

SPRINGFIELD TOWNSHIP BOARD MEETING
November 10, 2011
SYNOPSIS

CALL TO ORDER: 7:30 p.m. by Supervisor Walls

PLEDGE OF ALLEGIANCE

ROLL CALL

AGENDA ADDITIONS & CHANGES: Added New Business – Consider local proposal at Presidential Primary

PUBLIC COMMENT: None

CONSENT AGENDA:

- a) Approved Minutes: October 25, 2011 Special Workshop Meeting and October 13, 2011 Regular Meeting with bills and additional disbursements of \$377,187.24
- b) Accepted October 2011 Treasurer's Report
- c) Received October 2011 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Police, Fire, Assessing, IT and Comp Time Report
- d) Authorized payment of bills as amended, totaling \$26,969.78
- e) Authorized attendance at 2012 MTA Conference and set budget of up to \$400 per attendee
- f) Received First Reading: Amendment to Ordinance 15-A Traffic Code Ordinance and authorize Clerk to publish for Second Reading
- g) Adopted Resolution to waive Recapture of 2009 CDBG Funds and authorize Supervisor to complete and submit Waive Recapture form
- h) Reappointed Dean Baker and William Leddy to the Planning Commission, terms ending November, 2014 and reappointed Dean Baker to the Zoning Board of Appeals, term ending November, 2014

PUBLIC HEARINGS:

1. 2012 Budgets – Presented 2012 proposed budgets: No comments received

OLD BUSINESS:

1. Second Reading: Amendment to Zoning Ordinance 26, Article XI-OS District - Adopted amendment
2. Second Reading: Amendment to Zoning Ordinance 26, Article II – Family - Adopted Amendment
3. Second Reading: Amendment to Ordinance 42 – Parks and Recreation - Adopted amendment
4. Second Reading: Amendment to Ordinance 47 – Metroparks – Adopted amendment
5. Propose Endowment Fund Agreement: Board Review and approval – Approved draft agreement received from Springfield Sit Action Committee with addition of attorney clarifying that fund monies can be used for bank charges directly related to the fund

NEW BUSINESS:

1. Proposed 2012 Budgets: Adopted 2012 Budgets as follows: General Fund: Revenue \$2,088,100, Expense \$2,059,050; Fire Fund: Revenue \$817,000, Expense \$716,500; Police Fund: Revenue \$1,596,000, Expense \$1,593,700; Parks & Recreation Fund: Revenue \$578,176, Expense \$578,176; Parks & Recreation Restricted Stewardship Fund: Revenue \$1,000, Expense \$1,000; Cemetery Fund: Revenue \$700, Expense \$700; Lake Improvement Fund: Revenue \$261,200, Expense \$261,200; Softwater Lake Improvement Fund: Revenue \$15,000, Expense \$15,000; Eliza Lake Improvement Fund; Revenue \$15,000, Expense \$15,000; Cable TV Fund: Revenue \$129,900, Expense \$129,900; Building Department Fund; Revenue \$70,700, Expense \$67,150; Civic Center Debt Fund: Revenue \$371,000, Expense \$369,000; Softwater Sewer SAD: Revenue \$121,000, Expense \$121,000
2. Township Medical Plan: Review/Renew Plan, Discuss employee contribution, address Publicly Funded Health Insurance Act – Determined to continue same health insurance plan with no employee contribution. Moved to opt-out of Publicly Funded Health Insurance Act.
3. Appointment to Zoning Board of Appeals – Accepted resignation from Jim Carlton and appointed Virginia Fishbach to remainder of term ending 12/31/2012
4. Purchase a 48 port Power Over Ethernet switch – Approved purchase, cost not to exceed \$2,300
5. Consider Local Proposal at Presidential Primary – Board determined not to present local proposal at February 28 Presidential Primary
6. Convene to closed session re: Attorney Client Privilege – Entered closed session at 9:53. Reconvened to open session at 10:10. Authorized Supervisor and attorney to proceed as discussed in closed session

PUBLIC COMMENT: None

ADJOURNMENT: 10:11 pm

Laura Moreau, Clerk



Minutes of **REGULAR MEETING**
Held **November 10, 2011**

Township of Springfield

Laura Moreau, Clerk

Call to Order: Supervisor Walls called the November 10, 2011 Regular Meeting of the Springfield Township Board to order at 7:30 pm at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, MI 48350.

