

Call to Order: Supervisor Collin Walls called the September 7, 2004 Budget Workshop Meeting of the Springfield Township Board to order at 7:00 p.m. at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, MI 48350.

Roll Call:

Board Members Present

Collin W. Walls	Township Supervisor
Jamie Dubre	Township Treasurer
David Hopper	Township Trustee
Dean Baker	Township Trustee
Margaret Bloom	Township Trustee
Dennis Vallad	Township Trustee
Nancy Strole	Township Clerk

Others Present

none

Comment:

Supervisor Walls noted that earlier today he provided to the Board Members support information from the library. Mike Forst feels comfortable that \$200,000 for the Civic Center Budget is sufficient.

New Business:

1. 2005 Budget Workshop

❖ **Cemetery Fund**

Treasurer Dubre said the cemetery lot sales were \$600.

Total Revenue \$600.00; Total Expenses \$0.00

❖ **Police Fund**

Clerk Strole noted, under Liquor License Fees, all we have received thus far is \$68.75 but the \$5,000 suggested budget is close. Supervisor Walls said the budgeted revenue would require 2.0013 mills.

Total Revenue and Expenses \$1,203,000.00

❖ **Cable Fund**

Supervisor Walls said the line items deleted under Expenditures is because this budget now represents only the specially allocated PEG funds. He assumes the only place we may buy equipment or spend PEG money would be for the Civic Center or for Fire Station #2 expansion. Treasurer Dubre said, as far as the consultants contracting for 2005, she assumed we would be paying for the company working on the Web Site at \$1,800 and there was zero budgeted. She suggested changing Consultant/Contracting from \$0 to \$2,000.00 Supervisor Walls suggested changing the Cable Coordinator Services to \$10,500 to offset the \$2,000.00 There were no objections.

Total Revenue and Expenses \$31,700.00

❖ **Bridge Lake Road Fund**

Treasurer Dubre said she would like \$800.00 added in for Interest and Dividends.

Total Revenue \$15,800.00; Total Expenses \$15,000.00

❖ **Building Department Fund**

Supervisor Walls said the revenue anticipates review and update of the permit fees, which Leon Genre is already working on. Building permit fees have not changed since 2000. Clerk Strole suggested we set a standard of 4% for salary increases. The majority of the Board concurred with 4%. Supervisor Walls suggested moving \$5,000.00 from Capital Outlay to change Contingency from \$3,000.00 to \$8,000.00 making Capital Outlay \$0.

Total Revenue \$360,850.00; Total Expenses will be adjusted for 4% salary increase.

❖ **Fire Fund**

Trustee Vallad asked why Insurance & Bond is increased by so much? Supervisor Walls said this is due to overall increases in insurance rates and workman's compensation has increased the most. The Township is now in a pool due to significant losses within the Fire Department.

Total Revenue \$785,900.00; Total Expenses will be adjusted for salaries.

❖ **General Fund**

Supervisor Walls said the Revenue Phase II project should be changed from \$0 to \$45,000.00. Right-Of-Way Fees 2004 YTD included a small amount for the prior year. The fixed amount is about \$6,000.00.

Supervisor Walls asked Board Members if they wish to increase elected salaries by 4% also? Trustee Vallad said he would prefer all but the Trustees. Board Members agreed with a 4% budget increase.

The Board Members determined we would budget for one Clean Up which would be in the spring. Clerk Strole suggested budgeting \$3,000.00 for Gypsy Moth as there are significant problems in areas. There was no objections to this change. Supervisor Walls suggested budgeting the Clean Up at \$12,000.00 instead of \$15,000.00 to offset the \$3,000.00 for Gypsy Moths.

Clerk Strole suggested moving the Office Clerical cost center to the Supervisor's cost center. There were no objections.

In regard to Civic Center Operations, Supervisor Walls said the numbers shown on the line items are simply plugged in to get to the \$200,000.00 projected budget.

In regard to Consultants Expense and the Phase II Project, \$15,000.00 should be changed to \$60,000.00.

Supervisor Walls said in regard to Public Works, he presumes we will not have \$150,000 because it is Holcomb Rd. and everything should be wrapped up this year. However, the Road Commission will determine that and do to post billing practices it is included in 2005 just in case.

Treasurer Dubre suggested budgeting for one more Tornado Siren. Supervisor Walls suggested budgeting this at \$15,000.00. There were no objections.

In regard to the Library, Supervisor Walls commented that the Library did not provide a complete needs analysis but he suggested leaving \$15,000.00 in the budget while asking for more information before making any final determination. Treasurer Dubre said she believes there is justification for the request but is not thrilled with the way they documented it. There were no objections to leaving in the suggested \$15,000.00.

Jennifer Tucker explained that the Park Commission thinks they will be fine with the suggested budget by Supervisor Walls.

❖ Lake Improvement Fund - Softwater Lake

Suggested Total Revenue \$15,000.00

Suggested Total Expense \$15,000.00

Public Comment:

Supervisor Walls noted that the Public Hearing for the Budget on September 23, 2004 would be at 7:30 p.m.

Adjournment:

Hearing no other business, Supervisor Walls adjourned the meeting at 8:32 p.m.

Collin W. Walls, Township Supervisor

Nancy Strole, Township Clerk