

## SPRINGFIELD TOWNSHIP BOARD MEETING

June 8, 2017

### SYNOPSIS

**CALL TO ORDER:** 7:30 by Pro Tem Clerk Laura Moreau

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**AGENDA ADDITIONS & CHANGES:** None

**PUBLIC COMMENT:** Trustee Cooper commended the Fire Department on their recent training exercises

#### CONSENT AGENDA

- a) Approved Minutes: Regular Meeting May 11, 2017
- b) Accepted May 2017 Treasurer's Report
- c) Received May 2017 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Fire, Police, CDBG, Assessing, IT, Comp Time and Natural Resources
- d) Authorized payment of bills: May Additional Disbursements totaling \$270,631.18 and June Bills List totaling \$93,746.38
- e) Received 2016 Audit Report
- f) Authorized Supervisor to sign 2018 SMART Municipal Credit and Community Credit Contract transferring funds to Independence Township Senior Center
- g) Authorized one year renewal of licensing for Microsoft Office 365 per Planet Technologies quote dated 5-24-17
- h) Approved modification of Fibertech Metro Act permit and authorize signature of Supervisor
- i) Approved Membership renewal for Michigan Township Association through June 2018 at a cost of \$5,842.16
- j) Appointed John Opie as Township Representative to the Susin Lake Improvement Board, replacing Brad Abel, for the balance of the term through October 31, 2017; further to extend Mr. Opie's appointment for a full additional 3 year term through October 31, 2020
- k) Authorized Beth Sexton to attend Michigan Assessors Association continuing education courses August 13 through 18, 2017 with overnight accommodations at a cost not to exceed \$1,188
- l) Received Communications and placed on file

#### OLD BUSINESS

1. Fire Department Capital Improvement Bond Sale update: Received update

#### NEW BUSINESS

1. Fireworks Permit Application – Request from Great Lakes Fireworks for public display at Oakland County Fair: Approved permit
2. Fireworks Permit Application – Request for private display from Robert Fischer: Approved permit
3. Community Development Block Grant – Minor Home Repair program guidelines and application: Approved revised guidelines
4. Cost Recovery Billing – Merchants & Medical Credit Corp Agreement: Authorized Supervisor to sign agreement
5. Fire Department Officer Promotions Recommendation: Authorized Chief to promote one Sergeant to Lieutenant and two firefighters to Sergeant
6. Fire Department Policy for Department Structure, Administration and Accountability – Amendment: Approved Amendments
7. 2017 Heritage Festival Participation Approval: Approved Sponsorship of entertainment at a cost not to exceed \$450, approved paying hourly wage to employees assigned to safety duties at event
8. Shared Chief Information Security Officer - Memorandum of Understanding: Authorized Supervisor to sign MOU
9. 2018 Budget Schedule: Set first workshop for Wednesday, August 23 at 6pm, with alternate date of August 22

**PUBLIC COMMENT:** None

**ADJOURN:** 8:28 pm

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**BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**June 8, 2017**

**SPRINGFIELD**  
CHARTER TOWNSHIP



Laura Moreau, Clerk

**Call to Order:** Clerk Moreau, as the Chairperson Pro-Tem, called the June 8, 2017 Regular Meeting of the Springfield Township Board to order at 7:30 pm at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, MI 48350.

**Pledge of Allegiance**

**Roll Call:**

**Board Members Present**

Laura Moreau	Township Clerk
Jamie Dubre	Township Treasurer
Marc Cooper	Township Trustee
Judy Hensler	Township Trustee
David Hopper	Township Trustee
Dennis Vallad	Township Trustee

**Board Members Not Present**

Collin Walls	Township Supervisor
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**Others Present**

Greg Need	Township Attorney
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**Agenda Additions & Changes:**

none

**Public Comment:**

Trustee Cooper commented that he had attended a fire department training session and wanted to complement the professionalism and the preparedness of the firefighters.

**Consent Agenda:**

- \* **Trustee Hopper moved to approve the Consent Agenda as presented. Trustee Cooper supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau and Vallad; No: none; absent: Walls. The motion carried by a 6 to 0 vote.**

- a) Approve Minutes: Regular Meeting May 11, 2017
- b) Accept May 2017 Treasurer's Report

