

SPRINGFIELD TOWNSHIP BOARD MEETING

June 9, 2016

SYNOPSIS

CALL TO ORDER: 7:30 p.m. by Supervisor Walls

PLEDGE OF ALLEGIANCE

ROLL CALL

AGENDA ADDITIONS & CHANGES: Removed Consent item g and reduced authorization in Consent e

PUBLIC COMMENT: Clerk Moreau commented on launch of new Township website on June 15th

CONSENT AGENDA

- a) Approved Minutes: Regular Meeting May 12, 2016 with additional disbursements \$230,310.91
- b) Accepted May 2016 Treasurer's Report
- c) Received May 2016 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Fire, Police, CDBG, Assessing, IT, Comp Time and Natural Resources
- d) Authorized payment of bills as presented, totaling \$39,927.80
- e) Authorized 2016 membership with Michigan Township Association at a cost of \$5,332
- f) Approved Resolution 2016-10 to permanently exempt Department of Natural Resources owned real property from any tax levied by Springfield Charter Township
- g) ***Removed from agenda***
- h) Approved renewal of Mechanical Comfort Heating and Cooling Equipment Maintenance Agreement for 2 years at a cost of \$9,880 per year
- i) Approved college course tuition reimbursement for Matt Strickland in the amount of \$665, subject to submitting evidence of successful completion of course with a grade of C or better
- j) Receive Communications and placed on file

PRESENTATION

1. Fire Department recognition of Jeri Whitehead retiring after 21 years of service and Pat Deweese retiring after 19 years of service: Chief Feichtner recognized and thanked Firefighters Whitehead and Deweese

OLD BUSINESS

1. Second Reading: Request to rezone property at 9196 Dixie Highway: Rezoned property to O-S Office Service from R-3 Residential
2. Home Occupations—Interpretation of existing code provisions and proposed amendments: Discussed reports from Township Attorney and Planner; tabled proposed amendments

NEW BUSINESS

1. Fireworks Permit Application—Request for private display from Robert Fischer: Approved conditioned on receiving revised application and updated insurance
2. Fireworks Permit Application—Request for public display at Oakland County Fair: Approved permit
3. Miller Farms—Request to amend Master Deed and Exhibit B: Approved amendment
4. Email Service—Approve new service provider: Authorized acquisition of Microsoft 365 and established first year combined licenses, migration and service cost not to exceed \$10,000
5. First Reading: Community Sewer System—Amendments to Code of Ordinances Chapter 36, Article III: Authorized Clerk to publish for Second Reading
6. First Reading: Noise provisions—Amendments to Code Section 40-883 and 40-2: Took no action pending attorney review
7. First Reading: Vibration Provisions—Amendments to Code Section 40-844 and 40-2: Took no action pending attorney review
8. Budget Amendments: General Fund, Fire Fund, Police Fund and Civic Center Debt Fund: Adopted amendments

PUBLIC COMMENT: None

ADJOURNMENT: 9:13 p.m.

Minutes of
BOARD OF TRUSTEES
REGULAR MEETING
June 9, 2016

SPRINGFIELD
CHARTER TOWNSHIP
Laura Moreau, Clerk



Call to Order: Supervisor Walls called the June 9, 2016 Regular Meeting of the Springfield Township Board to order at 7:30pm at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, MI 48350.

Pledge of Allegiance

Roll Call:

Board Members Present

Collin Walls	Township Supervisor
Laura Moreau	Township Clerk
Jamie Dubre	Township Treasurer
Dennis Vallad	Township Trustee
David Hopper	Township Trustee
Marc Cooper	Township Trustee

Board Members Not Present

Judy Hensler	Township Trustee
--------------	------------------

Agenda Additions & Changes:

Comment:

Clerk Moreau asked for two changes to the consent agenda; Item e should reflect a cost of \$5332.00 instead of the printed \$5,491.96, and item g. should be removed from the agenda based on feedback from the township attorney.

* **Trustee Hopper moved to approve the Consent Agenda as amended. Trustee Cooper supported the motion. Vote on the motion. Yes: Vallad, Dubre, Hopper, Cooper, Moreau and Walls; No: none; absent: Hensler. The motion carried by a 6 to 0 vote.**

- a) Approve Minutes: Regular Meeting May 12, 2016 with additional disbursements \$230,310.96
- b) Accept May 2016 Treasurer's Report
- c) Receive May 2016 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Fire, Police, CDBG, Assessing, IT, Comp Time and Natural Resources
- d) Authorize payment of bills as presented, totaling \$39,927.80
- e) Authorize 2016 membership with Michigan Township Association at a cost of \$5,332.00



