

SPRINGFIELD TOWNSHIP BOARD MEETING
December 8, 2016
SYNOPSIS

CALL TO ORDER: 7:30 p.m. by Supervisor Walls

PLEDGE OF ALLEGIANCE

ROLL CALL

AGENDA ADDITIONS & CHANGES: None

PUBLIC COMMENT: None

CONSENT AGENDA

- a) Approved Minutes: Regular Meeting November 10, 2016 with additional disbursements \$ 263,235.09
- b) Accepted November 2016 Treasurer's Report
- c) Received November 2016 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Fire, Police, CDBG, Assessing, IT, Comp Time and Natural Resources
- d) Authorized payment of bills as presented, totaling \$97,446.62
- e) Designated the Oakland Press as official Legal Publication for 2017 and authorize Clerk to execute the 2017 Advertising contract
- f) Established 2017 Township Board meeting dates as the second Thursday of each month beginning at 7:30 pm
- g) Approved 2017 monthly healthcare reimbursement amounts as detailed in the November 22, 2016 memo from Treasurer Dubre
- h) Approved Clerk's attendance at MTA Finance course with overnight accommodation at total cost of \$ 386.43
- i) Dominion Payroll Services – Authorize Clerk and Treasurer to review and approve required 3rd party agreements
- j) Approved change in insurance companies from Trident to Selective with no changes in policy limits effective 1-1-17
- k) Adopted Resolution 2016-18 to adopt the Annual Opt Out option as set forth in 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act
- l) Established employee contribution to medical plan as follows: \$50/ month for single; \$100/ month for two-person; and \$200/ month for family coverage

OLD BUSINESS

- 1. Second Reading – Aircraft Restrictions: Amendment to Code of Ordinances Section 22-193: Adopted Amendment

NEW BUSINESS

- 1. First Reading - Springfield Township rezoning of the following properties: 12800 Andersonville to PS – Public Service from C3 – One Family Residential; 700 Broadway to PS – Public Service from R3 - One Family Residential; and 9482 Andersonville to PS – Public Service from R1 – One Family Residential: Authorized Clerk to publish for Second Reading
- 2. Kingston Pointe Exhibit B Amendment: Approved amendment subject to applicant providing revised documents and required escrow funds
- 3. Board of Review Appointments: Appointed members
- 4. Reimbursements from Stewardship Endowment Properties Fund: Approved transfer of earned interest from the Endowment Fund to the Stewardship Fund; authorized reimbursement to Park Fund and General Fund; Requested Natural Resource Manager and Park Director to prepare plan to complete River Run development project
- 5. Oakland County No Haz 2017 Participation: Adopted Resolution 2016-17 to participate in the 2017 Oakland County No Haz program
- 6. Establish 2017 Allocations, Rents and Charges: Adopted 2017 rates and authorized Treasurer to transfer \$50,000 to the Pathway Fund and \$50,000 to the Improvement Revolving Fund from unassigned General Fund Balance
- 7. Set 2017 Job Descriptions and Salaries: Approved job descriptions for Planning Administrator/Supervisor's Assistant and Election Technician and adopted 2017 Salaries for staff and elected officials
- 8. Budget Amendments: 2016 General Fund, Fire Fund, Lake Improvement Fund, Cable Fund, Building Department Fund Improvement Revolving Fund and Parks and Recreation Fund: Adopted amendments

PUBLIC COMMENT

ADJOURN

Minutes of
BOARD OF TRUSTEES
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SPRINGFIELD
CHARTER TOWNSHIP

Laura Moreau, Clerk



Call to Order: Supervisor Walls called the December 8, 2016 Regular Meeting of the Springfield Township Board to order at 7:30 pm at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, MI 48350.

Pledge of Allegiance

Roll Call:

Board Members Present

Collin Walls	Township Supervisor
Laura Moreau	Township Clerk
Jamie Dubre	Township Treasurer
Marc Cooper	Township Trustee
Judy Hensler	Township Trustee
David Hopper	Township Trustee
Dennis Vallad	Township Trustee
Marc Cooper	Township Trustee (arrived at 7:48 pm)

Board Members Not Present

None

Others Present

Greg Need	Township Attorney
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Agenda Additions & Changes:

None

Public Comment:

None

Consent Agenda:

- * **Trustee Vallad moved to approve the Consent Agenda as presented. Trustee Hensler supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: Cooper. The motion carried by a 6 to 0 vote.**

