Township roads in the past and currently does Springfield's private roads. She has worked in Oakland County for several years and will be doing Oakland, Orion, Brandon, Oxford, and Addison this year. Regarding concerns with graveling and grading coordination, Ms. Eisenhardt said she is in daily contact with the Road Commission and has had no problems coordinating with them. As far as the road width, chloride will be laid the whole width of the road. Regarding a fifth application, that is usually done at the end of October or beginning of November when there is typically a lot of rain however they will lay a fifth application as long as it has been dry and the Township requests it; it will be done at no additional cost.



Minutes of **REGULAR MEETING**  
Held **April 14, 2011**

Township of Springfield

Laura Moreau, Clerk

Board members Moreau, Hensler, and Dubre felt that because of the savings and Ms. Eisenhardt's comments, it would be beneficial to go with Road Maintenance this year. It was noted if the Township doesn't get the service they expect, the Township can always go back to the County next year.

Trustee Vallad commented he was also concerned about coordinating graveling and chloride applications but felt Ms. Eisenhardt addressed that concern and noted they did do a good job for the Township in the past.

Ms. Eisenhardt agreed to fax over an agreement to Supervisor Trout if the Board chooses to hire her company.

Trustee Lamont asked if Ms. Eisenhardt had a Dispute Resolution process and how she would handle questions or complaints. Ms. Eisenhardt replied if a road does not meet the Township's satisfaction (and as long as it has not been regraded), they will come out and do it again at no charge.

- \* **Treasurer Dubre moved to accept the bid from Road Maintenance Corp. at a price not to exceed \$62,000.00 for four (4) applications with a fifth application being free; and that a contract will be forthcoming and to authorize the Supervisor to sign it with the information as outlined. Trustee Vallad supported the motion. Vote on the motion. Yes: Dubre, Hensler, Lamont, Moreau, and Vallad; No: Trout; Absent: Hopper. The motion carried by a 5 to 1 vote.**

3. Second Reading: Amendment to Zoning Ordinance 26, Section 18.07 – Site Plan Review

Supervisor Trout commented this is an ordinance to allow administration enforcement flexibility in the Zoning Ordinance for site plan review.

There were no further questions or comments from the Board.

- \* **Trustee Vallad moved to adopt the amendments to Zoning Ordinance 26 as outlined for Second Reading, specifically with respect to Sections 18.07.4.b and 4.c; said amendments to become effective seven (7) days following Notice of Adoption. Trustee Lamont supported the motion. Vote on the motion. Yes: Dubre, Hensler, Lamont, Moreau, Trout, and Vallad; No: None; Absent: Hopper. The motion carried by a 6 to 0 vote.**



Minutes of **REGULAR MEETING**  
Held **April 14, 2011**

Township of Springfield

Laura Moreau, Clerk

4. Second Reading: Amendment to Zoning Ordinance 26, Section 16.24 – Seasonal and Temporary Display

Supervisor Trout noted this is an amendment to the current ordinance to add “special events” to the provision of Transient and Seasonal Sales and to have a process for approving those permit applications.

Clerk Moreau asked if there will be a fee. Supervisor Trout said, yes, \$100, same as the fee for other transient and seasonal sales permits.

- \* **Trustee Vallad moved to adopt the amendments to Zoning Ordinance 26 as published for Second Reading, specifically to Sections 16.24; said amendments to become effective seven (7) days following Notice of Adoption. Trustee Lamont supported the motion. Vote on the motion. Yes: Dubre, Hensler, Lamont, Moreau, Trout, and Vallad; No: None; Absent: Hopper. The motion carried by a 6 to 0 vote.**

### **New Business:**

1. Budget Amendments

Supervisor Trout informed the Board there have been some adjustments to the budget in the General Fund - adding the EECGB reimbursement, some minor adjustments to the cemetery and civic center operations, and an adjustment to the Fire Fund.

Treasurer Dubre explained the Fire Fund adjustment and asked that this be done as a separate motion. Originally the \$50,000 was shown under Fund Reserves, Equipment Replacement, but the discussion during budget talks was that the intent was to transfer \$50,000 from the Unallocated Fire Fund to the Fire Building and Equipment fund for a potential future purchase.

- \* **Treasurer Dubre moved to authorize the Treasurer to transfer \$50,000.00 from the Unallocated Fire Fund to the Fire Building and Equipment Fund. Clerk Moreau supported the motion. Vote on the motion. Yes: Dubre, Hensler, Lamont, Moreau, Trout, and Vallad; No: None; Absent: Hopper. The motion carried by a 6 to 0 vote.**

Clerk Moreau was concerned about the cemetery repairs and maintenance adjustment of \$4,000. She commented it is still early in the year and mowing and other maintenance or improvement expenses need to be considered. She has some plans for the cemetery during Davisburg Beatification day - possible tree removal and additional gravel. She suggested leaving the cost center at \$7,000.



