

**SPRINGFIELD TOWNSHIP BOARD MEETING**  
**April 8, 2004**  
**SYNOPSIS**

CALL TO ORDER: 7:30 p.m. by Supervisor Walls

PUBLIC COMMENT: None

CONSENT AGENDA:

- a) Approved Minutes: March 11, 2004 Regular Meeting with bills and additional disbursements of \$174,810.06
- b) Accepted March Treasurer's Report
- c) Received March Reports: Building, Electrical, Plumbing, Mechanical; Litigation; Fire, & Ordinance
- d) Authorized payment of bills as presented, total \$141,526.23
- e) Authorized purchase of HP4200N laser jet printer for Treasurer's Office, not to exceed \$2,000.00
- f) Authorized holiday schedule change per Treasurer's March 30<sup>th</sup> memo
- g) Awarded bid for five sets of turnout gear to Douglass Safety Systems, L.L.C. total \$4,491.25
- h) Received communications and placed on file
- i) Received Shiawassee Basin Preserve Master Plan

PUBLIC HEARING:

1. Special Land Use Request: Received verbal and written comments

OLD BUSINESS:

1. North Oakland Mutual Aid Agreement: Conditionally authorized Supervisor to execute agreement

NEW BUSINESS:

1. Sunset Bluffs: Tabled SLU and Concept Plan
2. Authorized 2004 Gravel Program: Tindall, Bridge Lake South of Holcomb, Clement, Neilsen, Hillsboro
3. Received Paving Petition: Hillsboro, Hillman, Morning and Long Point roads
4. Zoning Ordinance Amendments, First Reading:
  - a) Architectural Design Standards, Section 16:23: Referred back to Planning Commission
  - b) Definitions, Section 2, Cluster Housing, Section 18.11, & SLU, Section 18.08: Referred back to Planning Commission
5. Authorized Civic Center Native Landscape Maintenance services
6. Provided Status report on Phase II: PPP and Schedule
7. Reviewed and discussed draft Employee Policy Manual
8. Authorized paid participation in Independence Twp. Hazardous Waste Disposal Program
9. Authorized participation in County West Nile Grant program

PUBLIC COMMENT: Diane Wozniak inquired about scheduled sale of Old Township Hall

ADJOURNED: 10:50 p.m.

NANCY STROLE, Clerk

**Call to Order:** Supervisor Collin Walls called the April 8, 2004 Regular Meeting of the Springfield Township Board to order at 7:30 p.m. at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, MI 48350.

**Roll Call:**

**Board Members Present**

Collin W. Walls	Township Supervisor
Jamie Dubre	Township Treasurer
David Hopper	Township Trustee
Dean Baker	Township Trustee
Margaret Bloom	Township Trustee
Nancy Strole	Township Clerk

**Board Members Not Present**

Dennis Vallad	Township Trustee
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**Others Present**

Gregory Need	Township Attorney
Charlie Oaks	Township Fire Chief

**Agenda Additions & Changes:**

Supervisor Walls noted two additions to New Business: Add as #8, the NoHaz Program. Add as #9, West Nile Program.

He suggested moving item #5 of New Business up under Item #2. There were no objections to the suggested additions and changes.

**Public Comment:**

Supervisor Walls introduced Mr. Leon Genre as the new Director of Building and Planning.

Supervisor Walls announced that the Spring Clean-up has been set for Saturday, May 8, 2004. He explained that the day for household hazardous waste pick-up with Independence Township would be Saturday, May 22, 2004.