- f) Approve Resolution 2016-10 to permanently exempt Department of Natural Resources owned real property from any tax levied by Springfield Charter Township
- g) Approve amended Michigan Mutual Aid Box Alarm System (MI-MABAS)
- h) Approve renewal of Heating and Cooling Equipment's Planned Maintenance Agreement for 2 years at a cost of \$9,880.00 per year
- i) Approve college course tuition reimbursement for Matt Strickland in the amount of \$665, subject to submitting evidence of successful completion of course with a grade of C or better
- j) Receive Communications:
 - Memo from Treasurer Dubre regarding 2016 Spring Clean-up
 - Letter from Water Resources Commissioner regarding Softwater – Bavarian Village Water Supply System monthly rate increase

Public Comment:

Clerk Moreau announced that the new Springfield Township Website will launch on June 15, 2016. Improvements include improved user-friendliness and compatibility with mobile devices. The new website features scrolling pictures with a pull-down menu bar and upcoming events.

Presentations

Chief Feichtner Springfield Township Fire Chief recognized Pat Deweese who is retiring after 19 years of service to the department. Pat was commended for his extreme dedication and his sense of humor will be missed. The Chief also recognized Jeri Whitehead who is retiring after 21 years of service. Jeri was commended for setting a very high standard within the department by always bringing her "A Game" and asking other firefighters to do the same. Mrs. Whitehead, presented her comments of appreciation for the community and her purpose in the department.



Old Business:

1. Second Reading: Request to rezone property at 9196 Dixie Highway

Supervisor Walls pointed out an overhead map of the area of 9196 Dixie Highway and explained that the neighboring properties were already zoned Office/Service. The Planning Commission and consultant have reviewed and recommended for approval.

Trustee Hopper pointed out that the property is .233 acres.

Question/Comment: none

- * **Clerk Moreau moved to rezone the parcel at 9196 Dixie Highway, Parcel Identification number 07-14-476-011 to OS Office Service from R3 One Family Residential as published for Second Reading. Trustee Vallad supported the motion. Vote on the motion. Yes: Vallad, Dubre, Hopper, Cooper, Moreau and Walls; No: none; absent: Hensler. The motion carried by a 6 to 0 vote.**

 2. Home Occupations – Interpretation of existing code provisions and proposed amendments

Supervisor Walls explained that this agenda item was carried over as a recommendation from last month's Board meeting's request for interpretation and clarification by Attorney Greg Need and Planning Consultant Dick Carlisle of the Home Occupation Provisions as well as a review of past and current findings of a salon home occupation on Clark Road.

Attorney Greg Need explained that there are really three separate items included in this agenda item; the general interpretation of the Home Occupation, the application to the home on Clark Road, and the amendments from the Planning Commission. The interpretation reports are included in the Board packet

Mr. Need explained the amendments from the Planning Commission first. As more research on this topic has been performed, Attorney Need recommends that the discussion on the amendments from the Planning Commission be tabled until suggestions can be made and sent back to the Planning Commission for further consideration.

Minutes of
BOARD OF TRUSTEES
REGULAR MEETING
June 9, 2016

SPRINGFIELD
CHARTER TOWNSHIP
Laura Moreau, Clerk



Attorney Need then addressed the second part of the agenda item, specifically the Clark Road Property. It was discovered that final inspections and a final Certificate of Occupancy were not issued to 9782 Clark Road, but they are scheduled. Information might be gleaned from those inspections that might be relevant to the specific application of Home Occupation, which is why Mr. Need recommended deferring action on this discussion until the inspection is completed.

Mr. Need continued with an explanation that the Board packet contains a general interpretation of the Home Occupation standards from both a legal standpoint as well as a planning perspective. These are only opinions and the only official interpretation that can be granted is through the Zoning Board of Appeals, whose interpretation is binding in the Township.

Clerk Moreau questioned the authority of who can make decisions relative to the interpretation of the Zoning Ordinance, specifically asking why the attorney's office provided an interpretation in April-July of 2015 if they do not have that authority.

Attorney Need explained in that particular situation, there was a question as to whether there was sufficient grounds to move forward with an ordinance prosecution.

Clerk Moreau asked if a resident should go to the Zoning Board of Appeals directly for clarification on interpretation.

Attorney Need clarified that if it is an interpretation that would be binding throughout the Township, then the ZBA would be the source, but if they have a complaint as to a specific parcel of property then that would be reviewed by the Supervisor as the enforcing agent and the prosecutor to determine if there is evidence of a violation.

Clerk Moreau noted that Attorney Need stated in his report that if a home occupation is in violation of a provision but can be altered to comply then the outcome would be that the occupation could be allowed to continue but with limitations or restrictions, so that it is in compliance. She explained that an enforcement letter was issued to 9782 Clark Road in March 2015 that may shed some light on the frustration and how this matter has been addressed.