Minutes of **REGULAR MEETING**  
Held **April 14, 2011**

Township of Springfield

Laura Moreau, Clerk

- 
- 
- \* **Treasurer Dubre moved to authorize the following budget amendments to the General Fund: Revenues - under Other Units of Government, adding EECGB going from \$0 to \$70,000.00 which will make the new total Revenue for the General Fund change from \$1,781,300.00 to \$1,851,300.00; For Expenses for the Cemetery Cost Center, increasing that by \$3,000.00 specifically under the Cemetery Software line which will increase from \$10,400.00 to \$13,400.00; under General Services – Accrued Comp Time (a new line item) to go from \$0 to \$1,500.00; under EECGB Reimbursement – going from \$0 to \$68,000.00 which will make the new total for Total General Services change from \$191,200.00 to \$260,700.00; under the Civic Center Operations, specifically the Maintenance Payroll, increase that from \$0 to \$500.00, the Employer’s Social Security increasing from \$0 to \$100.00, and decreasing Maintenance Supplies from \$4,000.00 to \$3,400.00 which give us a net result for that Cost Center remaining the same at \$133,800.00 which will make the new Total Expenditures for the General Fund \$1,849,550.00. Trustee Lamont supported the motion. Vote on the motion. Yes: Dubre, Hensler, Lamont, Moreau, Trout, and Vallad; No: None; Absent: Hopper. The motion carried by a 6 to 0 vote.**
- \* **Treasurer Dubre moved to change the Fire Fund’s Revenues, the appropriation of the prior year’s Fund Balance from \$75,000.00 to \$25,000.00 which will change the Revenues from \$765,165.00 to \$715,165.00; and under Expenses – changing Fund Reserves Equipment Replacement from \$50,000.00 to \$0 which will leave a new Expense total of \$680,565.00.00. Trustee Lamont supported the motion. Vote on the motion. Yes: Dubre, Hensler, Lamont, Moreau, Trout, and Vallad; No: None; Absent: Hopper. The motion carried by a 6 to 0 vote.**
2. Eliza Lake SAD - Discussion

Per Attorney Need’s memo dated April 6, 2011, residents around Eliza Lake are requesting the Township to set up a special assessment district (“SAD”) for lake improvement and aquatic management, specifically lake weed and algae control. Attorney Need provided information in his memo on the process for establishing an SAD under Act 188. He noted residents actually have two options – to set up a Lake Board (which is a separate municipal corporation) or impose an SAD under Act 188 where the Township collects the funds and is responsible for making sure the funds are spent for the intended purpose. Attorney Need further noted there is enough petition signatures to go forward with the Act 188 SAD process.



Minutes of **REGULAR MEETING**  
Held **April 14, 2011**

Township of Springfield

Laura Moreau, Clerk

---

---

Lake resident Jeff Plonski, 9220 Osprey Bay and President of the Eliza Lake Association was present. He said they are looking to initially collect \$10,175 for weed and algae control. In the past they have gone door to door to collect funds for lake maintenance.

After discussion between the Board and Mr. Plonski, it was determined the lake does not have a Lake Board. Township Board members encouraged Mr. Plonski that it would be better for the residents to establish a Lake Board than for the Township to administer an Act 188 SAD. A Lake Board would give residents more control when making decisions regarding the lake. An Act 188 SAD limits what funds can be used for. The Township could still assist them in setting up the special assessment district, would collect the funds, and then disburse them as directed by the Lake Board. It was noted the Township has informational material which explains Lake Boards that Mr. Plonski can pick up.

Trustee Vallad wanted Mr. Plonski to be aware that residents would also be responsible for Township administrative fees associated with administering an SAD.

Attorney Need briefly explained that to set up a Lake Board, residents would need to submit another petition to the Township and a current lake study would need to be done. He noted a typical Lake Board consists of members appointed by the residents, by the County, and by the Township. Attorney Need noted, however, the Lake Board would have to be established by September for money to be collected on this year's winter tax roll.

Treasurer Dubre suggested that because of the lack of time to establish a Lake Board, the Township could go ahead with an Act 188 SAD for this year. She informed Mr. Plonski a lake study would need to be done specific to weed control for this SAD and a more in-depth study would still be needed to establish the Lake Board. To begin this SAD process a resolution would need to be adopted tonight and a public hearing date set.

It was agreed to set the public hearing for the next regular Board meeting and for that to begin at 7:00pm.

- \* **Clerk Moreau moved to adopt Resolution 2011-03; a Resolution of the Township Board of the Charter Township of Springfield, Tentatively Declaring Its Intention to Establish a Special Assessment District to be Known as Eliza Lake Special Assessment District; and further, to set a date for a public hearing on practicability for Thursday, May 12<sup>th</sup> at 7:00pm. Trustee Vallad supported the motion. Vote on the motion. Yes: Dubre, Hensler, Lamont, Moreau, Trout, and Vallad; No: None; Absent: Hopper. The motion carried by a 6 to 0 vote.**



Minutes of **REGULAR MEETING**  
Held **April 14, 2011**

Township of Springfield

Laura Moreau, Clerk

---

---

At the meeting on May 12<sup>th</sup>, an administrative fee can be determined, district boundaries set, a tentative tax roll will be needed, and Attorney Need will draft an agreement for review specific to handling the SAD. It was noted the public hearing notice will be sent to anyone that would be included in the assessment district.

3. Rotary Park Bridge project

Clerk Moreau noted a letter in the packet from Oakland County Parks describing the replacement of the Rotary Park pedestrian bridge. The bridge replacement was not put in their long range budget planning and they are attempting to get it funded through monetary donations and in-kind donations. They are looking to do the tear down on May 7<sup>th</sup> and the installation of the new one on Davisburg Beautification Day. The Township Board has already agreed to waive \$300 in permit fees and Clerk Moreau suggested a contribution from the Board of \$1,200 to bring the total contribution to \$1,500. She commented the bridge is actually in an Oakland County park but is detrimental to the Township as a safe passage from the downtown area to Mill Pond.

