

**Springfield Township
Parks & Recreation Commission Regular Meeting
Tuesday, December 10, 2013**

I. CALL TO ORDER

The December 10, 2013 Regular Meeting of the Springfield Township Parks and Recreation Commission was called to order at 6:32 p.m. by Chairperson Vallad at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, Michigan 48350.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Commissioners Present

Roger Bower
Lisa Christensen
Elena Danishevskaya
Dennis Omell
Angela Spicer
Jean Vallad

Staff Present

Sarah Richmond
Jennifer Tucker

Others Present

Commissioners Absent

Diane Baker with notice
Angela Spicer with notice

IV. AGENDA REVISIONS AND APPROVAL

Chairperson Vallad moved to accept the agenda as presented. Chairperson Vallad was supported by Commissioner Danishevskaya. Vote on the motion: Yes: Bower Christensen, Danishevskaya, Omell, Spicer and Vallad; No: None; Absent: Baker; None. The motion carried by a 6-0 vote.

V. PUBLIC COMMENT

None

VI. CONSENT AGENDA

- A. Approval of Regular Meeting Minutes –November 12, 2013 with Additional Disbursements of \$1,918.75 for the Parks & Recreation Fund and \$300.00 for Trust and Agency
- B. Receipt of Activities Report for November
- C. Receipt of November Budget Printouts
- D. Approval of Hart Community Center Rental Request for January 25, 2014
- E. Approval of Hart Community Center Rental Request for January 11, 2014
- F. Receipt of Fifty Plus Active Adults November & December 2013 Newsletter

- G. Approval of 2014 Park Commission Meeting Dates
- H. Approval of Parks & Recreation Amendment 2 with revision

Receipt of Communications

Chairperson Vallad moved to accept the consent agenda as presented. Chairperson Vallad was supported by Commissioner Spicer. Vote on the motion: Yes: Bower Christensen, Danishevskaya, Omell, Spicer and Vallad; No: None; Absent: Baker; None. The motion carried by a 6-0 vote.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

- A. Election of 2014 Park Commission Officers

Chairperson

Commissioner Christensen moved to elect Commissioner Vallad as Chairperson for 2014. Commissioner Christensen was supported by Commissioner Spicer. Vote on the motion: Yes: Bower Christensen, Danishevskaya, Spicer and Vallad; No: Omell; Absent: Baker; None. The motion carried by a 5-1 vote.

Secretary

Commissioner Danishevskaya nominated Commissioner Baker as Secretary for 2014. Commissioner Danishevskaya was supported by Commissioner Christensen. Vote on the motion: Yes: Bower Christensen, Danishevskaya, Omell, Spicer and Vallad; No: None; Absent: Baker; None. The motion carried by a 6-0 vote.

Treasurer

Commissioner Danishevskaya nominated Commissioner Christensen as Treasurer for 2014. Commissioner Danishevskaya was supported by Commissioner Bower. Vote on the motion: Yes: Bower Christensen, Danishevskaya, Omell, Spicer and Vallad; No: None; Absent: Baker; None. The motion carried by a 6-0 vote.

- B. Discussion of Scheduling Joint Meeting

The Township Board members would like to set the joint meeting on January 14, 2014. The Park Commission agreed that the joint meeting could be held on Tuesday, January 14, 2014 at 7:30 pm.

Chairperson Vallad moved to set the joint meeting date as January 14, 2014 at 7:30 pm. Chairperson Vallad was supported by Commissioner Danishevskaya. Vote on the motion: Yes: Bower Christensen, Danishevskaya, Omell, Spicer and Vallad; No: None; Absent: Baker; None. The motion carried by a 6-0 vote.

Further Discussion:

The Park Commission stated that the January 14, 2014 Park Commission meeting should be scheduled at 6:00 pm.

Commissioner Bower moved to set the Park Commission meeting at 6:00 pm for January 14, 2014. One of the agenda items will be “Budget Procedure”. Commissioner Bower was supported by Commissioner Danishevskaya. Vote on the motion: Yes: Bower Christensen, Danishevskaya, Omell, Spicer and Vallad; No: None; Absent: Baker; None. The motion carried by a 6-0 vote.

