

**Springfield Township
Parks & Recreation Commission Regular Meeting
Tuesday, April 9, 2013**

I. CALL TO ORDER

The April 9, 2013 Regular Meeting of the Springfield Township Parks and Recreation Commission was called to order at 6:33 p.m. by Chairperson Vallad at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, Michigan 48350.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Commissioners Present

Diane Baker
Roger Bower
Lisa Christensen
Elena Danishevskaya
Dennis Omell
Angela Spicer
Jean Vallad

Staff Present

Sarah Richmond
Jennifer Tucker

Others Present

Pat Banes, Friends of STPR
Evan Young
Randy Young

IV. AGENDA REVISIONS AND APPROVAL

Add "Young At Heart Newsletter" as item "E" under Consent.

Add "March Budget Printouts" as item "F" under Consent.

Chairperson Vallad moved to accept the agenda as revised. Chairperson Vallad was supported by Commissioner Bower. Vote on the motion: Yes: Baker, Bower, Christensen, Danishevskaya, Omell, Spicer and Vallad; No: None; Absent: None. The motion carried by a 7-0 vote.

V. PUBLIC COMMENT

None

VI. CONSENT AGENDA

- A. Approval of Regular Meeting Minutes –March 12, 2013 with Additional Disbursements of \$4,486.03 for the Parks & Recreation Fund and \$400.00 for Trust & Agency
- B. Receipt of Special Meeting Minutes-March 25, 2013
- C. Receipt of Activities Report for March
- D. Receipt of Financial Summaries

Receipt of Communications

1.

Chairperson Vallad moved to accept the consent agenda as presented. Chairperson Vallad was supported by Commissioner Christensen. Vote on the motion: Yes: Baker, Bower, Christensen, Danishevskaya, Omell, Spicer and Vallad; No: None; Absent: None. The motion carried by a 7-0 vote.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

A. Introduction to the Friends of Springfield Township Parks and Recreation

Pat Banes, President of the Friends of Springfield Township Parks and Recreation, presented the Park Commission with a history of the group and talked about some of the projects that the group has done in the past. Mrs. Banes also informed the Park Commission of an upcoming project, Clean Up Day at Shultz Park, that the group is organizing for Saturday, April 27, 2013 from 9:00 am to 1:00 pm.

Mrs. Banes invited the Commissioners to attend the Friends of the Parks meeting on the 4th Wednesday of every month at 6:30 pm in the Civic Center lower level conference room.

B. Approval of Copier Bids

Director Tucker went over the copier bid summary with the Commission for the two bids that were received.

Director Tucker stated that each company provided both an option A and B to their bids. After reviewing the bids this was a very good thing since the bids that met the original specifications far exceeded the amount that was budgeted for the new copier. There is only \$4,500.00 for the copier in the current budget.

After a lengthy discussion, it was decided that the (refurbished) Toshiba 2830C model is the machine that meets most of the bid specifications.

Chairperson Vallad moved to purchase the Toshiba 2830C refurbished model at a price not to exceed \$5,100.00. Chairperson Vallad was supported by Commissioner Baker. Vote on the motion: Yes: Baker, Bower, Christensen, Danishevskaya, Omell, Spicer and Vallad; No: None; Absent: None. The motion carried by a 7-0 vote.

Further Discussion:

Commissioner Danishevskaya wanted to know where the additional funds would be coming from to cover the expense for the new copy machine.

Director Tucker stated that the copy machine is currently budgeted from the Supplies & Equipment Under \$10,000 Cost Center and at this time this cost center will support the difference of \$600.00.

Director Tucker wanted to remind the Park Commission that there is currently \$ 700.00 budgeted for the service contract for the copy fees under the Consultant/Contractor Cost Center.

C. Discussion of Use of Pee-Wee Field

Director Tucker presented the Commission with a history of the parking issues at Shultz Park and the decision that the previous Park Commission made in 2011 and 2012 to alleviate said issues.

The Park Commission confirmed the use of the four team scheduling limit due to parking issues at Shultz Park.

Commissioner Christensen moved to proceed with the Shultz Park usage plan as outlined in Director Tucker's memo dated April 3, 2013 allowing four teams at a time in Shultz Park. Commissioner Christensen was supported by Commissioner Spicer. Vote on the motion: Yes: Baker, Bower, Christensen, Danishevskaya, Omell, Spicer and Vallad; No: None; Absent: None. The motion carried by a 7-0 vote.

IX. TREASURER'S REPORT

A. Bills List

Commissioner Christensen moved to approve payment of the bills as follows: Parks and Recreation at \$ 5,916.20 and Trust and Agency at \$ 500.00. Commissioner Christensen was supported by Commissioner Baker. Vote on the motion: Yes: Baker, Bower, Christensen, Danishevskaya, Omell, Spicer and Vallad; No: None; Absent: None. The motion carried by a 7-0 vote.

X. COMMITTEE REPORTS

A. SBP House Committee

None

XI. PUBLIC COMMENT

Evan Young, who is a student attending the meeting, wanted to thank the Commission for taking time during the meeting to introduce themselves and explain in more detail a few of the items from the agenda that they had discussed.

XII. COMMISSIONER COMMENT

Commissioner Baker told the staff good job on the Easter Egg Hunt. She also would like to start thinking about how the Department can quantify how they "touch" the people in what the department does.

Commissioner Spicer wanted to thank the staff as always for all that they do.

Commissioner Bower stated that he was very impressed with the prescribed burn and he thought that the contractor did a great job.

Commissioner Danishevskaya stated that she had volunteered at the Easter Egg Hunt on Friday and she was very impressed with the staff efforts and it was a great time.

Commissioner Christensen stated that she had attended the Easter Egg Hunt on Friday and said it was great.

Commissioner Omell stated that he was unable to attend the Hunts but did hear very good comments on them.

XIII. ADJOURNMENT

Commissioner Bower moved to adjourn the Regular Meeting of the Springfield Township Parks and Recreation at 7:31 pm. Commissioner Bower was supported by Commissioner Christensen. Vote on the motion: Yes: Baker, Bower, Christensen, Danishevskaya, Omell, Spicer and Vallad; No: None; Absent: None. The motion carried by a 7-0 vote.

Jennifer Tucker, Director of Parks & Recreation

Jean Vallad, Chairperson of Park Commission