Roll Call:

Board Members Present

Collin Walls	Township Supervisor
Laura Moreau	Township Clerk
Jamie Dubre	Township Treasurer
Judy Hensler	Township Trustee
David Hopper	Township Trustee
Roger Lamont	Township Trustee
Dennis Vallad	Township Trustee

Board Members Not Present

None

Others Present

Greg Need	Township Attorney
Mike Forst	Property Manager
Vicki Sievers	Township Assessor

Pledge of Allegiance

Agenda Additions & Changes:

Clerk Moreau asked to replace New Business #5 with Consider Local Proposal at the Presidential Primary and to move the Closed Session to item #6. There were no objections to this change.

Public Comment: None

Consent Agenda:

* **Trustee Hopper moved to approve the Consent Agenda as presented. Trustee Vallad supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Vallad, and Walls; No: None; Absent: None. The motion carried by a 7 to 0 vote.**

- a) Approve Minutes: October 25, 2011 Special Budget Workshop Meeting and October 13, 2011 Regular Meeting with bills and additional disbursements of \$377,187.24



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- b) Accept October 2011 Treasurer's Report
- c) Receipt of November 2011 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Police, Fire, CDBG, Assessing, IT and Comp Time Report
- d) Authorized payment of bills as presented, totaling \$26,969.78
- e) Authorized attendance at 2012 MTA Conference and set budget of up to \$400 per attendee
- f) Receive First Reading: Amendment to Ordinance 15-a Traffic Code Ordinance and authorize Clerk to publish for Second Reading
- g) Adopt Resolution to waive Recapture of 2009 CDBG Funds and authorize Supervisor to complete and submit Waiver Recapture form
- h) Reappoint Dean Baker and William Leddy to the Planning Commission, terms ending November, 2014 and reappoint Dean Baker to the Zoning Board of Appeals, term ending November, 2014

Receipt of Communications: None

Public Hearings:

1. 2012 Budgets

Supervisor Walls opened the public hearing at 7:33 pm. He explained how the budget worksheets were laid out. He went over each budget noting major increases and decreases in revenues and expenses from the previous year. He noted that tax revenue continues to decrease and the biggest concern is with the Police Fund - unless a future millage is passed to keep the present level of service, funds will have to be transferred out of the General Fund.

Treasurer Dubre commented that \$268,000 is projected to be transferred in 2012 to the Police Fund and if a millage is not passed that can be used in 2013, over \$300,000 will have to be transferred to maintain the same level of service. She also noted that 10% of State shared revenue and 10% of the cable franchise fees are diverted to the Police Fund that do not appear as a direct transfer into the fund.

Treasurer Dubre asked about setting a budget for the Parks Stewardship Fund. Supervisor Walls said, yes, to allocate \$1,000 for both revenue and expenses.



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A member of the audience asked how many police officers are on duty during a 24 hour period. The response was 2 per shift not including the Sergeant or the Patrol Investigator.

Hearing no other questions or comments, Supervisor Walls closed the public hearing at 8:11pm.

Old Business:

1. Second Reading: Amendment to Zoning Ordinance 26, Article XI-OS District

Supervisor Walls commented the amendment is to add churches as a use permitted under Special Conditions in the Office-Service zoning district.

- * **Trustee Hopper moved to adopt amendments to Ordinance No. 26 specifically to amend Article XI – Office-Service, Section 11.02 Principle Uses Permitted Subject to Special Conditions which is hereby amended by adding #7. Churches; and to authorize the Clerk to publish the Notice of Adoption as prescribed by law. Trustee Vallad supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Vallad, and Walls; No: None; Absent: None. The motion carried by a 7 to 0 vote.**

2. Second Reading: Amendment to Zoning Ordinance 26, Article II - Family

Supervisor Walls explained the amendment is a change in definitions, specifically the definition of “Family”, amending it to more consistent with case law.

