SPRINGFIELD TOWNSHIP BOARD MEETING
August 10, 2017
SYNOPSIS

CALL TO ORDER: 7:30 pm by Supervisor Walls
PLEDGE OF ALLEGIANCE
ROLL CALL
AGENDA ADDITIONS & CHANGES: None
PUBLIC COMMENT: None
CONSENT AGENDA

a) Approved Minutes: Regular Meeting July 13, 2017
b) Accepted July 2017 Treasurer's Report
c) Received July 2017 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Fire, Police, CDBG, Assessing, IT, Comp Time and Natural Resources
d) Authorized payment of bills: July Additional Disbursements totaling $227,275.91 and August Bills List totaling $99,436.96
e) Authorized IT Administrator attendance at September 10-13 Annual Conference of Michigan Government Management Information Sciences at Boyne Highlands at a cost not to exceed $680
f) Adopted Resolution 2017-09 authorizing Westwood Hills Homeowners Association to apply for a road closure under permit #56076 to the Road Commission for Oakland County
g) Appointed Anne Loncar to the Park Commission to fill the vacancy created by the resignation of Lisa Christensen, with a term expiring November 20, 2018
h) Received communications and placed on file

OLD BUSINESS

1. Final Site Plan Approval—Maple Grange residential development: Approved Final Site Plan with conditions

NEW BUSINESS

1. Lot Split Request—Eliza Lake Estates Lot 31, P.I. #07-09-151-006: Approved split subject to taxes paid and submission of application, fee and survey
2. Variance from Design & Construction Standards—Outdoor Expressions request for underground storm water storage per Section 8-17: Granted variance with conditions
3. Designate New Polling Locations for Precincts 4, 5 and 6: Designated Dixie Baptist Church as new polling location for Precincts 4&5, and Waypoint Church for Precinct 6
4. New Position and Job Description Approval—Office/Elections Technician: Approved job description and authorized posting
5. Procedure and Timeline for Special Assessment District Requests: Discussed procedure and timeline for approval at the September Board Meeting
6. Gravel Road Speed Limits Discussion: Deferred until September Board Meeting
7. Closed Session for Possible Property Acquisition: Entered closed session at 10:50 pm Reconvened to open session at 10:54 pm, Authorized Supervisor and Attorney to proceed as discussed in closed session

PUBLIC COMMENT: Trustee Vallad commented regarding the summer meeting of the Oakland County Chapter of Michigan Townships Association.
ADJOURN

Minutes of
BOARD OF TRUSTEES
REGULAR MEETING
August 10, 2017

SPRINGFIELD CHARTER TOWNSHIP

Laura Moreau, Clerk

Call to Order: Supervisor Walls called the August 10, 2017 Regular Meeting of the Springfield Township Board to order at 7:30 pm at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, MI 48350.

Pledge of Allegiance

Roll Call:

Board Members Present

Collin Walls	Township Supervisor
Laura Moreau	Township Clerk
Jamie Dubre	Township Treasurer
David Hopper	Township Trustee
Dennis Vallad	Township Trustee
Marc Cooper	Township Trustee

Board Members Not Present

Judy Hensler	Township Trustee

Others Present

Greg Need	Township Attorney

Agenda Additions & Changes:

None

Public Comment:

None

Consent Agenda:

* **Trustee Vallad moved to approve the Consent Agenda as presented. Trustee Hopper supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hopper, Moreau, Vallad and Walls; No: none; absent: Hensler. The motion carried by a 6 to 0 vote.**

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e) Authorize IT Administrator attendance at September 10-13 Annual Conference of Michigan Government Management Information Science at Boyne Highlands at a cost not to exceed $680.
f) Adopt Resolution 2017-19 authorizing Westwood Hills Homeowner Association to apply for Road Closure under permit #56076 to the Road Commission for Oakland County
g) Appoint Ann Loncar to the Park Commission to fill the vacancy created by the resignation of Lisa Christiansen with a term expiring November 20, 2018
h) Communication:
- Minutes of Holly Area Youth Assistance Board of Directors Meetings for June 1 and July 6, 2017
- Letter from Oakland County Community Health Network declaring September National Recovery Month

Presentation:

none

Old Business:

1. Final Site Plan Approval – Maple Grange residential development

Supervisor Walls explained that the Board granted Special Land Use for a cluster development at a previous Board meeting, and the Final Site Plan has been approved by the Planning Commission.

Mr. Jim Sharpe was present, as well as Michelle Tremblay and Darcy Schultz from Castlewood Custom Homes, to answer any questions from the Board. Supervisor Walls gave a copy of his review comments to the applicant.

Supervisor Walls asked what portion of the landscape plan was to be covered by the developer and what portion was expected to be covered by the homeowner, specifically on units 22 and 23. He also commented that the plan looks good and the placement of the trees is great, but the plan won't work if the responsibility of tree planting is placed with the homeowner. There are a considerable number of trees on the plan on units 22 and 23, while unit 15 only has one. The concern is not who should have responsibility for the landscape, but rather that the responsibility for the various parts of the landscape plan should be clearly defined.

Treasurer Dubre asked about lot line trees and whose responsibility those would be.

Ms. Tremblay replied that the street trees are the responsibility of the developer, but recognized the concern of Supervisor Walls with respect to units 22 and 23 and the designation of street trees and non-street trees. Contractors have been known to damage trees and since there are over 70 to be planted, Castlewood Custom Homes would like to minimize the damage.

Mr. Sharpe stated that, although Mr. Miller isn't present this evening, he assumes that the developer is responsible for the trees and their placement.

Supervisor Walls stated that the Master Deed and the Bylaws say that the obligations of the tree placement are the responsibility of the homeowner because the homeowner will have deed to the unit prior to the building of the house and before certificate of occupancy.

Trustee Vallad commented that the plan designates three trees on units 7 and 8 and he questioned the amount of space available at the road for three trees.

Clerk Moreau agreed that she liked the landscape plan as it is, but thought that the trees should be installed by the builder as the homes are completed, but that would have to be added to the bylaws.

Supervisor Walls stated that sheet 4 of the site plan shows unit 17 grading encroaching on the preservation area which raised questions about which site plan should be approved. The site plan approved by the engineer and the planning commission included mass grading of the development that was never intended by the developer.

Ms. Tremblay explained that the correct plans are sheet 4 and 5 of the April revision.

Mr. Sharpe added that the plan is to grade the roads and ditches and form the retention ponds only. Individual lot plans will be provided with each individual unit.

Supervisor Walls asked if there was an intent to revise sheets 2, 3, 6, 7, 8 and 12, which still show the mass grading, to conform with sheets 4 and 5.

Mr. Sharpe replied that yes, that is the intent to revise the necessary sheets.

Supervisor Walls commented that set-back lines show on sheet 2 of the site plans but not on exhibit B.

Trustee Vallad commented on the 8% grade on the road around lots 15, 16, 17, 18.

Mr. Sharpe replied that they are cutting the hill down a little and raising the bottom to improve the grade. Township engineer Randy Ford checked driveway grades and asked for a note in the plan stating that they will not exceed the 10% maximum.

Supervisor Walls noted that on Exhibit B, building envelopes were not included. Building envelopes are not required in the exhibit but are noted several times in the Master Deed and Bylaws where they reference "shown on Exhibit B". Supervisor Walls asked that it be shown in Exhibit B or at least be consistent.

Supervisor Walls stated that most of the issues with the Master Plan and Bylaws have to do with consistency. Sheet 3 of Exhibit B shows proposed open space, yet the term open space is not defined in the Master Deed. This discrepancy also shows up on sheets 4, 5 and 6. The biggest discrepancy on Exhibit B is the Woodland Preservation area is not shown and it should be, as it was a condition of a Special Land Use Approval. This should be shown on lots 16, 17, 18 and 20.

