

**SPRINGFIELD TOWNSHIP BOARD MEETING**  
**January 13, 2011**  
**SYNOPSIS**

**CALL TO ORDER:** 7:30 p.m. by Supervisor Trout

**PLEDGE OF ALLEGIANCE**

**AGENDA ADDITIONS & CHANGES:** Add New Business #5, Ridgewood Tri-Party Invoice

**PUBLIC COMMENT:** None

**CONSENT AGENDA:**

- a) Approved Minutes: November 29, 2010 Budget Workshop and December 9, 2010 Regular Meeting with bills and additional disbursements of \$305,515.20
- b) Accepted December Treasurer's Report
- c) Received December 2010 Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Fire and IT
- d) Authorized payment of bills as presented, totaling \$135,232.99
- e) Authorized Clerk to execute Interlocal Agreement with Oakland County for Ballot Layout and Programming Services
- f) Adopted Resolution 2011-01 designating and recognizing the Springfield Township Park Commission as the intended and appropriate entity for operation, management and stewardship of Springfield Township's recently acquired 71.6 +/- acre property known as Wilderness Estates (P.I. # 07-21-101-008) located between Andersonville and Clark Roads
- g) Authorized Treasurer to transfer \$100,000 from General Civic Center Capital account to unallocated General account, transfer \$25,000 from unallocated General account to the General Road account, and transfer \$25,000 from the unallocated General account to newly established Building & Equipment account
- h) Received Communications and placed on file

**PUBLIC HEARINGS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

1. Credit Card Policy amendment - Approved policy amendment and adopted resolution
2. Wilderness Estates property encroachment - Authorized attorney to draft notification to property owner requiring removal of encroachment within 6 months
3. Clinton River Watershed Council 2011 Annual Membership Dues – Authorized payment of 2011 dues
4. Southeast Michigan Council of Governments (SEMCOG) 2011 Annual Membership Dues – Authorized payment of 2011 dues
5. Ridgewood Tri-Party Invoice – Authorized payment of \$1800 from tri-party funds and \$1800 from road fund provided that Road Commission of Oakland County provide a detailed project closeout report

**PUBLIC COMMENT:** Nancy Strole, 11990 Davisburg Rd, complimented Board on how it handled the property encroachment issue. On behalf of Springfield Site Action Committee, Ms. Strole thanked the Board for acquiring the Wilderness Estates property.

**ADJOURNMENT:** 8:08 p.m.

Laura Moreau, Clerk



Minutes of **REGULAR MEETING**  
Held **January 13, 2011**

Township of Springfield

Laura Moreau, Clerk

**Call to Order:** Supervisor Trout called the January 13, 2011 Regular Meeting of the Springfield Township Board to order at 7:30 pm at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, MI 48350.

**Pledge of Allegiance**

Members of Boy Scout Troop 192 presented the colors and led the Pledge of Allegiance.

**Roll Call:**

**Board Members Present**

Laura Moreau	Township Clerk
Jamie Dubre	Township Treasurer
Judy Hensler	Township Trustee
David Hopper	Township Trustee
Roger Lamont	Township Trustee
Mike Trout	Township Supervisor
Dennis Vallad	Township Trustee

**Board Members Not Present**

None

**Others Present**

Greg Need	Township Attorney
Mike Forst	Property Manager
Charles Oaks	Township Fire Chief

**Agenda Additions & Changes:**

Supervisor Trout requested to add New Business #5 - Ridgewood Tri-Party Project invoice. There were no objections.

**Public Comment:**

None

**Consent Agenda:**

Supervisor Trout reported he spoke to Sgt. Willis who apologized for not having his report, he was off due to the birth of his first child. Sgt. Willis will include a year-end report along with his monthly report next month.