Trustee Hensler agreed the Township should make a contribution but was not sure of how much.

Treasurer Dubre agreed but was thinking of an amount not to exceed \$1,000 (the Township also did not plan for this in its budget). She noted if the Board decides to contribute, she would determine which budget line item to take it from after talking to the Township auditor.

- \* **Clerk Moreau moved to authorize a contribution of \$1,000.00, line item to be determined after concurrence from the Township auditor, to contribute to the Rotary Park pedestrian bridge project in Davisburg. Trustee Vallad supported the motion. Vote on the motion. Yes: Dubre, Hensler, Lamont, Moreau, Trout, and Vallad; No: None; Absent: Hopper. The motion carried by a 6 to 0 vote.**

4. Lumberyard Plan - Discussion

Supervisor Trout commented that attached to his memo dated April 14, 2011, was a proposal from Carlisle/Wortman to develop a site plan for the former lumberyard property. This would provide the Board with some concepts to consider for the property. He noted that in 2010 funds were allocated from the CDBG program to be used for studies related to downtown Davisburg which this would qualify for. The Board would need to authorize to supplement that amount with approximately \$1,800 to come from the planner line item which would not require a budget amendment.

Board members agreed to the request.



Minutes of **REGULAR MEETING**  
Held **April 14, 2011**

Township of Springfield

Laura Moreau, Clerk

- \* **Trustee Lamont moved to accept the proposal from Carlisle/Wortman to develop a site plan for the former lumberyard property in an amount not to exceed \$5,600.00; said funds to be allocated from the 2010 CDBG Fund in the amount of \$3,741.00 and from the General Fund, Consultants Planner line, of the approved 2011 Budget in the amount of \$1,859.00; and to further authorize the Supervisor to carry out and complete the project. Clerk Moreau supported the motion. Vote on the motion. Yes: Dubre, Hensler, Lamont, Moreau, Trout, and Vallad; No: None; Absent: Hopper. The motion carried by a 6 to 0 vote.**

5. The River Church Fees - Discussion

Supervisor Trout noted attached to his memo dated April 14, 2011 was a letter from the River Church requesting a reduction in building permit and plan review fees for changing the use of the former House of Denmark warehouse to an indoor recreation facility for the church. Supervisor Trout noted there is an approved site plan for the building located closer to Holly Road and some of the offices in the warehouse.

Rev. Cliff Powell with the River Church was present. He noted they will not be doing any structural changes to the building, they just want to use it for recreational purposes such as for basketball, volleyball, and running track; there will be no formal assembles there. He believes the CES site plan review fee is excessive, \$7,710, given the building is already there and no changes are proposed. He noted they did pay for the building inspector to come out and do a pre-inspection as suggested by the Planning Commission.

Mike Powell, the Church engineer, was also present and showed the Board a drawing of the facility and that they only anticipate allowing 120 people in at a time to use it. Their plan is to paint lines on the floors and to bring in basketball hoops. The hoops would be on poles anchored to the floor. He reiterated there would be no building improvements. The warehouse would be an accessory use to the primary building upfront. He commented the church would be willing to set up an escrow account that fees could be drawn from once actual amounts are determined.

Fire Chief Oaks commented he still needs to see a plan of the building's fire suppression system and to see it tested. The applicant noted the system has been updated, coded and tagged, and that their fire suppression company is willing to certify to that. When asked, the applicant said the warehouse shares the same pump as the front building but runs separately. Fire Chief Oaks added that the noted fire exits are sufficient.

Clerk Moreau asked about restroom facilities. The applicant said they are already available and pointed them out on the drawing.



Minutes of **REGULAR MEETING**  
Held **April 14, 2011**

Township of Springfield

Laura Moreau, Clerk

---

---

Trustee Vallad agreed \$7,700 is excessive, however, it is important the fire suppression system is inspected and operational and informed the applicant there will probably be administrative fees associated with that and other fees that might be applicable.

Treasurer Dubre agreed an escrow account would be the best way to go but would still require that amount to be \$7,700 for the Township's protection. She also said that once the site plan review fee and any other associated fees have been withdrawn, the building permit fee can be addressed. She stressed that putting that amount of money into the account doesn't mean they won't get some of it back, the intention is they will.

The applicant agreed to the escrow option.

- \* **Treasurer Dubre moved for the Township to set up an escrow account for the River Church in the amount of \$7,700.00 to be used for plan review fees, the potential building permit fee, and any fees related to the fire suppression inspection and final documentation confirming it is operational; the Township will get a break down of fees from CES for the actual time spent on the site plan review and then determine what amount gets charged to the escrow account, an administration fee percentage will also be determined and charged to the account; any balance remaining in the account will either be refunded or go towards any other permit fees required to move forward; at that point a final recommendation on a potential reduction in the building permit fee will be made by the Township Board. Clerk Moreau supported the motion. Vote on the motion. Yes: Dubre, Hensler, Lamont, Moreau, Trout, and Vallad; No: None; Absent: Hopper. The motion carried by a 6 to 0 vote.**

6. FY 2011 Tri-Party Program - Discussion

Supervisor Trout noted a letter from the Road Commission stating the Township has been given a Tri-Party allocation this year of \$16,522. Also attached to his memo is a list of proposed projects the Board could consider however he is recommending at this time the Township reserve these funds.