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- c) Receive May 2017 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Fire, Police, CDBG, Assessing, IT, Comp Time and Natural Resources
- d) Authorize payment of bills: May Additional disbursements totaling \$270,631.18 and June Bills list totaling \$93,746.38
- e) Receive 2016 Audit report.
- f) Authorize Supervisor to sign 20218 SMART Municipal Credit and Community Credit Contract transferring funds to Independence Township Senior Center
- g) Authorize one-year renewal of licensing for Microsoft Office 365 per Planet Technologies quote dated 5-24-17.
- h) Approve modification of Fibertech Metro Act permit and authorize signature of Supervisor
- i) Approve membership renewal for Michigan Township Association through June of 2018 at a cost of \$5,842.16.
- j) Appoint John Opie as Township Representative to the Susin Lake Improvement Board, replacing Brad Abel, for the balance of the term through October 31, 2017; further to extend Mr. Opie's appointment for a full additional 3-year term through October 31, 2020.
- k) Authorize Beth Sexton to attend Michigan Assessors Association continuing education courses August 13 through 18, 2017 with overnight accommodations not to exceed \$1,188
- l) Communication:
  - Memo from Treasurer Dubre regarding 2017 Spring Clean-up
  - Letter from Groveland Township regarding initiation of Master Plan update

**Presentation:**  
none



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## **Old Business:**

1. Fire Department Capital Improvement Bond Sale update

Treasurer Dubre reminded the Board that the close for the bond sale is June 13, 2017. All forms have been submitted and supplied to the Board in their packets. An update to the reimbursement sheet was handed out to the Board as well as the official bond sale booklets.

Treasurer Dubre explained the reimbursement from the Construction Fund to the Fire Building and Equipment fund and described some of the allowable reimbursement expenses. She asked the Board if they concurred that \$124,166.10 should be put into the Fire Building and Equipment fund, and not into the Unallocated Fire fund.

Board Members concurred.

Treasurer Dubre stated that the cost of the bond sale was just under \$51,000, and there is a revised bond payment schedule. The November 1 payment will be paid out of the Debt Fund from the premium money, and the May payment will be mostly principal and be lower than anticipated to use the balance of the premium money. The actual Levy is lower than the anticipated half mil.

Treasurer Dubre believes that the Tuesday sale will be relatively uneventful.

## **New Business:**

1. Fireworks Permit Application – Request from Great Lakes Fireworks for public display at Oakland County Fair

Clerk Moreau explained that the complete application from the Great Lakes Fireworks company was reviewed by the fire chief and fees have been received.

- \* **Trustee Vallad moved to approve the fireworks permit application from Jason Lynch and Great Lakes Fireworks as presented this evening, as all requested information has been supplied and the application has been approved by the Fire Chief. Trustee Hensler supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau and Vallad; No: none; absent: Walls. The motion carried by a 6 to 0 vote.**

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2. Fireworks Permit Application – Request for private display from Robert Fischer

Clerk Moreau explained that an application for a private display on Big Lake has been submitted by Robert Fischer.

Mr. Fischer commented to the Board that the show is 20 shells bigger due to the fundraising efforts of the lake residents and that he appreciates the Board's approval.

- \* **Trustee Hopper moved to approve the fireworks permit application from Robert Fischer for the display date of 7/1/2017 with a rain date of 7/2/2107 as submitted. Trustee Cooper supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau and Vallad; No: none; absent: Walls. The motion carried by a 6 to 0 vote.**

3. Community Development Block Grant – Minor Home Repair program guidelines and application

Clerk Moreau explained that the Community Development Block Grant Fund Minor Home Repair Program assists low income households to complete minor home repairs on their single-family residences. There are strict guidelines that the Township is required to adhere to in order to receive the funding. The revised procedures and application have been updated to adhere to the guidelines and must be approved by the Board.

- \* **Treasurer Dubre moved to approve the CDBG Minor Home Repair Program Guidelines along with the Application as presented from Erin Mattice in her 6/1/2017 memo. Trustee Vallad supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau and Vallad; No: none; absent: Walls. The motion carried by a 6 to 0 vote.**

4. Cost Recovery Billing – Merchants & Medical Credit Corp Agreement

Clerk Moreau reminded the Board that an agreement with STAR EMS was approved at the March Regular Meeting and the next step in the arrangement is to provide for a collections process. The Board has in their packets, an agreement with Merchants and Medical Credit Corporation (MMCC), which is the collection company used by STAR EMS for their delinquent billings.



Clerk Moreau explained that STAR would make three attempts to collect and then turn over to MMCC for collection. This requires that the Township have a relationship with MMCC. This agreement has been approved by Supervisor Walls, Treasurer Dubre and Attorney Need.

Treasurer Dubre added that the Township would be notified as part of the procedure if MMCC was to get involved.

- \* **Treasurer Dubre moved to authorize the Supervisor or Clerk to sign the Merchants and Medical Credit Corporation Agreement and Power of Attorney as presented. Trustee Vallad supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau and Vallad; No: none; absent: Walls. The motion carried by a 6 to 0 vote.**

5. Fire Department Officer Promotions Recommendation

Fire Chief Feichtner explained that the Fire Department Policy allows for an expansion in the officer command as the Fire Department grows. The proposal to promote an additional Lieutenant and two Sergeants is in line with the long term strategic plans of the Fire Department.

Treasurer Dubre asked when the Chief was planning to promote officers.