- \* **Clerk Moreau moved to approve the Consent Agenda as published. Trustee Lamont supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Trout, and Vallad; No: None; Absent: None. The motion carried by a 7 to 0 vote.**



Minutes of **REGULAR MEETING**  
Held **January 13, 2011**

Township of Springfield

Laura Moreau, Clerk

- a) Approval of Minutes: November 29, 2010 Budget Workshop and December 9, 2010 Regular Meeting with bills and additional disbursements of \$305,515.20
- b) Acceptance of December Treasurer's Report
- c) Receipt of December 2010 Reports: Building Electrical, Plumbing, Mechanical, Ordinance, Fire and IT
- d) Authorize payment of bills as presented, totaling \$135,232.99
- e) Authorize Clerk to execute Interlocal Agreement with Oakland County for Ballot Layout and Programming Services
- f) Adopt Resolution 2011-01 designating and recognizing the Springfield Township Park Commission as the intended and appropriate entity for operation, management and stewardship of Springfield Township's recently acquired 71.6+1-acre property known as Wilderness Estates (P.I.07-21-101-008) located between Andersonville and Clark Roads
- g) Authorize Treasurer to transfer \$100,000 from General Civic Center Capital account to unallocated General account, transfer \$25,000 from unallocated General account to the General Road account, and transfer \$25,000 from the unallocated General account to newly established Building & Equipment account

**Receipt of Communications**

- Memo received from Oakland County Clerk/Register of Deeds office regarding Resolution #10315 – Department of Health and Human Services/Homeland Security Division – Outdoor Warning System Expansion
- Letter received from Oakland County Clerk/Register of Deeds office regarding Resolution #10336 – Sheriff's Office – Standard Law Enforcement Services Agreement

**Public Hearing:**

None

**Old Business:**

None



Minutes of **REGULAR MEETING**  
Held **January 13, 2011**

Township of Springfield

Laura Moreau, Clerk

---

---

**New Business:**

1. Credit Card Policy amendment

Supervisor Trout noted the Township's Credit Card policy needed to be revised to allow the Property Manager use of the Township credit card for Township business. Included in the packet was recommended language.

- \* **Supervisor Trout moved to approve the revised Credit Card Use policy and adopt the Resolution as presented. Trustee Lamont supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Trout, and Vallad; No: None; Absent: None. The motion carried by a 7 to 0 vote.**

2. Wilderness Estates property encroachment

Clerk Moreau informed the Board that one of the issues left to take care of to complete the property transaction and to meet the terms of the agreement is to address a 29.2' encroachment from the adjacent property. The property located at 11850 Andersonville Road, as shown on the ALTA survey, encroaches the Wilderness Estates property on the southwest portion with a post and rail fence and by maintaining the lawn between the fence and property line. Per Attorney Need's letter dated December 22, 2010, the Board needs to decide whether to notify the property owner of the encroachment and record a document with the Register of Deeds or require the owner to move the fence. It was noted the said property has a sale pending.

Trustee Hopper was in favor of putting the property owner on notice and feels the fence is in front of the right-of-way line, does not feel it is doing harm where it is and is ok with the mowing as long as it stays to that. His recommendation would be to direct the attorney to draft something and file it with the County.

The rest of the Board members agreed the fence is not harming anything but to let it stay would be setting a precedent. Further given that the property is pending sale, now would be a good time to ask that the fence be removed. It was also suggested the Township could possibly work with the property owner to relocate it.

- \* **Clerk Moreau moved to authorize the Township Attorney to draft appropriate language to notify the property owners at 11850 Andersonville Road of the 29.2' property encroachment into the Township owned property known as Wilderness Estates and to record this instrument with the Register of Deeds and to notify the property owner to work with the Township to have the fence and encroachment**



Minutes of **REGULAR MEETING**  
Held **January 13, 2011**

Township of Springfield

Laura Moreau, Clerk

---

---

**remedied within six (6) months. Treasurer Dubre supported the motion. Vote on the motion. Yes: Dubre, Hensler, Lamont, Moreau, Trout, and Vallad; No: Hopper; Absent: None. The motion carried by a 6 to 1 vote.**

3. Clinton River Watershed Council 2011 Annual Membership Dues

Clerk Moreau commented the Annual dues are for a government membership and noted that again this year the dues have been discounted by 10% in light of economic conditions. Attached to her memo dated January 6, 2011 was a summary from the Council of their 2010 accomplishments which included educational programs and other efforts to identify, clean up, and protect water quality. The Board needs to decide if it wants to maintain the membership which would afford the Township certain privileges and would also help support and protect the Clinton River Watershed. She was in favor of authorizing payment.