Supervisor Walls asked why the well and septic locations are shown on Exhibit B, as home locations could be changed.

Mr. Sharpe replied that it was something controversial with the county, but it can certainly be removed from Exhibit B to avoid paperwork with a change.

Supervisor Walls stressed that there are several issues that pertain to coordinating the Master Deed, Exhibit B and Bylaws that need to be resolved. He mentioned several other issues: Master Deed Article 8B provides that the developer reserves easement over all common elements for developing the condominium, and Article 8D is similar. These are too broad and allow for any type of development in the open space and woodland areas. Attorneys should be involved in the wording. Article 8F grants an easement to the county for sewer and water and Supervisor Walls questioned why just the county was mentioned.

By Laws Article 5 section 1A says if common elements are damaged, and 80% of the owners agree, the common areas do not have to be rebuilt. Supervisor Walls stated that roads and storm drainage will always have to be rebuilt. Article 6 section 6 Side Load Garages is good but Supervisor Walls wanted a note that a 30-foot side yard is required by Springfield Township. There is also a provision requiring drives to be paved before the Certificate of Occupancy but the document does not specify who is responsible to install the driveway. Clerk Moreau asked if the development was to be consistent or if both concrete and asphalt driveways are acceptable. Ms. Tremblay replied that the decision between concrete and asphalt lies with the homeowner.

Supervisor Walls stated the last sheet of Exhibit B contains the set-back table and requested that the table be put in the Exhibit B site plan or in a location more routinely observed.

By Laws Article 6 section 9 is headed Setbacks, but it deals with the woodland preservation area and so the title of the section should change. It would also be appropriate to have the setbacks defined in the document. Bylaws article 6 section 19 mentions street trees but does not mention any detail pertaining to type and size of the trees. That detail shows on the Landscape plan, but no other location. The Township should have enforcement rights for the preservation of the Woodland Open Space, Woodland Preservation Area and the Open Space Meadow area. There should be a provision that the Builder is responsible for tree placement if the owner does not comply in a specified timeframe. Street trees are a Township requirement and ultimately developer responsibility. Units adjacent to common area corner delineator post were shown on one of the plan sheets but were not mentioned in the By Laws. They are required to be maintained so a provision should be added to the By Laws

Clerk Moreau noted that the copy presented to the Board was Condominium Bylaws but there is reference made to Association Bylaws. She asked if they were the same thing. Attorney Need answered that the Association Bylaws outline the governing and internal organization of how the association is set up, if it is not present in the Condominium Bylaws.

Clerk Moreau further clarified her question stating that the association organization is present in the Condominium Bylaws and that Article 10 section 1D Assessment of Fines references Article 2 section 4 of the Association Bylaws, when in fact it appears to reference Article 2, section 4 of the Condominium Bylaws.

Clerk Moreau clarified that her question was to determine if there was a misuse of language, or if there was an intent to create an Association bylaws document in the future.

Ms. Tremblay made note to meet with the attorney to clarify.

Clerk Moreau suggested that Article 6 in the Landscaping section of the Bylaws specifically state that any grooming or maintenance outside the lot line be prohibited, based on personal association history. Clerk Moreau also commented on Article 6 in the Aesthetics section. She applauded the developer for specifying the make and manufacture of the mailbox, but asked that it be given its own section to stand out. She also asked that the builder give location specifications if a mailbox grouping will be required.

Clerk Moreau asked Attorney Need if the Board has the ability to reduce the caliper size of the Street Trees, if not now, then as an amendment to the ordinance provisions. The provision is 2.5" caliper at chest height in the Zoning Ordinance which is a pretty hefty tree: In her experience, trees of this size at planting have a lower survival rate.

Attorney Need suggested to approve a reduced caliper size subject to approving an Ordinance Amendment which would take place before this development's street trees would go in, otherwise, 2.5 inches is the current requirement.

Treasurer Dubre asked about Article 1 section 8 where it references special assessment district public roads or utilities. The roads are private so should not have an assessment. Attorney Need explained that it was theoretical, but the roads could be dedicated in the future.

Treasurer Dubre asked about Article 2, Section 3 dealing with the budget and funds set aside for maintenance of private roads. She asked Attorney Need if the Board was authorized to enter a maintenance agreement that specifies the Township's expectation concerning the reserves set up for maintenance and repairs of the private road. When dealing with a new development, a Maintenance Agreement could along with a Master Deed and Bylaws as the documents that govern. Further property owners who will most likely not agree on an adequate amount in reserves. Attorney Need understood Treasurer Dubre's concerns, but felt that the Township has provisions in place to require maintenance. Treasurer Dubre agreed but emphasized that the responsibility then falls on the Township because homeowners typically cannot come to a consensus on setting up reserves, based on her experience with several older developments. The road is then in a state of disrepair and the situation becomes volatile. Attorney Need agreed stating that the Condominium Act requires that every Condominium set up reserves but does not define what the reserve will be. He then asked how this was to be defined. Treasurer Dubre answered that there are a number of ways this issue could be resolved. She asked if there was a standard lifetime given to roads and if there should be an agreement with the development that provided an adequate amount of reserves available at that predetermined road lifetime.

Attorney Need replied that the language was purposely left broad so as to leave the discretion up to the Township. If the Board wanted to pursue, he could research the legality of imposing that type of requirement.

Supervisor Walls suggested that Attorney Need meet with the development's attorney to communicate the concern and possibly put something in the By Laws or Master Deed that had to do with minimal reserves for annual maintenance – both for roads and drainage.

Supervisor Walls explained what has historically happened in neighborhoods after the developer has turned the neighborhood over to the homeowners: Homeowners do not continue to contribute to fund a reserve, the roads fall apart eventually but there is not enough funding in the reserve so a loan is required to make the necessary repairs.

Ms. Tremblay will take this to the attorney.

Supervisor Walls also mentioned that the Master Deed and Exhibit B property descriptions are different; The Master Deed is the three individual parcel descriptions; Exhibit B is an all-encompassing description.

Ms. Tremblay asked when the bylaws need to change to include all the new parcel numbers.

Supervisor Walls replied that the bylaws will not need to change but tax descriptions will change after all the documents have been recorded.

* **Clerk Moreau moved to approve the Final Site Plan for Maple Grange Condominium Cluster Development located on the east side of Ormond Road north of Scott Road; The Site Plan dated June 16, 2017 with sheets 2, 3, 6, 7, 8 and 12 revised to conform to grading sheets 4 and 5 dated April 12, 2017 and the Landscape Plan dated May 8, 2017 subject to the following: requirement that the Woodland Preservation Area is depicted on Exhibit B, that the locations of well and septic are removed from Exhibit B, that the Township will waive the Screening requirements at the borders with unit 22 and 23, to allow reduced caliper size of street trees subject to adopted Ordinance amendment allowing for same, the requirement of executing a performance guarantee before issuing any building permit to ensure that any improvements not yet completed will be in complete conformity with the approved site plan including but not limited roads,**

street trees, delineator posts and entrance landscaping, and subject to final review and approval by the Attorney, Treasurer and Supervisor of the Master Deed and Bylaws and Exhibit B including the addition of provisions to establish a minimum amount of dues payments to collect for common area repair and replacement. Trustee Cooper supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hopper, Moreau, Vallad and Walls; No: none; absent: Hensler. The motion carried by a 6 to 0 vote.