Chief Feichtner replied that the plan is to promote officers at the July Regular Meeting and to be effective immediately.

- \* **Trustee Hensler moved to authorize the Fire Chief to promote one of the current Sergeants to Lieutenant and two of the people on the current Officer List to Sergeant, thus creating a full complement of officers permitted in the Springfield Township Fire Department Policy Manual. Trustee Vallad supported the motion.**

Clerk Moreau clarified that there will not be a full complement as there will not be an additional Captain promoted. She asked the motion to be amended.

- \* **Trustee Hensler amended her motion to move to authorize the Fire Chief to promote one of the current Sergeants to Lieutenant and two of the people on the current Officer List to Sergeant. Trustee Vallad supported**



**the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau and Vallad; No: none; absent: Walls. The motion carried by a 6 to 0 vote.**

6. Fire Department Policy for Department Structure, Administration and Accountability - Amendment.

Chief Feichtner explained that there were minor changes to the Policy wording in the job description section of Captain and Lieutenant.

Chief Feichtner highlighted proposed changes to the Policy. Chief noted that on page 2, Section 4 third paragraph, there is a change to approvals of Department Rules and Procedures to require Board approval only for items “related to personnel and otherwise where necessary.”

Clerk Moreau stated that she believes “related to personnel” is unclear. Moreau added that salaries and compensation are set by the Board in December, HR matters are covered in the Employee Handbook. Other items “related to personnel” should be covered by Standard Operating Procedures and the Board should have confidence in the Fire Chief to establish those rules. Clerk Moreau believes that instead of the proposed change, that line should be removed from the document entirely.

There was a consensus of the Board that the line be removed.

Clerk Moreau asked Chief Feichtner to explain why he proposed a change to the initial probationary period of six months, found in Section 6 on page 5.

Chief Feichtner explained that there may be a case where a candidate comes with proper training and it might not be beneficial to the candidate nor the department to keep the probationary period to 6 months. Conversely, if there were a delay in the training for whatever reason, the candidate should have successful completion before full firefighter status is attained.

Treasurer Dubre asked who makes the decision of the probationary period and if there has been sufficient training.

Chief Feichtner replied that the decision lies with the officers but that he has the ultimate decision.

Trustee Cooper asked what the minimum probationary period might be.

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Chief Feichtner replied that it would be situational, but a month would be the minimum that would be considered.

Trustee Cooper asked that Policies and Procedure amendments be to the Board a week before the regular meeting, not the Monday before, to allow sufficient time for review. He feels that agenda items should not be rushed through.

Clerk Moreau commented that the Clerk and Supervisor will ultimately determine what gets on the agenda and they will attempt to get material to the Board in a timelier manner.

Treasurer Dubre agreed with Trustee Cooper and further mentioned that Fire agenda items seem to be last minute add-ons to the agenda.

- \* **Clerk Moreau moved to approve the Springfield Township Fire Department Policy for Department Structure, Administration and Accountability amendments as presented with the addition of striking from section 4, the third paragraph, last sentence, "All Department rules and procedures related to personnel and otherwise where necessary shall be submitted to the Township Board for review and approval" and accepting all other amendments as proposed by the Chief. Treasurer Dubre supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau and Vallad; No: none; absent: Walls. The motion carried by a 6 to 0 vote.**

7. 2017 Heritage Festival Participation Approval

Clerk Moreau explained that this is a preliminary discussion before the Board to determine which direction to pursue by the Parks and Recreation Department regarding scheduled activities and attractions. Also needing discussion is the Township and Parks and Recreation staff personnel costs for the event.

The Township has for several years covered the cost for a band, portable restrooms for Downtown Davisburg and some signage. This year, a historical presentation also is planned which would make use of the contract with Independence Television. The Parks and Recreation Department would like to confirm that the Board will sponsor the entertainment so they can move forward with booking the Twistin Tequila Worms band.



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Also for the past couple years, Township personnel, like Parks and Recreation staff, have been paid out of their home cost center for some safety related duties. Staff who helped with the cemetery walk or games have volunteered their time. But Moreau believes that managing the parade route and other safety responsibilities should not be left to volunteers. Clerk Moreau suggested that all Township employees participating in activities related to the safety and security of the event be paid for their time. She suggested a few methods of funding and tracking the expenses for this event.

Treasurer Dubre commented that there is \$1,000 budgeted for this event.

Clerk Moreau believes that if personnel costs are charged to that line, the total expense would exceed that amount.

Trustee Vallad commented that a simple report tracking the hours worked would be helpful for tracking hours rather than creating cost centers.

Trustee Cooper asked if the employees would be working regular, overtime hours or flex hours.

Clerk Moreau stated that there should not be overtime; flex time would be used if necessary.