Trustee Vallad agreed it would be appropriate to continue the Township's association with CRWC.

- \* **Trustee Hopper moved to authorize payment of the 2011 Annual Membership dues for the Clinton River Watershed Council in the amount of \$225.00. Trustee Vallad supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Trout, and Vallad; No: None; Absent: None. The motion carried by a 7 to 0 vote.**

4. Southeast Michigan Council of Governments (SEMCOG) 2011 Annual Membership Dues

Supervisor Trout commented SEMCOG does provide numerous services and seminars as outlined in his memo dated January 5, 2011 and the Township again had the opportunity to participate on their Transportation Advisory Committee. It was his opinion the dues are a lot, \$1,555.00, but believes the Township does get value from them; that it is a good idea to be part of this regional partnership.

Treasurer Dubre noted she was hesitant last year but agreed to it at that time. She does not support it this year. The dues are a lot of money and is not sure what the Township receives is worth the money. She added that some of their information can still be obtained if the Township is not a member.

Trustee Hensler said she was torn at this point and wanted to hear what other Board members had to say. She was surprised at the amount.



Minutes of **REGULAR MEETING**  
Held **January 13, 2011**

Township of Springfield

Laura Moreau, Clerk

Trustee Hopper concurred with Treasurer Dubre - a lot can be gotten from their website. He does not feel there is a benefit to the Township.

It was Trustee Lamont's opinion there has been some benefit from being a SEMCOG member. They do send out a lot of informational notices and newsletters similar to CRWC. He told the Board they need to consider what being a part of a greater group of communities might afford the Township when things such as grants and/or pathways come up. He believes the membership would give the Township more strength with the County and State governments; we could be passing up some possibilities. He does agree it is a lot of money.

Treasurer Dubre responded that being a part of MTA is more beneficial, it is geared more towards what the Township stands for and also works with the County and State and believes it is a better value.

Trustee Vallad also pointed out SEMCOG's association with the Federal government, being a member would give the Township "more pull" in this area as well and could, through its regional planning, make up for the dues. He also noted they have been sending out more information that has been more pertinent to rural areas such as Springfield.

Supervisor Trout agreed. Their Federal Aide Committee helped get the Township in the "pipeline" for paving Oakhill Road. He also noted that he has been part of the Transportation Advisory Committee and if the Township does not participate, will not be included in those discussions or on policy and environmental issues which is a big part of what they do.

- \* **Supervisor Trout moved to approve the SEMCOG dues in the amount of \$1,555.00 for the calendar year 2011. Trustee Lamont supported the motion. Roll call vote on the motion. Yes: Vallad, Lamont, Trout, Moreau; No: Hopper, Dubre, Hensler; Absent: None. The motion carried by a 4 to 3 vote.**

5. Ridgewood Tri-Party Project invoice

Supervisor Trout reported the Ridgewood Road/Clark Road project went over budget approximately \$5,000. He noted there are funds available in the Tri Party Fund Agreement which would require the Township to pay a third of the amount due. It was his opinion the project turned out very well, it corrected the drainage issue and should also address some maintenance issues.

Treasurer Dubre agreed it came out well but was concerned that it went over budget and the contractor ended up paving more down Ridgewood and less down Clark which was not



Minutes of **REGULAR MEETING**  
Held **January 13, 2011**

Township of Springfield

Laura Moreau, Clerk

---

---

what was initially approved. She would like something in writing as to why the project was changed and why the cost was higher especially given the fact they would have had to remove more trees down Clark Road had they continued the paving there. She commented this isn't an appropriate way to handle a project however it won't be worth it for the Township to dispute it. She was disappointed they didn't pave further up Clark Road that would have taken care of another issue which is why she initially approved the project.

