

SPRINGFIELD TOWNSHIP BOARD MEETING

April 14, 2016

SYNOPSIS

CALL TO ORDER: 7:30 pm by Supervisor Walls

PLEDGE OF ALLEGIANCE:

ROLL CALL

AGENDA ADDITIONS & CHANGES: None

PUBLIC COMMENT: John Weiler, 9181 Hillcrest, commented on his difficulty securing a mortgage for his house in Bridge Lake Subdivision

CONSENT AGENDA

- a) Approved Minutes: Special Meeting March 17, 2016 and Regular Meeting March 10, 2016 with additional disbursements \$288,673.26
- b) Accepted March 2016 Treasurer's Report
- c) Received March 2016 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Fire, Police, CDBG, Assessing, IT, Comp Time and Natural Resources
- d) Authorized payment of bills as presented, totaling \$52,580.12
- e) Authorized survey of proposed new Fire Station 1 site at 12800 Andersonville Road at a cost not to exceed \$2,500
- f) Authorized Fire Chief to purchase a used fire engine to replace current Engine 3 at a cost not to exceed \$40,000
- g) Authorized Supervisor and Natural Resources Manager to negotiate contracts for Invasive Species Control with Natural Community Services LLC and Environmental Consultants & Technology, Inc.
- h) Authorized Supervisor's Office to submit the proposed project scope to Oakland County as required to be able to participate in the 2016 West Nile Program
- i) Authorized Supervisor and Natural Resources Manager to hire two seasonal employees as Natural Resources Crew Members
- j) Adopted Resolution 2016-4 to support Holly Area Youth Assistance Board of Directors approval of new members: Cathrene Behrens and Karen Kluwe
- k) Received Communications and placed on file

OLD BUSINESS

1. Community Septic Systems Escrow Funds—Review system replacement analysis and establish appropriate escrow balances: Tabled for further review of escrow analysis and of code provisions

NEW BUSINESS

1. Autumn Shores Community Septic—Request to change operator: Approved change conditioned on preparation of revised Agreements and other required documents and Autumn Shores placing escrow to cover attorney fees
2. Amendment to Stonebrook Master Deed Exhibit B—Reconfigure units 4 & 5: Approved amendment conditioned on preparation and approval of documents and applicant placing escrow to cover attorney fees.
3. First Reading: Deviations from Approved PUD—Amendment to Code of Ordinances Section 40-521: Set for Second Reading
4. Replacement of Fire Station 1—Authorize request for proposals for construction management services: Authorized Supervisor to request proposals
5. Police Millage—Authorize renewal language for August 2, 2016 Primary Election ballot question: Approved language to request renewal at 1.4663 mills for 10 years
6. Fire Millage—
 - a. Authorize renewal language for August 2, 2016 Primary Election ballot question: Approved language to request renewal at 1.0 mill for 9 years
 - b. Discuss Fire Department service priorities and additional funding needs for possible new millage request: Approved language to request new millage at 1.0 mill for 10 years
7. IT Security Policy: Deferred action for development of procedures document and simplified language of policy provisions

PUBLIC COMMENT: None

ADJOURNMENT: 9:30 pm

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SPRINGFIELD
CHARTER TOWNSHIP

Laura Moreau, Clerk



Call to Order: Supervisor Walls called the April 14, 2016 Regular Meeting of the Springfield Township Board to order at 7:30pm at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, MI 48350.

Pledge of Allegiance

Roll Call:

Board Members Present

Collin Walls	Township Supervisor
Laura Moreau	Township Clerk
Jamie Dubre	Township Treasurer
Dennis Vallad	Township Trustee
Judy Hensler	Township Trustee
David Hopper	Township Trustee
Marc Cooper	Township Trustee

Board Members Not Present

None

Agenda Additions & Changes:

None

Public Comment:

John Weiler, 9181 Hillcrest, Springfield Township requested action by the Township Board to meet with the existing mortgage company concerning the delay of sale of his property in Bridge Lake Subdivision.

Supervisor Walls commented that he has met with Mr. Weiler and talked with the mortgage company and he believes that the mortgage company is looking for assurance that the house can be rebuilt at its present location at some time in the unforeseen future. Supervisor Walls provided documentation to the mortgage company that the house can be built in conformance with the ordinance; this is the extent of the assurances that Supervisor Walls believes he has the authority to provide.

Consent Agenda:

- * **Trustee Hopper moved to approve the Consent Agenda as presented. Trustee Cooper supported the motion. Vote on the motion. Yes: Vallad,**

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Laura Moreau, Clerk



Dubre, Hensler, Hopper, Cooper, Moreau and Walls; No: none; Absent: none. The motion carried by a 7 to 0 vote.