New Business:

1. Lot Split Request – Eliza Lake Estates Lot 31, P.I. #07-09-151-006

Jane and Michael Sternemann of 9056 Tindall Road presented a plan and provided descriptions of their intent to split Lot 31 of Eliza Lake Estates into two parcels. The Sternemanns would like to split off 31B from 31A keeping the house on 31A.

Supervisor Walls checked on the depths, and confirmed that the width to depth ratio, setback and septic distance from the lake requirements are met.

Trustee Hopper asked if the intent was to move the dock.

Mike Sternemann stated that his measurements show that the dock will remain with Lot 31A.

Supervisor Walls commented that the summer taxes will need to be paid before the split is processed, and the applicants will need to fill out a formal split application, pay the necessary fees and provide a survey.

Jane Sternemann asked if the addition of the lot will affect the Special Assessment. Treasurer Dubre answered that on the current assessment, it would be divided by the two parcels, but in the future, it would add to the roll.

Mrs. Sternemann asked if a house was built on 31B, who would determine the address. Supervisor Walls replied that the Assessing Department would assign based on the direction of the front face of the house.

* **Supervisor Walls moved to approve the Lot split for parcel number 07-09-151-006 in accordance with the scale drawing submitted with the condition that the summer taxes be paid before the split is approved, the**

split application and fee paid and a certified survey be provided. Clerk Moreau supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hopper, Moreau, Vallad and Walls; No: none; absent: Hensler. The motion carried by a 6 to 0 vote.

2. Variance from Design and Construction Standards – Outdoor Expressions request for underground storm water storage per section 8-17

Mr. Pat McWilliams from Keift Engineering was present representing Outdoor Expressions' request for an underground storm water storage.

Supervisor Walls explained that the Planning Commission, only approved Phase 1. Building 2 and the parking area to the north of the building were not approved. Building 2, when applicant decides to build, will require a new application.

Mr. McWilliams gave a summary of the layout of the buildings and drainage allowed on the property and stated that there is no positive drainage outlet on the property and a heavy rain or winter melt would overflow onto the road. Because of the drainage flow and no positive outlets available, as well as the sail boring reports, an underground retention basin system was chosen.

Supervisor Walls explained that design and construction standards require that this variance from the standard is only allowed upon approval of the Board. Supervisor Walls asked about the size of the retention basin.

Mr. McWilliams gave an overview of the property and its surrounding water drainage. This data was used to properly size the water retention basin, which was sized for all the onsite and surrounding offsite acreage, even though all of it can't get there due to grade. The front above ground basin is sized for what physically wouldn't fit in the underground retention system. The perk hole in the above ground retention basin showed clay, but it will not be excavated to get to a more perkable soil because there isn't any in that location. It is a very slow leachable location.

Supervisor Walls asked for an above-ground system, what size of an area would be required to handle the same amount of fluid.

Mr. McWilliams answered that the current building would require 10,000 cubic feet of storage and an area large enough to encompass that amount is not present on the property due to grade and elevation and proximity to Old White Lake Road. He approximated that

it would take a majority of the current lot and there would still be the overflow problem onto Old White Lake Road.

Supervisor Walls commented that Mr. McWilliam's explanation showed why the new system is required. He also reviewed that the Stormtech System is able to handle the full development plus .37 acres of offsite drainage with over half of additional redundancy. Supervisor Walls asked about a contractor for a maintenance schedule for the Stormtech underground retention system.

Mr. McWilliams reviewed the plan and procedure for maintenance of the system. He also explained that a Stormtech representative will be there at the pre-construction meeting, start-up and periodically as system is installed. Treasurer Dubre asked if Stormtech has preferred contractors for installation. Mr. McWilliams indicated that there should be experienced contractors.

Supervisor Walls commented that the Stormtech plans indicate a standard amount of stone with final determination by design engineer. He then asked if it has been determined if the standard amount of stone was sufficient or if more was required.

Mr. McWilliams said that they would start with the standard amount of stone but be ready to add for a sufficient fill.

Trustee Vallad quoted the Township engineer's review letter saying that they should be present at start-up and asked what that meant.

Mr. McWilliams answered that they would be at the pre-construction meeting and for all the "firsts", as well as spot checking throughout the process.

Trustee Cooper asked how many of these systems Keift Engineering has used in the past.

Mr. McWilliams answered that this was the first of this system, however there have been a handful of systems similar.

Trustee Hopper asked if there was to be silt fence present. Mr. McWilliams replied that it would be there to protect the drains.

Supervisor Walls asked if it was to be assumed that the permeable soil was the positive outlet for the system.

Mr. McWilliams replied yes. He then gave several "what if" examples of rainfall amount and gave time tables of drainage for those amounts.

Supervisor Walls restated that his primary concerns are ensuring that the construction is done according to the detail requirements and that there be a regular maintenance and inspection schedule.

Mr. McWilliams said that there can absolutely be a regular schedule created and regular reports generated and sent to the Township.

Supervisor Walls added that the Township's Engineer firm, HRC has no experience with this system to ensure that this task is done correctly, so either Stormtech or someone with Stormtech training needs to be present at all times. This should be a condition of the Variance. Supervisor Walls would like to see the inspection, maintenance and reporting to be in a formal agreement between the property owner and township in a form that could be recorded so that is stays with the record of the land.

Trustee Cooper asked who would be conducting the inspections.

Mr. McWilliams and Supervisor Walls stated that the inspection could be done by anyone qualified to do sewer maintenance but Supervisor Walls suggested that it be added to the agreement.

* **Supervisor Walls moved that the Variance to allow underground storm-water storage for the Outdoor Expressions site located on Old White Lake Road parcel number 07-36-451-031 and the Variance to allow the underground storm-water storage accepting the soils and percolation rate of those soils as the required outlet be approved subject to inspection of system construction by inspectors (individuals trained and/or experienced in the Stormtech system acceptable to the HRC) in addition to the monitors from HRC who will be onsite, at pre-construction and start-up and conditioned upon the development and approval of an inspection and maintenance agreement suitable to the Township Attorney and Supervisor, recoded for perpetuity. Written information supplied and statements made this evening by the applicant's engineer indicate that a variance is necessary to provide a reasonable use of the property and not be unnecessarily burdensome. This is the minimum variance necessary for use of the property and granting the variance will not be detrimental, with the understanding that what's being approved is what was approved by**

the planning commission phase one only for this project. It is understood that what is shown is phase 2 of the plan will be reviewed independently as a site plan and a variance at such time they desire to build. There is no guarantee that the additional variance will be granted. Trustee Hopper supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hopper, Moreau, Vallad and Walls; No: none; absent: Hensler. The motion carried by a 6 to 0 vote.
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3. Designate new polling locations for Precincts 4, 5 and 6

Clerk Moreau explained that Board members received a memo in their Board packet outlining a plan to designate new polling locations for precinct 4, 5, and 6. The building of Fire Station 3 allows for the transfer of Precinct ~~2~~ 3 from Andersonville Elementary to Fire Station 3. This change prompted three more changes to remove polling locations from all school buildings to remove security concerns, increase parking availability and eliminate crowded outdoor lines.

Clerk Moreau investigated alternate locations. Dixie Baptist and Waypoint Church have been contacted and have enthusiastically agreed to be of service to the Township. Clerk Moreau proposed to move precinct 4 from the Oakland Technical center and Precinct 5 from Springfield Plains to Dixie Baptist. Also proposed is moving Precinct 6 from Springfield Plains to Waypoint Church. It is not the Election Commission, but the Township Board that established polling locations.

Trustee Vallad asked about the timing for moving precinct 3 to the new fire station.

Clerk Moreau commented that she hoped for February of 2018.

Supervisor Walls said timing for the station was May 2018 and followed with the station will not be ready for an early election.

