

SPRINGFIELD TOWNSHIP BOARD MEETING
July 10, 2008
SYNOPSIS

CALL TO ORDER: 7:30 p.m. by Supervisor Walls

PUBLIC COMMENT: None

CONSENT AGENDA:

- a) Approved Minutes: June 12, 2008 Regular Meeting with bills and additional disbursements of \$227,601.83
- b) Accepted June 2008 Treasurer's Report
- c) Received June 2008 Reports: Building, Electrical, Plumbing, Mechanical, Ordinance and Fire
- d) Authorized payment of bills as presented, total \$41,246.14
- e) Adopted resolution to approve appointment of Pauline Kenner to Holly Area Youth Assistance Board of Directors
- f) Approved temporarily changing Precinct 4 Polling Place from Oakland Technical Center to Dixie Baptist Church, 8585 Dixie Hwy
- g) Received communications and placed on file.

OLD BUSINESS:

- 1. 2008 Priorities
 - a. Master Plan Update: Authorized distribution of draft update to adjacent communities and others, as required by law
 - b. Junk & Blight Ordinance Enforcement: Provided Status Report
- 2. Property Management Services, Fire Stations 1&2: Conditionally approved maintenance contracts with Mechanical Comfort
- 3. Fire Turn Out Gear: Authorized purchase of 6 sets, not to exceed \$9,000.00
- 4. Authorized Supervisor to execute amended Code Enforcement Agreement

NEW BUSINESS:

- 1. First Reading: Amendment to Zoning Map Ordinance No. 26, P.I. 07-18-251-009: Authorized Second Reading
- 2. Special Meeting Request: Conditionally agreed to a Special Meeting for July 22, 2008 at 6:30 p.m.

PUBLIC COMMENT: None

ADJOURNED: 8:15 p.m.

NANCY STROLE, Clerk

Call to Order: Supervisor Collin Walls called the July 10, 2008 Regular Meeting of the Springfield Township Board to order at 7:30 p.m. at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, MI 48350.

Roll Call:

Board Members Present

Collin W. Walls	Township Supervisor
Nancy Strole	Township Clerk
Jamie Dubre	Township Treasurer
Roger Lamont	Township Trustee
Marc Cooper	Township Trustee
Dennis Vallad	Township Trustee

Board Members Not Present

David Hopper	Township Trustee
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Others Present

Greg Need	Township Attorney
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Agenda Additions & Changes:

Supervisor Walls asked that 'Request for Special Meeting' be added as item 2 under 'New Business'.

There were no objections to this change.

Public Comment:

None.

Consent Agenda:

* **Treasurer Dubre moved to approve the Consent Agenda as published. Trustee Lamont supported the motion. Vote on the motion. Yes: Cooper, Dubre, Lamont, Strole, Vallad and Walls; No: None; Absent: Hopper. The motion carried by a 6 to 0 vote.**

- a) Approval of Minutes: June 12, 2008 Regular Meeting with bills and additional disbursements of \$227,601.83
- b) Acceptance of June Treasurer's Report
- c) Receipt of June 2008 Reports: Building, Electrical, Plumbing, Mechanical, Ordinance and Fire
- d) Authorize payment of bills as presented, totaling \$41,246.14

- e) Adopt resolution to approve appointment of Pauline Kenner to Holly Area Youth Assistance Board of Directors
- f) Approve temporarily changing Precinct 4 Polling Place from Oakland Technical Center to Dixie Baptist Church, 8585 Dixie Hwy

Receipt of Communications

- Letter from Comcast regarding price increases
- Letter from Oakland County regarding Wireless Oakland
- Holly Area Youth Assistance May Report
- Letter from Oakland County Drain Commissioner regarding Softwater Lake Wastewater Treatment Plant

Public Hearing: None

Old Business:

- 1. 2008 Priorities
 - a) Master Plan Update

Supervisor Walls stated the Planning law changed a couple of years ago that requires a Master Plan Update be done by the Planning Commission and submitted to the Township Board. The Board must approve the Plan for distribution to adjacent communities (Brandon, Independence, Waterford, White Lake, Highland, Rose, Holly and Groveland Townships), as well as Oakland County, utility companies and SEMCOG for review. After the sixty-three day review period, the Planning Commission will hold a public hearing to receive public input. The action before the Board is to approve the Plan for distribution. This item should go back to the Planning Commission by their September meeting, at which time a Public Hearing can be scheduled.

*** Trustee Lamont moved that the Township Board authorize the Township Clerk to distribute Master Plan draft to adjacent communities for review. Trustee Cooper supported the motion.**

Supervisor Walls stated this document will eventually go to Public Hearing with any modifications required as a result of input from adjacent communities, but if anyone would like to see or comment on the Master Plan draft, a copy is available at the Township office and comments should be submitted to the Clerk's office.