- \* **Trustee Hensler moved to approve sponsorship of entertainment at the 2017 Davisburg Heritage Festival by the Twistin' Tequila Worms at a cost not to exceed \$450. Treasurer Hopper supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau and Vallad; No: none; absent: Walls. The motion carried by a 6 to 0 vote.**
  
- \* **Trustee Hensler moved to compensate staff assigned to safety duties at their regular hourly rate on the day of the Heritage Festival, expense to be paid from each employee's home cost center. Trustee Hopper supported the motion.**

Treasurer Dubre asked if Comp-time should be added to the motion.

Trustee Vallad asked if comp time is at regular rate.

Clerk Moreau commented that by adding comp time to the motion, the Board would authorize employees to earn comp-time rather than pay.



- \* **Trustee Hensler amended her motion to move to compensate staff assigned to safety duties at their regular hourly rate or comp-time on the day of the Heritage Festival, expense to be paid from each employee's home cost center. Trustee Hopper supported the amended motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau and Vallad; No: none; absent: Walls. The motion carried by a 6 to 0 vote.**

8. Shared Chief Security Officer – Memorandum of Understanding

Clerk Moreau explained that the Board received a communication in May from Chris Benedict, IT Administrator, regarding participation in a pilot program funded by the State of Michigan for a shared Chief Information Security Officer.

Chris Benedict gave the Board a brief overview of the program and the history behind it's conception. He stated that it is a wonderful opportunity for the Township to have a seasoned professional review our security posture and recommend improvements. Mr. Benedict reviewed portions of the Memorandum of Understanding, specifically the Pilot Program Overview that outlines the 1-year process of assessment, identifying critical improvement areas, implementing improvements and operational incidents response and policy amendments. The assessments are based on an Oakland County guideline that ranks the security policies, practices and systems on a scale of 0-5, with 5 being a skilled practice able to be taught to other municipalities. Oakland County has set the target at a rating of 3.

Mr. Benedict stated that this is a "pet project" of Governor Snyder and feels that if Springfield Township can demonstrate success, they will be asked to present at the Governor's fall summit.

Clerk Moreau asked how much the State is covering.

Chris Benedict replied that it was initially two years but is now 18 months of coverage.

Trustee Vallad asked how the five local communities had been selected for the pilot program.

Mr. Benedict replied that they selected a variety of sizes of communities from the initial responders at the conference; Washtenaw County being the largest and Springfield Township being the smallest.

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Trustee Hopper asked how the program was to become self-funded.

Mr. Benedict replied that there will be a fee for the service, but specifics have not been determined. He believes that once success is demonstrated, there will be communities jumping at the chance to get in on the support. There were 5 counties in Michigan that experienced a security breach in the last 90 days.

Clerk Moreau asked how the initial cost is distributed throughout the process and if Springfield will be charged to stay participating in the program after the initial pilot program is complete.

Mr. Benedict believes that the Township's assessment will be quick and not require the entire 12 months thus lowering the cost. The initial assessment is to be held on Monday.

Trustee Hopper thanked Chris Benedict for attending the conference and getting Springfield in place to be one of the pilot programs.

Clerk Moreau explained that there were a few changes to the MOU that was included in the Board packet. She highlighted those changes as minor formatting except for section 4. Confidentiality, where section 4.1 and 4.2 were revised and approved by Attorney Need, Section 7.2 where some language was changed, and section 9. Termination, where now it reads that any party can terminate the MOU.

- \* **Trustee Hensler moved to authorize the Supervisor to sign CISO Memorandum of Understanding as revised and presented this evening. Trustee Hopper supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau and Vallad; No: none; absent: Walls. The motion carried by a 6 to 0 vote.**

9. 2018 Budget Schedule

Clerk Moreau discussed a memo from Supervisor Walls which requested the Board to set an initial schedule for budget preparation. Clerk Moreau suggested that the Board select one date for the first Budget workshop. Consensus was Wednesday, August 23, 2017 at 6pm, with a back-up date of Tuesday, August 22, 2017. Clerk Moreau mentioned the Guiding Principles and Strategic Planning document would be helpful at this meeting.

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**Public Comment:**

none

**Adjournment:**

Hearing no other business, Clerk Moreau adjourned the meeting at 8:28 pm.