Clerk Moreau explained the necessary tasks and their associated timing for changing a polling location relative to an election. She understands that the station will not be ready by February, but hopes that by February there will reasonable confidence that an August election will be possible to hold in the new fire station location.

Trustee Cooper questioned that if there was to be an election in May, the polling location for Precinct 3 would have to stay at Andersonville Elementary.

Clerk Moreau confirmed.

Trustee Hopper asked how Springfield Christian school, housed at Dixie Baptist, would be affected by having a polling location.

Clerk Moreau answered that the building that would be utilized for polling is their Athletic Building and is separated from the rest of the school area. There is a separate entrance, a large vestibule, restrooms and a large gym in the Athletic building with doors that lock between for security.

* **Treasurer Dubre moved to approve the change in polling locations for precinct 4, 5 and 6 as proposed in the attached chart from the Clerk's memo dated August 3, 2017. Trustee Cooper supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hopper, Moreau, Vallad and Walls; No: none; absent: Hensler. The motion carried by a 6 to 0 vote.**

4. New Position and Job Description Approval – Office/Elections Technician

Clerk Moreau reminded that Board that earlier in 2017, the Board had approved a change for a position in the Clerk's office. The position changed from a Voter Registration/Payroll Clerk to an Election Technician. That position has been intentionally left vacant since May to better understand the needs of the department. Clerk Moreau explained that it is a challenge to retain election help when the time needs vary within the year. This person would be seated near the front counter and be the first point of contact at the counter or on the phone, however the Supervisor's office would absorb the bulk of the counter contact during the busy election events.

Clerk Moreau complimented Chris Benedict for his ability to step in, be available, be cross trained and willing to jump up and assist.

Treasurer Dubre also expressed her appreciation for Chris Benedict's efforts.

Clerk Moreau reminded the Board that with the installation of new computers throughout the Township offices, Chris Benedict will be pulled away from his desk at the front and will not be available to assist as he has in recent past. The goal is to hire a flexible part time person to help Monday through Friday during the middle of the day. Duties would include updating voter registration files and helping with record retention, maintaining certification and training on the Qualified Voter File and Election Law, etc., so that there is someone trained and ready to go when it's time to administer an election.

Treasurer Dubre asked if the HR Consultant sites were to be utilized for posting.

Clerk Moreau agreed that those sites will be used. She further commented that it would be nice to have someone with experience with the Township or election background, a township resident or someone in close proximity.

Supervisor Walls mentioned that there will be a seating change in the office with additional equipment and furniture necessary.

Trustee Vallad mentioned that there is a number of social media sites that would be a good avenue for getting applicants.

* **Treasurer Dubre moved to approve the Office/Election Technician job description and authorize the Clerk to post and fill the flexible part time position at a starting salary of $15/hr. Vote on the motion. Yes: Cooper, Dubre, Hopper, Moreau, Vallad and Walls; No: none; absent: Hensler. The motion carried by a 6 to 0 vote.**

5. Procedure and Timeline for Special Assessment District Requests

Treasurer Dubre explained a memo present in the Board Packet. The memo explains the reasoning behind, the process for and the timing pertaining to a special assessment of a private road. The Township currently has a process that meets the statutory obligation but is vague and gives very little guidelines to the residents. Several of the vague areas need to be cleared up, specifically timelines, procedures for procuring cost estimates and petitions. Treasurer Dubre asked if we should have the Township engineer provide preliminary construction plans as part of the cost estimations. If the plans do not follow through, there is no way to recoup the cost of the engineer.

Attorney Need suggested that there be funds posted in advance to cover those expenses. Public money cannot be spent on a private road. Funds can be advanced with repayment or have it escrowed or some type of contract for repayment but the engineering should be paid for by the petitioners, or whoever is creating the request for a special assessment.

Treasurer Dubre stated that there are some communities that do an expression of interest form and had included that form in her timeline attached to her memo in the Board packet.

Supervisor Walls asked to shift the focus of the meeting to the process and complimented the process that Treasurer Dubre drafted. He felt that the schedule was tight and suggested that the process start earlier than December. He also asked that there be a 1.10 added to the process which states the drop-dead date. He expressed that the dates might not be easily achieved depending on how detailed the preliminary construction plan is that the engineer is expected to prepare.

Treasurer Dubre asked whether a formal petition should be required always, or only when the 20% of frontage homeowners have objected. Supervisor Walls suggested that the Township use the policy that was adopted last September. His preference is that the Special Assessment be initiated by the Township with an informal petition.

Clerk Moreau asked if step 1.4 requires than an engineer prepare preliminary construction plans and cost estimates.

Attorney Need explained that it does not have to be done by an engineer.

Clerk Moreau asked if the purpose is to provide engineering plans, or just a cost estimate for homeowners to use for decision making. She does not support the idea of homeowners putting forth funds to get engineering drawings in order to get an estimate, only to find that it's too expensive to continue. But on the other hand, no decision should be made until costs are known. She asked Attorney Need if HRC could come up with some cost estimates for repaving or resurfacing roads. He answered yes.

Treasurer Dubre quoted the current process, citing example for the vagueness pertaining to private roads.

Trustee Cooper asked why the township needed to be responsible for getting the cost estimate, and why it wouldn't be those that want the assessment.

Treasurer Dubre offered reasons why the Township should cover the cost of the plans and cost estimate, citing an example of a private road that was reportedly evaluated by an engineer. Treasurer Dubre also mentioned the public safety provision of a private road for emergency personal and non-residents to travel on those roads. She explained that there are several things that are conflicting and contradicting within the current process. She feels that it is the Board's obligation to the taxpayers to pay cost of plans and cost estimates. Treasurer Dubre stated that the law is silent if the road does not proceed after cost estimate and asked Attorney Need why the Township shouldn't pay for the engineering costs. Attorney Need answered that the cost of the engineering services is

part of the improvement. The Township is prohibited from spending public funds on private property.

Treasurer Dubre stated again that this is the circle that leads to nowhere in the process and asked Attorney Need to check Attorney General opinions to determine if the law is silent.

Treasurer Dubre asked if the Board preferred formal petition or an expression of interest.

Supervisor Walls thought the option for the Board to initiate the Special Assessment process should be the preference, or at least an option. Supervisor Walls explained that a formal petition must be signed by all owners of interest; one cannot just check the tax roll. Whereas the informal petition only has to be signed by one person from that household. He then explained an example of an association that utilized the informal procedure and provided their own cost estimate for road work.

Clerk Moreau said that she does believe that the current procedure based on the statute is working, but she likes that Treasurer Dubre's timeline gives clearer and more specific deadlines.

Supervisor Walls asked for opinions on formal or informal petitions.

Trustee Vallad doesn't care what it's called but he wants to see a majority of homeowners support it before funds are spent.

Clerk Moreau likes the idea of a more descriptive form of petition that provides an explanation of what it is that you're signing.

Trustee Cooper does not feel that a formal petition is required. He feels it's only necessary if more than 20% object.

Treasurer Dubre prefers an informal petition and asked if we could establish a November 1, 2017 deadline for the informal petition / expression of interest.

Trustee Cooper asked if it was a 13-month lead.

Treasurer Dubre, Trustee Cooper and Supervisor Walls discussed the timing based on the Winter levy, deciding on the Expression of Interest/Informal deadline of November 1.

Clerk Moreau asked why the process would have to be updated yearly with new dates, when all the dates should be standardized. She likes the idea of a cover sheet attached that explains the process.

Supervisor Walls agreed that the year dates should be left off the process.

Clerk Moreau asked about other steps in the process, clarifying that Expression of Interest is due November 1.