**Consent Agenda:**

- **Trustee Baker moved to approve the Consent Agenda as presented. Trustee Hopper supported the motion. Vote on the motion. Yes: Walls, Dubre, Hopper, Baker, Bloom and Strole; No: none; Absent: Vallad. The motion carried by a 6 to 0 vote.**

- a) Approval of Minutes; March 11, 2004, Regular Meeting with bills and additional disbursements of \$174,810.06
- b) Acceptance of March Treasurer's Report
- c) Receipt of March Reports: Building, Electrical, Plumbing, Mechanical, Litigation, Fire, Ordinance
- d) Authorized payment of bills as presented, total \$141,526.23
- e) Authorized purchase of HB4200N Laser jet printer for Treasurer's Office, not to exceed \$2,000
- f) Authorize holiday schedule change per Treasurer's March 30th memo
- g) Award bid for five sets of turnout gear to Douglass Safety Systems, LLC., total \$4,491.25
- h) Receipt of Communications:
  - SEMCOG Notice re: Transportation Plan
  - County Resolution opposing Consumer Energy's proposed pipeline route
  - Thank you letter from Food Bank of Oakland County
  - County Resolution supporting repeal of Hotel/Motel Occupancy tax
  - County Resolution re: County Representative to Detroit Water Board
  - Clarkston Chamber letter confirming May 26th meeting
  - County Fair Housing Month Declaration
  - County Resolution re: Moratorium on Detroit Water and Sewer Rate hikes
  - Letter from MDEQ denying Waumegah Lake Permit
  - Letter from Beier Howlett re: Township rep appointments to Lake Board
- i) Received Shiawassee Basin Preserve Master Plan

## **Public Hearing:**

### **1. Special Land Use Request, Sunset Bluffs Special Land Use**

Supervisor Walls explained that this is a request for cluster housing and is the fourth public hearing on this property since 1996. The current proposal is different from the last proposals with a different design engineer and is under different ownership.

Mr. Jim Scharl of Kieft Engineering explained that this proposal is for 13 parcels, which has already been reviewed by and accepted by the Planning Commission. The previous design called for individual septic fields and this plan would be utilizing a community septic field located at the farthest possible distance away from the lake. Each individual home will have a septic tank which will be pumped into the common septic field. Mr. Scharl said this allows for a greater degree of shoreline protection, more park space and more preserved open areas. The developer has agreed to protection of the shoreline within the confines of each unit and will greatly reduce shoreline clearing, grading and disruption. This plan now incorporates a combination of roadway systems within the plan. The main road would be a public road dedicated to the Oakland County Road Commission. This is required by the Road Commission.

Supervisor Walls noted that non-lakefront lot owners will only have the right to access the lake for swimming or with non-motorized watercraft. There is a zoning ordinance provision allowing otherwise, but the applicant has chosen not to pursue that avenue.

Mr. Ron Wurst, 8845 Ellis Road, asked if the lots sharing driveways would also be sharing access to the lake and shared dock space? Mr. Scharl said units 1 through 11 are lake front and would each have their own individual dock. The boat launch will be restricted solely for the use of these lots. Units 12 and 13 would be allowed to use the water in non-motorized vehicles in accordance with the ordinance.

Mr. Garry Oneal, 9336 Chippewa, asked how much footage on the lakefront would remain undeveloped. Mr. Scharl said there is a total 4,412 lineal feet and the total of undeveloped would be approximately 1,600 lineal feet.

Supervisor Walls noted that the township did receive a letter from Dr. George Moser, a resident of Springfield Township. Mr. Moser's letter addresses concerns such as the fact that he did not specifically receive notice although he is more than 300 feet away from the proposed development. He is concerned that the lake is already crowded with watercraft and adding 13 more would create a safety issue. He would like to maintain the same or greater level of home and space ratio for density purposes. **[A copy of this letter is on file at the Office of the Clerk, Springfield Township].**

#### **Supervisor Walls opened the Public Hearing at 7:55 p.m.**

Mr. Wurst, provided pictures of the area to the Board showing the shoreline and a Bald Eagle. He said he is concerned with the width of the clearings on the shore. He believes this is a much nicer development than the original proposal and is in favor of it. However, he does not see why there is a need for 70 feet to access the shoreline. Mr. Wurst said the docks would have to be floating docks due to the fluctuating water level and an 8-foot clearing for an 8-foot dock is sufficient. Supervisor Walls noted that an environment study will be required.