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Collin W. Walls, Supervisor

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Laura Moreau, Clerk

**REGULAR MEETING**

**June 8, 2017**

Township of Springfield

Laura Moreau, Clerk

**BILLS PRESENTED FOR PAYMENT:**

**GENERAL FUND**

Vendor	Invoice Line Desc	Amount	Chk Date
COLLIN WALLS-reimbursement	MILEAGE ALLOWANCE	104.81	
VERIZON WIRELESS	MOBILE COMMUNICATIONS	81.36	
BETH SEXTON	CONFERENCES-DUES-ETC	21.18	
BETH SEXTON	MILEAGE ALLOWANCE	85.60	
VERIZON WIRELESS	MOBILE COMMUNICATIONS	25.62	
VERIZON WIRELESS	MOBILE COMMUNICATIONS	28.28	
VERIZON WIRELESS	MOBILE COMMUNICATIONS	50.42	
VERIZON WIRELESS	MOBILE COMMUNICATIONS	50.42	
ECTO HR, INC	HR CONSULTANT	180.00	
BLUE CARE NETWORK OF MICHIGAN	HOSPITALIZATION	14,090.65	
KAREN BINASIO	HOSPITALIZATION	789.29	
QUILL CORPORATION	OFFICE SUPPLIES	69.96	
QUILL CORPORATION	OFFICE SUPPLIES	278.97	
MTA	DUES & SUBSCRIPTIONS	5,842.16	
FIRST CLASS TIRE SHREDDERS	CLEAN UP-SPRING	1,422.00	
SMITH'S DISPOSAL	CLEAN UP-SPRING	2,350.00	
COMCAST	MISCELLANEOUS	94.85	
GREG KAZMIERSKI	MILEAGE ALLOWANCE-ORDINANCE OFFICER	7.17	
VERIZON WIRELESS	MOBILE COMMUNICATIONS	30.94	
DTE ENERGY	DIXIE HWY. IMPROVEMENT	190.00	
DTE ENERGY	STREET LIGHTING	2,282.32	
SHAWN KANOUSE	CONTRACTUAL SERVICES	17,340.00	
VERIZON WIRELESS	MOBILE COMMUNICATIONS	25.62	
VERIZON WIRELESS	MOBILE COMMUNICATIONS	50.42	
<b>TOTAL \$</b>		<b>45,492.04</b>	

**BILLS PRESENTED FOR PAYMENT:**

**FIRE FUND**

Vendor	Inv. Line Desc	Amount	Chk Date
BLUE CARE NETWORK OF MICHIGAN	HOSPITALIZATION	1,777.45	
DAVE FEICHTNER - PETTY CASH	TUITION AND TRAINING	98.88	
PAUL KRAVETZ	TUITION AND TRAINING	159.00	
SUBURBAN OFFICE & JAN.SUPPLIES	OPERATING SUPPLIES	52.98	
COMCAST	TELEPHONE & INTERNET	178.39	
DAVE FEICHTNER - PETTY CASH	MISCELLANEOUS	7.25	
FIRE EQUIPMENT ASSOCIATES	OTHER EQUIP PURCH-UNDER \$10,000	100.00	
HOLLY AUTOMOTIVE SUPPLY INC	TRUCK REPAIR AND MAINTENANCE	21.98	
FIRST DUE	EQUIPMENT MAINTENANCE	48.98	
FIRST DUE	CAPITAL OUTLAY	2,543.00	
HALT FIRE, INC	CAPITAL OUTLAY	498.27	
SOURCE MEDIA	CAPITAL OUTLAY	1,535.00	
<b>TOTAL \$</b>		<b>7,021.18</b>	

**REGULAR MEETING**

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Laura Moreau, Clerk

Township of Springfield

**BILLS PRESENTED FOR PAYMENT:**

**POLICE FUND**

Vendor	Inv. Line Desc	Amount	Chk Date
VERIZON WIRELESS	PHONE	100.84	
<b>TOTAL \$</b>		<b>100.84</b>	

**BILLS PRESENTED FOR PAYMENT: CABLE FUND**

Vendor	Inv. Line Desc	Amount	Chk Date
GENERAL FUND	OFFICE RENT	\$600.00	
GENERAL FUND	SUPPORT SERVICES	\$2,100.00	
<b>TOTAL \$</b>		<b>2,700.00</b>	

**BILLS PRESENTED FOR PAYMENT: BUILDING FUND**

Vendor	Inv. Line Desc	Amount	Chk Date
JEFF SHAFER	BUILDING INSPECTOR (CONTRACTUAL)	1,395.00	
JEFF SPENCER	BUILDING INSPECTOR (CONTRACTUAL)	360.00	
DOUG WEAVER	ELECTRICAL INSPECTOR(CONTRACTUAL)	971.88	
RON SHELTON	ELECTRICAL INSPECTOR(CONTRACTUAL)	1,079.98	
MERLE WEST	PLUMBING INSPECTOR (CONTRACTUAL)	548.93	
RUSSELL WALKER	PLUMBING INSPECTOR (CONTRACTUAL)	37.05	
BRIAN CLAYCOMB	MECHANICAL INSPECTOR (CONTRACTUAL)	21.13	
MERLE WEST	MECHANICAL INSPECTOR (CONTRACTUAL)	669.50	
RUSSELL WALKER	MECHANICAL INSPECTOR (CONTRACTUAL)	48.75	
GENERAL FUND	FACILITY RENT & UTILITIES	\$1,000.00	
GENERAL FUND	RECEIPTING, ACCOUNTING & PAYROLL	\$1,000.00	
<b>TOTAL \$</b>		<b>7,132.22</b>	