- * **Trustee Hopper moved to adopt amendments to Ordinance No. 26 specifically to Article II – Definitions, the definition of Family, which is hereby amended as published and to authorize the Clerk to publish the Notice of Adoption of said amendment to take effect as prescribed by law. Trustee Vallad supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Vallad, and Walls; No: None; Absent: None. The motion carried by a 7 to 0 vote.**

3. Second Reading: Amendment to Ordinance 42 – Parks and Recreation

Supervisor Walls explained this is a proposed amendment to the Township’s Parks and Recreation Land Ordinance which prohibits commercial solicitation in parks areas unless the activity is approved by or a part of a park activity.



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Laura Moreau, Clerk

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- * **Clerk Moreau moved to adopt the amendments to Ordinance No. 42, Ordinance Establishing Regulations for the Use of Park and Recreation Lands with Springfield Township, as published for second reading and to authorize the Clerk to publish the Notice of Adoption; said amendment to take effect upon publication. Trustee Lamont supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Vallad, and Walls; No: None; Absent: None. The motion carried by a 7 to 0 vote.**

4. Second Reading: Amendment to Ordinance 47 – Metroparks

This amendment is to the ordinance regulating the conduct of Metropark visitors. Supervisor Walls noted this applies to Springfield because part of Indian Springs Metropark is located in the Township. The amendments are as follows: swimming or bathing is prohibited unless in properly designated areas; the current prohibition of possession of firearms, etc. is amended that nothing in this provision shall preempt a State law that allows the carrying but not discharging of firearms; the provision regulating animals in areas other than those that are designated adds leader dogs, guide dogs and assistance dogs or dogs under the control of the Authority to be allowed without any special conditions; regarding off road vehicles – the amendment changes the name of the State regulation that controls off road vehicles; and the amendment to the Disorderly Conduct provision changes the title of Park Ranger to Police Officer.

Clerk Moreau clarified that dogs are allowed in the Metroparks as long as their owners follow the leash law. There was some confusion as to the way the Public Notice had to be written.

- * **Trustee Vallad moved to adopt the amendments to Ordinance No. 47, An Ordinance to Regulate General Conduct of Metropark Visitors; specific amendments to Section 1, Section 2, Section 6, Section 9, and Section 13, as described at tonight’s meeting; and to authorize the Clerk to publish the Notice of Adoption; said amendments to be effective upon publication. Trustee Hopper supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Vallad, and Walls; No: None; Absent: None. The motion carried by a 7 to 0 vote.**

5. Proposed Endowment Fund Agreement: Board review and approval

Supervisor Walls noted the item before the Board is whether or not to accept the funds when they become available and to discuss the draft agreement. The funds are referred to as the Springfield Natural Areas Preservation Endowment Fund.



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Nancy Strole was present, President of the Springfield Site Action Committee, 11990 Davisburg Road. She commented this is a result of the efforts of Springfield Township residents and officials to get a “Superfund Site” cleaned up. This effort led to the ability to establish an endowment fund specifically for Springfield Township for the conservation of its natural resources. She and SSAC are looking forward to the Board’s consideration and approval. Ms. Strole also noted the agreement has been approved by the Parks Commission at its October meeting.

Treasurer Dubre asked how much money was in the fund. Ms. Strole responded in the mid six figures.

Treasurer Dubre was concerned about the auditing cost for the endowment fund itself, there could be no expenditures allocated to cover that cost. Clerk Moreau said she consulted the Township auditor about this who said there would be no cost to audit it since there would be very little to no account activity.

Treasurer Dubre was also concerned about bank fees that might be charged for accounts with no activity, dormancy fees, how would those be covered. Otherwise she had no objections.

Trustee Vallad had a question regarding #10 of the agreement, the last line appeared to be rather threatening regarding potential court action if SSAC perceived there could be probable or imminent action leading to a violation of the agreement. Attorney Need expounded on the language and said he was ok with it.