Clerk Moreau agreed the Township does have to pay the invoice and deserves an explanation, more than the e-mail, that justifies the project's overrun. She asked the Supervisor to request something with more detail from the Road Commission.

- \* **Trustee Hopper moved to authorize payment of the increase in the Ridgewood Road and Clark Road project in the amount of \$5,400.00 using available tri-party funds and \$1,800.00 from the Road Fund providing the Road Commission provides the Township with a more detailed break down covering changes in the scope of the project and cost overruns. Trustee Lamont supported the motion. Roll call vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Trout, and Vallad; No: None; Absent: None. The motion carried by a 7 to 0 vote.**

**Public Comment:**

Nancy Strole, 11990 Davisburg Rd., commented the Board made a wise decision regarding the Wilderness Estates encroachment issue, it will be in the best interest of the Township and the potential new property owner to have the fence removed. She also thanked the Board again for its part in acquiring the Wilderness Estates property, it is a wonderful opportunity and a wonderful site for all residents of Springfield Township.

**Adjournment:**

Hearing no other business, Supervisor Trout adjourned the meeting at 8:08 pm.

---

Mike Trout, Township Supervisor

---

Laura Moreau, Township Clerk

# Charter Township of Springfield

## RESOLUTION

2011-01

**Resolution designating Springfield Township Parks and Recreation Commission as entity for operation, management and stewardship of Wilderness Estates property, and establishing restricted stewardship fund.**

WHEREAS, the Charter Township of Springfield recently purchased a parcel of land known as Wilderness Estates (P.I. 07-21-101-008) located between Andersonville and Clark roads, comprised of approximately 71.6 acres and including a high quality natural resource ecosystem along the headwaters of the Shiawassee River; and

WHEREAS, purchase of the property was made possible through a donation to Springfield Township of \$285,000 by North Oakland Headwaters Land Conservancy from an endowment fund established by the Springfield Site Action Committee, a group of Springfield Township residents, for the specific purpose of natural resource conservation in Springfield Township; and

WHEREAS, the donation requires that of the total \$285,000 contribution, that \$30,000 (along with any accumulated interest from the \$30,000) be set aside for the ongoing stewardship of the property; and

WHEREAS, the donation was made with the clear intent that the property would be developed, managed and used as a Park Preserve for low impact access and for passive outdoor recreation activities consistent with the documented high natural resource value of the property; and

WHEREAS, Springfield Township imposed upon itself use restrictions on the property and deeded a 1% ownership interest to the Springfield Site Action Committee as an enforcement mechanism, consistent with the donor's intent.

NOW, THEREFORE, BE IT RESOLVED: That the Springfield Township Board of Trustees appreciates and understands the intended use of the property and, therefore, designates and recognizes the Springfield Township Parks and Recreation Commission as the appropriate entity for operation, management and stewardship of the recently-acquired 71.6+/- acre property (P.I. 07-21-101-008) located between Andersonville and Clark roads: the Parks and Recreation Commission being subject to any and all management requirements or use restrictions in effect for the property.

FURTHER RESOLVED: That Springfield Township establish an account initially comprised of \$30,000, for which any accumulated interest will be retained within the account: the use of the account being limited to on-going stewardship of the property consistent with its documented Conservation Values, its intended and restricted use, and as proposed for expenditure by the Springfield Township Parks and Recreation Commission for direct costs such as labor, materials and contracted services.

AYES: Dubre, Hensler, Hopper, Lamont, Moreau, Trout and Vallad

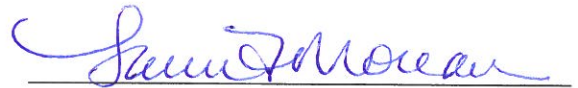
NAYS: None

ABSTENTIONS: None

THE RESOLUTION WAS DECLARED ADOPTED.

STATE OF MICHIGAN     )  
  )ss  
COUNTY OF OAKLAND    )

I, Laura Moreau, the duly qualified and elected Clerk of the Charter Township of Springfield, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board of Trustees held on January 13, 2011 the original of which is on file in my office.



