

MINUTES
Springfield Township Board of Trustees
Special Meeting
April 1, 2008

Call to Order: Supervisor Collin Walls called the Special Meeting of the Springfield Township Board to order at 7:00 p.m. on Tuesday, April 1, 2008 at the Springfield Township Civic Center, 12000 Davisburg Rd., Davisburg, MI 48350.

Roll Call:

Board Members Present

Collin W. Walls	Supervisor
Nancy Strole	Clerk
Jamie Dubre	Treasurer
Marc Cooper	Trustee
David Hopper	Trustee
Roger Lamont	Trustee
Dennis Vallad	Trustee

1. 2008 Priorities

Using the list of projects submitted to Supervisor Walls by Board members, the Board decided to discuss those items that had been identified by at least two Board members as one of their top priorities. Certain Board members then volunteered to assume responsibility for follow-up on specific priority items. Priority items and follow-up assignments are:

1. **Civic Center Pathway Loop.** Walls will obtain estimate from Carlisle/Wortman for design and construction. The Township will also check with Parks regarding any plans it might have for construction of the loop.
2. **Civic Center Landscape upgrade.** For action at April 10 Township Board meeting
3. **Complete Master Plan Update.** Planning Commission. To Board September 2008
4. **Dixie Highway Corridor Plan** (develop boulevard concept, architectural guidelines, list of preferred businesses); review Dixie Highway Overlay District provisions; Carlisle/Wortman to develop budget. Planning Commission - April; Township Board - May
5. **Zoning Ordinance Review/Update.** Walls, Township Attorney & Planner. Township Board - May
6. **Capital Improvement Plan Review/Update.** Walls & Township Planner. Township Board - May

7. **Fire Dept. Five Year Plan.** Provide 10 Year Plan for truck/equipment replacement. Chief Oaks & Walls. Township Board - June.
8. **Northwest Oakland Fire Collaboration, Phase I.** Resolutions passed or will soon be passed by participating communities.
9. **Fire Station #2 Expansion & Office Relocation.** Done
10. **Junk & Blight Ordinance Enforcement.** Walls to provide Status Report - July meeting
11. **Safety Paths - Get Started.** Meet with Park Commission to coordinate efforts. Establish Safety Path Fund in budget(s). Lamont and Strole.
12. **Acquire Key Parcel - Shiawassee Basin Preserve.** Strole to pursue.
13. **Close Bridge Lake Rd. SAD Fund & Refund Balance.** Dubre. Strole. Township Board Resolution- April Meeting. Clerk's Office - checks.
14. **Pursue Tax and Assessing information options for Web access.** Dubre to obtain pricing options. May meeting.
15. **Review Township sick time, short term and long term disability policies.** Strole and Vallad to provide analysis and recommendation. May Meeting.
16. **Standardize Twp. Parks and Library Employee Handbook policies.** Vallad to review/analyze policies and report at June meeting.
17. **Improve interdepartmental communications.** Vallad to check with Library Director.
18. **Cross Train office staff.** All departments where appropriate.
19. **Budget Police Fund for contract options, projected rate increase and possible reduction.** Walls will keep Board apprised of contract negotiations.
20. **Review office equipment and furniture needs.** Defer office furniture needs until August.
21. **Finish Meeting Room Upgrades.** Some upgrades done. Information on remaining upgrades (i.e., cameras) at May meeting.
22. **Explore and develop plan for internet access for public meetings.** Consider for sometime in future -- not immediate. Remove from priority list.
23. **Consultant service plan for post-election period.** Walls soliciting proposals from Planner, Auditor and possibly Attorney for short-term increased post-election support. May meeting.
24. **Transition Planning from August through November.** Wait to see what happens at August election regarding transitioning in new officials. Develop budget projections for 2009 and 2010.
25. **Township Manager Ordinance.** Possibly discuss at September meeting, if at all. Cooper suggested checking with MTA for model ordinances but there were no volunteers.
26. **Community Identity Plan.** Develop visual sense of place (i.e., this is Springfield Township). Incorporate into Dixie Corridor Study underway by Planning Commission. Planning Commission, Lamont, and assistance by Strole.

27. **Prioritize road needs.** Board members should submit road priority lists to Walls prior to May meeting for consideration in future budgets.
28. **Construct Pebble Creek/Oak Valley connector (for emergency vehicle access).** Details for June meeting. Walls and Lamont.

ADJOURNMENT:

Hearing no other business, Supervisor Walls adjourned the meeting at 9:10 p.m.

Collin W. Walls, Supervisor

Nancy Strole, Clerk