Mr. Daniel Ortwine, 9155 Chippewa, said he is concerned with the proposed septic field and the possible noise and odor factor. He asked if the septic field is adequate for all the homes? Supervisor Walls said, yes, it is adequate. Mr. Ortwine said lot 4 is going to be located behind his home and he understands that any septic tank must be 100 feet away from the water and he does not see an available 100 feet on this lot. He asked if there would be a Phase II to this project? Supervisor Walls said there have been no future phases presented. Mr. Ortwine said he lives on a private road and owns a portion of the street that is proposed to be removed to be made part of the new development. He asked who would maintain the new street and said he has not signed off any rights to this development. He asked if he would pay the cost for the utilities to hook up to his home. Mr. Ortwine said he is not happy with how everything is enclosing around him.

Mrs. Karen Slatin, 9151 Ellis, commented that the proposed septic field is 28 feet from the end of her property line. She has a septic field that is approximately 25 to 30 years old and has concerns that the drainage from her property will be in conflict with the proposed septic field.

There is a natural runoff and wonders what the proposed plans are to make sure that she will not have backup issues. She asked how the applicant plans on accommodating 13 homes with adequate drainage.

Mr. Oneal said he lives to the north and is also concerned about the septic field and what possible provisions would be available if there is a problem.

Supervisor Walls explained that, for a community septic, the Township requires, in addition to the design being reviewed by the Health Department, MDEQ and the Township Engineer, there are standards for maintenance that must be met. The developer must have a contract with someone who will regularly check the system and submit reports and maintain the system. Typically, these community septs are checked on a monthly basis. Supervisor Walls said this will probably be maintained far better than anyone's septic. He noted that the developer must construct the entire system and they must have an agreement supported by cash or irrevocable letter of credit, equal to the cost of the parts that may break down. If there is a problem, the Township then has access to funds immediately to fix the problem.

Mrs. Slatin commented that she does not intend to pay the cost if her septic fails.

There were no further public comments.

**Supervisor Walls closed the Public Hearing at 8:12 p.m.**

## **Old Business:**

### **1. North Oakland Mutual Aid Agreement**

Attorney Greg Need explained, that besides Springfield Township, there are at least two other township attorneys that had concerns with this arrangement, those being Oxford and Addison Township's. After a series of discussions the end result was that the base agreement would not change but everybody would agree to amending By Laws that would accomplish the same thing that Springfield Township tried to do in a revised agreement. The end result is a set of proposed By Laws that would replace any other By Laws that the Association would have. Mr. Need said the new By Laws provide that they cannot be amended except by unanimous approval of all parties. They also confirm that there would not be a creation of new entity that could hold property, be sued and create liability. He was told that that was never the intent of the documents, but unfortunately the language of the documents leads to that conclusion. The new By Laws make it very clear that no separate entity is being created, there will be no separate entity that holds property and that could create separate liability issues. There is also clarification that parties cannot be required to contribute equipment and is are some reworking of the indemnification language that is acceptable to all attorneys involved. Mr. Need said he would not object to the Township entering into the original agreement with the understanding that satisfactory By Laws would be approved.

- **Clerk Strole moved to authorize the Supervisor to enter into the Mutual Aid Agreement previously presented to the Board subject to adoption of the By Laws as presented to us in draft form this evening or as acceptable and approved by both the Township Supervisor and Township Attorney. Treasurer Dubre supported the motion. Vote on the motion: Yes: Walls, Dubre, Hopper, Baker, Bloom and Strole; No: none; Absent: Vallad. The motion carried by a 6 to 0 vote.**

## **New Business:**

### **1. Sunset Bluffs: SLU and Concept Plan**

Mr. Scharl indicated that the applicant has taken this project as far as they can with the Oakland County Health Department without an approval from Springfield Township. He said that the Health Department is more than receptive and satisfied with the septic system.