- a) **Approve Minutes: Regular Meeting November 10, 2016 with additional disbursements \$263,235.09**

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SPRINGFIELD
CHARTER TOWNSHIP

Laura Moreau, Clerk



- b) Accept November 2016 Treasurer's Report
- c) Receive November 2016 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Fire, Police, CDBG, Assessing, IT, Comp Time and Natural Resources
- d) Authorize payment of bills as presented, totaling \$97,446.62
- e) Designate the Oakland Press as official Legal Publication for 2017 and authorize Clerk to execute the 2017 Advertising contract.
- f) Establish 2017 Township Board meeting dates as the second Thursday of each month beginning at 7:30 pm.
- g) Approve 2017 monthly healthcare reimbursement amounts as detailed in the November 22, 2017 memo from Treasurer Dubre.
- h) Approve Clerk's attendance at MTA Finance course with overnight accommodations at a total cost of \$386.43.
- i) Dominion Payroll Services – Authorize Clerk and Treasurer to review and approve required 3rd party agreements.
- j) Approve change in insurance companies from Trident to Selective with no changes in policy limits effective 1-1-17.
- k) Adopt Resolution 2016-18 to adopt the annual Opt Out Option as set forth in 2011 Public Act 152, the publically Funded Health Insurance Contribution Act.
- l) Establish employee contribution to medical plan as follows: \$50/month for single; \$100/month for two-person; and \$200/month for family coverage.

Old Business:

1. Second Reading – Aircraft Restrictions: Amendment to Code of Ordinances Section 22-193

Supervisor Walls explained that this amendment would make it a violation to make a landing on an inland lake in an aircraft, airplane, sailplane, seaplane or helicopter.

- * **Trustee Hensler moved to adopt the Springfield Township Code of Ordinances Chapter 22 Article VII, Section 22-193 Aircraft Restrictions as published and to take effect on notice of adoption. Trustee Vallad supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: Cooper. The motion carried by a 6 to 0 vote.**



New Business:

1. First Reading – Springfield Township rezoning of the following properties: 12800 Andersonville Road to PS-public Service from R1–One Family Residential; 700 Broadway to PS–Public Service from R3–One Family Residential; and 9482 Andersonville to PS-public Service from R1 One Family Residential

Supervisor Walls explained that the three properties in question are owned by the Township and are to be rezoned as Public Service and are either proposed or currently used for fire stations. He further explained the Public Service zoning uses, specifically mentioning fire station as a use that can only be located within a Public Service zoning district.

Supervisor Walls apologized that at the Public Hearing before the Planning Commission, the intended use of the rezoned properties was not made clear.

Board members received copies of the materials reviewed by the Planning Commission as well as a PowerPoint presentation provided by the property owners in opposition to rezoning the parcel at 9482 Andersonville Road. Supervisor Walls further explained that the Planning Commission recommended rezoning of all three parcels, although not unanimously on the property at 9482 Andersonville Road.

Each parcel was brought before the board separately.

Supervisor Walls explained that the property at 9482 Andersonville Road was obtained by the Township in the late 1990's with the intent of building a fire station to cover the southeast quadrant of the Township.

- * **Clerk Moreau moved to authorize the Clerk to publish for Second Reading the rezoning of the 6.05 acre parcel located at 9482 Andersonville Road to PS-Public Service from R1-One Family Residential, Parcel ID number 0735-203-012. Trustee Hopper supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: Cooper. The motion carried by a 6 to 0 vote.**

Supervisor Walls explained that the property at 700 Broadway is the current location of Fire Station 1 and is currently zoned residential.



- * **Trustee Hopper moved to authorize the Clerk to publish for Second Reading the rezoning of the 0.88 acre parcel, ID # 07-17-177-0138 known as 700 Broadway from R3-One Family Residential to PS-Public Service. Trustee Hensler supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: Cooper. The motion carried by a 6 to 0 vote.**

Supervisor Walls explained that the property at 12800 Andersonville Road is the vacant building previously used as a Masonic Temple.

- * **Trustee Hopper moved to authorize the Clerk to publish for Second Reading the rezoning of the 1.29 acre parcel ID # 07-17-327-001 known as 12800 Andersonville Road from R3-One Family Residential to PS-Public Service. Trustee Vallad supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: Cooper. The motion carried by a 6 to 0 vote.**

2. **Kingston Pointe Exhibit B Amendment**

Supervisor walls explained the two-part request to modify the Exhibit B of the Kingston Pointe Condominium complex. The first part requested to remove the woodchip path that was highlighted in the memo included in the Board packet, due to maintenance and privacy concerns. The second part of the request is to expand the current visitor parking area on either side to give a total of 8 spaces.