Board members discussed what petitioners should present as preliminary project plans and cost estimates. The statute allows maintenance to be included in a petition, but Board members indicated that the only maintenance project would be along the lines of mill and fill, not road plowing. Just as any other escrow, the Township engineer can prepare preliminary plans and have the association post to the proper escrow account, or an asphalt company can provide estimates for repairs. The applicant is responsible for submitting project plans and cost estimates to the Township by March 30.

Additional Board discussion of section 1.5 indicated that a formal petition is not required, and plans and costs will be reviewed no later than the April Board Meeting. Section 1.6 would be stricken from the procedure; 1.7 should only contain a May/June public hearing; and 1.8 should be July/August Public Hearing.

Supervisor Walls commented that the discussion has taken care of section 2 cost estimates.

Treasurer Dubre asked about section 4.1 Funding Requirements.

Trustee Vallad commented that financial boundaries should be set up. He asked how much money will the Township be able to front for projects.

Treasurer Dubre believes that the township doesn't have the funding to provide loans for every request.

Clerk Moreau liked the idea of a percent with a max cap and consider a maximum number of projects fronted at any one time

Trustee Cooper asked if it would depend on the condition of the road.

Supervisor Walls agreed with a minimal percent and a cap on the total project cost to the Township.

Treasurer Dubre asked that this subject be discussed at the budget meeting when planning the Improvement Revolving Fund for upcoming projects.

Supervisor Walls asked that process step number 5 be combined with the Budget meeting

Treasurer Dubre asked if these timeline and process discussed should be formalized and published.

Clerk Moreau commented that to avoid another "non-formalized" process, the procedure and timeline should be revised and brought to the Board for approval.

Treasurer Dubre will have changes made to both timeline and process for the Budget meeting.

6. Gravel Road Speed Limits Discussion

* **Supervisor Walls moved to table the discussion until the next regular meeting Trustee Vallad supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hopper, Moreau, Vallad and Walls; No: none; absent: Hensler. The motion carried by a 6 to 0 vote.**

7. Closed Session

Supervisor Walls moved to enter closed session Trustee Vallad supported the motion. Roll Call Vote on the motion. Yes: Dubre, Hopper, Walls, Cooper, Moreau and Vallad; No: none; Absent: Hensler. The motion carried by a 6 to 0 vote.

Board convened to Closed Session at 10:50 pm

Board reconvened to open session at 10:54 pm

Treasure Dubre moved to authorize Supervisor Walls to proceed as discussed in Closed Session. Trustee Vallad Supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hopper, Moreau, Vallad and Walls; No: none; absent: Hensler. The motion carried by a 6 to 0 vote.

Public Comment:

Trustee Vallad commented that the next Oakland County Chapter of MTA event is Thursday at Fieldstone Golf Course

Adjournment:

Hearing no other business, Supervisor Walls adjourned the meeting at 10:56 pm.

_____
Collin W. Walls, Supervisor

_____
Laura Moreau, Clerk

SPRINGFIELD
CHARTER TOWNSHIP

RESOLUTION
2017-09

RESOLUTION AUTHORIZING WESTWOOD HILLS HOMEOWNERS ASSOCIATION TO APPLY FOR A ROAD CLOSURE UNDER PERMIT #56076 TO THE ROAD COMMISSION FOR OAKLAND COUNTY

RESOLVED, that Westwood Hills Homeowners Association is hereby authorized to make application to the Road Commission for Oakland County on behalf of Springfield Charter Township in the County of Oakland, Michigan for the necessary permit to:

Close Westwood Circle between the residences at 9726 and 9663 from 5:00 p.m. to 11:00 p.m. on Saturday, August 26, 2017, for the purpose of holding a neighborhood block party. (See attached map)

And that Westwood Hills Homeowners Association and Springfield Charter Township in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permit as issued.

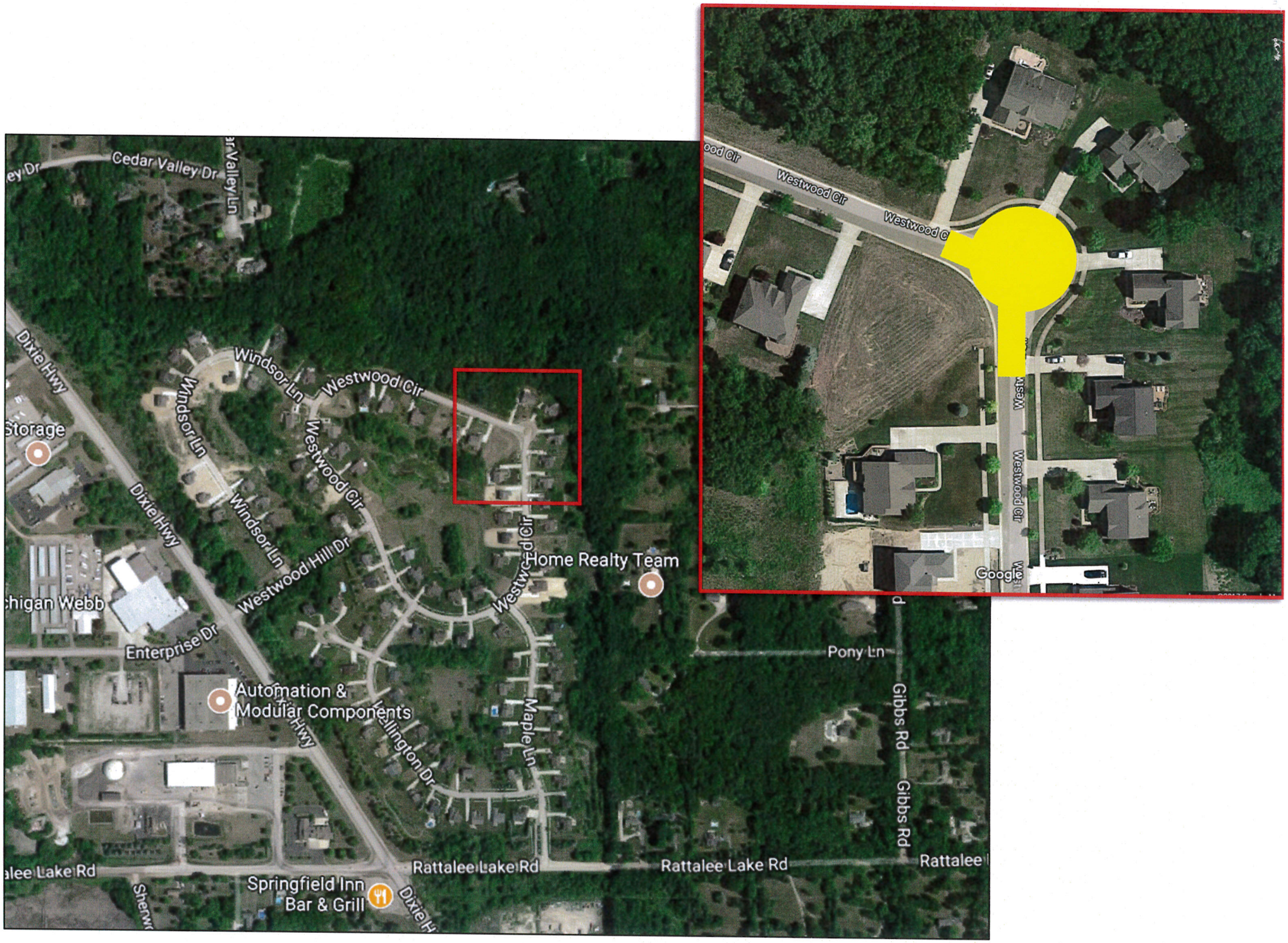
AYES: COOPER, DUBRE, HOPPER, MOREAU, VALLAD and WALLS
NAYS: None
ABSENT: HENSLER
ABSTENTIONS: None

THE RESOLUTION WAS DECLARED ADOPTED.