Treasurer Dubre wanted it noted that if there are any bank fees directly related to the endowment fund itself, that they were to come from that fund. Attorney Need will come up with language to address this to be added to the agreement.

- * **Supervisor Walls moved to approve the draft agreement from SSAC dated November 8, 2011 as to form, with the addition of the Township Attorney clarifying that the Township can utilize endowment funds for bank charges directly related to the fund and that final signatures on the agreement will take place when there is notice the funds are available but before the actual transfer. Trustee Vallad supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Vallad, and Walls; No: None; Absent: None. The motion carried by a 7 to 0 vote.**



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New Business:

1. Proposed 2012 Budgets
 - * **Treasurer Dubre moved to adopt the 2012 General Fund budget as presented with revenues at \$2,088,100.00 and expenses at \$2,059,050.00. Trustee Lamont supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Vallad, and Walls; No: None; Absent: None. The motion carried by a 7 to 0 vote.**
 - * **Treasurer Dubre moved to adopt the 2012 Fire Fund budget as presented with revenues at \$817,000.00 and expenses at \$716,500.00. Trustee Lamont supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Vallad, and Walls; No: None; Absent: None. The motion carried by a 7 to 0 vote.**
 - * **Treasurer Dubre moved to adopt the 2012 Police Fund budget as presented with revenues at \$1,596,000.00 and expenses at \$1,593,700.00. Trustee Lamont supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Vallad, and Walls; No: None; Absent: None. The motion carried by a 7 to 0 vote.**
 - * **Treasurer Dubre moved to adopt the 2012 Parks & Recreation Fund budget as presented with revenues and expenses at \$578,176.00. Trustee Lamont supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Vallad, and Walls; No: None; Absent: None. The motion carried by a 7 to 0 vote.**
 - * **Treasurer Dubre moved to adopt the 2012 Stewardship Fund as discussed with revenues and expenses at \$1,000.00. Trustee Lamont supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Vallad, and Walls; No: None; Absent: None. The motion carried by a 7 to 0 vote.**
 - * **Treasurer Dubre moved to adopt the 2012 Cemetery Fund budget as presented with revenues and expenses at \$700.00. Trustee Lamont supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Vallad, and Walls; No: None; Absent: None. The motion carried by a 7 to 0 vote.**



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- * **Treasurer Dubre moved to adopt the 2012 Lake Improvement Fund budget as presented with revenues at \$269,100.00 and expenses at \$261,200.00. Trustee Lamont supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Vallad, and Walls; No: None; Absent: None. The motion carried by a 7 to 0 vote.**
 - * **Treasurer Dubre moved to adopt the 2012 Softwater Lake Improvement Fund budget as presented with revenues and expenses at \$15,000.00. Trustee Lamont supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Vallad, and Walls; No: None; Absent: None. The motion carried by a 7 to 0 vote.**
 - * **Treasurer Dubre moved to adopt the 2012 Eliza Lake Improvement Fund budget as presented with revenues and expenses at \$15,000. Trustee Lamont supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Vallad, and Walls; No: None; Absent: None. The motion carried by a 7 to 0 vote.**
 - * **Treasurer Dubre moved to adopt the 2012 Cable TV Fund budget as presented with revenues at \$129,900.00 and expenses at \$129,900.00. Trustee Lamont supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Vallad, and Walls; No: None; Absent: None. The motion carried by a 7 to 0 vote.**
 - * **Treasurer Dubre moved to adopt the 2012 Building Department Fund budget as presented with revenues at \$70,700.00 and expenses at \$67,150.00. Trustee Lamont supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Vallad, and Walls; No: None; Absent: None. The motion carried by a 7 to 0 vote.**
 - * **Treasurer Dubre moved to adopt the 2012 Civic Center Debt Fund budget as presented with revenues at \$371,000.00 and expenses at \$369,000.00. Trustee Lamont supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Vallad, and Walls; No: None; Absent: None. The motion carried by a 7 to 0 vote.**
 - * **Treasurer Dubre moved to adopt the 2012 Softwater Sewer Special Assessment District Debt Service budget as presented with revenues and expenses at \$121,000.00. Trustee Lamont supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Vallad, and Walls; No: None; Absent: None. The motion carried by a 7 to 0 vote.**