Clerk Moreau continued with questions concerning the attorney's explanation of ambiguity in the Zoning Ordinance. The example given was concerning how much traffic would be allowed for a Special Land Use request since the language in that section of code is no more specific than the Home Occupations section.

Minutes of
BOARD OF TRUSTEES
REGULAR MEETING
June 9, 2016

SPRINGFIELD
CHARTER TOWNSHIP
Laura Moreau, Clerk



Attorney Need stated should the court have to decide, a tie would likely go to the land owner.

Clerk Moreau stated that in Special Land Use reviews, the specific 10 trips per day standard has been applied. This is what we've relied on as a Board.

Attorney explained that those are two different analyses. The Special Land Use looks at the effect of the issue on a long term basis and what could happen in the future, where the zoning enforcement looks at the specific property for a limited period of time. For Home Occupation it is whether the property in question is currently in violation of the Ordinance and looking at it retrospectively.

Trustee Vallad questioned the context interpretation mentioned on the reviews included in the Board packet. He voiced the opinion that "context" should be what has happened here in Springfield Township and should include the practices engaged within the Township over a period of time.

Attorney Need clarified the use of context by citing an example of a hypothetical Special Land Use on Dixie Highway and comparing it to a gravel road property, stating that the development might be fine on Dixie Hwy. but completely inappropriate on the gravel road.

Trustee Vallad commented on item of Attorney Need's analysis and its relationship to the standards set by the Health Department for sewage and water usage. This is looked at the same as the Trip Generation Manual standard and traffic patterns. Relating to context, he questioned if it was wrong to consider those the same. His point was that the "context" was that both were practices employed by Springfield Township and that item d. should be omitted from the analysis

Clerk Moreau commented that, knowing that the Trip Generation Manual is based on hundreds of studies in order to maintain the residential character of the area, she believes that the comments in the analyses of both Attorney Need and Planner Carlisle in which they called for a range of traffic, or to look at it from a monthly or weekly basis, lose the intent.

Attorney Need suggested taking out the section that refers to the Manual and establish a set limit for the number of trips generated, although it would be difficult to win in a court battle if only a single day was in a violation, which is why he suggested a range.

Minutes of
BOARD OF TRUSTEES
REGULAR MEETING
June 9, 2016

SPRINGFIELD
CHARTER TOWNSHIP
Laura Moreau, Clerk



Clerk Moreau agreed that a one-day violation would be difficult to support, but if on a regular basis the home is generating enough traffic to exceed the amount, that is a different situation. She believes that the intent was not to just identify the Trip Manual as a source, but to also specify 10 trips per day limit. She believes that a number, and not a range, is necessary.

Trustee Vallad stated that if he sees a range within the document, then he wants to see a standard deviation also. He suggested that there should be a limit with the understanding that there may be days that it is exceeded.

Attorney Need replied that there might be ways to come up with a clearer standard.

Clerk Moreau then referred to item g. which restricts external alterations to the dwelling unit. Both Mr. Need and Mr. Carlisle were of the opinion that the provisions relates specifically to the house structure and that any alterations outside of the house structure are handled in item h, which restricts outside display or other visible evidence. Clerk Moreau applied this to the Clark Road home, reminding the Board of a previous discussion regarding the added parking lot in violation of section h. The report generated by Salam moved the issue to a different subsection, as considered under the home alterations provision.

Clerk Moreau then asked how the amended provisions may apply to existing home occupations, understanding pre-existing non-conforming. She referenced the nuisance provision from the existing language as an example in that it was altered to reference health, safety and welfare in the Environmental Performance Standards. She asked if the Environmental Performance Standards still apply to existing home occupations if the amendment was adopted.

Attorney Need replied that the Environmental Performance Standards have been in the ordinance for a substantial period of time and should apply to any home occupation with the exception of one that predated the adoption of the standard within the ordinance. Those standards apply township-wide as of the time they were adopted

Clerk Moreau commented that item j. says that all other applicable township, county and state laws should be met. Further, one of those standards specifically references glare from automobile headlights that those need to be shielded so as not to be directed onto adjacent property so as to become a nuisance. Clerk Moreau wanted to note that provision within the Environmental Performance Standards to make sure that is in effect now and in the future.



Attorney Need mentioned that there are some changes to the Environmental Performance Standards but the others that have been in there for years would apply to current home occupations.

Attorney Need summarized that there would be action to be taken on the impending amendment.