Board members agreed.

7. Code Enforcement Services Agreement

Supervisor Trout and Treasurer Dubre met with Mr. Carlisle of Carlisle/Wortman and discussed the 2011 CES agreement. Supervisor Trout noted a couple of items were added into the agreement specifying hours and location.



Minutes of **REGULAR MEETING**  
Held **April 14, 2011**

Township of Springfield

Laura Moreau, Clerk

Treasurer Dubre asked about establishing a resident plan review fee and that it should also be included in the agreement.

Board members discussed how to establish the fee. It was decided the fee should be a flat rate consisting of a portion of the fees already set for commercial review of specific items.

It was also decided the agreement should become effective when CES moves into the Township building which is estimated to be before June 1<sup>st</sup>.

- \* **Supervisor Trout moved to approve the agreement for building administration and inspection consulting services with Code Enforcement Services based on tonight's discussion; to authorize the Supervisor and Clerk to execute the agreement and to allow a residential plan review fee of up to 50% of the flat rate now charged for building permits. Trustee Lamont supported the motion. Vote on the motion. Yes: Dubre, Hensler, Lamont, Moreau, Trout, and Vallad; No: None; Absent: Hopper. The motion carried by a 6 to 0 vote.**

8. Disposition of Property

Supervisor Trout referred to his memo dated April 14, 2011. He commented the Township doesn't have a policy for getting rid of Township items that are no longer needed so he is suggesting giving the public the first opportunity to acquire them and then disposing of what's left accordingly. He also attached a sample ad and a list of items to the memo.

Trustee Lamont said this is a good idea; that it appears Supervisor Trout has everything covered.

- \* **Clerk Moreau moved to authorize the Supervisor to publish a notice of the Township's intent to dispose of property and to carry out the disposal plan as proposed in the April 14, 2011 memo from Supervisor Trout. Trustee Lamont supported the motion. Vote on the motion. Yes: Dubre, Hensler, Lamont, Moreau, Trout, and Vallad; No: None; Absent: Hopper. The motion carried by a 7 to 0 vote.**

9. IBC North America - Discussion

Supervisor Trout noted this subject was discussed at a recent Budget Finance Committee meeting and that he and Treasurer Dubre met with people from the County's Economic Development Committee regarding IBC North America wanting to secure funding for expanding their business in Springfield Township.



Minutes of **REGULAR MEETING**  
Held **April 14, 2011**

Township of Springfield

Laura Moreau, Clerk

---

---

Treasurer Dubre explained that IBC is asking for a tax exempt bond status of up to \$5.4 million but that they will be refinancing bonds they already have. They are proposing improvements to the property and some personal property improvements like machinery. They are providing an application that includes language about a tax abatement which would involve an Industrial Facilities Exemption Certificate.

Supervisor Trout noted the Township has done this in the past but has since decided against them and passed a resolution to no longer allow Industrial or Facility Exemption Certificates. Being the given economic times, this might be an issue the Board wants to reconsider; any improvement to this business could be an advantage to the Township. He clarified the tax abatement they are looking for would be 50%, not a full tax abatement. Treasure Dubre further clarified the tax abatement would be for the physical addition to the building only, not of the personal property.

It was Trustee Lamont's opinion to move forward with this without hesitation especially because of the current economic condition. He is always in favor of promoting jobs in the Township and would rather receive 50% of the taxes rather than seeing the building potentially close and get nothing. He noted the decision in 2005 against such exemptions took place in a different economic time.

Treasurer Dubre asked Attorney Need if it was acceptable to use the State's application given the Township doesn't have one. She also stated the Township can impose restrictions and specify rules regulating the personal property application, length of time, etc. which can be outlined in the Industrial Facilities Exemption Certificate Agreement.

Clerk Moreau felt it was at least worth looking into.

Treasurer Dubre said at this point they should move forward and will bring back more information to the Board.

Attorney Need noted that because the Board has decided to move forward, it basically reverses the old decision and no formal action is necessary regarding the 2005 resolution.

Trustee Vallad commented the original objection to these districts was municipalities were using them to steal jobs away from other municipalities. He commented he is not opposed to some form of tax exemption but wants them to be shorter in length and wants more accountability.

Treasure Dubre concluded this is not so much the promise of creating jobs but creating additional value to a structure, whether it be through an addition or through purchasing additional operating equipment. This would add a great deal of value to this community's tax base and help retain jobs.



Minutes of **REGULAR MEETING**  
Held **April 14, 2011**

Township of Springfield

Laura Moreau, Clerk

10. New Proposed Ordinances - Discussion

Supervisor Trout commented that Sergeant Willis has asked the Township to consider adopting two new ordinances, one to regulate solicitors and one to further address animal control. Attorneys Need and Hamameh submitted a memo dated April 6, 2011 addressing this request and provided sample ordinances from Independence Township for the Board to review.

Attorney Need noted the Township had considered solicitation licensing in the past but decided not to go forward with it. As far as animal control, there is a Zoning Ordinance provision but it deals more with non-domestic animals. Sergeant Willis is looking for something that addresses vicious domestic type animals and animals that create a nuisance. Attorney Need said if the Board is interested in pursuing one or both of these, he would have Attorney Hamameh take a closer look at the Independence Township ordinance language which he noted Municode has already gone over.