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2. Township Medical Plan: Review/Renew Plan, Discuss employee contribution, address Publicly Funded Health Insurance Act

Supervisor Walls noted this is a 3 part discussion. The first part is a review of the renewal or change of the Township health insurance plan. Clerk Moreau provide a chart and memo presenting options.

After reviewing the information and options, Board Members agreed it's a good idea to look at different options but do not want to change the current plan.

There was no action taken, the Township will renew the current plan.

Regarding the Publicly Funded Health Insurance Act contribution – Supervisor Walls noted that during budget workshop discussion, the Board talked about opting out. The Act is Public Act 152 of 2011. This Act is sometimes referred to as the 80/20 provision where employees must pay for at least 20% of the Township's, or the municipalities, total health insurance cost, the Act also has an option for minimum Township contribution limits for single, two person, and family coverage; and the Act also includes a provision for “opting out” which has to be done every year. Supervisor Walls commented the opinion of the Board during the budget workshop was to opt out.

Trustee Hopper asked if anything additional had to be done other than opting out. Supervisor Walls said, no, the Board just has to take the action and reminded everyone it has to be done every year. If no action is taken the State will impose the “Hard Cap” provision.

- * **Supervisor Walls moved, in accordance with Section 8 of Public Act 152 of 2011 commonly referred to as the Publicly Funded Health Insurance Act, that Springfield Township exempt itself from the requirements of the Act; said motion is made in recognition of the history of Springfield Township's successful efforts to reduce the cost of Township employee health care long before the State mandate. Clerk Moreau supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Vallad, and Walls; No: None; Absent: None. The motion carried by a 7 to 0 vote.**

Supervisor Walls said there was also discussion at the budget workshop of possible employee contributions towards their health care cost in anticipation of a significant increase in rates. He noted, however, a significant increase did not take place.

Supervisor Walls commended employees who made their comments known directly to the Board, especially those who typically would not consider doing so.



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Laura Moreau, Clerk

Treasurer Dubre concurred the increase came in far less than expected so did not believe it would be prudent to ask for an employee contribution.

Clerk Moreau agreed and referred to some historical data and analysis she provided to the Board. At one point health care costs and yearly increases were significant which is why employees had to make contributions in the past. Based on the lower than expected renewal rates, downgraded HMO plan and total Township savings she sees no justification for it now.

No Action taken.

3. Appointment to Zoning Board of Appeals

Supervisor Walls commented that Jim Carlton served the Township for 18 years and is announcing his resignation from the ZBA effective October 19th. The Board is being asked to accept Mr. Carlton's resignation and to approve the recommendation to appoint Virginia Fischbach to fill his vacancy. He noted that her resume was attached to the recommendation and that the Board interviewed her to fill the Supervisor's vacancy.

Trustee Hopper thanked Mr. Carlton for his long service.

- * **Trustee Hopper moved to accept Jim Carlton's resignation from the Zoning Board of Appeals and to formally appoint Virginia Fischbach to the Zoning Board of Appeals for the remainder of Mr. Carlton's term which expires December 31, 2012. Trustee Vallad supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Vallad, and Walls; No: None; Absent: None. The motion carried by a 7 to 0 vote.**

4. Purchase a 48 Port Power Over Ethernet switch

Supervisor Walls commented the switch for the computer network that was purchased approximately a year ago was full. The recommendation is to add a Power Over Ethernet switch for a cost of approximately \$2,240.00 rather than purchasing a similar switch to last year's for \$700. The Power Over Ethernet switch would be needed should the Township have to upgrade the phone system which was discussed at the last Board meeting.

Trustee Lamont expounded that any new phone system that's voice over internet protocol will have reduced operating costs in the long term, all the expense would be up front. If the Township is considering a new phone system, it should be voice over internet protocol.