Vote on the motion: Yes: Cooper, Dubre, Lamont, Strole, Vallad and Walls; No: None; Absent: Hopper. The motion carried by a 6 to 0 vote.

b) Junk & Blight Ordinance Enforcement: Status Report

Supervisor Walls stated Greg Kazmierski has recently come on as the Township's Ordinance Officer and feels he is doing a very thorough job. He has provided the Board with a written enforcement report that he hopes the Board finds informative.

Treasurer Dubre concurred that Mr. Kazmierski is doing a great job.

Clerk Strole also feels Mr. Kazmierski is doing a great job and that he is professional and pleasant to deal with.

Trustee Lamont stated he likes the steps being followed when there is a violation. He feels Mr. Kazmierski is doing a thorough job of explaining what the violation is, what the Ordinance says, and the action being taken to correct violations.

2. Property Management Services: Fire Stations 1 & 2.

Supervisor Walls stated at the December Township Board meeting the Board reviewed a proposal for property management services for the fire stations but decided to ask Chief Oaks to submit a plan. He stated Chief Oaks has compiled information included in the packets for the Board to review.

Supervisor Walls feels a few things need to be added to the suggestions of Chief Oaks. He thinks that after the warranty expires on the HVAC system, an agreement should be in effect. He also feels there should be a maintenance agreement on the audio/visual system, as well as having a cleaning contract.

Supervisor Walls suggested the monthly maintenance sheet be submitted to the Township with an action plan to resolve any problems.

Referring to the Mechanical Comfort, Inc. proposal, Supervisor Walls suggested the contract be implemented in the fall, because the planned maintenance inspection for the summer will have already passed.

*** Clerk Strole moved to authorize entering into two agreements {Station 1 and Station 2} with Mechanical Comfort, Inc. for the amounts set forth in the agreements; details to be worked out by the Township Supervisor and Fire Chief with Mechanical Comfort, Inc., with a start-up service date of October 1, 2008. Trustee Lamont supported the motion. Vote on the motion: Yes: Cooper, Dubre, Lamont, Strole, Vallad and Walls; No: None; Absent: Hopper. The motion carried by a 6 to 0 vote.**

Supervisor Walls asked if there are any objections to the Fire Chief and himself working out, and adding to, the maintenance program the Fire Chief has started. There were no objections.

3. Fire Turn Out Gear Bids

Supervisor Walls stated that four Fire Departments in northwest Oakland County agreed to a two-year agreement with the low bidder for turn out gear. The low bidder is Douglas Safety Systems. The price for the first year is \$1,410.00 per set; the second year is \$1,455.00 per set. He stated this price is roughly \$350 cheaper than the next lowest bidder.

- * **Trustee Dubre moved to authorize the Fire Chief to purchase six sets of turn out gear from the low bidder, Douglas Safety Systems, for a cost not to exceed \$9,000.00. Trustee Vallad supported the motion.**

Supervisor Walls stated that for future purchases of turn out gear, the Fire Chief will have to come to the Township Board for authorization, but it will not have to be re-bid until 2010.

Vote on the motion: Yes: Cooper, Dubre, Lamont, Strole, Vallad and Walls; No: None; Absent: Hopper. The motion carried by a 6 to 0 vote.

4. Code Enforcement Agreement Amendment (Building Dept.)

Supervisor Walls stated he worked on the amendment with Doug Lewan of Carlisle/Wortman Associates. One change is an increase in the Township's charges in specific areas where the Township requests Carlisle/Wortman's services (i.e. Dangerous buildings and liquor license inspections) or for things in which Carlisle/Wortman is entitled to hourly compensation that the previous agreement did not cover (i.e. subpoenas). Another change is that Carlisle/Wortman will receive a portion of re-inspect fees, which also were not part of the original agreement. He stated Doug Lewan and himself will start working on renewing the contract in October.

Treasurer Dubre asked when the amendments take effect. Supervisor Walls responded July 1.

- * **Clerk Strole moved to authorize the Supervisor to execute the amended Agreement for Consulting Services with Carlisle/Wortman Associates as presented in his memo of July 3, 2008. Treasurer Dubre supported the motion. Vote on the motion: Yes: Cooper, Dubre, Lamont, Strole, Vallad and Walls; No: None; Absent: Hopper. The motion carried by a 6 to 0 vote.**

New Business:

1. First Reading: Amendment to Zoning Map, Ordinance No. 26

Supervisor Walls stated this amendment is to clean up the boundaries of the Civic Center property and to include the southern portion of the Shiawassee Basin in the PR-Parks and Recreation zoning designation.