Clerk Moreau commented on an incident in her neighborhood and said that, while the ordinance would be difficult to enforce, it would be a good thing to give deputies the ability to do something about solicitors who create problems.

Sergeant Willis was present and noted how difficult it is to enforce problems with solicitors and it has become more of a problem recently. Right now the only thing they can do is offer their presence and suggest the solicitors move on. As far as animal control, more residents have been complaining about dogs at large and they have no way to police that.

Trustee Lamont said he also had a problem with solicitors at his residence and feels there needs to be something enforceable so the sheriffs can do their job.

Trustee Vallad expressed concern about the sheriff's manpower, by the time a sheriff is called to a location, the solicitor could be gone.

Attorney Need was asked to have Attorney, Lisa Hamameh prepare the ordinance for First Reading at the May Board meeting.

11. DTE Tree Planting Grant

Supervisor Trout informed the Board the Township was awarded a \$2,000 grant from the DTE Energy Foundation Tree Planting program. He noted the Township would have to match that amount if it chooses to accept it. Per Supervisor Trout's memo dated April 14, 2011, the grant would be used to enhance the southwest corner of the Davisburg/Dixie intersection in conjunction with the signal improvements. He is asking the Board if they feel this would be a worthwhile undertaking.



Minutes of **REGULAR MEETING**  
Held **April 14, 2011**

Township of Springfield

Laura Moreau, Clerk

---

---

Trustee Vallad wanted to make sure the plantings would not obstruct the “clear vision corners”. Supervisor Trout replied he believes they would be in compliance.

Board agreed to go forward.

- \* **Trustee Vallad moved that the Township accept the DTE grant in the amount of \$2,000.00; and that the Township match the Tree Foundation Planting grant in the amount of \$4,200.00 from Contingency in the General Fund budget; and further authorize the Supervisor to execute the grant agreement and to carry and complete the project. Clerk Moreau supported the motion. Vote on the motion. Yes: Dubre, Hensler, Lamont, Moreau, Trout, and Vallad; No: None; Absent: Hopper. The motion carried by a 6 to 0 vote.**

**Public Comment:**

Supervisor Trout told people as they are leaving to look at the Energy Challenge display in the library showcase which Property Manager Forst and Fire Chief Oaks put together to show some of the energy efficiency improvements that were made through EECGB. Also, he reminded everyone about Spring Clean Up Day on May 14<sup>th</sup> and Davisburg Beautification Day on May 21<sup>st</sup>.

**Adjournment:**

Hearing no other business, Supervisor Trout adjourned the meeting at 10:19 pm.

---

Mike Trout, Township Supervisor

---

Laura Moreau, Township Clerk

# Charter Township of Springfield

## RESOLUTION

2011-02

### Resolution to approve Holly Area Youth Assistance membership

WHEREAS, Holly Area Youth Assistance has been a primary prevention program serving and located in the geographic area of the Holly Area School District since 1963; and

WHEREAS, it is augmented by contributions from the Townships of Groveland, Holly, Rose and Springfield, the Village of Holly and the Oakland County Circuit Court-Family Division, which permits operation of an office with casework staff and

WHEREAS, the efforts of numerous citizen volunteers provide significant service to the youth of the greater Holly area in projects promoting the prevention of juvenile delinquency, child neglect and child abuse;

NOW, THEREFORE BE IT RESOLVED that Springfield Township hereby supports the Holly Area Youth Assistance Board of Directors and approves its following new member: Debbie Miller, Rose Township Clerk.

AYES: Dubre, Hensler, Lamont, Moreau, Trout, Vallad

NAYS: None

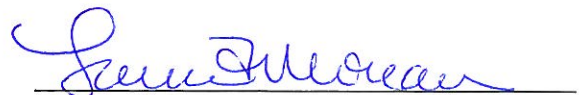
ABSTENTIONS: None

ABSENT: Hopper

THE RESOLUTION WAS DECLARED ADOPTED.

STATE OF MICHIGAN     )  
  )ss  
COUNTY OF OAKLAND    )

I, Laura Moreau, the duly qualified and elected Clerk of the Charter Township of Springfield, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board of Trustees held on April 14, 2011 the original of which is on file in my office.



Laura Moreau, Clerk

**Charter Township of Springfield  
RESOLUTION  
2011-03**

**Resolution of the Township Board of the Charter Township of Springfield, tentatively  
declaring its intention to establish a Special Assessment District to be known as  
*ELIZA LAKE SPECIAL ASSESSMENT DISTRICT***

At the regular meeting of the Township Board of the Charter Township of Springfield, Oakland County, Michigan (the "Township"), held in the Township Hall on the 14<sup>th</sup> day of April 2011, at 7:30 p.m.

PRESENT: Dubre, Hensler, Lamont, Moreau, Trout, Vallad

ABSENT: Hopper

The following preamble and resolution were offered by Moreau and supported by Trout.