STATE OF MICHIGAN)
)ss
COUNTY OF OAKLAND)

I, Laura Moreau, the duly qualified and elected Clerk of the Charter Township of Springfield, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board of Trustees held on August 10, 2017 the original of which is on file in my office.

Laura Moreau, Clerk


Cedar Valley Dr
Cedar Valley Ln
Dixie Hwy
Windsor Ln
Westwood Cir
Storage
Westwood Hill Dr
Home Realty Team
Enterprise Dr
Automation &
Modular Components
Maple Ln
Pony Ln
Gibbs Rd
Rattalee Lake Rd
Springfield Inn
Bar & Grill
Google

BILLS PRESENTED FOR PAYMENT: GENERAL FUND

Vendor	Invoice Line Desc	Amount	Chk Date
DENNIS VALLAD	CONFERENCES	408.89	
DENNIS VALLAD	MILEAGE	52.10	
QUILL CORPORATION	OFFICE SUPPLIES	24.08	
COLLIN WALLS	MILEAGE ALLOWANCE	73.83	
ERIN MATTICE	MILEAGE ALLOWANCE	10.70	
VERIZON WIRELESS	MOBILE COMMUNICATIONS	81.49	
PRINTING SYSTEMS, INC	EQUIP.& SUPPLIES	331.58	
BS & A SOFTWARE	COMPUTER LICENSE & SUPPORT	1,886.00	
OAKLAND COUNTY	PRINTING & PUBLISHING	66.00	
VERIZON WIRELESS	MOBILE COMMUNICATIONS	28.34	
VERIZON WIRELESS	MOBILE COMMUNICATIONS	25.62	
PETTY CASH -JAMIE DUBRE	CONFERENCES-DUES-ETC	20.00	
JAMIE DUBRE	MILEAGE ALLOWANCE	16.05	
KAREN BINASIO	MILEAGE ALLOWANCE	77.04	
VERIZON WIRELESS	MOBILE COMMUNICATIONS	50.49	
VERIZON WIRELESS	MOBILE COMMUNICATIONS	50.49	
ALL-N-ONE LAWN CARE	REPAIRS & MAINTENANCE	120.00	
ALL-N-ONE LAWN CARE	REPAIRS & MAINTENANCE	1,030.00	
BLUE CARE NETWORK OF MICHIGAN	HOSPITALIZATION	14,090.65	
KAREN BINASIO	HOSPITALIZATION	789.29	
COFFEE BREAK, INC.	OPERATING SUPPLIES	77.49	
QUILL CORPORATION	OPERATING SUPPLIES	149.01	
PETTY CASH -JAMIE DUBRE	POSTAGE	15.00	
PITNEY BOWES	POSTAGE	2,880.78	
ADKISON, NEED, ALLEN & RENTROP PLLC	ATTORNEY FEES	1,879.58	
PETTY CASH -JAMIE DUBRE	REPAIRS & MAINTENANCE-TWP. TRUCKS	8.00	
21ST CENTURY MEDIA - MICHIGAN	PRINTING & PUBLISHING	152.56	
SPRINGFIELD TWP. PARKS & REC.	PRINTING & PUBLISHING	1,840.00	
INNOVATIVE OFFICE TECHNOLOGY	REPAIRS & MAINTENANCE	436.09	
COMCAST	MISCELLANEOUS	104.85	
PETTY CASH -JAMIE DUBRE	MISCELLANEOUS	10.00	
ALL-N-ONE LAWN CARE	LAWN & GROUND KEEPING	232.50	
21ST CENTURY MEDIA - MICHIGAN	PRINTING & PUBLISHING-P.C.	204.29	
ADKISON, NEED, ALLEN & RENTROP PLLC	LEGAL FEES	1,618.50	
GREG KAZMIERSKI	MILEAGE ALLOWANCE-ORDINANCE OFFICER	7.17	
VERIZON WIRELESS	MOBILE COMMUNICATIONS	31.00	
21ST CENTURY MEDIA - MICHIGAN	PRINTING & PUBLISHING-ZBA	64.15	
ROAD MAINTENANCE CORP.	CHLORIDE	1,262.52	
DTE ENERGY	STREET LIGHTING	2,333.45	
ROAD COMM. FOR OAKLAND COUNTY	STREET LIGHTING	49.42	
CROP PRODUCTION SERVICES, INC.	FIELD EQUIPMENT	1,337.36	
VERIZON WIRELESS	MOBILE COMMUNICATIONS	50.49	
VERIZON WIRELESS	MOBILE COMMUNICATIONS	25.62	
	TOTAL	**$ 34,002.47**	

REGULAR MEETING
August 10, 2017

Township of Springfield — Laura Moreau, Clerk

BILLS PRESENTED FOR PAYMENT: FIRE FUND

Vendor	Inv. Line Desc	Amount	Chk Date
SMITH'S DISPOSAL	CONTRACTUAL SERVICES-CUSTODIAN	201.00	
ALL-N-ONE LAWN CARE	REPAIRS & MAINTENANCE	420.00	
BLUE CARE NETWORK OF MICHIGAN	HOSPITALIZATION	1,777.45	
JAMIE DUBRE	MILEAGE ALLOWANCE	114.80	
OFFICE DEPOT - FIRE	OFFICE SUPPLIES	18.98	
DAVE FEICHTNER - PETTY CASH	OPERATING SUPPLIES	7.33	
OFFICE DEPOT - FIRE	OPERATING SUPPLIES	18.00	
SUBURBAN OFFICE & JAN.SUPPLIES	OPERATING SUPPLIES	38.49	
COMCAST	TELEPHONE & INTERNET	219.73	
IMPRESSIVE PRINTING & PROMOTIO	PRINTING & PUBLISHING	79.00	
OAKLAND COUNTY	REPORT MANAGEMENT (CLEMIS)	1,164.19	
DAVE FEICHTNER - PETTY CASH	MISCELLANEOUS	100.65	
CDW GOVERNMENT INC.	COMPUTER EQUIPMENT	193.65	
OBM OFFICE SOLUTIONS	COMPUTER EQUIPMENT	98.00	
FIRE SERVICE MANAGEMENT	TURN OUT GEAR	245.50	
APOLLO FIRE APPARATUS REPAIR	TRUCK REPAIR AND MAINTENANCE	80.00	
HALT FIRE, INC	TRUCK REPAIR AND MAINTENANCE	1,080.73	
JOHN BOWMAN CHEVROLET, INC	TRUCK REPAIR AND MAINTENANCE	333.94	
PETTY CASH -JAMIE DUBRE	TRUCK REPAIR AND MAINTENANCE	15.00	
UNIQUE 1 SERVICES LLC	TRUCK REPAIR AND MAINTENANCE	500.00	
WATERWAY OF MICHIGAN, LLC	TRUCK REPAIR AND MAINTENANCE	2,971.36	
HOLLY AUTOMOTIVE SUPPLY INC	EQUIPMENT MAINTENANCE	11.34	
ECTO HR, INC	MISCELLANEOUS	257.00	
	TOTAL	**$ 9,946.14**	

BILLS PRESENTED FOR PAYMENT: POLICE FUND

Vendor	Inv. Line Desc	Amount	Chk Date
ADKISON, NEED, ALLEN & RENTROP PLLC	LEGAL FEES	1,378.00	
VERIZON WIRELESS	PHONE	100.98	
	TOTAL	**$ 1,478.98**	

