

**Springfield Township
Parks & Recreation Commission Regular Meeting
Tuesday, January 11, 2011**

I. CALL TO ORDER

The January 11, 2011 Regular Meeting of the Springfield Township Parks and Recreation Commission was called to order at 6:37 p.m. by Chairperson Vallad at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, Michigan 48350.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Commissioners Present

Lisa Christensen
Dot LaLone
Annette Zemon-Parker
Jean Vallad
Darryl Wendt

Staff Present

Sarah Richmond
Jennifer Tucker

Others Present

Nancy Strole

Commissioners Absent

Diane Baker with notification
Anne Loncar with notification

IV. AGENDA REVISIONS AND APPROVAL

Add "Spaghetti Dinner" as item "G" under Consent.

Add "Friends of the Parks Request Letter" as item "B" under New Business.

Add "Wall Sconces for the Hart Community Center" as item "C" under New Business

Chairperson Vallad moved to accept the agenda as revised. Chairperson Vallad was supported by Commissioner LaLone. Vote on the motion: Yes: Christensen, LaLone, Zemon-Parker, Vallad and Wendt; No: None; Absent: Baker and Loncar. The motion carried by a 5-0 vote.

V. PUBLIC COMMENT

None

VI. CONSENT AGENDA

- A. Approval of Regular Meeting Minutes –December 14, 2010 with Additional Disbursements of \$2,778.94 for the Parks & Recreation Fund and \$ 370.00 for Trust & Agency
- B. Receipt of the January Bills List with a total of \$ 30,438.60
- C. Receipt of Activities Report for December
- D. Receipt of Financial Summaries
- E. Receipt of Approved Township Board Meeting Minutes for November 11, 2010
- F. Receipt of Resolution Designating Springfield Township Park Commission as entity for Operation, Management and Stewardship of Wilderness Estates Property, and Establishing Restricted Stewardship Fund to be considered at the January 13, 2011 Township Board Meeting

1.

Chairperson Vallad moved to accept the consent agenda as presented. Chairperson Vallad was supported by Commissioner Zemon-Parker. Vote on the motion: Yes: Christensen, LaLone, Zemon-Parker, Vallad and Wendt; No: None; Absent: Baker and Loncar. The motion carried by a 5-0 vote.

VII. OLD BUSINESS

A. Discussion of Parks and Recreation Master Plan Proposals

Director Tucker stated that Mr. Eggers of the Spicer Group provided her with the additional numbers that the Park Commission had requested at their December meeting. The Spicer Group was still \$ 1,100.00 more than McKenna and Associates.

Chairperson Vallad moved to hire McKenna and Associates to update the Springfield Township Parks and Recreation Master Plan. Chairperson Vallad was supported by Commissioner LaLone. Vote on the motion: Yes: Christensen, LaLone, Zemon-Parker, Vallad and Wendt; No: None; Absent: Baker and Loncar. The motion carried by a 5-0 vote.

Further Discussion

Commissioner LaLone stated that McKenna and Associates did a great job on the Oakland Township Master Plan. Oakland Township is very similar to Springfield Township.

Chairperson Vallad stated that she had a very good feeling about McKenna and Associates after meeting with them in December.

The Commission would like to do a survey as part of the master plan process and they would like an excerpt in the brochure stating that the survey will be found on the Parks and Recreation website.

Chairperson Vallad stated that she would like to make sure that the 2010 census information is included in the new master plan.

B. Discussion of the Hart Community Center Structural Inspection

Director Tucker met with a representative from Hubble, Roth and Clark, the Township Engineering firm, after the December Park Commission meeting.

HRC suggested having the west wall of the Hart Community Center tuck pointed and then monitored periodically to find out if there is any movement. Director Tucker stated that all of the information was explained in detail in the e-mail that was included in the Park Commission packets.

Director Tucker reminded the Park Commission that the bid they received from Lopez Engineering for \$ 2,500.00 was only to do structural review drawings.

Director Tucker stated that she has received a bid from a local masonry company to see how much it would be to have the tuck pointing performed. Their bid was \$ 2,075.00 for tuck pointing the entire building.

Director Tucker stated that the tuck pointing process would not be able to be done until the weather breaks.

Director Tucker stated that she will be seeking a few more quotes for the tuck pointing. The only reason that the tuck pointing project would need to be completed sooner is if panels needed to be installed between the pilasters for the insulation project funded by the EECBG grant.