- * **Trustee Vallad moved to authorize the Clerk to publish for Second Reading amendment to Zoning Map, Ordinance No. 26. Trustee Lamont supported the**

motion. Vote on the motion: Yes: Cooper, Dubre, Lamont, Strole, Vallad and Walls; No: None; Absent: Hopper. The motion carried by 6 to 0 vote.

2. Request for Special Meeting

Supervisor Walls stated he received a call yesterday with a request to set a special meeting to approve an application for a permit for a fireworks display at Springfield Oaks Youth Activity Center on July 26, 2008. He stated if the Board chooses to hold a special meeting, it should be the latter part of next week or early the following week. He stated the individual making the request understands they were too late to get on tonight's agenda and that it is possible the Board would not agree to set a special meeting.

Treasurer Dubre stated she is not available for a special meeting in the timeframe necessary to approve the request.

Supervisor Walls stated the information needed to act on this request has not been received by the Township.

Clerk Strole asked if the applicant indicated they had permission from Oakland County to hold a fireworks display. Supervisor Walls responded, no, and that the applicant did not know they needed County approval.

Consensus was to tentatively schedule a Special Township Board meeting on Tuesday, July 22, 2008 at 6:30 p.m. if all applicable information is received by the Supervisor's office by Thursday, July 17, 2008.

This information includes:

- Permission from Oakland County and the Fire Chief
- Insurance policy for \$1,000,000.00 naming the Township as an additional insured
- Plot plans drawn to scale
- On-site fire protection
- Applicant agrees to pay for a special meeting

Public Comment: None

Adjournment:

Hearing no other business, Supervisor Walls adjourned the meeting at 8:16 p.m.

Collin W. Walls, Township Supervisor

Nancy Strole, Township Clerk



Charter Township of Springfield

Clerk's Office
General Offices
Fax Number

(248) 846-6510
(248) 634-3111
(248) 634-2316

RESOLUTION TO APPROVE YOUTH ASSISTANCE MEMBERSHIP

WHEREAS, Youth Assistance has been a primary prevention program serving and located in the geographic area of the Holly Area School District since 1963; and

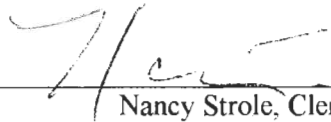
WHEREAS, it is augmented by contributions from the Holly School Board of Education, the Village of Holly, the Townships of Groveland, Holly, Rose and Springfield and the Oakland County Circuit Court – Family Division which permits operation of an office with casework staff and

WHEREAS, the efforts of numerous citizen volunteers provide significant service to the youth of the greater Holly area in projects promoting the prevention of juvenile delinquency, child neglect and child abuse;

NOW, THEREFORE BE IT RESOLVED that Springfield Township does hereby support the Holly Area Youth Assistance Board of Directors and approved its' following new member: Pauline Kenner

Certification

I, Nancy Strole, duly elected Clerk of the Charter Township of Springfield, Michigan, do hereby certify that the above is a true and correct copy of the Resolution, relative to Holly Area Youth Assistance membership, which Resolution was adopted by the Springfield Township Board of Trustees at a regular meeting, held on the 10th day of July, 2008.


Nancy Strole, Clerk


Date

BILLS PRESENTED FOR PAYMENT:**GENERAL FUND**

All N One Lawn Care	\$ 660.00
Petty Cash	65.71
Sherman Publications, Inc. (2)	360.80
Caswell Services	390.00
Resource Data Systems Corporation	6,063.99
Independence Township	8,000.00
Quill(2)	258.10
Advanced Marketing Partners, Inc. (2)	846.05
Road Commission for Oakland County	166.94
Karen Binasio	<u>186.00</u>

TOTAL**\$ 16,997.59****Additional Disbursements:**

Mechanical Comfort, Inc.	\$ 1,980.00
Jamie Dubre	557.68
Michigan Assessors Assoc.	225.00
UNUM	286.92
Unicare	183.30
Quill	252.26
Spring Mountain Water Co.	35.50
Adkison, Need & Allen PLLC	3,524.16
Vicki Sievers	72.72
Road Maintenance Corp.	940.12
The Impressive Type	98.00
Intab	79.27
McLeod USA	761.57
State of Michigan	25.00
DTE Energy – Street Lighting	1,816.08
Mike LaLone, Inc.	2,346.00
American United Life Insurance Co.	15.85
RLW Accounting Services, LLC	43.75
Resource Data Systems Corp.	531.85
Consumers Energy	124.68
Absolute Building Maintenance	2,735.00
U.S. Postal Service	1,500.00
Mike Forst	1,620.00