- a) Approve Minutes: Special Meeting March 17, 2016 and Regular Meeting March 10, 2016 with additional disbursements \$288,673.26
- b) Accept March 2016 Treasurer's Report
- c) Receive March 2016 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Fire, Police, CDBG, Assessing, IT, Comp Time and Natural Resources
- d) Authorize payment of bills as presented, totaling \$52,580.12
- e) Authorize Survey of proposed new Fire Station 1 site at 12800 Andersonville Road at a cost not to exceed \$2,500
- f) Authorize Fire Chief to purchase a used fire engine to replace current Engine 3 at a cost not to exceed \$40,000
- g) Authorize Supervisor and Natural Resource Manager to negotiate contracts for Invasive Species Control with Natural Community Services LLC and Environmental Consultants & Technology, Inc.
- h) Authorize Supervisors office to submit the proposed project scope to Oakland County as required to be able to participate in the 2016 West Nile Program
- i) Authorize the Supervisor and Natural Resource Manager to hire two seasonal employees as Natural Resource Crew Members
- j) Adopt Resolution 2016-4 to support Holly Area Youth Assistance Board of Directors approval of new members: Cathrene Behrens and Karen Kluwe
- k) Receive Communications:
 - Memo from Clerk Moreau regarding permit approval for the new Township entrance sign and final landscape design for Dixie streetscape improvements
 - Holly Area Youth Assistance Fiscal Year 2016 Budget
 - Letter and declaration from Oakland County designating April "Fair Housing Month"
 - Letter from CARE house of Oakland County to declare April to be "Child Abuse Prevention Awareness Month"



Old Business:

1. Community Septic Systems Escrow Funds – Review system Replacement analysis and establish appropriate escrow balances

Supervisor Walls explained that Board members received a thorough report from David Wardin of Keift Engineering. In his report, Mr. Wardin analyzed the original plans for all but one of the community septic systems within Springfield Township to determine an estimated replacement cost, an estimated cost for surveying and engineering and a contingency plan should the need arise. He has included two options for recirculating sand filter systems (which is the type of system in a majority of the Springfield Township communities); one option is using the reserve area for a total replacement of the field and the other is repair of the field. There is a significant difference in cost for the two options, repair being approximately half the cost of replacement. Supervisor Walls commented that Mr. Wardin's recommendation is based on taking the higher of the two costs and adding in the engineering and surveying costs to determine the funds that should be in the community escrow. Walls stated, examining the escrows for the communities in question, only four of the communities have sufficient funds to cover a septic repair, but not a total replacement. The others do not have the appropriate funds.

Treasurer Dubre gave a brief history about how these accounts were set up originally and stated that the communities need to be made aware of the lack of escrow funding but she believes Township assessment should not be enforced. Tap fees for vacant lots were discussed to replenish the escrow.

Clerk Moreau agrees that the communities need to be made aware of their escrow balance, notified of the anticipated replacement costs in order to prepare in the event of a septic failure and provided a copy of the ordinance and signed agreement so that current homeowners' association board members are adequately informed. Clerk Moreau also agrees that there should not be a Township assessment at this time.

Trustee Hopper and Trustee Hensler agreed with communicating with the people that are affected.

Trustee Vallad asked if there needs to be additional work with some of the associations to recover some percentage of the difference between what should be and what is in fact in their escrow accounts.

Trustee Cooper does not see the need to assess the people for something that might happen in the future.

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Laura Moreau, Clerk



Supervisor Walls agreed that something should be sent to the associations, however he recommends that it wait until next month as the above suggestions are contradictory to the provisions of the ordinance which states that if there is a deficiency in an escrow and a letter is issued, they would have 30 days to replenish. Tabling until next month will offer time for more options to be discussed and allow a complete assessment after Attorney Greg Need has reviewed. Supervisor Walls agrees with the approach of the rest of the Board members, but he felt that the communication notice should not take place until the amending of the ordinance has been investigated.

Treasurer Dubre questioned the interpretation of the ordinance. And noted that the balance of the escrow is left to the discretion of the Board. Clerk Moreau pointed out that this will require a third review by the Township attorney and asked that this matter be tabled until more information is attained.

Supervisor Walls stated that tabling the matter also would provide time for discussion pertaining to empty lots within the associations.

Question/Comment: None

- * **Clerk Moreau moved table a decision on the community septic escrow analysis for further information from the Township attorney. Trustee Cooper supported the motion. Vote on the motion. Yes: Dubre, Hensler, Cooper, Vallad, Hopper, Moreau and Walls; No: none; Absent: none. The motion carried by a 7 to 0 vote.**

New Business:

1. Autumn Shores Community Septic – Request to change operator

Supervisor Walls received a request from Autumn Shores requesting a change in operator from Highland Treatment to SCS Systems LLC. Supervisor Walls informed the Board that he received a revised Wastewater Operations Agreement that still requires provisions to be changed prior to approval.