Rich Kowal, president of Kingston Pointe Condo Association distributed a copy to each Board member of the changes to be made to the parking area. He also explained the concern of the residents about the maintenance of the wood chipped pathways. Mr. Kowal shared his plan to use monies saved from pathway development to use for the parking space additions.

Trustee Hopper asked what required funds would be for escrow. Supervisor Walls commented that he did not know.

Trustee Cooper arrived at 7:48 p.m.

Trustee Vallad asked is the new parking spaces would be hard surface. Mr. Kowal replied that they would be.



Supervisor Walls reminded the Board and Mr. Kowal that fees required for engineering drawings, necessary legal documents, revisions to the master deed (if necessary) and an escrow fee for legal review by the Township attorney would be the responsibility of either the association or the builder.

- * **Trustee Hopper moved to amend the Kingston Pointe Exhibit B specifically to eliminate the woodchip walking path that starts from the rear of Building A, proceeding behind Building B to Building E to Kingsway, further continuing next to Building F to the concrete sidewalk at Ridge Valley; and further to allow the expansion of the guest parking lot in the street island, expanding from the approved 4 spaces to 8 spaces, subject to the Association or builder providing professionally produced Exhibit B drawings, an attorney prepared master deed revision and an escrow of \$500.00 to cover the Township Attorney's review of said documents; Further any revisions must be approved as required by the master deed. Treasurer Dubre supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: none. The motion carried by a 7 to 0 vote.**

3. Board of Review Appointments

Supervisor Walls explained that the appointments to the Board of Review are made for a 2-year term beginning on the odd number years. Two of the current three members of the Board of Review have agreed to stay on the Board, but the third, John Oetjens has moved out of the Township. His replacement should be appointed to serve through December of 2016 as well as the 2—year term. In addition, Statute changed to allow an alternate Board member to serve when any Board member is unavailable. Supervisor Walls recommended Bradley Jernigan for the Board member and Donna Sanford for the alternate; both come highly recommended with excellent professional backgrounds including real estate.

- * **Trustee Vallad moved that the Township Board appoint Bradley Jernigan for the balance of the current Board of Review term; further to re-appoint Sheryl Wendt, Tom DeLuca and Bradley Jernigan to the Board of Review for 2017 and 2018; Further to appoint Donna Sanford as alternate for the Board of Review for 2017 and 2018. Trustee Cooper supported the motion.**

Trustee Hensler commented that she believes these to be two excellent choices.

Donna Sanford thanked the Board for the opportunity.



Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: none. The motion carried by a 7 to 0 vote.

4. Reimbursements from Stewardship Endowment Properties Fund

Treasurer Dubre included a memo in the Board packet explaining the request for the interest funds from the 2016 Stewardship Endowment Fund, further expressing her concern about not having funds to accomplish projects that might arise in the spring out of the 2017 budget.

Clerk Moreau asked for discussion to occur with Sara Richmond and Mike Losey concerning the future projects and the priority of those projects. Clerk Moreau expressed concern that if Stewardship Endowments funds were not available, the development of River Run Preserve should not go by the wayside but instead be brought to the Board for review.

Park Director Sara Richmond gave an overview of the progress of River Run and of its future potential projects.

Clerk Moreau stated that she is in favor of transferring the interest from the Endowment Fund to the Stewardship Fund for the Park's use. Trustee Hopper and Trustee Vallad agreed. Trustee Vallad added that he wants to clear up confusion as to who is allowed to spend from the fund.

Supervisor Walls replied that the Endowment Fund Agreement is very specific that the Board makes the decision as to use of Endowment Fund interest. Supervisor Walls believes that the funds should be transferred from the Stewardship Fund to reimburse the General Fund for the work that was done that was funded by the General Fund at the River Run location.

Clerk Moreau clarified that she believes the Boards' goal and intent is to finish the River Run Project in 2017. The Board discussed priorities and expressed confidence that the Natural Resource Manager and the Parks Director will continue to work effectively.

Trustee Cooper felt that reimbursing the 2016 General Fund makes sense to clean up this year and consider 2017 as a separate year with separate projects.