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Clerk Moreau was concerned that the Township just purchased a switch last year and now another one is needed. She questioned the need for a Power Over Ethernet switch when the Board has not yet determined to upgrade the phone system. She reiterated she is not in favor of a new phone system until it is absolutely required. Trustee Lamont responded that given the Township's current size, it won't need another switch unless there is a lot of unforeseen growth. He said he is also not eager to step into a new phone system yet.

Treasurer Dubre said she would rather purchase the more expensive switch now, due to last month's discussion, a new phone system is going to be needed at some future point.

Trustee Vallad asked if peg fees could be used to purchase the switch? Treasurer Dubre said, no, it would not be part of the cable network.

Trustee Hensler was in favor of the more expensive switch and was also not ready to get a new phone system.

Trustee Hopper concurred and said if something should happen to the current phone system, the Township would be a little closer to being ready for it.

It was decided the expense would come out of Civic Center Operations Repair and Maintenance.

- * **Trustee Vallad moved to authorize the purchase of the 48 Port switch for the computer room as outlined in the email dated November 7, 2011, at a cost not to exceed \$2,300.00; funds to be applied from the Civic Center Operations cost center under Repair and Maintenance. Treasurer Dubre supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Vallad, and Walls; No: Moreau; Absent: None. The motion carried by a 6 to 1 vote.**

5. Consider Local Proposal at the Presidential Primary

Clerk Moreau provided information in reference to possibly adding a Police Fund millage to the February Presidential Primary ballot. She was not in favor of doing so and listed some of the negatives for doing so in her memo, however she wanted the Board to know there was that option.

The Board was in agreement the February ballot was not the time to do it – there would not be enough time to properly present it to the voting public, an additional ballot would have to be added to the election; a significant cost would be incurred; and it was noted that it doesn't want to appear as though the Township was trying to push something through.



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Laura Moreau, Clerk

Putting the question on the August or November ballot would give residents ample time to make a choice.

6. Convene to closed session re: Attorney Client Privilege

* **Supervisor Walls moved to go into closed session to discuss a matter with the Township Attorney under Attorney Client Privilege. Trustee Hopper supported the motion. Roll Call Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Vallad, and Walls; No: None; Absent: None. The motion carried by a 7 to 0 vote.**

Reconvene in open session at 10:10pm.

* **Treasurer Dubre moved to authorize the Supervisor and the Attorney to proceed as discussed in closed session. Trustee Lamont supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Vallad, and Walls; No: None; Absent: None. The motion carried by a 7 to 0 vote.**

Public Comment: None

Adjournment:

Hearing no other business, Supervisor Walls adjourned the meeting at 10:12pm.

Collin Walls, Township Supervisor

Laura Moreau, Township Clerk

Charter Township of Springfield

RESOLUTION

2011-20

Resolution to Waive Recapture of Community Development Block Grant Funds

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) mandates that Community Development Block Grant (CDBG) balances not exceed 1.5 times the current program year allocation sixty (60) days prior to the end of the program year (February 28th); and

WHEREAS, the Oakland County Board of Commissioners adopted a policy allowing communities to protect funds from their two most recent program years to help comply with this regulation; and

WHEREAS, all unobligated 2009 and older funds are at risk of recapture December 31, 2011; and

WHEREAS, **Springfield Township** may protect unobligated 2009 funds from recapture for one additional year by requesting a waiver; and

WHEREAS, a separate Waiver request form must be submitted for each 2009 line item to the Manager of the Oakland County Community & Home Improvement Division no later than **December 1, 2011**.