**BILLS PRESENTED FOR PAYMENT: LAKE IMPROVEMENT FUND**

Vendor	Invoice Line Desc	Amount	Chk Date
BIG LAKE QUALITY WATER ASSOC.	CONTR. SERVICES-BIG LAKE	2,000.00	
MIKE'S CLEARWATER HARVESTING	CONTR. SERVICES-BIG LAKE	28,812.50	
AQUA WEED CONTROL	CONTR. SERVICES-DIXIE LAKE	487.60	
<b>TOTAL \$</b>		<b>31,300.10</b>	

**GRAND TOTAL \$ 93,746.38**

**May Additional Disbursements**  
**Invoice Entry Dates 05/11/2017-05/31/2017**  
**For Approval at June 8, 2017**

**GENERAL FUND**

Vendor	Inv. Line Desc	Chk Date	Amount
CHASE CARD SERVICES - PARKS	FIELD EQUIPMENT	05/15/17	1,303.36
			<u>1,303.36</u>
ABSOLUTE BUILDING MAINTENANCE	CUSTODIAL SERVICES	05/31/17	1,750.40
			<u>1,750.40</u>
ALL-N-ONE LAWN CARE	REPAIRS & MAINTENANCE	05/31/17	55.00
ALL-N-ONE LAWN CARE	REPAIRS & MAINTENANCE	05/31/17	340.00
ALL-N-ONE LAWN CARE	LAWN & GROUND KEEPING	05/31/17	77.50
			<u>472.50</u>
AMERICAN WATER	OPERATING SUPPLIES	05/31/17	33.00
			<u>33.00</u>
CARDMEMBER SERVICE	CONFERENCES	05/31/17	307.40
CARDMEMBER SERVICE	CONFERENCES-DUES-ETC	05/31/17	153.70
CARDMEMBER SERVICE	CONFERENCES-DUES-ETC	05/31/17	502.95
CARDMEMBER SERVICE	REPAIRS & MAINTENANCE-TWP. TRUCKS	05/31/17	667.14
CARDMEMBER SERVICE	MISCELLANEOUS	05/31/17	(0.33)
CARDMEMBER SERVICE	MAINTENANCE SUPPLIES-CIVIC CENTER	05/31/17	114.65
CARDMEMBER SERVICE	LAWN & GROUND KEEPING	05/31/17	175.90
CARDMEMBER SERVICE	FIELD SUPPLIES	05/31/17	616.80
CARDMEMBER SERVICE	FIELD EQUIPMENT	05/31/17	11.59
			<u>2,549.80</u>
CARLISLE/WORTMAN ASSOCIATES	PLANNER	05/31/17	1,400.00
CARLISLE/WORTMAN ASSOCIATES	PLAN REVIEW FEES	05/31/17	620.00
			<u>2,020.00</u>
CDW GOVERNMENT INC.	POSTAGE - TAX BILL EXP.	05/31/17	282.00
CDW GOVERNMENT INC.	COMPUTER SERVICES	05/31/17	1,264.00
			<u>1,546.00</u>
CHRISTINE MAIORANA	RECORDING SECY. SERVICES	05/31/17	133.00
			<u>133.00</u>
CLARKSTON PAPER	MAINTENANCE SUPPLIES-CIVIC CENTER	05/31/17	73.80
			<u>73.80</u>
CONSUMERS ENERGY	HEAT	05/31/17	431.39
			<u>431.39</u>
DAVISBURG ROTARY CLUB	REPAIRS & MAINTENANCE	05/31/17	50.00
DAVISBURG ROTARY CLUB	MISCELLANEOUS-CIVIC CENTER	05/31/17	50.00
			<u>100.00</u>