**WHEREAS**, the Charter Township of Springfield, Oakland County, Michigan, has received a petition requesting the establishment of a special assessment district to finance weed and algae control in Eliza Lake and;

**WHEREAS**, the Charter Township of Springfield has reviewed plans showing the improvement, the location thereof and an estimate of the cost thereof, and ;

**WHEREAS**, the Charter Township of Springfield is in receipt of such plans and estimates of costs, the same having been filed with the Township Clerk,

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. In accordance with Public Act 188 of 1954, as amended, the Township Board of the Charter Township of Springfield, Oakland County, Michigan, hereby tentatively declares its intention to finance the Eliza Lake Special Assessment District to provide service to that portion of the Township described in attached Exhibit A. The Township Board tentatively designates the Special Assessment District against which the cost of the improvement is to be assessed as being that portion of the Charter Township of Springfield described in "Exhibit A" attached hereto and made a part hereof.



**ELIZA LAKE  
TENTATIVE SPECIAL ASSESSMENT DISTRICT**

**EXHIBIT A**

PARCEL #	PROPERTY ADDRESS	OWNER 1	OWNER 2	MAILING ADDRESS			LAKE FF	EST. GIS LAND AREA
U -07-09-101-017	9200 OSPREY BAY CR	HOOLIHAN, PATRICK D		9200 OSPREY BAY CR	DAVISBURG	MI 48350-1717	512	2.08
U -07-09-101-018	9220 OSPREY BAY CR	PLONSKI, JEFFREY L		9220 OSPREY BAY CR	DAVISBURG	MI 48350-1717	287	1.51
U -07-09-101-019	9240 OSPREY BAY CR	MCCARTY, DENNIS	MCCARTY, ELAINE A	9240 OSPREY BAY CR	DAVISBURG	MI 48350-1717	289	1.77
U -07-09-101-020	9260 OSPREY BAY CR	VANHECKE, THOMAS	VANHECKE, ELIZABETH	9260 OSPREY BAY CR	DAVISBURG	MI 48350-1717	314	1.77
U -07-09-101-021	9280 OSPREY BAY CR	AQUINO, MILDRED B	AQUINO, CRISOSTOMO	9280 OSPREY BAY CR	DAVISBURG	MI 48350-1717	305	1.62
U -07-09-101-022	9300 OSPREY BAY CR	BARRY, ADAM		9300 OSPREY BAY CR	DAVISBURG	MI 48350-1719	156	1.03
U -07-09-101-023	9320 OSPREY BAY CR	MADARY, ANTHONY	MADARY, CAROL ANN	9320 OSPREY BAY CR	DAVISBURG	MI 48350-1719	97	0.92
U -07-09-101-024	11929 OSPREY BAY RD	SZCZEPKOWSKI, THOMAS	SZCZEPKOWSKI, DENISE	11929 OSPREY BAY RD	DAVISBURG	MI 48350-1733	51	1.54
U -07-09-101-025	11875 OSPREY BAY RD	HARDING, CURT		5129 OLD HAVERHILL RD	GRAND BLANC	MI 48439-8758	195	1.42
U -07-09-101-026	11829 OSPREY BAY RD	SATA, KUNDAN B		1985 LONG POINTE DR	BLOOMFIELD HILLS	MI 48302	173	0.92
U -07-09-101-027	11805 OSPREY BAY RD	CERNY, KEN		7289 WILLIAMS LAKE RD	WATERFORD	MI 48329	172	1.08
U -07-09-101-028	11781 OSPREY BAY RD	BARRY, ADAM H		9300 OSPREY BAY CR	DAVISBURG	MI 48350-1719	173	0.99
U -07-09-101-029	11757 OSPREY BAY RD	HUGGARD, SARA	HUGGARD, JACOB	11757 OSPREY BAY RD	DAVISBURG	MI 48350-1730	163	0.81
U -07-09-101-030	11733 OSPREY BAY RD	PETRAUSKAS, LAURA	DIETZE, DAVID A	11733 OSPREY BAY RD	DAVISBURG	MI 48350-1730	161	0.79
U -07-09-101-031	11709 OSPREY BAY RD	FLORY, THOMAS J		11709 OSPREY BAY RD	DAVISBURG	MI 48350-1730	313	1.69
U -07-09-151-004	9070 TINDALL	AVEY, THEODORE R	AVEY, LYNN L	PO BOX 27	DAVISBURG	MI 48350	565	1.47
U -07-09-151-005	9060 TINDALL	VANTUYL, L B		PO BOX 265	DAVISBURG	MI 48350-0265	113	1.37
U -07-09-151-006	9056 TINDALL	STERNEMANN, MICHAEL J	STERNEMANN, JANE H	9056 TINDALL	DAVISBURG	MI 48350-1638	293	3.76
U -07-09-151-007	8880 RACHAEL	WEE, JEFF E	WEE, IRENE Y	8880 RACHAEL	DAVISBURG	MI 48350	79	1.45
U -07-09-151-008	8850 RACHAEL	UTSLER, JOSEPH W	UTSLER, ANNETTE	8850 RACHAEL	DAVISBURG	MI 48350	147	1.58
U -07-09-151-009	8820 RACHAEL	BEACH, PEGGY - IRRV TRUST		34502 SHOREWOOD ST	CHESTERFIELD	MI 48047-4409	212	1.46
U -07-09-151-010	8790 RACHAEL	ARNDT, HELEN R		8790 RACHAEL	DAVISBURG	MI 48350	179	1.39
U -07-09-151-011	8760 RACHAEL	GRAVES, GARY E	GRAVES, CINDY S	8760 RACHAEL	DAVISBURG	MI 48350	191	1.45