- * **Supervisor Walls moved that the Township Board approve the change of operator for Autumn Shores Condominium Association conditioned upon preparation of a revised Community Sewer System Agreement and review and approval of Wastewater Operations Agreement or any other required**



documents by the Township Attorney and Supervisor prior to recording; plus that Autumn Shores Association place in escrow fees sufficient to cover the Township Attorney charges for review of said documents. Trustee Hopper supported the motion. Vote on the motion. Yes: Vallad, Cooper, Dubre, Hensler, Hopper, Moreau and Walls; No: none; Absent: none. The motion carried by a 7 to 0 vote.

2. Amendment to Stonebrook Master Deed Exhibit B – Reconfigure units Four & Five

Supervisor Walls summarized the request from Mr. Jeff Rooding to rearrange the unit line between units four and five. When rearranged, the number four unit area would still be larger size than four other units within the development.

Clerk Moreau commented that the reconfigured lot makes sense and it does not impact the road frontage for the new parcel eight.

Trustee Vallad commented that the construction on the lot may get pushed back a little bit.

- * **Trustee Hopper moved that the requested amendment to the Stonebrook of Springfield, exhibit B units four and five be approved conditioned on applicants preparation of a recordable Exhibit B amendment and a recordable Master Deed amendment to be reviewed and approved by the Township Attorney and Supervisor prior to recording. Applicant to escrow the funds to cover the Township Attorney for said review. Trustee Vallad supported the motion. Vote on the motion. Yes: Vallad, Cooper, Dubre, Hensler, Hopper, Moreau and Walls; No: none; Absent: none. The motion carried by a 7 to 0 vote.**

3. First Reading: Deviations from approved PUD – Amendment to Code or Ordinances section 40-521

Trustee Hopper explained that the Code of Ordinances has changed in the 15 years since the Fountain PUD was approved. Instead of requiring a full PUD review for a minor change to an approved PUD, a provision was added to allow a committee to approve a minor change. This proposed amendment would add to the list of minor changes a change to meet current ordinance provisions that were not part of the ordinance when a PUD was originally approved.

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Laura Moreau, Clerk



Trustee Vallad noted an error in the Planning Commission minutes; his name should not appear as voting on a motion.

- * **Clerk Moreau moved to authorize the clerk to publish for second reading the amendments to Code of Ordinances Section 40-521, Deviations from approved PUD of Article III.—District Regulations, as presented for first reading. Trustee Vallad supported the motion. Vote on the motion. Yes: Vallad, Cooper, Dubre, Hensler, Hopper, Moreau and Walls; No: none; Absent: none. The motion carried by a 7 to 0 vote.**

4. Replacement of Fire Station 1 – Authorize request for proposals for construction management services

Supervisor Walls explained that this item is for the authorization to seek proposals for a construction management service for a new Davisburg Fire Station. The construction manager that was hired for the expansion of Station 2 on Rattalee Lake Road saved a substantial amount of money for the Township during the construction process, as well as improved the efficiency of the resulting building. A manager hired in the beginning of the planning process would be beneficial. As an option, Supervisor Walls would also like to maintain the manager as a consultant.

Trustee Hopper believes that having a Construction Manager involved early in the planning makes sense to add this expertise and save money in the long run.

- * **Clerk Moreau moved to authorize the supervisor to request proposals for construction management services to assist with the construction of a new fire station and for consultation as needed on other township properties or building matters. Treasurer Dubre supported the motion. Vote on the motion. Yes: Vallad, Cooper, Dubre, Hensler, Hopper, Moreau and Walls; No: none; Absent: none. The motion carried by a 7 to 0 vote.**

5. Police Millage – Authorize renewal language for August 2, 2016 Primary Election ballot question

The board members were provided two resolution options; both renew a currently authorized millage, combining two separate millages (.75 mill approved in 2012 and .7289 mill rolled back millage under Headlee). Supervisor Walls explained that the Board has the ability to renew at the last rate approved by the electorate, combining the two millages for

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a 1.4789 renewal. The most recent collection was 1.4663 mils, a difference of approximately \$7,600 for the first year.

Supervisor Walls was in favor of renewing at 1.4663. Board members concurred that the simpler language is preferred.

