

**Springfield Township
Parks & Recreation Commission Regular Meeting
Tuesday, December 9, 2008**

I. CALL TO ORDER

The December 9, 2008 Regular Meeting of the Springfield Township Parks and Recreation Commission was called to order at 7:02 p.m. by Commissioner Vallad at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, Michigan 48350.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Commissioners Present

Diane Baker (arrived at 7:04 pm)

Dot LaLone

Rich Parke (arrived at 7:03 pm)

Annette Zemon-Parker

Lisa Sargent

Jean Vallad

Darryl Wendt

Staff Present

Sarah Richmond

Jennifer Tucker

Others Present

Lisa Oaks

Thomas Oaks

IV. AGENDA REVISIONS AND APPROVAL

Add "Playworld PVC Free Pledge Grant Opportunity" as item "E" under New Business.

Commissioner Vallad moved to accept the agenda as revised. Commissioner Vallad was supported by Commissioner Zemon-Parker. Vote on the motion: Yes: LaLone, Parke, Zemon-Parker, Sargent, Vallad and Wendt; No: None; Absent: Baker. The motion carried by a 6-0 vote.

V. PUBLIC COMMENT

Tom Oaks, who resides on the west side of the Shiawassee Basin Preserve at 13500 Davisburg Road, wanted to comment about the fence by his property. Mr. Oaks stated that he was not opposed to fencing but rather the positioning of the fence, since the fence goes right up to the road in [visible from] his front yard. He feels that the fence affects the aesthetics and property value of his property. The fence is not the most appealing item to look at. He understands that it is the township property; however he wanted to express his displeasure on the positioning of the fence. Mr. Oaks stated that he would have liked rocks in between the other rocks to block the right away into the park and remove approximately sixty feet of fence. Mr. Oaks did state that he was aware that it would be an additional expense to have the fence removed and that it was expensive to have the fence initially installed.

The Park Commission stated that will take this matter under advisement and Director Tucker will keep in contact with Mr. Oaks.

VI. CONSENT AGENDA

- A. Approval of Regular Meeting Minutes-November 12, 2008 with Additional Disbursements of \$7,235.69 for Parks & Recreation Fund.
- B. Receipt of Parks & Recreation Activities Report for November
- C. Receipt of Financial Summaries
- D. Receipt of Approved Township Board Meeting Minutes for October 9, 2008
- E. Receipt of Tentative December Calendar of Events
- F. Receipt of November Budget Printouts
- G. Receipt of Memo to Township Board re: Addition to the Budget Amendment Dated September 16, 2008 to Request for Additional Fencing for the Shiawassee Basin Preserve Fencing Project
- H. Receipt of Young At Heart Active Adults December Newsletter
- I. Receipt of Letter to Davisburg Rotary dated November 20, 2008
- J. Receipt of Letter dated November 12, 2008 re: Trick or Treat Trail
- K. Approval of 2009 Meeting Dates
- L. Receipt of Township Board Agenda for December 11, 2008
- M. Receipt of E-mail re: Dog Program
- N. Receipt of Clarkston News Article re: USDA Natural Resource Conservation Service Reimbursement Program Grant
- O. Receipt of NAYS Article

Receipt of Communication

1.

Commissioner LaLone moved to accept the agenda as presented. Commissioner LaLone was supported by Commissioner Vallad. Vote on the motion: Yes: Baker, LaLone, Parke, Zemon-Parker, Sargent, Vallad and Wendt; No: None; Absent: None. The motion carried by a 7-0 vote.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

A. 2009 Park Commission Officers

Chairperson

Commissioner LaLone moved to nominate Commissioner Parke for the position of Chairperson. Commissioner LaLone was supported by Commissioner Wendt. Vote on the motion: Yes: Baker, LaLone, Parke, Zemon-Parker, Sargent, Vallad and Wendt; No: None; Absent: None. The motion carried by a 7-0 vote.

Secretary

Commissioner Vallad moved to nominate Commissioner Zemon-Parker for the position of Secretary. Commissioner Vallad was supported by Commissioner LaLone. Vote on the motion: Yes: Baker, LaLone, Parke, Zemon-Parker, Sargent, Vallad and Wendt; No: None; Absent: None. The motion carried by a 7-0 vote.

Treasurer

Chairperson Parke moved to nominate Commissioner LaLone for the position of Treasurer. Chairperson Parke was supported by Commissioner Vallad. Vote on the motion: Yes: Baker, LaLone, Parke, Zemon-Parker, Sargent, Vallad and Wendt; No: None; Absent: None. The motion carried by a 7-0 vote.

B. Approval of Request for Bid Proposal for Invasive Specie Removal

Director Tucker stated that she has had a biologist from the Michigan Department of Natural Resources look over the request for bid proposal and she has incorporated those changes.

Commissioner LaLone inquired as to where the funds would be coming from to do this project.