**ELIZA LAKE  
TENTATIVE SPECIAL ASSESSMENT DISTRICT**

**EXHIBIT A**

PARCEL #	PROPERTY ADDRESS	OWNER 1	OWNER 2	MAILING ADDRESS			LAKE FF	EST. GIS LAND AREA	
U -07-09-151-012	8730 RACHAEL	MILLER, DAVID N	MILLER, VIRGINIA	8730 RACHAEL	DAVISBURG	MI 48350	221	1.97	
U -07-09-151-013	8700 RACHAEL	GOTTSCHALK, WILLIAM P	GOTTSCHALK, PATRICIA A	8700 RACHAEL	DAVISBURG	MI 48350	450	2.04	
U -07-09-151-014	8670 RACHAEL	BRODERICK, MARK	BRODERICK, AIMEE	8670 RACHAEL	DAVISBURG	MI 48350	85	1.48	
U -07-09-176-003	11352 ELY	VANNATTA, KAY	VANNATTA, LANCE C	11352 ELY	DAVISBURG	MI 48350	875	15.87	
U -07-09-176-004	11490 ELY	ADOLPH, WILLIAM E		11490 ELY	DAVISBURG	MI 48350	296	1.97	
U -07-09-326-004	11520 ELY	HILLMAN, RICHARD H	HILLMAN, CHRISTINE C	11520 ELY	DAVISBURG	MI 48350-1701	196	3.13	
U -07-09-326-005	11540 ELY	RABAUT, PAUL T	RABAUT, BETTY A	11540 ELY	DAVISBURG	MI 48350-1701	200	2.93	
U -07-09-326-006	11550 ELY	GARNETT, JACK L	GARNETT, PATRICIA A	11550 ELY	DAVISBURG	MI 48350-1701	259	1.17	
U -07-09-326-007	11580 ELY	RITINS, ILMARS	RITINS, BARBARA	11580 ELY	DAVISBURG	MI 48350-1701	94	1.42	
U -07-09-326-009	8690 MAXI	WALSH, JASON	WALSH, MEREDITH	8690 MAXI	DAVISBURG	MI 48350-1715	250	1.53	
U -07-09-326-010	8670 MAXI	TINES, CHARLES	TINES, JANET	8670 MAXI	DAVISBURG	MI 48350-1715	203	1.24	
U -07-09-326-011	8650 MAXI	HARRY, DANIEL	HARRY, JUNE M	PO BOX 146	DAVISBURG	MI 48350	181	1.33	
U -07-09-326-013	8699 MAXI	HEMAN, ARTHUR	HEMAN, ROSE MARY	8699 MAXI	DAVISBURG	MI 48350-1716	147	1.27	
<b>TOTAL PARCELS</b>	<b>36</b>						<b>TOTALS:</b>	<b>8,597</b>	<b>71.22</b>



Minutes of REGULAR MEETING  
Held April 14, 2011  
Township of Springfield

Laura Moreau, Clerk

<b>BILLS PRESENTED FOR PAYMENT:</b>	<b>GENERAL FUND</b>
Petty Cash	\$ 32.12
Oakland Schools	886.69
Carol Jones	267.94
Quill (2)	295.85
Vicki Sievers	34.68
Mike Trout	225.00
Reserve Account ( Postage)	1,500.00
Oakland County Treasurer	174.75
Pitney Bowes	59.00
Blue Care Network	5,634.95
Sherman Publications, Inc. (3)	446.40
Smith's Disposal	<u>300.00</u>
<b>TOTAL</b>	<b>\$ 9,857.38</b>
<b>Additional Disbursements:</b>	
Allegra Print & Imaging	\$ 46.70
UNUM	303.67
Zero Waste USA	342.35
Mechanical Comfort, Inc.	4,870.00
Kerton Lumber	118.58
Mat Rental Service	50.75
Smith's Disposal	65.00
Suburban Office & Janitorial	160.76
AC Tire & Service Center, Inc.	31.41
Consumers Energy	1,723.42
Verizon Wireless	110.10
Quill	28.49
Adkison, Need & Allen, PLLC	3,994.83
Kieft Engineering, Inc.	3,000.00
Road Commission for Oakland County	275.03
Absolute Building Maintenance	2,735.00
American United Life	21.22
Cardmember Services	158.37
Carlisle/Wortman Assoc.	450.00
Clarkston Community Awards	10.00
Coffee Break, Inc.	71.90
DTE Energy – Street Lighting	2,181.25
DTE Energy	1,320.79
Eastern Michigan University	1,000.00
Eastman Fire Protection, Inc.	65.91
Laura Moreau	14.62



Minutes of REGULAR MEETING  
Held April 14, 2011  
Township of Springfield

Laura Moreau, Clerk

Mechanical Comfort, Inc.	50.98
Oakland County	44,532.00
Oakland County Parks & Rec.	1,000.00
Oakland Schools	17.50
OCE Imagistics, Inc.	344.07
Paetec	799.12
Petty Cash	51.42
Pitney Bowes	78.31
Quill	66.47
Springfield Twp. Parks & Rec.	248.18
Unicare	<u>180.59</u>
<b>TOTAL</b>	<b>\$ 70,518.79</b>
<b><u>GRAND TOTAL</u></b>	<b><u>\$ 80,376.17</u></b>