***Clerk Moreau moved to table the amendments to Section 40-649(4) and related definitions in 40-2 for additional work by the Attorney and Planner and subsequent referral to the Township Board for further review. Trustee Vallad supported the motion. Vote on the motion. . Yes: Vallad, Dubre, Hopper, Cooper, Moreau and Walls; No: none; absent: Hensler. The motion carried by a 6 to 0 vote.**

New Business:

1. Fireworks Permit Application – Request for private display from Robert Fischer

Robert Fischer of 5761 Morning Drive presented his application for a fireworks permit for a display on Big Lake on July 2, 2016 and requested a modification for additional fireworks. Mr. Fischer was informed by Clerk Moreau that an updated application with the State that lists all of the explosives purchased would need to be submitted to the Township as well as revised insurance certificate.

Supervisor Walls clarified that the fireworks application would go from 143 display shells to 283 display shells.

Upon resubmittal, Clerk Moreau clarified, the application needs to be reviewed by the Fire Chief.

***Clerk Moreau moved to approve the fireworks permit application submitted by Robert Fischer for a private display at 5760 Morning Drive on Saturday, July 2, 2016 with a rain date of Sunday, July 3, 2016 subject to the submission of revised 2016 Application for Fireworks Other than Consumer or Low Impact, to indicate any changes to number of fireworks in the planned display and an updated Certificate of Liability Insurance listing Springfield Township as additional insured. Trustee Hopper supported the motion. Vote on the motion. Yes: Vallad, Dubre, Hopper, Cooper, Moreau and Walls; No: none; absent: Hensler. The motion carried by a 6 to 0 vote.**



2. Fireworks Permit Application – Request for public display from Oakland County Fair

Supervisor Walls stated that the Township received a request for application from Great Lakes Fireworks for a public display at the Oakland County Fair.

***Clerk Moreau moved to approve the fireworks permit application submitted by Great Lakes Fireworks for a public display at the Oakland County Fairgrounds on Friday, July 8, 2016. Treasurer Dubre supported the motion. Vote on the motion. Yes: Dubre, Hopper, Cooper, Moreau and Walls; No: Vallad; Absent: Hensler. The motion carried by a 6 to 0 vote.**

3. Miller Farms – Request to amend Master Deed and Exhibit B

Mr. Bryan Pryor of the Miller Farms Condominium Association came forward with a request to the Board to remove a gazebo structure from the plans, while keeping the patio as a gathering place, as the residents feel the use of this structure will not be enough to justify the upkeep of the structure. This was discussed and approved at the association meeting.

Supervisor Walls commented that he cannot recall features such as a gazebo ever before appearing on an Exhibit B. There have already been changes to the Construction plan by the minor change Site Plan Committee. Mr. Walls went on to complement the thoroughness of the application as well as the association audits as the most organized and informative seen since 1978 or 1979 and feels it's doing an excellent job keeping the residents informed.

Clerk Moreau asked if there was a copy of the minutes present to show proof of the association vote.

It was noted that the minutes were on the website and Supervisor Walls has reviewed them.

Treasurer Dubre asked if there should be an escrow account set up to file a master deed amendment.

Supervisor Walls informed Mr. Pryor that the association attorney, will need to prepare an amendment to the Master Deed; an engineer will have to prepare a revision to Exhibit B drawing to take off the gazebo. Those would have to be recorded at Oakland County Registered Deeds but beforehand the Township attorney will look at the Amendments, which is the reason for the escrow and fee.



***Trustee Hopper moved to approve the request by Miller Farms Subdivision Association to modify their Master Deed and Exhibit B drawings to reflect the removal of the gazebo in the common area, further to provide the Township with modified Exhibit B drawings and Master Deed for review prior to submittal to the County and provide the Township with an escrow amount of \$350 for legal review of said Master Deed and Exhibit B drawings. Trustee Vallad supported the motion. Vote on the motion. . Yes: Vallad, Dubre, Hopper, Cooper, Moreau and Walls; No: none; absent: Hensler. The motion carried by a 6 to 0 vote.**

4. Email Service – Approve new service provider

Supervisor Walls explained that Springfield Township and other communities have been getting their email service through Oakland County. Oakland County has decided to discontinue that service effective the end of July. Chris Benedict has been researching alternatives and has a report and recommendation included in the Board packet.

Mr. Benedict further explained the three primary options available and Google's Gmail for government, Microsoft 365, and a self-hosting solution from a company called Icewarp.

In discussion with department heads, other community IT officials and Oakland County, for a number of reasons, Chris Benedict recommends Microsoft Office 365.

Supervisor Walls commented that one concern is the cost of migration from the county system to ours and informed the Board that Chris Benedict put together a summary of licensing costs and estimated migration costs of \$1,500. Supervisor Walls recommended that a budget of \$10,000 should be established, not that it all has to be used, but made available. Never having done this type of migration before, costs are relatively unknown.