**May Additional Disbursements**  
**Invoice Entry Dates 05/11/2017-05/31/2017**  
**For Approval at June 8, 2017**

DEAN BAKER	CONFERENCES-DUES-ETC-P.C.	05/31/17	135.00
DEAN BAKER	MILEAGE ALLOWANCE	05/31/17	95.65
			<u>230.65</u>
DTE ENERGY	ELECTRIC	05/31/17	1,447.45
			<u>1,447.45</u>
ERIN A. MATTICE	RECORDING SECY. SERVICES	05/31/17	95.00
ERIN A. MATTICE	RECORDING SECY. SERVICES	05/31/17	76.00
			<u>171.00</u>
ERIN MATTICE	MILEAGE ALLOWANCE	05/31/17	40.93
			<u>40.93</u>
HUBBELL, ROTH & CLARK	DIXIE CORRIDOR	05/31/17	5,641.00
			<u>5,641.00</u>
NEIGHBOR FOR NEIGHBOR	COMMUNITY DEV. EXPENSE	05/31/17	8,864.00
			<u>8,864.00</u>
OAKLAND SCHOOLS	POSTAGE & NOTICES	05/31/17	3,031.24
			<u>3,031.24</u>
PFEFFER, HANNIFORD, PALKA	ACCOUNTING & AUDITING	05/31/17	9,215.00
			<u>9,215.00</u>
QUILL CORPORATION	OFFICE SUPPLIES	05/31/17	265.99
			<u>265.99</u>
ROAD MAINTENANCE CORP.	CHLORIDE	05/31/17	1,262.52
			<u>1,262.52</u>
SECURE ONSITE DOCUMENT DESTRUCTION	CLEAN UP-SPRING	05/31/17	600.00
			<u>600.00</u>
SECURITY CENTRAL INC.	CONSULTANTS/CONTRACT-CIVIC CTR.	05/31/17	57.60
			<u>57.60</u>
SHERMAN PUBLICATIONS, INC.	MISCELLANEOUS-CIVIC CENTER	05/31/17	20.00
			<u>20.00</u>
SPRINGFIELD TWP. PARKS & REC.	REPAIRS & MAINTENANCE	05/31/17	215.25
			<u>215.25</u>
TECHNOLOGY SOLUTIONS, LLC	COMPUTER SERVICE & MAINTENANCE	05/31/17	100.00
TECHNOLOGY SOLUTIONS, LLC	PHONES-EQUIP & SUPPORT	05/31/17	5,636.70
			<u>5,736.70</u>



**May Additional Disbursements**  
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UNUM LIFE INSURANCE	LIFE INSURANCE	05/31/17	30.23
UNUM LIFE INSURANCE	DISABILITY INSURANCE	05/31/17	74.26
UNUM LIFE INSURANCE	LIFE INSURANCE	05/31/17	50.70
UNUM LIFE INSURANCE	DISABILITY INSURANCE	05/31/17	89.14
UNUM LIFE INSURANCE	LIFE INSURANCE	05/31/17	52.26
UNUM LIFE INSURANCE	DISABILITY INSURANCE	05/31/17	92.44
UNUM LIFE INSURANCE	LIFE INSURANCE	05/31/17	52.26
UNUM LIFE INSURANCE	DISABILITY INSURANCE	05/31/17	92.44
UNUM LIFE INSURANCE	LIFE INSURANCE	05/31/17	11.98
UNUM LIFE INSURANCE	DISABILITY INSURANCE	05/31/17	19.26
UNUM LIFE INSURANCE	LIFE INSURANCE	05/31/17	15.60
UNUM LIFE INSURANCE	DISABILITY INSURANCE	05/31/17	25.00
UNUM LIFE INSURANCE	LIFE INSURANCE	05/31/17	18.72
UNUM LIFE INSURANCE	DISABILITY INSURANCE	05/31/17	29.63
			653.92
WINDSTREAM	TELEPHONE	05/31/17	929.70
			929.70
		<b>TOTAL</b>	<b>\$ 48,796.20</b>

**FIRE FUND**

Vendor	Inv. Line Desc	Chk Date	Amount
CITY OF FARMINGTON HILLS	CAPITOL OUTLAY	05/11/17	30,000.00
			30,000.00
ALL-N-ONE LAWN CARE	REPAIRS & MAINTENANCE	05/31/17	155.00
			155.00
AUTO PARTS BY MAZZA	OPERATING SUPPLIES	05/31/17	119.50
			119.50
B&D FIRE EXTINGUISHER INC	TRUCK REPAIR AND MAINTENANCE	05/31/17	46.75
			46.75
BATTERY PRODUCTS INC.	EQUIPMENT MAINTENANCE	05/31/17	82.79
			82.79
CARDMEMBER SERVICE	MEDICAL-TESTING & SERVICES	05/31/17	20.00
CARDMEMBER SERVICE	TUITION AND TRAINING	05/31/17	484.10
CARDMEMBER SERVICE	EQUIPMENT MAINTENANCE	05/31/17	69.98
CARDMEMBER SERVICE	MISCELLANEOUS	05/31/17	362.83
			936.91
CARLISLE/WORTMAN ASSOCIATES	CAPITAL OUTLAY	05/31/17	2,685.00
			2,685.00