- * **Supervisor Walls moved that the Board authorize the Treasurer to transfer any interest earned on the Endowment Fund since it has been acquired to the Stewardship Endowment Fund; further authorize reimbursing the Parks Fund out of the Stewardship Fund for expenditures at River Run in 2016, and authorize the reimbursement of the General Fund for expenditures on River Run; and further request recommendations from the Natural Resource Manager and Parks Director no later than the February Regular Board Meeting for recommendations on the amendments to the Stewardship Fund 2017 budgets and recommendations on funding of the projects that were planned for 2017 or reduction of the plans. Trustee Cooper supported.**

Trustee Cooper mentioned that Director Richmond said that it might not be until April when they would be able to get back into the park to see what kind of repair work is needed and asked why the February deadline.

Supervisor Walls replied that only a budget amount is requested, not a specific proposal.

Clerk Moreau questioned how the amount to repair could be determined if staff is not able to get into the park?

Sara Richmond elaborated on the question mentioning new culverts with new fill and the erosion and settling that can occur.

Supervisor Walls offered an amendment to his motion to clarify the Board's approval of the use of funds. No support on amendment at that time.

Treasurer Dubre asked if the intent of the motion used the amounts provided in her memo and further clarified amounts available for reimbursement and that Parks reimbursement was approved in bills list.

Board members discussed the motion and the figures in Treasurer Dubre's memo. Also discussion on whether Parks reimbursement should be part of the motion. Walls felt that Parks reimbursement should be part of the motion but the discussion will provide clarity for SSAC and Park Commission.

Clerk Moreau reviewed Supervisor Walls' amended motion, Walls and Cooper agreed.



- * **Supervisor Walls moved that the Board authorize the Treasurer to transfer interest earned on the Endowment Fund in the amount of \$4,200; to the Stewardship Fund further to authorize reimbursement to the General Fund in the amount of \$2,234.38 from the Stewardship Fund for the expenses on River Run Preserve and further request recommendations from the Natural Resource Manager and Parks Director for a plan to complete pathways project at the River Run Preserve with the understanding that no expenses shall be charged to the Stewardship Fund until review by the Board and approval of the plan. Trustee Cooper re-supported.**

Supervisor Walls recommended that the Board and the Parks Commission meet on the use of the funds since working agreements are different from when the SSAC agreement was initiated.

Sara Richmond agreed and asked how soon the meeting should be scheduled. Walls responded sometime before June.

Supervisor Walls asked that the list of park projects be generated and used as a topic for discussion at this meeting

Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: none. The motion carried by a 7 to 0 vote.

5. **Oakland County No Haz 2017 Participation**

Treasurer Dubre reviewed the memo supplied in the Board packet stating that everything in the contract was the same as 2016 with a few exceptions.

Springfield Township had 164 cars go through the program in 2016, with over 50% of the waste being electronic.

The Board agreed that the continuation of the NO-Haz program in 2017 is necessary and that staying at the flat rate of \$10/car is desirable.

Treasurer Dubre also asked if an employee of Springfield Township could be paid a flat rate of \$125 to be the Springfield Representative to the county at the next event. The \$125 would be paid to the county if no representative was sent from the Township.

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CHARTER TOWNSHIP

Laura Moreau, Clerk



Clerk Moreau commented that the County is in need of manpower at these events, not money, so it makes sense to send them bodies and not funds.

- * **Clerk Moreau moved to adopt Resolution 2016-17 to adopt the North Oakland Household Hazardous Waste Consortium and authorize the Supervisor to execute the inter-local agreement with Oakland County. Trustee Vallad supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: none. The motion carried by a 7 to 0 vote.**

6. Establish 2017 Allocations, Rents and Charges

Treasurer Dubre reviewed her memo included in the Board packet and highlighted changes from current practice.

- * **Treasurer Dubre moved to adopt the 2017 allocations, rents and charges for services as presented in Treasurer Dubre's November 28, 2016 memo with the understanding that these are to remain in effect until the Board has formal action to make such changes and shall remain in effect until that time; Additionally authorize the Treasurer to transfer \$50,000 to the Pathway fund and \$50,000 to the Improvement Revolving Fund from the unassigned General Fund balance after January 1, 2017. Trustee Hopper supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: none. The motion carried by a 7 to 0 vote.**

7. Set 2017 Job Descriptions and Salaries

Supervisor Walls explained the change in job description from Supervisor Administrative Assistant to Planning Administrator/Supervisor's Assistant represents additions to what the current Administrative Assistant Erin Mattice is performing that had not been reflected on the job description in addition to new responsibilities.