Mr. Benedict that Oakland County has offered assistance whenever needed throughout this process. He is also working with the IT director in Plymouth Township as they are in the same situation and same state of progress as Springfield Township. There is a conference call Monday to discuss what kind of service Oakland County will provide and to help establish what kind of paid assistance might be needed. In his report, Mr. Benedict requested an 8-hour day of paid assistance from Planet Technologies, which was flexible enough that it can be applied at any stage of the migration process and if it is not necessary at that point, it can be applied to other IT avenues, including admin training.

Minutes of
BOARD OF TRUSTEES
REGULAR MEETING
June 9, 2016

SPRINGFIELD
CHARTER TOWNSHIP
Laura Moreau, Clerk



Clerk Moreau clarified that the requested budget of \$10,000 would be for the first year including the initial set-up and migration and after the first year the budget is estimated at \$7,650. She also asked about the migration timing.

Mr. Benedict replied with the migration taking a few days and he is hoping to accomplish this primarily over the weekends so as to minimize interruptions to the function of the township. There is not a start date established at this time.

Supervisor Walls asked for clarification of the migration process, questioning if there is a difference between migration of data and actual switch-over, his concern was with whether the Township would still be able to access the county system.

Mr. Benedict explained the process of migration as taking the webmail (the email that are on the county's server) and those files that are stored locally on individual PC's and loading that data into the Microsoft cloud, and the actual switch-over is installing the new software on the computers and pointing them to a different server, estimating the time required at approximately 10-15 minutes per computer.

Treasurer Dubre asked if installing the new product would have any effect on any other software programs currently installed, and asked that it not happen during tax season.

Chris Benedict does not believe that any other program will be affected but will verify that as well as verify the delaying of specific implementation on certain computers.

Trustee Vallad was curious about the origin of the decision by the county to make this change.

Chris Benedict believes that the county's intent was to bring all of their Townships with them, as they have already migrated. He believes that there was an agreement with Microsoft to hold the county responsible for any abuse by any individual CVTs.

Treasurer Dubre believes that the County made the switch over a year ago, as issues with email retrieval on phones began. She has Microsoft 365 on her laptop and is pleased with the program.

Clerk Moreau thought that it will be good to have everyone converted at the same time.



- * **Supervisor Walls moved that the Board authorize the acquisition of the Microsoft Office 365 licensing as outlined in the email service options provided to the Board this evening and migration cost with a combined budget for the first year not to exceed \$10,000 with cost allocated by fund proportional to the licenses used. Clerk Moreau supported the motion. Vote on the motion. . Yes: Vallad, Dubre, Hopper, Cooper, Moreau and Walls; No: none; absent: Hensler. The motion carried by a 6 to 0 vote.**

- 5. First Reading: Community Sewer Systems - Amendments to Code of Ordinances Chapter 36, Article III

Included in the Board packet was a copy of the Amendment to the Code of Ordinances including Attorney Needs' red-lined revisions that were requested by the Supervisor, Treasurer and the Board at the last Board meeting

- * **Trustee Hopper moved to authorize the clerk to publish for second reading Amendments to Code of Ordinance Chapter 36, Article III as presented for first reading this evening. Treasurer Dubre supported the motion.**

Comments:

Supervisor Walls thanked Attorney Need for his patience with this item.

Vote on the motion. Yes: Vallad, Dubre, Hopper, Cooper, Moreau and Walls; No: none; Absent: Hensler. The motion carried by a 6 to 0 vote

- 6. First Reading: Noise Provision – Amendments to Code Section 40-833 and 40-2

Supervisor Walls explained that the primary purpose of taking a look at noise and vibration is very similar to that of Home Occupation, where we do not have measurable standards to work with. There are standard within the Ordinance, although they are not current standards. A color chart with new standards is included in the Board packet.

Darren Brown PE, INCE – Board Certified Consultant was contacted for current decibel standards and has aided in the development of the amendments in question.

Supervisor Walls explained that in going over revisions to Article 12 General Ordinance Provisions for mining which contains noise provisions there was concern that the 2 work



together. Some of the provisions in Article 12 refer to Noise in Zoning areas of the ordinance. Since Article 12 amendments are not available yet, Supervisor Walls felt that the item might need to be tabled. He felt that it might be necessary to have Attorney Need review to insure that nothing is missed.

Trustee Hopper provided more data from the Planning Commission.

Trustee Vallad questioned how time restrictions were referenced in other portions of the ordinance. 9:00 is acceptable in the summertime, but not in the winter time.