C. Review of Ordinance No. 42 Codification Language

Director Tucker reviewed the information from the Township Attorney regarding the changes that were proposed by the consultant for the codification of the Parks and Recreation Ordinance No. 42.

The Park Commission had some questions on the proposed changes and would like some additional information from the Township Attorney. Director Tucker will be bringing the additional information back to the Park Commission at the February 15, 2011 meeting.

VIII. NEW BUSINESS

A. Health Care Coverage Changes

Director Tucker stated that she included the memo in the Park Commission packets to inform the Park Commission of the upcoming changes to the health care coverage for the employees.

B. Friends of the Parks Request Letter

The Friends of the Parks was seeking permission to sell Barlow's Gourmet Sauce at the Spaghetti Dinner on January 24, 2011. In addition, the group would like permission to raffle off a basketball photo blanket that is being donated to the group by Hot Shots Photography Company. Both of these would be fundraisers for the Friends of the Parks.

Chairperson Vallad moved to allow Friends of the Parks to sell Barlow's Gourmet Sauce at the Spaghetti Dinner as a fundraiser and also to allow the group to raffle off the photo blanket at a 2011 event. The photo blanket raffle should follow, if necessary, the State of Michigan raffling guidelines. Chairperson Vallad was supported by Commissioner Wendt. Vote on the motion: Yes: Christensen, LaLone, Zemon-Parker, Vallad and Wendt; No: None; Absent: Baker and Loncar. The motion carried by a 5-0 vote.

C. Wall Sconces for the Hart Community Center

During the updating process for the EECBG energy grant, there will be an electrician coming out to do some work for the Hart Community Center. Director Tucker stated that this would be an ideal time to get a price on adding wall sconces for the large room of the community center. This topic has been discussed numerous times by members of the Commission.

Commissioner Wendt stated that he would like know the price to have a cable and electrical outlet for a T.V. installed on one of the walls.

After further discussion, the Commission decided to form a Hart Community Center Lighting Committee comprised of Commissioners Wendt, Vallad and Loncar. Director Tucker will get the electrician to give her an estimate and then she will be able to forward that information to the committee.

Chairperson Vallad moved to form the Hart Community Center Lighting Committee comprised of Chairperson Vallad, Commissioners Wendt and Loncar, for the purposes of determining wall sconces and cable/electrical outlets for the community center for the EECBG renovations. Chairperson Vallad was supported by Commissioner LaLone. Vote on the motion: Yes: Christensen, LaLone, Zemon-Parker, Vallad and Wendt; No: None; Absent: Baker and Loncar. The motion carried by a 5-0 vote.

X. TREASURER'S REPORT

A. Bills List

Commissioner Christensen moved to approve payment of the bills as follows: Parks and Recreation at \$ 30,438.60. Commissioner Christensen was supported by Commissioner Zemon-Parker. Vote on the motion: Yes: Christensen, LaLone, Zemon-Parker, Vallad and Wendt; No: None; Absent: Baker and Loncar. The motion carried by a 5-0 vote.

X. COMMITTEE REPORTS

A. Policies and Procedure Committee

None

B. Non-Profit Community Group Committee

None

C. Farmers' Market Committee

None

XI. PUBLIC COMMENT

Nancy Strole stated that at the Friends of the Parks meeting on January 25, 2011 they will be discussing among other topics the second annual Pump up the Parks event. In addition, it is her

opinion that the group is very enthusiastic about working with the Parks Department on many projects, including the new Wilderness Estate property.

XII. COMMISSIONER COMMENT

Commissioner Zemon-Parker wished everyone a Happy New Year.

Chairperson Vallad reminded the Park Commission that the next Friends of the Parks meeting will be on Tuesday, January 25, 2011 at 6:00 pm in the lower level conference room.

XIII. ADJOURNMENT

Commissioner Wendt moved to adjourn the Regular Meeting of the Springfield Township Parks and Recreation at 7:59 pm. Commissioner Wendt was supported by Commissioner Zemon-Parker. Vote on the motion: Yes: Christensen, LaLone, Zemon-Parker, Vallad and Wendt; No: None; Absent: Baker and Loncar. The motion carried by a 5-0 vote.

Jennifer Tucker, Director of Parks & Recreation

Jean Vallad, Chairperson of Park Commission