- * **Clerk Moreau moved to adopt Resolution 2016-5, the resolution approving submission of the police millage renewal proposition to electors at the August 2, 2016 primary election using the language that indicates without the Hadlee offset with a renewal of 1.4663 mils combined. Trustee Hopper supported the motion. Vote on the motion. Yes: Vallad, Cooper, Dubre, Hensler, Hopper, Moreau and Walls; No: none; Absent: none. The motion carried by a 7 to 0 vote.**

- 6. Fire Millage –
 - a. Authorize renewal language for August 2, 2016 Primary Election ballot question
 - b. Discuss Fire Department service priorities and additional funding needs for possible new millage request

Supervisor Walls opened the discussion on Fire Department service priorities and funding needs with an explanation and background information. Planning is not a new activity for the Board or the Fire Department but not with tonight's detail or with such a holistic look at department facility needs, vehicle and equipment needs combined with personnel needs based upon a commitment to provide expanded service to our residents.

The information and program the Board will be discussing includes 4 primary areas – facilities, vehicles and equipment, personnel and funding all part of a commitment by the men and women of our Fire Department and the Board to improve the level of service provided to our residents. This is not to imply that the service is bad, but that the service is not as broad as the Board and the Fire Department feel the residents need and deserve.

The proposal includes a replacement for the Station 1 in Davisburg. Station 1 was built in the early 1970's to accommodate the fire needs of the community then. The station is 32 feet deep which is approximately 12 to 15 feet shorter than today's standards for a Fire Engine.

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Based on an examination of where incidents occur and the changes over time the proposal includes funding a new fire station in the S. E. portion of the Township on land purchased for that purpose approximately 20 years ago.

The proposal includes funding to provide for replacement of fire vehicles when necessary on a 20 year or shorter schedule depending upon the type of vehicle. Setting aside funds for future purchases is not new. However, this proposal builds in a structure and a 10 year saving plan to insure enough funds are available when needed.

The most important part of the proposal under discussion is an increase in station coverage to provide 2 personnel available to respond 24 hours a day 7 days a week by having paid call firefighters working on a shift schedule approximately 6 pm thru 6am. We started a pilot project at the end of August last year with 1 person working shifts during peak times which reduced response time. Having 2 people available in a station to respond 24/7 will be a huge improvement in the level of service being provided. The addition of 1 new full time firefighter adds to that improved service by allowing full time schedules to be stretched out.

Mr. Walls then explained the Cash Flow chart shown on the screen showing projected new purchases or personnel expenses each year over 10 years. Board members also received a spread sheet showing personnel options considered and the personnel options combined with projected expenditures for vehicles, equipment and facilities. In addition the Board received a 10 year budget forecast assuming the expenditures in the plan presented and an addition showing annual savings needed for capital expenses. Reserve fund projected committed and non-committed balances were discussed.

Clerk Moreau asked Supervisor Walls if the recommendation in the packet should be revised for a longer term than suggested in Supervisor Walls' email received that afternoon.

Supervisor Walls replied that yes, a longer term is advisable as the revised projections indicate the Township would need to get to year nine in order to get back to 50% uncommitted fund reserves.

Trustee Hopper originally thought it best to have two different terms, both commencing now and come back to the voters in six years, but the long term projections show the ten year option making more sense with changes in fire procedure and vehicle costs.

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Trustee Hensler is in favor of the 10 year/1 mill option. She believes residents will support both police and fire millages as presented for a whole public safety program at once. She prefers to present the longer term plan and not “nickel and dime” the public.

Treasurer Dubre supports 2 mills total with a 10-year term to accomplish the level of service that the Board wants to provide to the residents and the capital needs of equipment and apparatus. There are other finance options to get over the “hump” in the high expenditure years that could come with the 10-year plan. The voters will tell us in the election if this is not the direction that they want to pursue.

Trustee Vallad asked when the bond expired and Treasurer Dubre explained that there were four more levies, 2016, 2017, 2018 and 2019 and with final payment in 2020.

Trustee Vallad sees advantages in using the 6-year plan, as it gives the advantage of adjusting for needs part way through the plan in a reasonable time period. He felt that if it’s shown to work at 2 mills, there will be support to renew on the ballot in six years.

Clerk Moreau stated that, the proposal is about expanding coverage and improving service. She believes that the correct way to present this proposal to the residents is to explain that in order to provide 24/7 coverage, to have the three stations necessary to cover the entire township, and to safely and appropriately maintain the staff, vehicles, equipment and facilities to improve the level of service, then that will require 2 mills. The Township could possibly “get by” with less after eight or nine years but that would be a new millage, not a renewal. Her preference is not to have three millages up for renewal in 10 years, therefore option 2b (to stagger renewals at 8 years and 10 years) or option 4 (to combine the Fire millages for renewal in 10 years) would be preferred.

Trustee Cooper noted that the fire department runs are 20-30% fire and 70-80% rescue/emergency. He stated that if we want to go back to just being a “fire department” and put out fires without people manning the station, then we don’t need the millage, but the medical and fire field has changed, and people want the emergency treatment readily available. He feels that the citizens need to understand that the millage is not just for the big fancy trucks that will sit in the garage, but for the people and their training to help in the emergency situations. Trustee Cooper is in favor of the 10 year option.