<b>BILLS PRESENTED FOR PAYMENT:</b>	<b>FIRE FUND</b>
Apollo Fire Apparatus Repair	\$ 49.51
Atherton Road Sales & Service	116.95
Holly Automotive Supply	269.97
Comcast	53.95
Consumers Energy	92.39
DTE Energy	444.26
Marlan Hillman	214.23
Kerton Lumber	39.74
McKay's Hardware	19.49
Michigan Water Conditioning	22.50
Suburban Office & Janitorial	58.72
Systematic	87.50
AT&T (2)	183.87
Blue Care Network	1,486.47
Oakland County Treasurer	<u>176.27</u>
<b>TOTAL</b>	<b>\$ 3,315.82</b>

**Additional Disbursements:**

Unum	\$ 88.00
Consumers Energy (2)	828.71
Oakland County Sheriff's Dept.	1,608.67
Road Commission for Oakland County	618.73
Atherton Road Sales & Service (2)	229.43
Comcast	79.17
DTE Energy (3)	680.33
Kerton Lumber (2)	12.16
Nextel Communications	78.09



Minutes of REGULAR MEETING  
Held April 14, 2011  
Township of Springfield

Laura Moreau, Clerk

Trace Analytics, Inc.	225.00
Unicare	52.26
Witmer Public Safety Group, Inc.	<u>186.98</u>
<b>TOTAL</b>	<b>\$ 4,687.53</b>
<b><u>GRAND TOTAL</u></b>	<b><u>\$ 8,003.35</u></b>

<b>BILLS PRESENTED FOR PAYMENT:</b>	<b>POLICE FUND</b>
Oakland County Treasurer	<u>\$ 390.22</u>
<b>TOTAL</b>	<b>\$ 390.22</b>

<b>Additional Disbursements:</b>	
Oakland County Sheriff's Dept.	\$ 120,680.53
Verizon Wireless	<u>36.57</u>
<b>TOTAL</b>	<b>\$ 120,717.10</b>
<b><u>GRAND TOTAL</u></b>	<b><u>\$ 121,107.32</u></b>

<b>BILLS PRESENTED FOR PAYMENT:</b>	<b>CABLE TV FUND</b>
General Fund	<u>\$ 273.50</u>
<b>TOTAL</b>	<b>\$ 273.50</b>

<b>Additional Disbursements:</b>	
Verizon Wireless	\$ 51.59
General Fund	265.08
Nextel Communications	<u>40.99</u>
<b>TOTAL</b>	<b>\$ 357.66</b>
<b><u>GRAND TOTAL</u></b>	<b><u>\$ 631.16</u></b>

<b>BILLS PRESENTED FOR PAYMENT:</b>	<b>CIVIC CENTER DEBT FUND</b>
None	<u>\$ 0.00</u>
<b>TOTAL</b>	<b>\$ 0.00</b>

<b>Additional Disbursements:</b>	
NONE	<u>\$ 0.00</u>
<b>TOTAL</b>	<b>\$ 0.00</b>
<b><u>GRAND TOTAL</u></b>	<b><u>\$ 0.00</u></b>

<b>BILLS PRESENTED FOR PAYMENT:</b>	<b>BUILDING DEPT FUND</b>
Ron Shelton	\$ 181.68
Doug Weaver	230.75
Tim Koerber	73.13
Charles B. Warner	<u>425.75</u>
<b>TOTAL</b>	<b>\$ 911.31</b>



Minutes of REGULAR MEETING  
Held April 14, 2011  
Township of Springfield

Laura Moreau, Clerk

**Additional Disbursements:**

Carlisle/Wortman Assoc.		\$ <u>3,728.00</u>
	<b>TOTAL</b>	<b>\$ <u>3,728.00</u></b>
	<b><u>GRAND TOTAL</u></b>	<b><u>\$ <u>4,639.31</u></u></b>

**BILLS PRESENTED FOR PAYMENT:**

**LAKE IMPROVEMENT  
FUND**

None		\$ <u>0.00</u>
	<b>TOTAL</b>	<b>\$ <u>0.00</u></b>

**Additional Disbursements:**

<i>Waumegah Lake</i>		
Harrietta Hills Trout Farm		\$ 4,000.44
<i>Dixie Lake</i>		
Progressive AE		\$ <u>2,250.00</u>
	<b>TOTAL</b>	<b>\$ <u>6,250.44</u></b>
	<b><u>GRAND TOTAL</u></b>	<b><u>\$ <u>6,250.44</u></u></b>

**BILLS PRESENTED FOR PAYMENT:**

**SOFTWATER LAKE  
FUND**

PLM Lake & Land Management Corp.		\$ <u>400.00</u>
	<b>TOTAL</b>	<b>\$ <u>400.00</u></b>

**Additional Disbursements:**

NONE		\$ <u>0.00</u>
	<b>TOTAL</b>	<b>\$ <u>0.00</u></b>
	<b><u>GRAND TOTAL</u></b>	<b><u>\$ <u>400.00</u></u></b>

**GRAND TOTAL FOR ALL FUNDS** **\$ 226,047.06**

**ELECTED OFFICIALS REIMBURSEMENT THROUGH PAYROLL**

Mike Trout – Medical Reimbursement		\$ <u>485.02</u>
	<b>TOTAL</b>	<b>\$ <u>485.02</u></b>