BILLS PRESENTED FOR PAYMENT: CABLE FUND

Vendor	Inv. Line Desc	Amount	Chk Date
GENERAL FUND	OFFICE RENT	600.00	
GENERAL FUND	SUPPORT SERVICES	2,100.00	
	TOTAL	**$ 2,700.00**	

BILLS PRESENTED FOR PAYMENT: BUILDING FUND

Vendor	Inv. Line Desc	Amount	Chk Date
JEFF SHAFER	BUILDING INSPECTOR (CONTRACTUAL)	2,520.00	
JEFF SPENCER	BUILDING INSPECTOR (CONTRACTUAL)	270.00	
DOUG WEAVER	ELECTRICAL INSPECTOR(CONTRACTUAL)	1,001.28	
RON SHELTON	ELECTRICAL INSPECTOR(CONTRACTUAL)	1,296.38	
MERLE WEST	PLUMBING INSPECTOR (CONTRACTUAL)	196.63	
RUSSELL WALKER	PLUMBING INSPECTOR (CONTRACTUAL)	316.88	
MERLE WEST	MECHANICAL INSPECTOR (CONTRACTUAL)	235.95	
RUSSELL WALKER	MECHANICAL INSPECTOR (CONTRACTUAL)	380.25	
BS & A SOFTWARE	SOFTWARE, SUPPORT & I.T.	1,641.00	
GENERAL FUND	FACILITY RENT & UTILITIES	1,000.00	
GENERAL FUND	RECEIPTING, ACCOUNTING & PAYROLL	1,000.00	
	TOTAL	**$ 9,858.37**	

BILLS PRESENTED FOR PAYMENT: LAKE IMPROVEMENT FUND

Vendor	Invoice Line Desc	Amount	Chk Date
AQUATIC SERVICES, INC.	CONTR. SERVICES-BIG LAKE	35,160.00	
AQUEST CORPORATION	CONTR. SERVICES-BIG LAKE	3,412.00	
AQUEST CORPORATION	CONTR. SERVICES-BIG LAKE	2,388.00	
AUTO-OWNERS INSURANCE	CONTR. SERVICES-DIXIE LAKE	491.00	
	TOTAL	**$ 41,451.00**	

BILLS PRESENTED FOR PAYMENT: FIRE CAPITAL IMPROVEMENT

Vendor	Invoice Line Desc	Amount	Chk Date
NONE		$ -	

GRAND TOTAL **$99,436.96**

July Additional Disbursements
Invoice Entry Dates 07/13/20170 - 07/31/2017
For Approval at August 10, 2017

GENERAL FUND

Vendor	Inv. Line Desc	Chk Date	Amount
CHASE CARD SERVICES - PARKS	REPAIRS & MAINTENANCE	07/14/17	54.74
			54.74
PLANET TECHNOLOGIES, INC.	EMAIL LICENSE & SUPPORT	07/14/17	4,242.20
			4,242.20
ABSOLUTE BUILDING MAINTENANCE	CUSTODIAL SERVICES	07/31/17	1,750.40
			1,750.40
ACCIDENT FUND	INSURANCE & BOND	07/31/17	2,414.62
			2,414.62
ALL-N-ONE LAWN CARE	REPAIRS & MAINTENANCE	07/31/17	180.00
ALL-N-ONE LAWN CARE	REPAIRS & MAINTENANCE	07/31/17	1,650.00
ALL-N-ONE LAWN CARE	LAWN & GROUND KEEPING	07/31/17	387.50
			2,217.50
AMERICAN WATER	OPERATING SUPPLIES	07/31/17	33.00
			33.00
CANON SOLUTIONS AMERICA	REPAIRS & MAINTENANCE	07/31/17	100.02
			100.02
CARDMEMBER SERVICE	COMPUTER & SOFTWARE	07/31/17	118.83
CARDMEMBER SERVICE	REPAIRS & MAINTENANCE	07/31/17	207.13
CARDMEMBER SERVICE	REPAIRS & MAINTENANCE-TWP. TRUCKS	07/31/17	182.21
CARDMEMBER SERVICE	MAINTENENCE SUPPLIES-CIVIC CENTER	07/31/17	34.52
CARDMEMBER SERVICE	LAWN & GROUND KEEPING	07/31/17	38.14
CARDMEMBER SERVICE	FIELD SUPPLIES	07/31/17	513.49
CARDMEMBER SERVICE	FIELD EQUIPMENT	07/31/17	1,079.96
			2,174.28
CARLISLE/WORTMAN ASSOCIATES	PLANNER	07/31/17	3,610.00
CARLISLE/WORTMAN ASSOCIATES	PLAN REVIEW FEES	07/31/17	2,495.00
			6,105.00
CHRISTINE MAIORANA	RECORDING SECY. SERVICES	07/31/17	133.00
			133.00
CLARKSTON AREA YOUTH ASSIST.	YOUTH ACTIVITIES	07/31/17	3,300.00
			3,300.00
CLARKSTON PAPER	MAINTENENCE SUPPLIES-CIVIC CENTER	07/31/17	130.05
			130.05

July Additional Disbursements
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CONSUMERS ENERGY	HEAT	07/31/17	109.42
			109.42
DTE ENERGY	ELECTRIC	07/31/17	1,686.16
DTE ENERGY	STREET LIGHTING	07/31/17	49.14
			1,735.30
ERIN A. MATTICE	RECORDING SECY. SERVICES	07/31/17	304.00
ERIN A. MATTICE	RECORDING SECY. SERVICES	07/31/17	76.00
			380.00
ERIN MATTICE	MILEAGE ALLOWANCE	07/31/17	15.72
			15.72
HUBBELL, ROTH & CLARK	CONSULTING ENGINEERS	07/31/17	652.50
HUBBELL, ROTH & CLARK	PLAN REVIEW FEES	07/31/17	4,194.00
			4,846.50
KAILYN ATKINSON	MILEAGE ALLOWANCE	07/31/17	40.34
			40.34
KERTON LUMBER CO	REPAIRS & MAINTENANCE	07/31/17	21.87
			21.87
KIEFT ENGINEERING, INC.	MISCELLANEOUS	07/31/17	14.00
			14.00
KYLE WADE	NO-HAZ EXPENSE	07/31/17	125.00
			125.00
LIGHTING SUPPLY CO.	MAINTENENCE SUPPLIES-CIVIC CENTER	07/31/17	313.29
			313.29
REVIZE LLC	WEB HOST	07/31/17	1,000.00
			1,000.00
ROAD COMM. FOR OAKLAND COUNTY	GAS, OIL - TWP. TRUCKS	07/31/17	474.91
			474.91
STATE OF MICHIGAN	CONSULTANTS/CONTRACT-CIVIC CTR.	07/31/17	180.00
			180.00
TECHNOLOGY SOLUTIONS, LLC	COMPUTER SERVICE & MAINTENANCE	07/31/17	100.00
			100.00
THE DAVEY TREE EXPERT COMPANY	LAWN & GROUND KEEPING	07/31/17	850.00
			850.00