Supervisor Walls asked Mr. Scharl what his anticipated plan is and how does he plan to address the existing Chippewa right-of-way? Mr. Scharl said his intent is to get rid of the existing Chippewa right-of-way and replace it with what is shown on the plans. There were some agreements with previous developers and he would be seeking legal advice and documentation for the abandonment of Chippewa.

Clerk Strole asked when the ecological study would occur? Mr. Scharl said it is not ready yet but is in the process. Clerk Strole asked about the current dredging going on on this parcel and if the applicant has an MDEQ permit? Mr. Scharl said he has not done any dredging. Mr. Ortwine said he has been dredging and doing repairs and did not seek a permit. Clerk Strole told Mr. Ortwine she would like information on the status of his work; Mr. Ortwine said he would provide that. Clerk Strole asked Mr. Scharl if he would be going across common element to create a shared driveway? Mr. Scharl said, that is correct, but he could also designate certain areas as limited common for specific driveways.

Treasurer Dubre asked, regarding Chippewa and the shared drives, would it be the intention that driveways for the existing homes on Chippewa would now be common elements? Mr. Scharl said, in the Master Deed and By Laws, appropriate easements would be written for the continuation of access to the new roadway.

Treasurer Dubre commented that, regarding the shared drives and the open space, it seems more appropriate to her to snug them up to the property lines instead of having gaps between the line and the shared drives between lots 1, 4 and 11. She asked the applicant if he considered, near lot 11 in the open space, not making it open space and making lot 4 open space? She noted that it would still provide the same number of lakefront homes and would give more usable open space. Mr. Scharl said he had not considered that, as there is a wetland close to that area. Treasurer Dubre said, regarding the cluster concept plan, she noticed that under the density plan it is not 11 waterfronts, it is nine.

Trustee Hopper said he likes the community septic and feels it is a benefit to the whole community. He believes the site qualifies for Special Land Use under the Cluster option; however, he has some problems with the plan as presented. Trustee Hopper said, regarding the 18.12 Lake Access ordinance, he could support passing this conditionally knowing it would be followed up on. He also has a problem with lot #4 and agrees with Treasurer Dubre in that it appears to be the ideal location for the park. He said the density plan shows nine lots on the water and the cluster plan shows 11. He said he has trouble with the upper cul-de-sac being a public road; there is no reason that it must be a 60-foot access with 27 foot back of curb to back of curb. Mr. Scharl said, having the cul-de-sac ending at a point and the common drive extend out is definitely a possibility. Trustee Hopper said he would like to see smaller lots. He does not see the 20-foot natural features buffer that must go along the side of the wetlands.

Trustee Baker commented that he would support making lot #4 the park and utilize the area between lots 10 and 11 as another site. He would support limiting the public road as much as possible. He agrees with sliding the private drives to one side rather than splitting them up.

Mr. Scharl said, regarding unit #4 and making it a park, he has 11 parcels with direct frontage on the lake and two parcels that do not have lake frontage. He questions how much actual park activity would take place with only two non-lakefront properties. Treasurer Dubre said, in that regard, what is the reason for the boat launch if there is a shared dock.

Supervisor Walls said the applicant has addressed Section 18.07 but did not specifically address compliance with Section 18.12. Regarding storm water management, resource overlay, cluster housing criteria and Special Land Use criteria, the basic compliance information has not been provided. Shoreline preservation is primary and he does not see sufficient protection. Supervisor Walls said this is a good plan but he does not see enough justification in what has been presented to add an additional unit on the waterfront.

Trustee Bloom commented that this is an improved plan and believes the driveway can be brought out of the open space. She likes the community septic in such a fragile area.