Trustee Hopper commented that it's very lucky to find one person to assume this role.

- * **Treasurer Dubre moved to approve the new job description for Planning Administrator/Supervisor's Assistant effective December 8, 2016 as presented with revision in Education and Training #3 as a Full Time, Non-Exempt employee. Trustee Hopper supported the motion.**

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Laura Moreau, Clerk



Clerk Moreau clarified that the salary change is effective in 2017.

Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: none. The motion carried by a 7 to 0 vote.

Clerk Moreau provided an overview of her memo dated December 2, 2016 which outlines the changes made to the regular part time position due to outsourcing payroll services, as well as a new Election Technician job description. This memo was included in the Board packet.

Treasurer Dubre confirmed that the changes requested would become effective on January 1, 2017.

- * **Trustee Hensler moved to approve the job description for Election Technician as presented as a flexible part-time position with an hourly wage of \$14 to \$18 per hour; position effective January 1, 2017. Trustee Vallad supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: none. The motion carried by a 7 to 0 vote.**

A memo from Supervisor Walls was included in the Board packet which explained the salary changes from the material presented with the budget approval.

Clerk Moreau wanted to clarify that the Voter Registration Clerk position is now the Election Technician and will currently be at a rate of \$18/hour.

Treasurer Dubre commented on the “paid on-call” probationary firefighters and asked if they would receive the \$9/hour rate of a probationary or a \$12/hour rate of an on-call firefighter. Walls responded they would be paid the probationary rate.

Other concerns were expressed by various Board members about covering the station, probationary firefighters performing skills for which they were not trained and probationary firefighters taking the place of a qualified firefighter.

Chief Feichtner clarified that the probationary firefighters are not working in replacement of regular firefighters but if present, would be included on a run for observation purposes unless they’ve passed the point in their training that they would be authorized to perform a duty.

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CHARTER TOWNSHIP

Laura Moreau, Clerk



Clerk Moreau expressed concern for the complicated pay system for the fire department, commenting on the number of rates for the different skill levels and time. However, she noted that she is working with Ann Pliska on a spreadsheet to insure how we track who's doing what. She complimented Anna on her work so far with the fire department.

Chief Feichtner echoed Clerk Moreau's praises of Anna.

Trustee Cooper asked why the pay rates have not changed in the past four years for some Fire Department Non-Salary categories.

Chief Feichtner replied that there is a standard rate across northern Oakland County for shift coverage.

- * **Treasurer Dubre moved to approve the 2017 Salary amounts as provided in the Supervisor's recommendation memo dated December 1, 2016 for all salary positions for 2017 with the exception of any elected positions with the changes noted by Clerk Moreau for position of the Election Technician along with the 2017 Fire Department non-salary (hourly) December 1, 2016 memo as provided by the Supervisor for 2017. Clerk Moreau supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: none. The motion carried by a 7 to 0 vote.**

On the subject of Pay for Salary employees, Trustee Vallad commented on the pay increase per meeting for Trustees is equivalent to an 8% increase and suggested that it not be so generous.

Various Board members disagreed and confirmed that the pay increase should be higher since the meeting rate has not been changed in many years.

- * **Clerk Moreau moved to set the elected officials salary for 2017 as follows: Supervisor at \$73,900 per year, Clerk at \$64,500 per year, Treasurer at \$64,500 per year, Trustees with an annual pay of \$2,650 plus a per-meeting pay of \$125. Treasurer Dubre supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: none. The motion carried by a 7 to 0 vote.**

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Laura Moreau, Clerk



8. Budget Amendments: 2016 General Fund, Fire Fund, Lake Improvement Fund, Cable Fund, Building Department Fund Improvement Revolving Fund and Parks and Recreation Fund

Supervisor Walls included a memo in the Board packet but an addition was made due to an invoice received prior to the meeting.

Trustee Vallad asked if the \$150,000 decrease for Public Works was specific money and asked if the Civic Center roof project was completed.

Supervisor Walls answered the roof was not completed and gave a summary of the public works increase, mentioning road matching and Dixie Highway improvement.