Laura Moreau, Clerk



Minutes of REGULAR MEETING  
Held January 13, 2011  
Township of Springfield

Laura Moreau, Clerk

<b>BILLS PRESENTED FOR PAYMENT:</b>	<b>GENERAL FUND</b>
Quill	\$ 51.89
MiCTA	100.00
Petty Cash	41.16
Patricia Colloto (2)	137.88
O.C.A.T.S.	60.00
Erin A. Mattice	140.00
Coffee Break Service, Inc.	33.00
Chris Benedict	33.90
Allegra Print & Imaging	46.70
Cutter's Edge Engraving	102.45
Resource Data Systems Corp.	4,000.00
Sherman Publications, Inc.	206.40
Mike Trout	3,061.50
Karen Binasio	431.05
Smith's Disposal	65.00
Weingartz	355.25
UNUM	<u>303.67</u>
<b>TOTAL</b>	<b>\$ 9,169.85</b>
<b>Additional Disbursements:</b>	
Absolute Building Maintenance	\$ 2,735.00
Adkison, Need & Allen PLLC	5,292.48
American United Life Insurance	21.22
Cardmember Services	808.62
Carlisle/Wortman Assoc. (2)	3,170.00
Cutter's Edge Engraving	15.25
DTE Energy – Street Lighting	2,181.25
DTE Energy (2)	1,531.48
Erin A. Mattice	70.00
ESRI	1,300.00
Lynn Harrison	70.00
Oakland County Chapter MTA (2)	80.00
Mat Rental Service	50.50
Oakland County Clerks Assoc.	25.00
Oakland County Treas. Office	2,677.65
OCE Imagistics, Inc.	252.90
Paetec	785.13
Quill (11)	417.61
Patrick Lyons	300.00
Road Comm. For Oakland County	183.40
Semcog	1,555.00



Minutes of **REGULAR MEETING**  
Held January 13, 2011  
Township of Springfield

Laura Moreau, Clerk

SECMAA	45.00
Springfield Twp. Parks & Rec.	218.28
Unicare	192.68
Weingartz (3)	1,148.85
Michigan Municipal Treasurers Assoc.	<u>50.00</u>
<b>TOTAL</b>	<b>\$ 25,177.30</b>
<b><u>GRAND TOTAL</u></b>	<b><u>\$ 34,347.15</u></b>

<b>BILLS PRESENTED FOR PAYMENT:</b>	<b>FIRE FUND</b>
Kerton Lumber	\$ 5.27
AT&T (2)	180.69
Business Micro Resource Corp.	300.00
Holly Automotive Supply	27.14
Mazza Auto Parts	130.35
Office Depot	341.90
Roland J. Segal	45.00
Suburban Office & Janitorial	190.13
Advance Wireless Telecom	605.70
West Shore Fire (2)	114,550.00
North Oakland Mutual Aid Assoc.	3,000.00
Michigan Water Conditioning	22.50
Lessors (3)	105.08
Marlan Hillman	214.23
Comcast (2)	129.11
American Messaging	167.17
UNUM	<u>88.00</u>
<b>TOTAL</b>	<b>\$ 120,102.27</b>

**Additional Disbursements:**

AT&T	205.57
Clarkston Glass Service, Inc.	40.00
Comcast	79.15
Consumers Energy (3)	1,427.99
DTE Energy (2)	675.65
Genesys Occup. Health Network	340.00
Kerton Lumber Co.	15.79
Moore Medical	337.45
Nextel Communications	74.12
Oakland County Sheriff's Dept.	1,608.67
Road Commission for Oakland County	424.94



Minutes of REGULAR MEETING  
Held January 13, 2011  
Township of Springfield

Laura Moreau, Clerk

Trace Analytics, Inc.	6.00
Unicare	52.26
West Shore Fire, Inc.	<u>39.00</u>
<b>TOTAL</b>	<b>\$ 5,326.59</b>
<b><u>GRAND TOTAL</u></b>	<b><u>\$ 125,428.86</u></b>