Director Tucker stated that it is part of the grant that the department has received from the U.S. Department of Agriculture-Natural Resource Conservation Service. She also stated that she would like to have a portion of this project completed before the prescribed burn season.

Commissioner Vallad moved that Director Tucker go out for Bid Proposals for Invasive Species Removal in the Shiawassee Basin Preserve. Commissioner Vallad was supported by Commissioner LaLone. Vote on the motion: Yes: Baker, LaLone, Parke, Zemon-Parker, Sargent, Vallad and Wendt; No: None; Absent: None. The motion carried by a 7-0 vote.

C. Receipt of Donation for Viewing Platform for the Shiawassee Basin Preserve

The Park Commission reviewed the letter that was received by Nancy Strole, former Township Clerk. Mrs. Strole had presented the department with a check in the amount of \$ 510.00 to be used toward a viewing platform in the Shiawassee Basin Preserve.

Director Tucker had talked to Mrs. Strole to see if the viewing platform could be part of the phase II of the platform at Dollar Lake, which Mrs. Strole said was fine.

The Park Commission stated that wherever the platform went they would like to have a plaque acknowledging the donation from Mrs. Strole.

D. Community Service Award- Youth Service Staff Member of the Year

The Park Commission reviewed the letter from the Michigan Recreation and Park Association awarding the Community Service Award to Keith Banes. Mr. Banes is the basketball coordinator for the department.

The award ceremony will be on January 7, 2009 at 6:30 pm.

The Park Commission would like to present a certificate of appreciation to Mr. Banes.

E. Playworld PVC Free Pledge Grant Opportunity

The Park Commission discussed the memo from Director Tucker detailing the grant opportunity.

The department would be eligible for up to \$ 25,000.00 in funds from the grant with a \$10,000.00 match.

Director Tucker stated she had discussed this matter with Township Supervisor Trout, who is amicable to this opportunity. If the Park Commission approved pursuing this opportunity Director Tucker would have to go to the Township Board to seek the \$ 10,000.00 matching funds due to the fact that the Parks Fund Budget is very constrained.

Commissioner Zemon-Parker asked where the structure would be placed.

Director Tucker stated it would be placed in the southern portion of the Shiawassee Basin Preserve.

Commissioner Vallad moved that Director Tucker pursue the opportunity for a PVC Free Playstructure through the Playworld Pledge Grant contingent upon the matching funds coming from the Township Board. Commissioner Vallad was supported by Commissioner Wendt. Vote on the motion: Yes: Baker, LaLone, Parke, Zemon-Parker, Sargent, Vallad and Wendt; No: None; Absent: None. The motion carried by a 7-0 vote.

IX. TREASURER'S REPORT

A. Bills List

Commissioner Zemon-Parker moved to approve payment of the bills as follows: Parks and Recreation at \$ 18,624.35 and Trust and Agency at \$ 300.00. Commissioner Zemon-Parker was supported by Commissioner Vallad. Vote on the motion: Yes: Baker, LaLone, Parke, Zemon-Parker, Sargent, Vallad and Wendt; No: None; Absent: None. The motion carried by a 7-0 vote.

X. COMMITTEE REPORTS

A. Policies and Procedure Committee

None

B. Shiawassee Basin Preserve Rental Properties Committee

None

C. Non-Profit Community Group Committee- Davisburg Rotary's Request to Increase Volunteer Hourly Rate

Director Tucker stated that she had met with Mike Wise, the current Rotary's President, and that meeting went very well.

XI. PUBLIC COMMENT

None

XII. COMMISSIONER COMMENT

Commissioner Zemon-Parker wished everyone a very Happy Holiday season and welcomed the new Park Commission members.

Commissioner Sargent thanked everyone for welcoming her.

Commissioner Baker welcomed the new Park Commissioner members and looked forward to working with everyone.

Chairperson Parke welcomed Commissioners Sargent and Wendt and looks forward to working with them. In addition, he would like to send his congratulations to Keith for winning the award. It is very nice to see him receive the award for his hard work and thank you to Casey Reed for nominating him.

Commissioner LaLone distributed the Headwater Trails newsletter. In addition, she welcomed the new Park Commission members and wished everyone a Happy Holiday.

Commissioner Wendt thanked everyone for welcoming him and wished everyone a Happy Holiday.

Commissioner Vallad welcomed the Park Commission members and wished everyone a Merry Christmas.

XIII. ADJOURNMENT

Commissioner LaLone moved to adjourn the Regular Meeting of the Springfield Township Parks and Recreation at 8:23 pm. Commissioner LaLone was supported by Commissioner Zemon-Parker. Vote on the motion: Yes: Baker, LaLone, Parke, Zemon-Parker, Sargent, Vallad and Wendt; No: None; Absent: None. The motion carried by a 7-0 vote.

Jennifer Tucker, Director of Parks & Recreation

Rich Parke, Chairperson of Park Commission