Supervisor Walls stressed that the length of the term does not affect the Board members determination and commitment to improving level of service. If less than a 6 year term was chosen it would be up to the electorate to renew in six years if that is the option chosen.

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Laura Moreau, Clerk



The Board members discussed the differences among the millage term options and various preferences.

Trustee Hopper questioned the verbiage on Resolution 2016-6 that refers to maintaining the current level of protection. Supervisor Walls explained that Attorney Need provided the verbiage as presented.

- * **Clerk Moreau moved to adopt resolution 2016-6, resolution approving submission of Fire Millage renewal proposition to electors at the August 2, 2016 Primary Election with a term period of nine years from 2017-2025 inclusive in the language; further to adopt resolution 2016-7, the resolution approving submission of Fire Department additional millage question to electors at the August 2, 2016 Primary Election with a levy of 1.0 mils and for a period of 10 years, being levied from 2016-2025 inclusive, estimated first time collection of \$605,000.00. Trustee Hensler supported the motion. Vote on the motion. Yes: Vallad, Cooper, Dubre, Hensler, Hopper, Moreau and Walls; No: none; Absent: none. The motion carried by a 7 to 0 vote.**

7. Information Technology Security Policy

The executive summary and full draft of the Information Technology Security Policy was included in the board packet and prepared by IT Administrator, Chris Benedict. Mr. Benedict stated that he and Supervisor Walls have been working to pull together some various policies to provide a framework for some consistency as to how the township is to approach IT security. He stated that this process has already shown areas in which the Township is deficient.

Clerk Moreau commended the first steps taken to bring the Township thus far, but asked how long it would take to develop the processes and procedures and further get them in place.

Mr. Benedict replied the documenting of current procedures as well as implementing new should be about six months, with total implementation including user training at a year.

Clerk Moreau would prefer to have a clear understanding of what the procedure will be before adopting the policy. She would prefer seeing the procedures completed within six months and then present the policies and procedures as a package for approval.

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Laura Moreau, Clerk



Trustee Vallad was concerned that the language used in the policy was not at a “user friendly” level. He also stated concerns about the timing and the ultimate cost of the endeavor.

Trustee Cooper also asked for a “simple version” of the policy that the average person could pick up and understand.

Mr. Benedict replied that the intended audience was not the average employee, but the IT staff. He also stated that costs involved should mainly cover user training.

Supervisor Walls commented that if the policy is not written so that the Board understands, then the policy will not be enforceable. It needs to be at a less technical level. Supervisor Walls also stated that there was more data than he thought there would be that needed security and access policy and procedure.

Public Comment:

None

Adjournment:

Hearing no other business, Supervisor Walls adjourned the meeting at 9:30pm.

Collin W. Walls, Township Supervisor

Laura Moreau, Township Clerk



RESOLUTION

2016-4

RESOLUTION TO APPROVE HOLLY AREA YOUTH ASSISTANCE MEMBERSHIP

WHEREAS, Holly Area Youth Assistance has been a primary prevention program serving and located in the geographic area of the Holly Area School District since 1963; and

WHEREAS, it is augmented by contributions from the Townships of Groveland, Holly, Rose and Springfield and the Village of Holly; and the Oakland County Circuit Court-Family Division which permits operation of an office with casework staff; and

WHEREAS, the efforts of numerous citizen volunteers provide significant service to the youth of the greater Holly area in projects promoting the prevention of juvenile delinquency, child neglect and child abuse;

NOW, THEREFORE, BE IT RESOLVED that Springfield Township hereby supports the Holly Area Youth Assistance Board of Directors and approves its following new members: Cathrene Behrens and Karen Kluwe

AYES: COOPER, DUBRE, HENSLER, HOPPER, MOREAU, VALLAD and WALLS

NAYS: None

ABSENT: None

ABSTENTIONS: None

THE RESOLUTION WAS DECLARED ADOPTED.

STATE OF MICHIGAN)

)ss

COUNTY OF OAKLAND)

I, the undersigned duly qualified Township Clerk of Springfield Charter Township, Oakland County, Michigan, do hereby certify the foregoing is a true and complete copy of a resolution adopted by the Township Board of Springfield Charter Township at a meeting held on the 14th day of April, 2016.

LAURA MOREAU, Clerk



RESOLUTION

2016-5

**RESOLUTION APPROVING SUBMISSION OF POLICE MILLAGE RENEWAL PROPOSITION
TO ELECTORS AT THE AUGUST 2, 2016 PRIMARY ELECTION**

At a regular meeting of the Board of Trustees of Springfield Charter Township, Oakland County, Michigan, held on April 14, 2016 at 7:30 p.m.