July Additional Disbursements
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UNUM LIFE INSURANCE	LIFE INSURANCE	07/31/17	30.23
UNUM LIFE INSURANCE	DISABILITY INSURANCE	07/31/17	74.26
UNUM LIFE INSURANCE	LIFE INSURANCE	07/31/17	50.70
UNUM LIFE INSURANCE	DISABILITY INSURANCE	07/31/17	89.14
UNUM LIFE INSURANCE	LIFE INSURANCE	07/31/17	52.26
UNUM LIFE INSURANCE	DISABILITY INSURANCE	07/31/17	92.44
UNUM LIFE INSURANCE	LIFE INSURANCE	07/31/17	52.26
UNUM LIFE INSURANCE	DISABILITY INSURANCE	07/31/17	92.44
UNUM LIFE INSURANCE	LIFE INSURANCE	07/31/17	11.98
UNUM LIFE INSURANCE	DISABILITY INSURANCE	07/31/17	19.26
UNUM LIFE INSURANCE	LIFE INSURANCE	07/31/17	15.60
UNUM LIFE INSURANCE	DISABILITY INSURANCE	07/31/17	25.00
UNUM LIFE INSURANCE	LIFE INSURANCE	07/31/17	18.72
UNUM LIFE INSURANCE	DISABILITY INSURANCE	07/31/17	29.63
			653.92
	TELEPHONE	07/31/17	630.27
			630.27
		TOTAL	**$ 34,145.35**

FIRE FUND

Vendor	Inv. Line Desc	Chk Date	Amount
PLANET TECHNOLOGIES, INC.	COMPUTER EQUIPMENT	07/14/17	1,302.00
			1,302.00
ACCIDENT FUND	INSURANCE & BOND	07/31/17	9,303.83
			9,303.83
ALL-N-ONE LAWN CARE	REPAIRS & MAINTENANCE	07/31/17	700.00
			700.00
APOLLO FIRE EQUIPMENT CO	OTHER EQUIP PURCH-UNDER $10,000	07/31/17	1,470.00
			1,470.00
BOWMAN AUTO CENTER INC.	TRUCK REPAIR AND MAINTENANCE	07/31/17	76.95
			76.95
CARDMEMBER SERVICE	REPAIRS & MAINTENANCE	07/31/17	98.25
CARDMEMBER SERVICE	MISCELLANEOUS	07/31/17	258.40
CARDMEMBER SERVICE	TRUCK REPAIR AND MAINTENANCE	07/31/17	605.97
CARDMEMBER SERVICE	EQUIPMENT MAINTENANCE	07/31/17	481.94
			1,444.56

July Additional Disbursements
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COMCAST	TELEPHONE & INTERNET	07/31/17	388.17
			388.17
CONSUMERS ENERGY	HEAT	07/31/17	51.96
			51.96
DNA INTERIORS LLC	TRUCK REPAIR AND MAINTENANCE	07/31/17	500.00
			500.00
DTE ENERGY	HEAT	07/31/17	897.32
			897.32
FIRE MODULES LLC	COMPUTER EQUIPMENT	07/31/17	540.00
			540.00
FIRE SERVICE MANAGEMENT	TURN OUT GEAR	07/31/17	433.50
			433.50
FIRST DUE	TURN OUT GEAR	07/31/17	345.12
			345.12
HOLLY AUTOMOTIVE SUPPLY INC	TRUCK REPAIR AND MAINTENANCE	07/31/17	143.52
			143.52
IMPRESSIVE PRINTING & PROMOTIO	EDUCATIONAL SUPPLIES	07/31/17	160.00
			160.00
J&B MEDICAL SUPPLY, INC	MEDICAL SUPPLIES	07/31/17	167.18
			167.18
LIGHTING SUPPLY CO.	REPAIRS & MAINTENANCE	07/31/17	72.61
			72.61
MCKAY'S HARDWARE	OPERATING SUPPLIES	07/31/17	206.76
MCKAY'S HARDWARE	TRUCK REPAIR AND MAINTENANCE	07/31/17	9.29
MCKAY'S HARDWARE	EQUIPMENT MAINTENANCE	07/31/17	14.56
			230.61
NYE UNIFORM	UNIFORMS	07/31/17	590.00
			590.00
OAKLAND COUNTY	RADIO MAINTENANCE	07/31/17	579.44
			579.44
OAKLAND COUNTY-SHERIFF'S BILL	DISPATCH	07/31/17	1,977.58
			1,977.58
OFFICE DEPOT - FIRE	OFFICE SUPPLIES	07/31/17	467.16
			467.16

July Additional Disbursements
Invoice Entry Dates 07/13/20170 - 07/31/2017
For Approval at August 10, 2017

ROAD COMM. FOR OAKLAND COUNTY	GAS & OIL	07/31/17	4,039.23
			4,039.23
SUBURBAN OFFICE & JAN.SUPPLIES	OPERATING SUPPLIES	07/31/17	94.55
			94.55
TIME EMERGENCY EQUIPMENT	EQUIPMENT MAINTENANCE	07/31/17	1,242.95
			1,242.95
UNUM LIFE INSURANCE	LIFE INS/PROVIDENT INS	07/31/17	86.58
UNUM LIFE INSURANCE	DISABILITY INSURANCE	07/31/17	164.01
			250.59
WEST SHORE FIRE, INC.	EQUIPMENT MAINTENANCE	07/31/17	48.10
			48.10
		TOTAL	**$ 27,516.93**

POLICE FUND

Vendor	Inv. Line Desc	Chk Date	Amount
OAKLAND COUNTY-SHERIFF'S BILL	CONTRACTUAL SERVICES	07/31/17	135,099.17
OAKLAND COUNTY-SHERIFF'S BILL	OVERTIME	07/31/17	887.05
			135,986.22
		TOTAL	**$ 135,986.22**

CABLE FUND

Vendor	Inv. Line Desc	Chk Date	Amount
CDW GOVERNMENT INC.	CONSULTANTS/CONTRACTING	07/31/17	759.02
			759.02
CHARTER TOWNSHIP OF INDEPENDENCE	CONSULTANTS/CONTRACTING	07/31/17	1,500.00
			1,500.00
		TOTAL	**$ 2,259.02**

July Additional Disbursements
Invoice Entry Dates 07/13/20170 - 07/31/2017
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BUILDING FUND

Vendor	Inv. Line Desc	Chk Date	Amount
CARLISLE/WORTMAN ASSOCIATES	ADMINISTRATION & INSPECTIONS	07/31/17	2,740.00
CARLISLE/WORTMAN ASSOCIATES	PLAN REVIEW	07/31/17	2,808.75
			5,548.75
GENERAL FUND	TELEPHONE	07/31/17	252.28
			252.28
		TOTAL	**$ 5,801.03**

LAKE IMPROVEMENT FUND

Vendor	Inv. Line Desc	Chk Date	Amount
AQUA WEED CONTROL	CONTR. SERVICES-SUSIN LAKE	07/14/17	11,800.00
			11,800.00
AQUA WEED CONTROL	CONTR. SERVICES-DIXIE LAKE	07/31/17	1,974.36
			1,974.36
PROGRESSIVE AE	CONTR. SERVICES-DIXIE LAKE	07/31/17	2,875.00
			2,875.00
RESTORATIVE LAKE SCIENCES	CONTR. SERVICES-WAUMEGAH-WEED	07/31/17	2,833.00
			2,833.00
		TOTAL	**$ 19,482.36**

SOFTWATER LAKE IMPROVEMENT FUND

Vendor	Inv. Line Desc	Chk Date	Amount
PLM LAKE & LAND MANAGEMENT COR	CONTR. SERV. -SOFTWATER LK. IMP.	07/31/17	1,585.00
			1,585.00
		TOTAL	**$ 1,585.00**

July Additional Disbursements
Invoice Entry Dates 07/13/20170 - 07/31/2017
For Approval at August 10, 2017

FIRE CAPITAL IMPROVEMENT DEBT FUND

Vendor	Inv. Line Desc	Chk Date	Amount
HUNTINGTON NATIONAL BANK	MISCELLANEOUS	07/31/17	500.00
			500.00
		TOTAL	**$ 500.00**
		GRAND TOTAL	**$ 227,275.91**