Clerk Strole commented that she concurs that a community septic is a very good idea. Her concerns are with lack of detail presented and she does have concerns with the open space and explained that the open space areas are quite fragmented. She would concur that unit 4 could be an area of open space. She noted she is concerned with the driveways cutting through common elements. She asked how we would assure the shoreline preservation is followed through with as it is required by our Design and Construction Standards and also Phase II federal mandates.

- **Trustee Hopper moved to table the Sunset Bluffs Special Land Use Cluster Development until a plan can be brought forth that will address Township Ordinance Section 18.08, 18.11, 18.12, 17.11 and 17.12 and Design and Construction chapters 8 and 10 and additional issues brought forth tonight. Treasurer Dubre supported the motion. Vote on the motion. Yes: Walls, Dubre, Hopper, Baker, Bloom and Strole; No: none; Absent: Vallad. The motion carried by a 6 to 0 vote.**

- **Supervisor Walls moved to extend the 30 days requirement to allow the applicant to address these issues at least until the June 10th meeting with the understanding that if he is ready to come back in May, that is fine. Trustee Hopper supported the motion. Yes: Walls, Dubre, Hopper, Baker, Bloom and Strole; No: none; Absent: Vallad. The motion carried by a 6 to 0 vote.**

## 2. 2004 Gravel Program

Supervisor Walls explained that the estimated cost is \$12,000 and our budget would allow for five miles of gravel. He suggested adding gravel to: Bridge Lake Road south of Holcomb; Clement Road between Foster and the Township line; Hillsboro Road from Nielson to Crosby Lake Road, and Tindall Road between Rattalee Lake Road and Davisburg Road. This amounts to just over five miles. Clerk Strole said she would concur but would suggest adding Nielson Road.

- **Clerk Strole moved to authorize the use of our gravel funds for Bridge Lake Road from Holcomb to the dead end; Clement Road from Foster to the Township line; Nielson Road, Hillsboro Road from Nielson to Crosby Lake Road and the unpaved portion of Tindall Road. Trustee Bloom supported the motion. Yes: Walls, Dubre, Hopper, Baker, Bloom and Strole; No: none. The motion carried by a 6 to 0 vote.**

## 3. Paving Petition: Hillsboro, Hillman, Morning and Long Point Roads

Supervisor Walls explained that this is a request for paving submitted with petitions that represent more than 50% of the frontage. The Road Commission will do subdivision streets by Special Assesment. They will not do Hillsboro. If Hillsboro gets paved, it must be done by Special Assessment District by the Township. Because the petitions have all come together, the Road Commission has agreed to do the preliminary cost estimate and cross-section on Hillsboro Road at the same time they review the subdivsion streets.

- **Clerk Strole moved that we request the Supervisor to make an official request to the Oakland County Road Commission to develop a cost estimate for the section of Hillsboro as set forth in the petition along with the cost estimates for the other roads that would fall under the jurisdiction of the Road Commission for paving. Treasurer Dubre supported the motion. Yes: Walls, Dubre, Hopper, Baker, Bloom and Strole; No: none; Absent: Vallad. The motion carried by a 6 to 0 vote.**

## 4. Zoning Ordinance Amendments, First Reading

### a) Architectural Design Standards, Section 16.23

Supervisor Walls said the standards are almost identical to what we already have. However, currently, they only apply to the "big box" regulations and the Dixie Overlay. This proposal would make them applicable to all site plans. The proposal also suggests a minor provision to what is required on site plans by adding elevation views for all sides. He suggested that the provision also include that the elevation views show roof mounted mechanical units. Supervisor



Walls suggested adding provisions to the modification section; currently the only modifications to the standard that can be given are where it can be demonstrated that the modification will achieve a specific architectural objective. All other variance and deviation provisions also include a provision where it can be demonstrated that the standard creates a practical difficulty and he would like to see that inserted. He suggested also inserting in Section 3a, wood or aluminum lap siding.

Trustee Hopper said he has no objections and agrees that if it is applied strictly to large scale retail and the Dixie Overlay, it meets the intent and asked if we need it in the M-1 zoning and C-2 zoning.