PRESENT: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls

ABSENT: None

The following resolution was offered by Moreau and seconded by Cooper:

NOW THEREFORE BE IT RESOLVED that the following proposition shall be submitted to the electors of Springfield Charter Township at the Primary Election to be held in the Township on August 2, 2016:

POLICE MILLAGE RENEWAL QUESTION

Shall the two previously voted increases in the collective amount of 1.4789 mills (\$1.4789 per \$1,000 of taxable value) in the constitutional limitation on the amount of taxes upon all taxable property within Springfield Charter Township, which collectively, with required millage rollbacks, last resulted in a levy of 1.4663 mills, be renewed at 1.4663 mills (\$1.4663 per \$1,000 of taxable value) and levied for a period of ten (10) years, from 2016 to 2025, inclusive, for the purpose of maintaining the current level of police services, including personnel, equipment, facilities, and operational costs? If approved, the Township shall collect from this levy in the first year approximately \$887,100.

AYES: COOPER, DUBRE, HENSLER, HOPPER, MOREAU, VALLAD and WALLS

NAYS: None

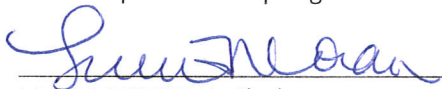
RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)

) ss.

COUNTY OF OAKLAND)

I, the undersigned duly qualified Township Clerk of Springfield Charter Township, Oakland County, Michigan, do hereby certify the foregoing is a true and complete copy of a resolution adopted by the Township Board of Springfield Charter Township at a meeting held on the 14th day of April, 2016.


LAURA MOREAU, Clerk



RESOLUTION

2016-6

**RESOLUTION APPROVING SUBMISSION OF FIRE MILLAGE RENEWAL PROPOSITION
TO ELECTORS AT THE AUGUST 2, 2016 PRIMARY ELECTION**

At a regular meeting of the Board of Trustees of Springfield Charter Township, Oakland County, Michigan, held on April 14, 2016 at 7:30 p.m.

PRESENT: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls

ABSENT: None

The following resolution was offered by Moreau and seconded by Hensler:

NOW THEREFORE BE IT RESOLVED that the following proposition shall be submitted to the electors of Springfield Charter Township at the Primary Election to be held in the Township on August 2, 2016:

FIRE MILLAGE RENEWAL QUESTION

Shall the previously voted 1.00 mill (\$1.00 per \$1,000 of taxable value) increase in the constitutional tax limitation on the amount of taxes upon all taxable property within Springfield Charter Township, which last resulted in a levy of 1.00 mill, be renewed at 1.00 mill (\$1.00 per \$1000 of taxable value) and levied for a period of nine (9) years, from 2017 to 2025, inclusive, for the purpose of maintaining the current level of fire protection and emergency services, including personnel, equipment, facilities, and operational costs? If approved, the Township shall collect from this levy in the first year approximately \$605,000.

AYES: COOPER, DUBRE, HENSLER, HOPPER, MOREAU, VALLAD and WALLS

NAYS: None

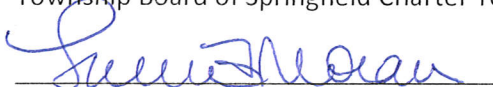
RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)

) ss.

COUNTY OF OAKLAND)

I, the undersigned duly qualified Township Clerk of Springfield Charter Township, Oakland County, Michigan, do hereby certify the foregoing is a true and complete copy of a resolution adopted by the Township Board of Springfield Charter Township at a meeting held on the 14th day of April, 2016.


LAURA MOREAU, Clerk



RESOLUTION

2016-7

**RESOLUTION APPROVING SUBMISSION OF FIRE DEPARTMENT ADDITIONAL MILLAGE QUESTION
TO ELECTORS AT THE AUGUST 2, 2016 PRIMARY ELECTION**

At a regular meeting of the Board of Trustees of Springfield Charter Township, Oakland County, Michigan, held on April 14, 2016 at 7:30 p.m.

PRESENT: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls

ABSENT: None

The following resolution was offered by Moreau and seconded by Hensler:

NOW THEREFORE BE IT RESOLVED that the following proposition shall be submitted to the electors of Springfield Charter Township at the Primary Election to be held in the Township on August 2, 2016:

FIRE DEPARTMENT ADDITIONAL MILLAGE QUESTION

Shall the limitation on general ad valorem taxes imposed upon taxable property within Springfield Charter Township be increased by 1.0 mills (\$1.00 per \$1,000 of taxable value), and that amount levied for a period of ten (10) years from 2016 to 2025, inclusive, for the purpose of providing additional fire protection services and emergency services, including personnel, equipment, facilities, and operational costs? If approved, the Township shall collect from this levy in the first year approximately \$605,000.