**May Additional Disbursements**  
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CLYDE'S FRAME & WHEEL	TRUCK REPAIR AND MAINTENANCE	05/31/17	927.15
			<u>927.15</u>
COMCAST	TELEPHONE & INTERNET	05/31/17	339.46
			<u>339.46</u>
CONSUMERS ENERGY	HEAT	05/31/17	222.42
			<u>222.42</u>
DESIGN RESOURCES	CAPITAL OUTLAY	05/31/17	21,485.00
			<u>21,485.00</u>
DTE ENERGY	ELECTRIC	05/31/17	732.50
			<u>732.50</u>
HALT FIRE, INC	TRUCK REPAIR AND MAINTENANCE	05/31/17	203.96
			<u>203.96</u>
MCKAY'S HARDWARE	EQUIPMENT MAINTENANCE	05/31/17	76.72
			<u>76.72</u>
NYE UNIFORM	UNIFORMS	05/31/17	186.00
			<u>186.00</u>
OAKLAND COUNTY-SHERIFF'S BILL	DISPATCH	05/31/17	1,977.58
			<u>1,977.58</u>
OFFICE DEPOT - FIRE	OFFICE SUPPLIES	05/31/17	252.56
OFFICE DEPOT - FIRE	OPERATING SUPPLIES	05/31/17	10.88
			<u>263.44</u>
PFEFFER, HANNIFORD, PALKA	AUDIT	05/31/17	3,270.00
			<u>3,270.00</u>
PRESSURE VESSEL TESTING	EQUIPMENT MAINTENANCE	05/31/17	95.00
			<u>95.00</u>
RANDY HARLESS (REIMBURSE)	TUITION AND TRAINING	05/31/17	54.98
			<u>54.98</u>
SZOTT FORD	TRUCK REPAIR AND MAINTENANCE	05/31/17	134.61
			<u>134.61</u>
THE MICHIGAN HOME INSPECTOR, LLC	MISCELLANEOUS	05/31/17	200.00
			<u>200.00</u>
UNUM LIFE INSURANCE	LIFE INS/PROVIDENT INS	05/31/17	86.58
UNUM LIFE INSURANCE	DISABILITY INSURANCE	05/31/17	164.01
			<u>250.59</u>

**May Additional Disbursements**  
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WEST SHORE FIRE, INC.	EQUIPMENT MAINTENANCE	05/31/17	192.22
			<u>192.22</u>
	<b>TOTAL</b>		<b>\$ 64,637.58</b>

**POLICE FUND**

Vendor	Inv. Line Desc	Chk Date	Amount
OAKLAND COUNTY-SHERIFF'S BILL	CONTRACTUAL SERVICES	05/31/17	135,099.17
OAKLAND COUNTY-SHERIFF'S BILL	OVERTIME	05/31/17	248.46
			<u>135,347.63</u>
PFEFFER, HANNIFORD, PALKA	AUDIT	05/31/17	1,060.00
			<u>1,060.00</u>
	<b>TOTAL</b>		<b>\$ 136,407.63</b>

**CABLE FUND**

Vendor	Inv. Line Desc	Chk Date	Amount
CHARTER TOWNSHIP OF INDEPENDENCE	CONSULTANTS/CONTRACTING	05/31/17	1,500.00
			<u>1,500.00</u>
	<b>TOTAL</b>		<b>\$ 1,500.00</b>

**BUILDING FUND**

Vendor	Inv. Line Desc	Chk Date	Amount
CARLISLE/WORTMAN ASSOCIATES	ADMINISTRATION & INSPECTIONS	05/31/17	2,500.00
CARLISLE/WORTMAN ASSOCIATES	BUILDING INSPECTOR (CONTRACTUAL)	05/31/17	240.00
CARLISLE/WORTMAN ASSOCIATES	PERMIT CONTRACTUAL FEES	05/31/17	1,484.70
			<u>4,224.70</u>
GENERAL FUND	TELEPHONE	05/31/17	258.42
			<u>258.42</u>
PFEFFER, HANNIFORD, PALKA	RECEIPTING, ACCOUNTING & PAYROLL	05/31/17	1,800.00
			<u>1,800.00</u>
	<b>TOTAL</b>		<b>\$ 6,283.12</b>

**May Additional Disbursements**  
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**LAKE IMPROVEMENT FUND**

Vendor	Inv. Line Desc	Chk Date	Amount
AQUA WEED CONTROL	CONTR. SERVICES-DIXIE LAKE	05/31/17	8,836.65
			<u>8,836.65</u>
BOOTH PATTERSON P.C.	CONTR. SERVICES-DIXIE LAKE	05/31/17	175.00
			<u>175.00</u>
VINCE POLICK	CONTR. SERVICES-WAUMEGAH-WEED	05/31/17	48.00
			<u>48.00</u>
<b>TOTAL</b>			<b>\$ 9,059.65</b>

**SOFTWATER LAKE IMPROVEMENT FUND**

Vendor	Inv. Line Desc	Chk Date	Amount
PLM LAKE & LAND MANAGEMENT COR	CONTR. SERV. -SOFTWATER LK. IMP.	05/31/17	3,947.00
			<u>3,947.00</u>
<b>TOTAL</b>			<b>\$ 3,947.00</b>
<b>GRAND TOTAL</b>			<b>\$ 270,631.18</b>