Michigan Municipal League	8,800.89
Nextel	30.08
Road Commission for Oakland County	33,886.44
Institute of Continuing Legal Education	144.00
Suburban Office & Janitorial	133.96
DTE Energy (2)	1,614.73
Carlisle/Wortman Associates, Inc. (6)	<u>5,818.21</u>
TOTAL	\$ 70,183.02
<u>GRAND TOTAL</u>	<u>\$ 87,180.61</u>

BILLS PRESENTED FOR PAYMENT:

FIRE FUND

All N One Lawn Care	\$ 200.00
American Messaging	111.20
Comcast	45.95
Douglass Safety Systems, LLC	628.32
Firehouse	49.95
Kerton Lumber Co. (2)	53.47
Mazza Auto Parts	38.29
Michigan Water Conditioning	22.50
Scott Parker's Complete Lawn & Tree Service	75.00
Resource Data Systems Corp.	53.00
Time Emergency Equipment (2)	110.11
Road Commission for Oakland County	991.96
Weingartz	<u>79.14</u>
TOTAL	\$ 2,458.89

Additional Disbursements:

Marlan Hillman	\$ 205.81
Douglass Safety Systems, LLC	3,109.38
City Electric Supply	70.59
Lowry Tire Company, Inc.	302.47
McKay Hardware	29.85
Home Depot	144.19
Suburban Office & Janitorial	132.95
UNUM	80.80
Unicare	49.14
Matt Strickland	273.78

Lessors (2)	39.60
Michigan First Response	134.15
Roland J. Segal	35.00
Time Emergency Equipment	32.06
Consumers Energy (2)	91.76
Spring Mountain Water Co.	12.00
Michigan Municipal League	557.68
Nextel	75.93
Oakland County Sheriff's Dept.	1,494.17
DTE Energy	427.20
Comcast	72.16
Quill	172.55
TOTAL	\$ 7,543.22
<u>GRAND TOTAL</u>	<u>\$ 10,002.11</u>

BILLS PRESENTED FOR PAYMENT:	POLICE FUND
None	<u>\$ 0.00</u>
TOTAL	\$ 0.00
Additional Disbursements:	
Oakland County Sheriff's Dept.	\$ 120,186.39
Nextel	69.72
TOTAL	\$ 120,256.11
<u>GRAND TOTAL</u>	<u>\$ 120,256.11</u>

BILLS PRESENTED FOR PAYMENT:	CABLE TV FUND
None	<u>\$ 0.00</u>
TOTAL	\$ 0.00
Additional Disbursements:	
None	<u>\$ 0.00</u>
TOTAL	\$ 0.00
<u>GRAND TOTAL</u>	<u>\$ 0.00</u>

BILLS PRESENTED FOR PAYMENT:

None

TOTAL**Additional Disbursements:**

The Bank of New York Mellon

TOTAL**GRAND TOTAL****CIVIC CENTER DEBT
FUND**\$ 0.00**\$ 0.00**\$ 275.00**\$ 275.00****\$ 275.00****BILLS PRESENTED FOR PAYMENT:**

Ron Shelton

Tim Koerber

Charles B. Warner

TOTAL**Additional Disbursements:**

Blue Cross/Blue Shield

Nextel

TOTAL**GRAND TOTAL****BUILDING DEPT FUND**

\$ 988.65

600.60

691.28**\$ 2,280.53**

\$ 205.81

23.03**\$ 228.84****\$ 2,509.37****BILLS PRESENTED FOR PAYMENT:****LAKE IMPROVEMENT
FUND*****Waumegah Well***

DTE Energy

\$ 159.87

Waumegah Weed

Midwest Marine Services, Inc.

Aqua-Weed Control, Inc.

4,672.50

14,550.00

Dixie Lake

Judy Hensler

TOTAL126.76**\$ 19,509.13****Additional Disbursements:*****Dixie Lake***

Philip R. Seaver Title Company, Inc.

Aqua-Weed Control, Inc.

Booth Patterson, P.C. (2)

\$ 230.00

4,114.40

2,587.50

Progressive AE	1,750.00
Kieft Engineering, Inc.	195.00
<i>Susin Lake</i>	
Cody Bridgewater	275.00
Aqua-Weed Control, Inc.	11,561.00
Gary Croskey P.E.	200.00
LeeRoy Moller	<u>500.00</u>
TOTAL	\$ 21,412.90
<u>GRAND TOTAL</u>	<u>\$ 40,922.03</u>

BILLS PRESENTED FOR PAYMENT:	SOFTWATER LAKE FUND
None	<u>\$ 0.00</u>
TOTAL	\$ 0.00
Additional Disbursements:	
Professional Lake Mgmt.	<u>\$ 248.50</u>
TOTAL	\$ 248.50
<u>GRAND TOTAL</u>	<u>\$ 248.50</u>

<u>GRAND TOTAL FOR ALL FUNDS</u>	<u>\$ 261,393.73</u>
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