Supervisor Walls voiced the belief that there is no specific time reference in any other portion of the ordinance. Walls thought this would be one of the sections for Attorney Need and Doug Lewan to evaluate. He then went on to cite the example of the Kroger store and the Ordinance restriction relative to loading and unloading times and the barrier wall and landscape compensation that was created to filter the noise for the adjacent residential property.

Supervisor Walls also mentioned that the other provision that changed in the Noise provisions deals with land moving equipment and the acceptable hours. The current provisions for noise restrict land balancing, earth moving and land development to the hours of 7am to 8pm with an exemption for agricultural and maintenance for residents and while agricultural and residential exemption remains the same within the new provisions, the proposal expands to include all construction and landscape activities, which is far more restrictive.

The Board opted to defer action on this agenda item until further review can take place.

7. First Reading: Vibration Provisions – Amendments to Code Section 40-844 and 40-2

The Board opted to defer action on this agenda item until further review can take place. (See item 5.)

8. Budget Amendments: General Fund, Fire Fund, Police Fund and Civic Center Debt Fund

Treasurer Dubre explained that things that have been approved throughout the year did not reflectively recognize the budget so there is some realignment necessary. She

Minutes of
BOARD OF TRUSTEES
REGULAR MEETING
June 9, 2016

SPRINGFIELD
CHARTER TOWNSHIP
Laura Moreau, Clerk



explained that one of the biggest adjustment areas was the tax tribunal. As the budget is established, the numbers are established based on the number of cases currently in or projected to be in the tribunal. There has been a significant reduction in our settlement with the County Treasurer, due to foreclosure hearings for delinquent property taxes, leaving Springfield Township owing Oakland County.

Attorney Need commented that we won the case in the tribunal but lost in the case of foreclosure process through the County.

Treasurer Dubre mentioned that there were other miscellaneous items that were cleaned up as well; the website balance was paid this year instead of last year, the Public Works adjustments were included because of the Township sign; projects keep getting pushed forward and cost center numbers need to match up; line items for the Public Works cost center get to be significant and should be adjusted.

Treasurer Dubre continued that the Fire budget was another significant area of adjustments, as mentioned in Supervisor Walls' memo in the Board packet, due to land purchase for the Andersonville Road property, personnel salary changes and FEMA grant timing.

Trustee Vallad commented on the \$150,000 line item within the revenue, asking if it was the grant funds.

Treasurer Dubre confirmed that it was. She suggested for the upcoming budget year, the income and expense related to grants for Fire be broken out to better document the funds. There are so many grants that have different fiscal year timing and the revenue coming in after the request for reimbursement of funds.

Treasurer Dubre explained that the Police and Civic Center were straight forward tax Tribunal adjustments. The revenue was increased because of the revolving fund.

Supervisor Walls commented that the budget process for 2016 began a year ago with assumptions and projections and the understanding that the budget would be adjusted over time, due to unexpected things. Fire has been approved for several different federal grants with three different fiscal years being operated under at this point in time.

- * **Supervisor Walls moved to amend the General Fund as follows: Revenue Center Taxes increase from \$608,500 to \$619,500, total revenue increase from \$1,985,850 to \$1,996,850. Expenses: Treasurer cost center increase from \$179,600 to \$187,100, Website cost center increase from \$5,500 to**



\$10,500, General Services increase from \$424,050 to \$426,350, Fund reserves decrease from \$30,000 to \$18,000, Tax Tribunal increase from \$900 to \$2,600, Total Expense increase from \$2,282,200 to \$2,293,200 and ordinance to increase from \$27,800 to \$34,300. Clerk Moreau supported the motion. Vote on the motion. . Yes: Vallad, Dubre, Hopper, Cooper, Moreau and Walls; No: none; absent: Hensler. The motion carried by a 6 to 0 vote.

- * Treasurer Dubre moved to amend the Fire Fund: Revenue: Taxes increase from \$580,000 to \$590,000, Miscellaneous increase from \$167,600 to \$317,600, Total Revenue increase from \$847,600 to \$1,007,600. Expenses: Personnel increase from \$551,100 to \$557,600, General Expenses increase from \$143,950 to \$148,950, Purchase of Land and Equipment increase from \$110,000 to \$675,000, Tax Tribunal increase from \$900 to \$2,600, Total Expenses increase from \$1,000,150 to \$1,578,350. Police Fund: Revenue: Taxes increase from \$1,720,000 to \$1,752,000, Total Revenue increase from \$1,774,950 to \$1,806,950. Expense: Tax Tribunal increase from \$2,500 to \$7,500, Total expenses increase from \$1,790,200 to \$1,795,200, Civic Center Debt fund Revenue: Taxes increase from \$368,000 to \$384,000, total Revenue increase from \$368,000 to \$384,000 Expense: Tax Tribunal increase from \$600 to \$1,900 Total Expenses increase from \$366,600 to \$367.900. Trustee Hopper supported the motion. Vote on the motion. . Yes: Vallad, Dubre, Hopper, Cooper, Moreau and Walls; No: none; absent: Hensler. The motion carried by a 6 to 0 vote.