Clerk Strole asked, if the provision was added based on practical difficulty, could that be something that may help? Supervisor Walls said, it would help.

- **Supervisor Walls moved that the proposed revisions to Section 16.23 and 18.07 be referred back to the Planning Commission for revision and a report specifically to add wood, vinyl or aluminum siding to paragraph 3a; to add to paragraph 4, the ability to modify where the standard creates a practical difficulty or; where the proposal is consistent with materials used in surrounding buildings; and in 18.07.4 to add in addition to elevations views of all sides, all roof-mounted mechanical units. Trustee Hopper supported the motion.**

Mr. Jeff Reinhout, 8654 Indian Trail, asked if there is a light ordinance? Supervisor Walls said, yes.

- **Vote on the motion. Yes: Walls, Dubre, Hopper, Baker, Bloom and Strole; No: none; Absent: Vallad. The motion carried by a 6 to 0 vote.**

#### 4b. Definitions, Section 2 Cluster Housing, Section 18.11 & SLU, Section 18.08

Attorney Greg Need explained that there has been a statute change so that all cluster can no longer be Special Land Use and suggested sending this back to the Planning Commission for a report. He has provided specific language changes for the Planning Commission to review.

- **Clerk Strole moved to refer back to the Planning Commission for a report and revisions as recommended by our Township Attorney; specifically amendments to Section 18.11. Trustee Bloom supported the motion. Vote on the motion. Yes: Walls, Dubre, Hopper, Baker, Bloom and Strole; No: none; Absent: Vallad. The motion carried by a 6 to 0 vote.**

#### 5. Civic Center Native Landscape Maintenance Services

Supervisor Walls explained that we have not overseen the maintenance program as vigorously as we should have. With the change in management for the Civic Center, the Parks Commission has agreed to allow the outside maintenance items to be supervised through Parks and Recreation and their maintenance staff. Cost estimates have been obtained and funds have been included to

replace three of the dead trees that were removed from the demonstration garden and also funds to add some color in the neighborhood of the wet ponds next to the parking area to the west and the basin to the north.

- **Supervisor Walls moved for authorization to establish the budget as outlined and allow Jennifer Tucker and Supervisor Walls to negotiate and award the contracts with \$5,000 for a demonstration garden; \$4,000 for the meadow and \$2,000 to replace trees and plants. Treasurer Dubre supported the motion.**

Fire Chief Oaks commented that he feels that a building of this beauty should have some mowed grass and does not agree with the motion.

Mr. Eric Seasword, 10895 Big Lake Rd., commented that he feels that is a lot of money to be putting into this.

Mrs. Diane Wozniak, 11938 Big Lake Rd., said she agrees with Mr. Seasword and Fire Chief Oaks.

Mr. Ron Wurst, 8845 Ellis Road, said he supports the continuation of the demonstration project.

Clerk Strole commented that this will also serve as part of a storm water management plan, it is not simply meant for flowering. There will ultimately be minimal maintenance costs versus continual mowing costs for a six acre area.

- **Vote on the motion. Yes: Walls, Dubre, Hopper, Baker, Bloom and Strole; No: none; Absent: Vallad. The motion carried by a 6 to 0 vote.**

#### 6. Phase II: PPP and Schedule

Clerk Strole explained that Phase II is a federal mandate focusing on specific programs that municipalities must take dealing with water quality. What she has presented to the Board tonight is the first plan, which is a public participation plan.

Mrs. Wozniak asked if a participation plan is filed with the state? Clerk Strole said she must file with the MDEQ.

#### 7. Employee Policy Manual Revision

Supervisor Walls noted that Vercruysse Murray & Calzone law firm has provided assistance with the Employee Policy Manual revisions. All Board members have received copies of a draft for their review prior to tonight's meeting.