NOW THEREFORE, BE IT RESOLVED, that Springfield Township hereby requests to waive recapture of 2009 CDBG funds as follows:

Account Number	Project Name	Amount
731227	Minor Home Repair	\$14,611.00

Motion by: Hopper

Supported by: Vallad

Voting Yea: Dubre, Hensler, Hopper, Lamont, Moreau, Vallad and Walls

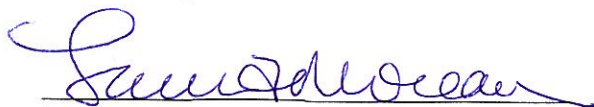
Voting Nay: None

Abstaining: None

Absent: None

MOTION CARRIED

I, Laura Moreau, the duly elected Clerk of Springfield Township, Oakland County, MI do hereby certify that the above is a true copy of a resolution adopted by the Township Board at a meeting held on November 10, 2011 at which time a quorum was present.



Laura Moreau, Clerk

REGULAR MEETING

November 10, 2011

Township of Springfield

Laura Moreau, Clerk

BILLS PRESENTED FOR PAYMENT:

GENERAL FUND

Charter Township of Independence	\$ 3,000.00
Hubbell, Roth & Clark, Inc.	270.00
Michigan Assoc. of Planning	35.00
BS&A Software (2)	1,930.00
Oakland County Chapter MTA	60.00
Erin A. Mattice	192.50
Resource Data Systems Corp.	2,640.00
Oakland County Clerk's Assoc.	30.00
Davisburg Rotary	100.00
Petty Cash	38.20
Quill	199.40
Ryan Lee Trecce	7.20
Bill Leddy	162.40
Vicki Sievers	10.00
Coffee Break Service, Inc.	72.25
American Water	21.25
Weingartz (2)	1,204.98
Mechanical Comfort, Inc.	465.00
Clarkston Paper	107.51
Premier Electronics	147.76
Adkison, Need & Allen PLLC	4,753.33
Verizon Wireless	193.44
TOTAL	\$ 15,640.22

BILLS PRESENTED FOR PAYMENT:

FIRE FUND

Allen-Hope & Assoc.	\$ 40.00
Apollo Fire Equipment	279.05
Comcast	53.95
C&S Motors, Inc.	126.45
Flag Poles, ETC.	250.00
Marlan Hillman	214.23
Kerton Lumber	40.36
Lessors	106.40
Mazza Auto Parts	236.77
McKay's Hardware	38.24
W. Joe Miller	700.00
Michigan Water Conditioning	22.50
Quill (3)	228.22

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Suburban Office & Janitorial	74.96
Technology Solutions, Inc.	875.00
United Communications Corp.	<u>205.07</u>
TOTAL	\$ 3,491.20

BILLS PRESENTED FOR PAYMENT:	POLICE FUND
Verizon Wireless	<u>\$ 104.14</u>
TOTAL	\$ 104.14

BILLS PRESENTED FOR PAYMENT:	CABLE TV FUND
General Fund	<u>\$ 273.50</u>
TOTAL	\$ 273.50

BILLS PRESENTED FOR PAYMENT:	CIVIC CENTER DEBT FUND
None	<u>\$ 0.00</u>
TOTAL	\$ 0.00

BILLS PRESENTED FOR PAYMENT:	BUILDING DEPT FUND
Ron Shelton	\$ 488.48
Doug Weaver	240.50
Tim Koerber	208.65
Charles B. Warner	732.88
Petty Cash	<u>18.00</u>
TOTAL	\$ 1,688.51

BILLS PRESENTED FOR PAYMENT:	LAKE IMPROVEMENT FUND
<i>Dixie Lake</i>	
Soil and Materials Engineers, Inc. (2)	\$ 5,628.04
<i>Waumegah Lake</i>	
Oakland County	<u>144.17</u>
TOTAL	\$ 5,772.21

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Laura Moreau, Clerk

BILLS PRESENTED FOR PAYMENT:

**SOFTWATER LAKE
FUND**

None

\$ 0.00

TOTAL

\$ 0.00

GRAND TOTAL FOR ALL FUNDS

\$ 26,969.78

ELECTED OFFICIALS REIMBURSEMENT THROUGH PAYROLL

None

\$ 0.00

TOTAL

\$ 0.00



ADDITIONAL DISBURSEMENTS – OCTOBER 2011

For Approval at November 10, 2011

Township of Springfield

Laura Moreau, Clerk

Additional Disbursements:	GENERAL FUND
Adkison, Need & Allen, PLLC	\$ 4,215.96
Mark's Homes	300.00
Microcenter	818.94
J&M Window Cleaning	225.00
AC Tire & Service Center, Inc.	447.50
Mike LaLone, Inc.	85.00
Mister Mat Rental Service	50.75
Weingartz	27.50
Lighting Supply Co.	585.53
Suburban Office & Janitorial	166.36
Mechanical Comfort, Inc.	336.00
All N One Lawn Care	530.00
Stauder, Barch & Assoc., Inc.	400.00
Consumers Energy	140.80
American Water	143.00
Paetec	802.58
Resource Data Systems Corp.	5,277.99
Pontem Software	476.25
Carlisle/Wortman Assoc, Inc.(2)	1,820.00
Springfield Twp. Parks & Rec. (2)	85,247.05
Pitney Bowes (3)	791.00
UNUM	303.67
Unicare	161.09
Absolute Building Maintenance	2,735.00
Smith's Disposal	65.00
DTE Energy (2)	1,324.09
Grainger	168.32
Auburn Oaks, Inc.	2,000.00
Poopy's Potties, LLC	195.00
Municipal Code Corp.	2,450.00
Erin A. Mattice	70.00
Lynn Harrison	175.00
American United Life Insurance	23.31
Michigan Assoc. of Municipal Clerks	60.00
Groveland Auto Service	109.99
Arlene Badgley	153.72
Vicki Sievers	300.28
Quill (3)	309.09
OCE Imagistics, Inc.	322.18



ADDITIONAL DISBURSEMENTS – OCTOBER 2011

For Approval at November 10, 2011

Township of Springfield

Laura Moreau, Clerk

Oakland County Road Commission	256.95
DTE Energy – Street Lighting	2,121.10
Cardmember Services	2,469.23
Hewlett Packard Company	1,729.00
Collin Walls	162.40
Beverly Shaver	162.40
Neil Wilson	<u>160.80</u>
TOTAL	\$ 120,874.83

Additional Disbursements:	FIRE FUND
All N One Lawn Care	\$ 110.00
UNUM	88.00
Unicare	52.26
AT&T	398.02
Battery Products, Inc.	136.15
DTE Energy (2)	436.74
Harvey Sorensen	125.00
Oakland County Road Commission	860.11
Comcast	79.17
Nextel Communication	75.30
Oakland County Sheriff's Dept.	<u>1,649.67</u>
TOTAL	\$ 4,010.42

Additional Disbursements:	POLICE FUND
Oakland County Sheriff's Dept.	<u>\$ 128,961.09</u>
TOTAL	\$ 128,961.09

Additional Disbursements:	CABLE FUND
General Fund	\$ 492.35
Nextel Communications	<u>40.99</u>
TOTAL	\$ 533.34

Additional Disbursements:	CIVIC CTR DEBT FUND
JP Morgan Chase Bank	<u>\$ 54,058.34</u>
TOTAL	\$ 54,058.34



ADDITIONAL DISBURSEMENTS – OCTOBER 2011

For Approval at November 10, 2011

Township of Springfield

Laura Moreau, Clerk

Additional Disbursements:	BUILDING FUND
Carlisle/Wortman Assoc., Inc.	\$ 3,548.00
TOTAL	\$ 3,548.00

Additional Disbursements:	LAKE IMPROVEMENT FUND
<i>Waumegah</i>	
DTE Energy	\$ 793.51
Aqua Weed Control, Inc.	3,982.50
<i>Dixie Lake</i>	
Progressive AE	2,250.00
Judy Hensler	112.95
<i>Big Lake</i>	
Aquest (2)	3,312.00
TOTAL	\$ 10,450.96

Additional Disbursements:	SOFTWATER LAKE FUND
State of Michigan	\$ 400.00
TOTAL	\$ 400.00

<u>GRAND TOTAL-ADDL. DISB.-ALL FUNDS</u>	\$322,836.95
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