<b>BILLS PRESENTED FOR PAYMENT:</b>	<b>POLICE FUND</b>
None	<u>\$ 0.00</u>
<b>TOTAL</b>	<b>\$ 0.00</b>

<b>Additional Disbursements:</b>	
Oakland County Sheriff's Dept.	<u>\$ 125,465.75</u>
<b>TOTAL</b>	<b>\$ 125,465.75</b>
<b><u>GRAND TOTAL</u></b>	<b><u>\$ 125,465.75</u></b>

<b>BILLS PRESENTED FOR PAYMENT:</b>	<b>CABLE TV FUND</b>
General Fund	\$ 273.50
Micro Center	<u>1,259.92</u>
<b>TOTAL</b>	<b>\$ 1,533.42</b>

<b>Additional Disbursements:</b>	
Cardmember Services	\$ 110.27
Nextel Communications	40.99
General Fund	<u>253.18</u>
<b>TOTAL</b>	<b>\$ 404.44</b>
<b><u>GRAND TOTAL</u></b>	<b><u>\$ 1,937.86</u></b>

<b>BILLS PRESENTED FOR PAYMENT:</b>	<b>CIVIC CENTER DEBT FUND</b>
None	<u>\$ 0.00</u>
<b>TOTAL</b>	<b>\$ 0.00</b>

<b>Additional Disbursements:</b>	
None	<u>\$ 0.00</u>
<b>TOTAL</b>	<b>\$ 0.00</b>
<b><u>GRAND TOTAL</u></b>	<b><u>\$ 0.00</u></b>

<b>BILLS PRESENTED FOR PAYMENT:</b>	<b>BUILDING DEPT FUND</b>
Lewis Benfield	\$ 107.00
Ron Shelton	213.85
Doug Weaver	217.75
Tim Koerber	150.48
Charles B. Warner	<u>383.50</u>
<b>TOTAL</b>	<b>\$ 1,072.58</b>



Minutes of REGULAR MEETING  
Held January 13, 2011  
Township of Springfield

Laura Moreau, Clerk

**Additional Disbursements:**

Carlisle/Wortman Assoc.		\$ 3,500.00
	<b>TOTAL</b>	<b>\$ 3,500.00</b>
	<b><u>GRAND TOTAL</u></b>	<b><u>\$ 4,572.58</u></b>

**BILLS PRESENTED FOR PAYMENT:**

**LAKE IMPROVEMENT  
FUND**

*Big Lake*

Aquest Corp.		\$ 3,312.00
--------------	--	-------------

*Waumegah Lake*

DTE Energy		<u>42.87</u>
------------	--	--------------

<b>TOTAL</b>		<b>\$ 3,354.87</b>
--------------	--	--------------------

**Additional Disbursements:**

*Waumegah Lake*

Auto Owners Insurance		\$ 702.00
-----------------------	--	-----------

State of Michigan		800.00
-------------------	--	--------

*Dixie Lake*

Progressive AE		2,250.00
----------------	--	----------

*Big Lake*

Quill		<u>19.79</u>
-------	--	--------------

<b>TOTAL</b>		<b>\$ 3,771.79</b>
--------------	--	--------------------

<b><u>GRAND TOTAL</u></b>		<b><u>\$ 7,126.66</u></b>
---------------------------	--	---------------------------

**BILLS PRESENTED FOR PAYMENT:**

**SOFTWATER LAKE  
FUND**

None		<u>\$ 0.00</u>
------	--	----------------

<b>TOTAL</b>		<b>\$ 0.00</b>
--------------	--	----------------

**Additional Disbursements:**

None		<u>\$ 0.00</u>
------	--	----------------

<b>TOTAL</b>		<b>\$ 0.00</b>
--------------	--	----------------

<b><u>GRAND TOTAL</u></b>		<b><u>\$ 0.00</u></b>
---------------------------	--	-----------------------

**GRAND TOTAL FOR ALL FUNDS**

**\$ 298,878.86**