- * **Clerk Moreau moved to approve the following amendments to the 2016 budgets: in the General Fund, no change to total revenue, in expenditures increase the Cemetery cost center \$3,500 from \$10,800 to \$14,300; in the Payroll cost center increase \$2,500 from \$0 to \$2,500; in General Services increase \$27,600 from \$426,350 to \$453,950; in Ordinance Department increase \$9,300 from \$34,300 to \$43,600; in Public Works decrease \$150,000 from \$371,500 to \$221,500; bringing total expense to a decrease of \$107,100 from \$2,293,200 to \$2,186,100. In the 2016 Fire Fund Budget, no change to total revenue, in expenses equipment cost center increases \$5,000 from \$115,200 to \$120,200; Fund Reserve decreases \$5,000 from \$11,000 to \$6,000 with no change to total expense. In the Lake Improvement fund, expenses increased \$80,000 from \$213,500 to \$293,500 and total expenses change the same with no change to total revenue. In the Cable Fund, no change to revenues, in expenditures; General Services cost center increases \$5,000 from \$45,900 to \$50,900; Capital outlay decreases \$10,000 from \$10,000 to \$0; Total expenses decrease \$5,000 from \$55,900 to \$50,900. In the Building Department, no change to total revenue; in expenditures, Contract Services cost center increase \$10,700 from \$112,500 to \$123,200; Operating cost center decreases \$8,700 from \$17,600 to \$8,900; Contingency decreases \$2,000 from \$2,000 to \$0; no change to total expenses. In the Improvement Revolving Fund, Revenue remains unchanged, in expenses increase \$100 from \$500 to \$600 with total expenses increasing the same \$100 from \$500 to \$600. In the 2016 Park Fund Budget, Revenues remain unchanged; in expenses, the Commission Personal cost center decreases \$1,000 from \$7,700 to \$6,700; Credit Card Services cost center increases by \$1,000 from \$1,200 to \$2,200; in the Stewardship cost center decreases by \$11,750**

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Laura Moreau, Clerk



from \$16,000 to \$4,250; in the Maintenance Personal cost center increase by \$11,750 from \$98,500 to \$110,250; Total expenditures is unchanged remaining at \$647,950. Trustee Hopper supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: none. The motion carried by a 7 to 0 vote.

Public Comment:

None.

Adjournment:

Hearing no other business, Supervisor Walls adjourned the meeting at 9:11 pm.

Collin W. Walls, Supervisor

Laura Moreau, Clerk



RESOLUTION

2016-17

RESOLUTION TO ADOPT THE NORTH OAKLAND HOUSEHOLD HAZARDOUS WASTE CONSORTIUM AGREEMENT

WHEREAS, the northern cities, villages, and townships in Oakland County are committed to protection of the natural environment and preventing toxic materials from entering our waterways and landfill resources; and

WHEREAS, the improper handling and disposal of toxic and poisonous household chemicals poses a health risk to our citizens; and

WHEREAS, recognizing there is a need to provide regular and easily accessible household hazardous waste collection services to North Oakland County residents; and

WHEREAS, joint municipal collection events for household hazardous waste is a good way to provide citizens with a safe method of disposal of these toxic and poisonous household chemicals, and for the communities to realize the economies of scale, and

WHEREAS, Oakland County, through its Waste Resource Management Division, has joined these northern Oakland County communities in creating the North Oakland Household Hazardous Waste Consortium (NO HAZ), and

WHEREAS, the NO HAZ Consortium has developed a household hazardous waste collection program, and

WHEREAS, a NO HAZ Interlocal Agreement has been drafted to address necessary legal, liability, and responsibility issues for both the County and the participating communities, and identifies Oakland County's role in administering and managing the NO HAZ program, and,

WHEREAS, the NO HAZ Interlocal agreement establishes a NO HAZ advisory board to assist and advise Oakland County in the development of the NO HAZ program.

NOW, THEREFORE, BE IT RESOLVED: That our community, Springfield Township, hereby approves the attached NO HAZ Interlocal Agreement and authorizes the Supervisor to sign the agreement and,

BE IT FURTHER RESOLVED: That we will charge residents \$10 to participate in NO HAZ events in 2017 and,

BE IT FURTHER RESOLVED: That we hereby appoint Jamie Dubre as our official representative to the NO HAZ Advisory Board, to work with the Oakland County Waste Resource Management Division as needed to plan the NO HAZ program for 2017.

Upon a call of the roll, the vote:

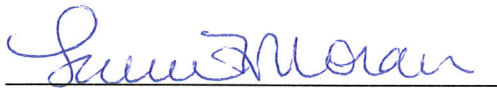
Yes: COOPER, DUBRE, HENSLER, HOPPER, MOREAU, VALLAD and WALLS

No: None

Absent: None

RESOLUTION DECLARED ADOPTED

I, Laura Moreau, the duly qualified and elected Clerk of Springfield Charter Township, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a Regular Meeting of the Township Board of Trustees held on December 8, 2016 the original of which is on file in my office.