AYES: COOPER, DUBRE, HENSLER, HOPPER, MOREAU, VALLAD and WALLS

NAYS: None

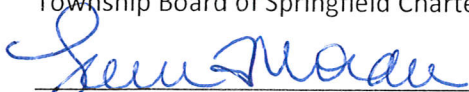
RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)

) ss.

COUNTY OF OAKLAND)

I, the undersigned duly qualified Township Clerk of Springfield Charter Township, Oakland County, Michigan, do hereby certify the foregoing is a true and complete copy of a resolution adopted by the Township Board of Springfield Charter Township at a meeting held on the 14th day of April, 2016.



LAURA MOREAU, Clerk

REGULAR MEETING

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Township of Springfield

Laura Moreau, Clerk

BILLS PRESENTED FOR PAYMENT:

GENERAL FUND

21 st Century Media	\$ 556.49
Mike Forst	226.15
Accident Fund	1,811.64
Quill (4)	453.30
Collin Walls	52.27
Greg Kazmierski	10.21
Karen Binasio (2)	838.30
Mike Losey	95.01
Impressive Printing	100.00
J&M Window Cleaning	450.00
Arlene Badgley	32.40
SECMAA	45.00
Adkison, Need & Allen, PLLC	4,639.51
Hubbell, Roth & Clark, Inc.	115.00
Bear Claw Bags	76.20
Kerton Lumber	20.32
Mechanical Comfort, Inc.	1,491.20
Smith's Disposal	41.60
Blue Care Network	12,024.01
Verizon Wireless	303.45
Kieft Engineering, Inc.	10.00
Ecto HR	316.22
Laura Moreau	31.21
Innovative Office Technology Group	<u>579.19</u>

TOTAL

\$ 24,318.68

BILLS PRESENTED FOR PAYMENT:

FIRE FUND

Brighton Area Fire Department	\$ 907.50
Oakland Community College	1,088.00
Kerton Lumber	65.46
Accident Fund	6,898.74
Apple's Special Tee's (13)	439.00
Auto Zone	71.96
Clarkston Paper	112.44
Comcast	179.20
W.S. Darley	136.62
Genesys Regional Medical Center	85.00
Impressive Printing	12.00
Michigan Water Conditioning	30.00

REGULAR MEETING

April 14, 2016

Township of Springfield

Laura Moreau, Clerk

NYE Uniform (4)	510.95
Petty Cash	41.93
Norris Walls	408.00
Design Resources	2,175.00
Bear Claw Bags	156.40
Blue Care Network	1,692.92
Ecto HR	<u>46.00</u>
TOTAL	\$ 15,057.12

BILLS PRESENTED FOR PAYMENT:

POLICE FUND

Adkison, Need & Allen, PLLC	\$ 1,157.00
Verizon Wireless	<u>100.80</u>
TOTAL	\$ 1,257.80

BILLS PRESENTED FOR PAYMENT:

CABLE TV FUND

Blue Care Network	\$ 380.83
General Fund	<u>300.00</u>
TOTAL	\$ 680.83

BILLS PRESENTED FOR PAYMENT:

CIVIC CENTER DEBT FUND

None	<u>\$ 0.00</u>
TOTAL	\$ 0.00

BILLS PRESENTED FOR PAYMENT:

BUILDING DEPARTMENT

General Fund	\$ 850.00
Jeff Spencer	180.00
Jeff Shafer	2,250.00
Ron Shelton	795.60
Doug Weaver	1,781.65
Merle West (2)	1,315.61
Bruce Millar (2)	<u>1,592.83</u>
TOTAL	\$ 8,765.69

BILLS PRESENTED FOR PAYMENT:

LAKE IMPROVEMENT FUND

Dixie Lake

Progressive AE	<u>\$ 2,500.00</u>
TOTAL	\$ 2,500.00

REGULAR MEETING

April 14, 2016

Township of Springfield

Laura Moreau, Clerk

BILLS PRESENTED FOR PAYMENT:

SOFTWATER LAKE FUND

None

\$ 0.00

TOTAL

\$ 0.00

BILLS PRESENTED FOR PAYMENT:

ELIZA LAKE FUND

None

\$ 0.00

TOTAL

\$ 0.00

GRAND TOTAL FOR ALL FUNDS

\$ 52,580.12



ADDITIONAL DISBURSEMENTS ~ March 2016

for Approval at April 2016

Township of Springfield

Laura Moreau, Clerk

ADDITIONAL DISBURSEMENTS:

GENERAL FUND

Mike LaLone, Inc.	\$ 60.00
McKay's Hardware	19.90
Security Corporation	585.28
Mechanical Comfort, Inc. (4)	1,327.24
American Water (2)	55.00
Smith's Disposal	41.60
State of Michigan	180.00
Clarkston Paper (2)	263.25
Batteries + Bulbs	14.95
21 st Century Media	401.50
Canon	90.27
HP Enterprise Services, LLC	198.00
Michelle Cox	16.47
Ecto HR	495.00
Carol Jones	14.04
Faye White	8.59
Adkison, Need & Allen	5,063.38
Absolute Building Maintenance	1,750.40
Brown & Brown of Michigan (3)	2,872.81
Cardmember Service	1,335.78
Carlisle/Wortman Assoc. (6)	3,012.50
Christine Maiorana	95.00
Coffee Break, Inc.	71.75
Consumers Energy	745.84
DTE Energy – Street Lighting	2,274.03
DTE Energy (2)	1,235.86
Erin A. Mattice (3)	418.00
Flag Poles, Etc.	138.88
Maurer's Textile Rental	53.50
MCM	250.00
OCCMTA	40.00
Oakland County Parks & Recreation	348.91
Paetec	967.14
Petty Cash	39.15
Road Commission of Oakland County (2)	105.21
Ruffed Grouse Society	3,300.00



ADDITIONAL DISBURSEMENTS ~ March 2016
for Approval at April 2016

Township of Springfield

Laura Moreau, Clerk

Schindler Elevator Corp.	457.00
Technology Solutions, LLC	100.00
Unicare	206.74
Unum	375.77
Vicki Sievers	66.03
Detroit Edison Co.	<u>839.35</u>
TOTAL	\$ 29,934.12

ADDITIONAL DISBURSEMENTS:

FIRE FUND

First Due	\$ 75,530.72
Witmer Public Safety Group, Inc.	50.58
Mike LaLone, Inc.	60.00
Argus – Hazco	733.34
Auto Zone	58.70
B&D Fire Extinguisher, Inc.	86.90
Brown & Brown of Michigan (3)	3,978.87
Cardmember Service	644.43
Carlisle/Wortman Assoc.	600.00
City Electric Supply	43.70
Clyde's Frame & Wheel (2)	2,185.08
Comcast	374.40
Consumers Energy (2)	891.72
DTE Energy (2)	721.33
Fire Service Management	2,222.90
Holly Automotive Supply, Inc. (3)	211.10
Ideal Calibrations (2)	102.00
J.C. Water Treatment	120.00
J&B Medical Supply, Inc. (2)	143.33
Micro Center	339.99
Moore Medical	334.70
Nye Uniform (4)	230.00
NYE Uniform East (6)	837.35
Oakland County Mutual Aid Assoc.	14,412.27
Oakland County – Sheriff's Dept.	1,799.82
Office Depot (2)	174.58



ADDITIONAL DISBURSEMENTS ~ March 2016

for Approval at April 2016

Township of Springfield

Laura Moreau, Clerk

Quill	109.22
Road Commission for Oakland County	571.86
Suburban Office & Jan. Supplies	128.39
Theodore Rhyndress	250.00
Unicare	72.93
Unum	<u>134.02</u>
TOTAL	\$ 108,154.23

ADDITIONAL DISBURSEMENTS:

POLICE FUND

Adkison, Need & Allen	\$ 1,248.00
Oakland County Sheriff's Dept.	<u>138,830.58</u>
TOTAL	\$ 140,078.58

ADDITIONAL DISBURSEMENTS:

CABLE TV FUND

Comcast	\$ 21.63
AVI Systems, Inc.	2,388.00
Batteries + Bulbs	75.89
Micro Center	734.98
Unicare	3.70
Unum	5.87
Charter Township of Independence	<u>1,500.00</u>
TOTAL	\$ 4,730.07

ADDITIONAL DISBURSEMENTS:

BUILDING DEPT FUND

Carlisle/Wortman Assoc. (2)	\$ 3,775.15
General Fund	97.11
Oak Electric	<u>40.00</u>
TOTAL	\$ 3,912.26

ADDITIONAL DISBURSEMENTS:

LAKE IMPROVEMENT FUND

<i>Dixie Lake</i>	
Booth Patterson P.C.	\$ 550.00
<i>Waumegah Lake</i>	
DTE Energy	<u>1,314.00</u>
TOTAL	\$ 1,864.00



ADDITIONAL DISBURSEMENTS ~ March 2016
for Approval at April 2016

Township of Springfield

Laura Moreau, Clerk

ADDITIONAL DISBURSEMENTS:

None

TOTAL

**SOFTWATER LAKE
FUND**

\$ 0.00

\$ 0.00

ADDITIONAL DISBURSEMENTS:

None

TOTAL

ELIZA LAKE FUND

\$ 0.00

\$ 0.00

GRAND TOTAL-ADDL. DISB. - ALL FUNDS

\$ 288,673.26