C. 2014 MRPA

Chairperson Vallad stated that the Department and Director Tucker will be receiving three awards at this year’s MRPA conference.

Director Tucker stated that the Department is receiving two marketing awards, one for the Parks Spring and Summer Brochure and the other for a one day special event pamphlet for the Davisburg Heritage Festival. Director Tucker is receiving the Park Resource Leadership award.

Director Tucker went over the information about the MRPA conference and the flyer about the Local Government Day on Thursday, January 23, 2014.

Chairperson Vallad reminded the Park Commission members that it is the policy of the Park Commission that if any Commissioner attends the conference they must pay for the conference themselves and then be reimbursed after attending said conference.

The Park Commission had a lengthy discussion about what is reimbursable if a Commissioner were to attend the conference since it is up in Traverse City.

Chairperson Vallad moved to reimburse the registration fees attached to the 2014 MRPA conference at the Grand Traverse Resort, two nights of lodging, \$ 25.00 a day for food and \$50.00 to attend the award banquet and reimburse gas at current millage rates to attend said conference. Chairperson Vallad was supported by Commissioner Danishevskaya. Vote on the motion: Yes: Bower Christensen, Danishevskaya, Omell, Spicer and Vallad; No: None; Absent: Baker; None. The motion carried by a 6-0 vote.

IX. TREASURER’S REPORT

A. Bills List

Commissioner Christensen moved to approve payment of the bills as follows: Parks and Recreation at \$ 12,219.19 and River Run Preserve at \$1,335.50. Commissioner Christensen was supported by Commissioner Omell. Vote on the motion: Yes: Bower Christensen, Danishevskaya, Omell, Spicer and Vallad; No: None; Absent: Baker; None. The motion carried by a 6-0 vote.

X. COMMITTEE REPORTS

A. SBP House Committee

None

B. Trails Committee

None

XI. PUBLIC COMMENT

None

XII. COMMISSIONER COMMENT

Commissioner Spicer wanted to congratulate everyone on the awarding of the grant and the MRPA awards. The staff is doing a great job.

Commissioner Bower wondered about the new gate at the River Run Preserve and when it would be open.

Director Tucker stated that once there is a trail connection there it would be open on the same schedule as the rest of the parks.

Commissioner Danshevskaya stated that she is very proud of Director Tucker and the Department and feels that everyone is doing a phenomenal job. She also stated that she would like to see the Park Commission add a per diem for the staff for when they attend annual meetings/conferences.

Chairperson Vallad stated that the reimbursement for the staff could be added to the agenda or bills list for February.

Commissioner Christensen wanted to wish everyone a Merry Christmas and a Happy New Year. Also congratulations on the awards and receiving the grant.

Commissioner Omell stated that he is very proud of the Parks and Recreation staff and is amazed at how efficient they are.

Chairperson Vallad wanted to keep the Park Commission apprised about status of the Holiday Lunch with Santa.

Chairperson Vallad wanted to touch on the subject of the status report that was discussed last month. She feels that this needs to be done only quarterly and it should show things that still need to be done since the Park Commission will see what is being done in the monthly activities report.

Director Tucker stated that that report will be a work in progress so that everyone is getting the information that they are looking for.

Chairperson Vallad also wanted to tell Director Tucker and the staff that they are doing a good job and congratulations on the awards.

XIII. ADJOURNMENT

Commissioner Omell moved to adjourn the Regular Meeting of the Springfield Township Parks and Recreation at 7:45 pm. Commissioner Omell was supported by Commissioner

Bower. Vote on the motion: Yes: Bower Christensen, Danishevskaya, Omell, Spicer and Vallad; No: None; Absent: Baker; None. The motion carried by a 6-0 vote.

Jennifer Tucker, Director of Parks & Recreation

Jean Vallad, Chairperson of Park Commission