Public Comment:

None

Adjournment:

Hearing no other business, Supervisor Walls adjourned the meeting at 9:13pm.

Collin W. Walls, Township Supervisor

Laura Moreau, Township Clerk



**RESOLUTION
2016-10**

**RESOLUTION TO PERMANENTLY EXEMPT DEPARTMENT OF NATURAL RESOURCES OWNED
REAL PROPERTY FROM ANY TAX LEVIED BY SPRINGFIELD CHARTER TOWNSHIP**

WHEREAS, Springfield Charter Township, Oakland County, Michigan has within its boundaries two properties owned by the Michigan Department of Natural Resources known as:

Davisburg Trout Pond	U-07-16-151-003
Big Lake Public Access	U-07-28-277-005 ; and

WHEREAS, the Natural Resources and Environmental Protection Act (Act 451 of 1994) provides that a local taxing unit may by resolution permanently exempt real property held by the State from any tax levied by the local taxing unit; and

WHEREAS, given the severe restrictions to these properties controlled by the Department of Natural Resources, Springfield Charter Township has determined to adjust the values of the properties to zero.

NOW, THEREFORE, BE IT RESOLVED that the Township Board of Springfield Charter Township hereby permanently exempts the Davisburg Trout Pond (U-07-16-151-003) and the Big Lake Public Access (U-07-28-277-005) from any tax levied by Springfield Charter Township while said property is owned by the State of Michigan.

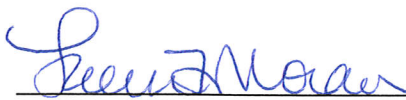
Yes: COOPER, DUBRE, HOPPER, MOREAU, VALLAD and WALLS
No: None
Absent: Hensler

RESOLUTION DECLARED ADOPTED.

Certification of Clerk

I, the undersigned duly qualified Township Clerk of Springfield Charter Township, Oakland County, Michigan, do hereby certify the foregoing is a true and complete copy of a resolution adopted by the Township Board of Springfield Charter Township at a meeting held on June 9th, 2016.

SPRINGFIELD CHARTER TOWNSHIP


LAURA MOREAU, Clerk

REGULAR MEETING

June 9, 2016

Township of Springfield

Laura Moreau, Clerk

BILLS PRESENTED FOR PAYMENT:

GENERAL FUND

Quill (2)	\$ 195.32
Steve Powell	31.32
Brown & Brown (3)	2,872.81
Road Commission for Oakland County	67.18
Impressive Printing	100.00
Verizon Wireless (2)	315.10
Arlene Badgley	25.38
Greg Kazmierski	83.10
Carol Jones	102.00
Mike Forst	41.22
Karen Binasio	777.82
Blue Care Network	12,024.01
21 st Century Media	410.16
Innovative Office Group	<u>377.38</u>
TOTAL	\$ 17,422.80

BILLS PRESENTED FOR PAYMENT:

FIRE FUND

Brown & Brown (3)	\$ 3,978.87
Road Commission for Oakland County	742.19
Blue Care Network	1,692.92
Holly Automotive Supply	72.16
Melissa Buck	47.69
Randy Harless	120.00
Clarkston Paper	48.30
Suburban Office & Jan. Supplies (2)	95.94
First Due	259.00
R&R Fire Truck Repair, Inc. (8)	5,461.07
J&B Medical Supply (3)	227.69
JC Water Treatment	240.00
Witmer Public Safety Group	183.94
Comcast	<u>169.70</u>
TOTAL	\$ 13,339.47

BILLS PRESENTED FOR PAYMENT:

POLICE FUND

Verizon Wireless	<u>\$ 100.94</u>
TOTAL	\$ 100.94

REGULAR MEETING

June 9, 2016

Township of Springfield

Laura Moreau, Clerk

BILLS PRESENTED FOR PAYMENT:

Blue Care Network
General Fund

CABLE TV FUND

\$ 380.83
300.00
\$ 680.83

TOTAL

BILLS PRESENTED FOR PAYMENT:

Jeff Spencer
Jeff Shafer
Ron Shelton
Doug Weaver
Merle West (2)
Bruce Millar (2)
General Fund

BUILDING DEPARTMENT

\$ 270.00
2,295.00
1,148.88
1,413.25
920.08
1,168.05
850.00

TOTAL

\$ 8,065.26

BILLS PRESENTED FOR PAYMENT:

None

LAKE IMPROVEMENT FUND

\$ 0.00
\$ 0.00

TOTAL

BILLS PRESENTED FOR PAYMENT:

PLM Lake & Land Management

SOFTWATER LAKE FUND

\$ 318.50
\$ 318.50

TOTAL

BILLS PRESENTED FOR PAYMENT:

None

ELIZA LAKE FUND

\$ 0.00
\$ 0.00

TOTAL

GRAND TOTAL FOR ALL FUNDS

\$ 39,927.80



ADDITIONAL DISBURSEMENTS ~ May 2016

for Approval at June 2016

Township of Springfield

Laura Moreau, Clerk

ADDITIONAL DISBURSEMENTS:

GENERAL FUND

Absolute Building Maintenance	\$ 1,750.40
All N One Lawn Care	697.50
American Water	62.40
Canon Solutions America	64.12
Cardmember Service	565.67
Carlisle/Wortman Assoc. (5)	1,710.00
Christine Maiorana	133.00
Clarkston Paper	97.30
Coffee Break, Inc.	71.75
Davisburg Rotary Club	100.00
DTE Energy – Street Lighting	2,337.98
DTE Energy (2)	1,265.29
Ecto HR, Inc.	135.00
Erin A. Mattice (2)	247.00
First Class Tire Shredders	338.00
Greg Kazmierski	9.18
Hewlett-Packard Company	363.54
Innovative Office Technology	331.23
Kieft Engineering, Inc. (2)	239.00
Mike Losey	905.50
Oakland County Assoc. of Assessing	30.00
Paetec	911.02
Petty Cash	32.70
Pfeffer, Hanniford, Palka	8,685.00
Printing Systems, Inc.	118.07
Revize LLC	5,667.00
Security Central, Inc.	57.60
Shawn Kanouse	4,000.00
Shred-Max	600.00
Smith's Disposal	1,900.00
Technology Solutions, LLC (2)	5,536.00
Unicare	206.74
United Industries	2,798.64
Unum	<u>375.77</u>
TOTAL	\$ 42,342.40



ADDITIONAL DISBURSEMENTS ~ May 2016

for Approval at June 2016

Township of Springfield

Laura Moreau, Clerk

ADDITIONAL DISBURSEMENTS:

	FIRE FUND
All N One Lawn Care	\$ 430.00
Cardmember Service	1,675.47
City of Novi	225.00
Clyde's Frame & Wheel	29.86
Comcast	342.83
Consumers Energy (2)	249.37
Digicom Global, Inc.	5,309.00
DTE Energy (2)	490.54
Ecto HR, Inc.	130.00
First Due	559.00
Hasting Air Energy Control	970.95
Holly Automotive Supply, Inc.	69.48
J&B Medical Supply, Inc. (3)	116.90
Matt Strickland	76.13
Moore Medical	174.55
Oakland County Sheriff's Dept.	1,889.37
Occupational Health Centers of MI	263.50
Pfeffer, Hanniford, Palka	3,080.00
Szott Ford	68.37
Unicare	72.93
Unum	<u>134.02</u>
TOTAL	\$ 16,357.27

ADDITIONAL DISBURSEMENTS:

	POLICE FUND
Oakland County Sheriff's Dept.	\$ 138,830.58
Pfeffer, Hanniford, Palka	<u>1,000.00</u>
TOTAL	\$ 139,830.58

ADDITIONAL DISBURSEMENTS:

	CABLE TV FUND
Charter Township of Independence	\$ 1,500.00
Unicare	3.70
Unum	<u>5.87</u>
TOTAL	\$ 1,509.57



ADDITIONAL DISBURSEMENTS ~ May 2016

for Approval at June 2016

Township of Springfield

Laura Moreau, Clerk

ADDITIONAL DISBURSEMENTS:

General Fund
Pfeffer, Hanniford, Palka

TOTAL

BUILDING DEPT FUND

\$ 96.74

1,700.00

\$ 1,796.74

ADDITIONAL DISBURSEMENTS:

Dixie Lake

Aqua Weed Control

16,109.85

Susin Lake

Aqua Weed Control

9,600.00

Fremont Insurance

345.00

Big Lake

Erin A. Mattice

76.00

TOTAL

\$ 26,130.85

ADDITIONAL DISBURSEMENTS:

PLM Lake & Land Management

TOTAL

SOFTWATER LAKE FUND

\$ 2,343.50

\$ 2,343.50

ADDITIONAL DISBURSEMENTS:

None

TOTAL

ELIZA LAKE FUND

\$ 0.00

\$ 0.00

GRAND TOTAL-ADDL. DISB. - ALL FUNDS

\$230,310.91