Laura Moreau, Clerk



**RESOLUTION
2016-18**

**RESOLUTION TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH IN 2011 PUBLIC ACT 152,
THE PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT**

WHEREAS, 2011 Public Act 152 (the "Act") was passed by the State Legislature and signed by the Governor on September 24, 2011;

WHEREAS, the Act contains three options for complying with the requirements of the Act;

WHEREAS, the three options are as follows:

- 1) Section 3 - "Hard Caps" Option - limits a public employer's total annual health care costs for employees based on coverage levels, as defined in the Act;
- 2) Section 4 - "80%/20%" Option - limits a public employer's share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
- 3) Section 8 - "Exemption" Option - a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

WHEREAS, the Township Board of Springfield Charter Township has decided to adopt the annual Exemption option as its choice of compliance under the Act;

NOW, THEREFORE, BE IT RESOLVED the Township Board of Springfield Charter Township elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the annual Exemption option for medical benefit plan coverage from January 1, 2017 through December 31, 2017.

Upon a call of the roll, the vote

Yes: DUBRE, HENSLER, HOPPER, MOREAU, VALLAD and WALLS

No: None

Absent: COOPER

RESOLUTION DECLARED ADOPTED

I, Laura Moreau, the duly qualified and elected Clerk of Springfield Charter Township, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a Regular Meeting of the Township Board of Trustees held on December 8, 2016 the original of which is on file in my office.

Laura Moreau, Clerk

REGULAR MEETING

December 8, 2016

Township of Springfield

Laura Moreau, Clerk

BILLS PRESENTED FOR PAYMENT:

GENERAL FUND

Greg Kazmierski	\$ 11.23
Springfield Twp. Parks and Rec. (2)	895.20
Arlene Badgley	26.48
Verizon Wireless (2)	314.80
DTE Energy – Street Lighting	2,494.71
Coffee Break Service, Inc.	72.00
Quill (2)	275.44
Allied Construction	52,101.00
Michigan Assessors Association	225.00
Vicki Sievers	81.00
Blue Care Network	13,271.14
Jamie Dubre	65.88
Dennis Vallad	232.48
Road Commission for Oakland County	170.39
Laura Moreau (2)	194.40
Oakland County Clerks Assoc.	90.00
Andersonville Cemetery	3,000.00
Schindler Elevator Corp. (2)	6,254.00
American Water	33.00
Batteries & Bulbs (2)	180.65
Kerton Lumber	7.25
Smith's Disposal	41.60
Marc Cooper	462.68
Karen Binasio	777.82
Collin Walls	<u>73.98</u>

TOTAL

\$ 81,352.13

BILLS PRESENTED FOR PAYMENT:

FIRE FUND

Blue Care Network	\$ 1,731.08
Road Commission for Oakland County	1,006.92
Bear claw Bags	197.90
Auto Zone	32.99
David Broquet	25.00
Clyde's Frame & Wheel Services	402.19
Holly Auto (2)	21.66
ISG Infrasy	55.00
Mazza Auto Parts	53.26
Moore Medical	151.68
Nye Uniform (2)	101.17

REGULAR MEETING

December 8, 2016

Township of Springfield

Laura Moreau, Clerk

Office Depot (4)	414.51
Petty Cash (4)	54.23
State Wire & Terminal Inc.	143.13
Suburban Office	29.78
University Lawn Equipment, Inc.	69.95
Waterway of Michigan, LLC (2)	<u>4,261.66</u>
TOTAL	\$ 8,752.11

BILLS PRESENTED FOR PAYMENT:

POLICE FUND

Verizon Wireless	<u>\$ 100.94</u>
TOTAL	\$ 100.94

BILLS PRESENTED FOR PAYMENT:

CABLE TV FUND

General Fund	<u>\$ 300.00</u>
TOTAL	\$ 300.00

BILLS PRESENTED FOR PAYMENT:

BUILDING DEPARTMENT

General Fund (2)	\$ 946.77
Jeff Spencer	405.00
Jeff Shafer	1,125.00
Ron Shelton	766.03
Doug Weaver	940.88
Merle West (2)	1,677.01
Brian Claycomb	<u>230.75</u>
TOTAL	\$ 6,091.44

BILLS PRESENTED FOR PAYMENT:

LAKE IMPROVEMENT FUND

None	<u>\$ 0.00</u>
TOTAL	\$ 0.00

BILLS PRESENTED FOR PAYMENT:

SOFTWATER LAKE FUND

PLM Lake & Land Management Corp	<u>\$ 850.00</u>
TOTAL	\$ 850.00

BILLS PRESENTED FOR PAYMENT:

ELIZA LAKE FUND

None	<u>\$ 0.00</u>
TOTAL	\$ 0.00

GRAND TOTAL FOR ALL FUNDS

\$ 97,446.62

REGULAR MEETING

December 8, 2016

Township of Springfield

Laura Moreau, Clerk



ADDITIONAL DISBURSEMENTS ~ November 2016
for Approval at December 2016

Township of Springfield

Laura Moreau, Clerk

ADDITIONAL DISBURSEMENTS:

GENERAL FUND

Boss Engineering	\$ 250.00
21 st Century Media	1,085.06
Absolute Building Maintenance	1,750.40
Advanced Marketing Partner	905.48
Arlene Badgley	37.80
Beth Sexton	27.00
BS&A Software	3,249.75
Calypso Signs, LLC	4,400.00
Cardmember Service	985.57
Carlisle Wortman Assoc. (3)	1,630.00
Carol Ann Jones (2)	38.61
Christine Maiorana	152.00
Clarkston Paper (2)	1,263.54
CAN Surety	471.50
DTE Energy	1,167.09
Erin A Mattice (2)	266.00
Fire Fund	891.98
Greg Kazmierski	16.90
Holly Area Youth Assistance	3,200.00
Impressive Printing	480.00
Maurer's Textile Rental	55.50
Michigan Township Assoc.	31.50
Paetec	919.44
Quill (2)	437.84
Road Commission for Oakland County	28,263.68
Security Corporation	924.16
Springfield Twp. Parks & Rec.	1,756.77
State of Michigan	525.00
Technology Solutions, LLC	100.00
Unicare	220.00
Unum	396.96
Weingartz	29.50
Zero Waste USA	53.50
TOTAL	\$ 55,982.53



ADDITIONAL DISBURSEMENTS ~ November 2016
for Approval at December 2016

Township of Springfield

Laura Moreau, Clerk

ADDITIONAL DISBURSEMENTS:

FIRE FUND

Auto Parts by Mazza (3)	39.69
Battery Products, Inc.	166.20
Bowman Auto Center, Inc.	1,101.66
Byers Wrecker Service	280.00
Cardmember Service	1,489.01
Comcast (2)	515.23
Consumers Energy (2)	141.84
Cynergy Products (2)	13,685.80
DTE Energy	94.95
First Due	75.00
Gorno Ford	34,669.00
Halt Fire, Inc.	2,211.58
NYE Uniform (5)	877.97
Oakland County – Sheriff's Dept.	1,889.37
Occupational Health Center	263.50
Office Depot (5)	429.95
Unicare	70.59
Unum	130.45
Witmer Public Safety Group (2)	<u>244.52</u>
TOTAL	\$ 58,451.31

ADDITIONAL DISBURSEMENTS:

POLICE FUND

Oakland County Sheriff's Dept.	<u>\$ 138,830.58</u>
TOTAL	\$ 138,830.58

ADDITIONAL DISBURSEMENTS:

CABLE TV FUND

AVI Systems, Inc.	\$ 2,788.30
Charter Township of Independence	1,500.00
Unicare	3.70
Unum	<u>5.87</u>
TOTAL	\$ 4,297.87

ADDITIONAL DISBURSEMENTS:

BUILDING DEPT FUND

Carlisle/Wortman, Assoc. (3)	<u>\$ 5,272.80</u>
TOTAL	\$ 5,272.80



ADDITIONAL DISBURSEMENTS ~ November 2016
for Approval at December 2016

Township of Springfield

Laura Moreau, Clerk

ADDITIONAL DISBURSEMENTS:

**LAKE IMPROVEMENT
FUND**

None

\$ 0.00

TOTAL

\$ 0.00

ADDITIONAL DISBURSEMENTS:

**SOFTWATER LAKE
FUND**

State of Michigan

\$ 400.00

TOTAL

\$ 400.00

ADDITIONAL DISBURSEMENTS:

ELIZA LAKE FUND

None

\$ 0.00

TOTAL

\$ 0.00

GRAND TOTAL-ADDL. DISB. - ALL FUNDS

\$ 263,235.09