Trustee Baker asked about comp-time in lieu of overtime pay and asked when comp time must be taken? Treasurer Dubre said it would be up to the employee and their department head. Trustee Baker asked if an employee would be paid for their unused sick leave or vacation time? Treasurer Dubre said, no. Regarding education benefits, Trustee Baker asked if the employee

must achieve a certain level of performance in order to be reimbursed? Treasurer Dubre said, no, but completion is required.

Trustee Hopper noted on page 3 under Harassment Prohibition, everything referred to includes the Clerk except for the last paragraph in this section. Treasurer Dubre said it was determined notification should go to only two people. Regarding the holiday schedule, the list deleted Veterans Day.

Trustee Bloom commented that regarding the smoking policy it should state that cigarette butts should be deposited in a receptacle. Treasurer Dubre said that is common sense and should not have to be part of the policy. Trustee Bloom noted a typographical error on page 4.

Clerk Strole noted the following questions and comments: page 2, Employment Status, she suggested ending the paragraph after the word "effect". There were no objections to this change. Page 3: third paragraph, she suggested adding "sexual orientation" to the list. Page 3, paragraph D, she suggested adding to the end of the paragraph, "any such deviation from the 90 day orientation period shall be in writing and be provided to the Clerk's Office". Page 4, paragraph H, she suggested underscoring in bold "unless otherwise noted". Page 5, second paragraph of paragraph A, she suggested adding after "Township" the words "Supervisor, Clerk or Treasurer". Page 6, paragraph E, Jeans should contain an exception as some employees need to wear them for field work. Page 8, paragraph D, Clerk Strole suggested removing the last sentence of "will be" and adding "no later than the next regular paycheck". Page 9, paragraph G, Township needs to be defined. Page 10, top paragraph, Personnel Director, should read Supervisor, Clerk or Treasurer. Page 11, Vacations, Clerk Strole said she felt the policy was very restrictive and suggested a sliding scale for vacation time because someone could ultimately go 18 to 24 months without a vacation under the current proposed policy. Treasurer Dubre agreed with a sliding scale. Page 12, paragraph A, Clerk Strole suggested that sick leave not exceed 10 accrued days and clarify when sick leave starts. Page 13, third paragraph, she suggested change in the first sentence the word "will" to "may". Page 14, paragraph D, Clerk Strole noted that leave with pay is required by law. Supervisor Walls said it will be paid when the law requires, otherwise they would only be paid for one week. Page 16, paragraph C, second paragraph, she asked if someone takes a personal leave of absence, is the employee still accumulating vacation days? Treasurer Dubre said, yes, that is the policy. Paragraph 17, Medical Insurance, she noted that the BCBS agreement states only those who work a minimum of 30 hours are eligible. Shield is misspelled. Page 19 under Financial Information, Cemetery Records should be included in the list. Page 21, first sentence, the word "to" should be inserted between "limited" and "files". In regard to the Acknowledgment page, Clerk Strole said the last paragraph needs to be revised.

#### 8. No Haz Program

Supervisor Walls said Independence Township has agreed to let us use their Hazardous Waste pick-up. Treasurer Dubre suggested supplying some type of voucher to the users to keep track of the fees but did not necessarily think we should charge a fee. The Board concurred that there would be no fee.

#### 9. West Nile Program

Clerk Strole commented that we participated in a county program last year and they are moving to repeat the program this year.

- **Supervisor Walls moved to participate in the county wide West Nile program. Trustee Hopper supported the motion. Vote on the motion. Yes: Walls, Dubre, Hopper, Baker, Bloom and Strole; No: none; Absent: Vallad. The motion carried by a 6 to 0 vote.**

### **Public Comment:**

Mrs. Wozniak asked why the former Township Hall sale may not be consummated until June? Supervisor Walls said it was a condition of the purchase agreement.

### **Adjournment:**

Hearing no other business, Supervisor Walls adjourned the meeting at 10:52 p.m.

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Collin W. Walls, Township Supervisor

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Nancy Strole, Township Clerk